



KANSAS WESLEYAN UNIVERSITY  
**ACADEMIC CATALOG**  
2021 | 2022

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Cover Design: Emily Monson & Ryann Kats

# WELCOME TO KANSAS WESLEYAN UNIVERSITY!

We are thrilled you are part of the KWU family, and I want to welcome you to the 2021–22 academic year. Whether it is your first or your final semester, we want to help make it the best experience possible.

One of the benefits of a KWU education is having the ability to explore your academic aspirations and your personal interests. We call it the Power of AND. We believe your classroom experience AND the learning taking place outside the classroom will develop key skills that will prepare you for success in your career AND in life. So tune your guitar for the band, refine your swing at batting practice, or rehearse your lines for the play. We want you to be involved, and we are here to support you!

At KWU, you are cared for like family, and our faculty provide individual attention to ensure you are having an exceptional experience. They are committed to your education—through advising, mentoring and excellence in teaching. I invite you to visit with the faculty, the president and me during open office hours.

Our students love living in Salina, and I encourage you to take advantage of everything our city has to offer. It is large enough to provide a wide range of entertainment, shopping and internship opportunities, yet small enough that our students feel embraced and welcomed in their home-away-from-home. Catch a movie at the local cinema for just \$4, check out the festivals and farmer’s markets, play a round of golf at the Muni, or cool off at the local water park. If you are looking for a part-time job, or just some good food, we’ve got nearly 100 restaurants in town!

We are prepared to set you up for success this year, but as you know, you get out only what you put in, so use the Student Success Center for advice on a paper; join one of the more than 80 clubs and organizations on campus; play an intramural sport; attend academic talks, plays, concerts and athletic events; go to Monday Night Alive; and sign up to serve the Salina community on a Saturday morning. When you get involved, you will meet friends that you may have for a lifetime, AND you will increase your knowledge and skills.

On behalf of the more than 150 faculty and staff members at KWU, welcome to our family. Let’s make this an exceptional year!

Damon Kraft, Ph.D.— KWU Provost

**KANSAS WESLEYAN UNIVERSITY ACADEMIC CALENDAR  
UNDERGRADUATE PROGRAM**

**FALL SEMESTER 2021**

Residence hall move-in for new students	Wednesday, August 4, 2021
<b>New Student Orientation</b>	<b>Thursday, August 5, 2021</b>
Residence hall move-in for current students	Friday, August 6, 2021
<b>Fall classes begin</b>	<b>Wednesday, August 11, 2021</b>
Last day to enroll in or drop courses	Wednesday, August 18, 2021
Attendance Due (3:30pm)	Thursday, August 19, 2021
Labor Day Holiday (No classes meet)	Monday, September 6, 2021
20 <sup>th</sup> day of classes	Wednesday, September 8, 2021
Last day to withdraw from 1 <sup>st</sup> half semester classes	Monday, September 13, 2021
Midterm grades due (3:30 p.m.)	Tuesday, September 14, 2021
Last class day for 1 <sup>st</sup> half semester classes	Friday, October 1, 2021
<b>Fall Break: Study Away</b>	<b>Saturday-Sunday, October 2-10, 2021</b>
Final grades due for 1 <sup>st</sup> half semester classes (3:30 p.m.)	Monday, October 4, 2021
<b>First class day for 2<sup>nd</sup> half semester classes</b>	<b>Monday, October 11, 2021</b>
Last day to add or drop classes for 2 <sup>nd</sup> half semester classes	Thursday, October 14, 2021
Attendance Due for 2 <sup>nd</sup> half semester classes (3:30 p.m.)	Friday, October 15, 2021
Last day to withdraw from full semester classes	Monday, October 18, 2021
Last day to withdraw from 2 <sup>nd</sup> half semester classes	Tuesday, November 16, 2021
<b>Thanksgiving Holiday (No classes meet)</b>	<b>Wednesday-Friday, November 24-26, 2021</b>
Directed Study/Independent Study/Internship applications due for Spring/Summer 2022	Monday, December 6, 2021
<b>Last regular class day/last day for 2<sup>nd</sup> half semester classes</b>	<b>Monday, December 6, 2021</b>
<b>Institutional Reading Day</b>	<b>Tuesday, December 7, 2021</b>
<b>Final Examinations</b>	<b>Wednesday – Friday, December 8-10, 2021</b>
Last day to submit Fall 2021 incomplete grades for approval	Friday, December 10, 2021
Last day to remove Spring & Summer 2021 incomplete grades (3:30 p.m.)	Friday, December 10, 2021
Final grades due (3:30 p.m.)	Tuesday, December 14, 2021

**KANSAS WESLEYAN UNIVERSITY ACADEMIC CALENDAR  
UNDERGRADUATE PROGRAM**

**SPRING SEMESTER 2022**

<b>Spring classes begin</b>	<b>Tuesday, January 11, 2022</b>
Martin Luther King Day (no classes will be held)	Monday, January 17, 2022
Last day to enroll in or drop courses	Tuesday, January 18, 2022
Attendance Due (3:30 p.m.)	Wednesday, January 19, 2022
20 <sup>th</sup> day of classes	Tuesday, February 8, 2022
Last day to withdraw from 1 <sup>st</sup> half semester classes	Friday, February 11, 2022
Midterm grades due (3:30 p.m.)	Wednesday, February 16, 2022
Last class day for 1 <sup>st</sup> half semester classes	Friday, March 4, 2022
<b>Spring Break: Study Away</b>	<b>Saturday-Sunday, March 5-13, 2022</b>
Final grades due for 1 <sup>st</sup> half semester classes (3:30 p.m.)	Monday, March 7, 2022
First class day for 2 <sup>nd</sup> half semester classes	Monday, March 14, 2022
Last day to add or drop classes for 2 <sup>nd</sup> half semester classes	Wednesday, March 16, 2022
Attendance Due for 2 <sup>nd</sup> half semester classes (3:30 p.m.)	Thursday, March 17, 2022
Last day to withdraw from full-semester classes	Monday, March 28, 2022
<b>Good Friday Observance (No classes will be held)</b>	<b>Friday, April 15, 2022</b>
Last day to withdraw from 2 <sup>nd</sup> half semester classes	Monday, April 18, 2022
Directed Study/Independent Study/Internship applications due for Fall 2022	Friday, May 6, 2022
<b>Last regular class day/Last day for 2<sup>nd</sup> half semester classes</b>	<b>Friday, May 6, 2022</b>
<b>Baccalaureate</b>	<b>Sunday, May 8, 2022</b>
<b>Institutional Reading Day</b>	<b>Monday, May 9, 2022</b>
<b>Final Examinations</b>	<b>Tuesday-Thursday, May 10-12, 2022</b>
Last day to submit Spring 2022 incomplete grades for approval	Friday, May 13, 2022
Last day to remove Fall 2021 incomplete grades (3:30 p.m.)	Friday, May 13, 2022
<b>Commencement</b>	<b>Saturday, May 14, 2022</b>
Final grades due (3:30 p.m.)	Tuesday, May 17, 2022

KANSAS WESLEYAN UNIVERSITY ACADEMIC CALENDAR  
UNDERGRADUATE PROGRAM

SUMMER SESSION 2022

Memorial Day Holiday	Monday, May 30, 2022
<b>Summer classes begin – Tuition payment for summer school due</b>	<b>Tuesday, May 31, 2022</b>
Last day to enroll in or drop courses	Wednesday, June 1, 2022
Attendance Due (3:30pm)	Thursday, June 2, 2022
Last day to withdraw from 1 <sup>st</sup> 4-week session	Wednesday, June 15, 2022
1 <sup>st</sup> 4-week session ends	Friday, June 24, 2022
1 <sup>st</sup> 4-week grades due (3:30pm)	Monday, June 27, 2022
<b>2<sup>nd</sup> 4-week session begins</b>	<b>Monday, June 27, 2022</b>
Last day to add or drop classes for 2 <sup>nd</sup> 4-week classes	Tuesday, June 28, 2022
Attendance Due for 2 <sup>nd</sup> 4-week classes (3:30 p.m.)	Wednesday, June 29, 2022
Independence Day	Monday, July 4, 2022
Independence Day Observed (campus closed)	Monday, July 5, 2022
Last day to withdraw from 8-week classes	Wednesday, July 6, 2022
Last day to withdraw from 2 <sup>nd</sup> 4-week session	Wednesday, July 13, 2022
8-week/2 <sup>nd</sup> 4-week sessions end	Friday, July 22, 2022
8-week/2 <sup>nd</sup> 4-week grades due (3:30 p.m.)	Monday, July 25, 2022

**KANSAS WESLEYAN UNIVERSITY ACADEMIC CALENDAR  
GRADUATE PROGRAM  
FALL SEMESTER 2021**

<b>1<sup>st</sup> session classes begin</b>	<b>Wednesday, August 11, 2021</b>
Last day to enroll in or drop courses	Wednesday, August 18, 2021
Attendance Due (3:30 p.m.)	Thursday, August 19, 2021
Labor Day Holiday (No classes meet)	Monday, September 6, 2021
Last day to withdraw from 1 <sup>st</sup> session classes	Monday, September 13, 2021
Last day of 1 <sup>st</sup> session classes	Friday, October 1, 2021
<b>Fall Break</b>	<b>Saturday-Sunday, October 02-10, 2021</b>
Final grades due for 1 <sup>st</sup> session classes (3:30pm)	Monday, October 4, 2021
<b>2<sup>nd</sup> session classes begin</b>	<b>Monday, October 11, 2021</b>
Last day to add or drop classes for 2 <sup>nd</sup> session classes	Thursday, October 14, 2021
Attendance Due for 2 <sup>nd</sup> session classes (3:30pm)	Friday, October 15, 2021
Last day to withdraw from 2 <sup>nd</sup> session classes	Tuesday, November 16, 2021
<b>Thanksgiving Holiday (No classes meet)</b>	<b>Wednesday-Friday, November 24-26, 2021</b>
Last day of 2 <sup>nd</sup> session classes	Friday, December 10, 2021
Last day to submit Fall 2021 incomplete grades for approval	Friday, December 10, 2021
Last day to remove Spring & Summer 2021 incomplete grades (3:30 p.m.)	Friday, December 10, 2021
2 <sup>nd</sup> session grades due (3:30 p.m.)	Tuesday, December 14, 2021

**SPRING SEMESTER 2022**

<b>1<sup>st</sup> session classes begin</b>	<b>Tuesday, January 11, 2022</b>
Martin Luther King Day (no classes will be held)	Monday, January 17, 2022
Last day to enroll in or drop courses	Tuesday, January 18, 2022
Attendance Due (3:30 p.m.)	Wednesday, January 19, 2022
Last day to withdraw from 1 <sup>st</sup> session classes	Friday, February 11, 2022
Last day of 1 <sup>st</sup> session classes	Friday, March 4, 2022
<b>Spring Break</b>	<b>Saturday-Sunday, March 5-13, 2022</b>
Grades due for 1 <sup>st</sup> session classes (3:30 p.m.)	Monday, March 7, 2022
<b>2<sup>nd</sup> session classes begin</b>	<b>Monday, March 14, 2022</b>
Last day to add or drop classes for 2 <sup>nd</sup> session classes	Wednesday, March 16, 2022
Attendance due for 2 <sup>nd</sup> session classes (3:30 p.m.)	Thursday, March 17, 2022
Last day to withdraw from 2 <sup>nd</sup> session classes	Monday, April 18, 2022
<b>Good Friday Observance (No classes will be held)</b>	<b>Friday, April 15, 2022</b>
<b>Easter Sunday</b>	<b>Sunday, April 17, 2022</b>
Last day of 2 <sup>nd</sup> session classes	Thursday, May 12, 2022
Last day to submit Spring 2022 incomplete grades for approval	Friday, May 13, 2022
Last day to remove Fall 2021 incomplete grades (3:30 p.m.)	Friday, May 13, 2022
2 <sup>nd</sup> session grades due (3:30 p.m.)	Tuesday, May 17, 2022

KANSAS WESLEYAN UNIVERSITY ACADEMIC CALENDAR  
GRADUATE PROGRAM

SUMMER SEMESTER 2022

Memorial Day Holiday	Monday, May 30, 2022
<b>Summer classes begin – Tuition payment for summer school due</b>	<b>Tuesday, May 31, 2022</b>
Last day to enroll in or drop courses	Wednesday, June 1, 2022
Attendance Due (3:30 p.m.)	Thursday, June 3, 2022
Last day to withdraw from 1 <sup>st</sup> 4-week classes	Wednesday, June 15, 2022
Last day of 1 <sup>st</sup> 4-week classes	Friday, June 24, 2022
Grades due for 1 <sup>st</sup> 4-week classes (3:30 p.m.)	Monday, June 27, 2022
Last day to withdraw from 8-week classes	Wednesday, June 29, 2022
Independence Day	Monday, July 04, 2022
<b>Last day of 8-week classes</b>	<b>Friday, July 22, 2022</b>
Grades due for 8-week classes (3:30 p.m.)	Monday, July 25, 2022

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## About Kansas Wesleyan University

Kansas Wesleyan University is a liberal arts institution located in Salina, Kansas. Founded in 1886, it maintains a covenant relationship with The United Methodist Church and is supported by the Great Plains Annual Conference.

The university is divided academically into five divisions and 17 departments. Courses are offered in 35 undergraduate majors and one graduate program, the MBA. Salina, a city with a population approaching 50,000, is at the hub of two major interstate highways and is serviced by regular airline transportation. The city is a major arts and cultural center for Kansas.

### Kansas Wesleyan University Mission

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The mission of Kansas Wesleyan University is to promote and integrate academic excellence, spiritual development, personal well-being and social responsibility.

Kansas Wesleyan University provides an educational program characterized by excellence within a caring community, rooted in the liberal arts tradition. The call of the university is to develop both intellect and character, to stimulate creativity and discovery, to nurture the whole person—body, mind and spirit. Diversity is embraced in curriculum, faculty, staff and students.

Kansas Wesleyan University prepares students not only for careers and professions, but also for lifelong learning. The university equips its students for responsible leadership in their communities, for useful service in and to the world and for stewardship of the earth.

Kansas Wesleyan University provides a setting in which faith and learning are integrated; encounters with Christian proclamation are an integral part of the life of the university. The university fosters the lively discussion of faith and values, encouraging students to develop a thoughtful personal world view informed by the Christian tradition.

Kansas Wesleyan University serves the church, community and the world by providing a variety of resources for educational, cultural and spiritual enrichment. The aim of the university is to discover, to build and to share a higher quality of life and a broader vision of the world.

### Kansas Wesleyan University Focused Vision Statement

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Kansas Wesleyan University graduates individuals prepared for lifelong learning, success, responsibility and service by integrating excellence in academics, co-curricular activities and experiential learning in a faith-based and caring community.

This focused vision statement is the guiding set of principles that shapes the actions and decisions taken by all members of the KWU community.

**Current Students**—This vision reminds us of our ultimate goal – to lead rewarding and productive lives. As members of the KWU community, we will diligently work toward graduation and preparation for a lifetime of success in our careers, in our service to community and in our commitments to faith and family. With the support of the KWU community, we acknowledge the deeply-valued bond between education, activities and service to the community. The KWU students will do our best to honorably reach our fullest potential academically and socially. We will proudly strive to be winners in the classroom, in our sport, in the community and in our personal lives.

**Prospective Students**—This vision stands as a promise of success, support and a life-long commitment from KWU. We will experience first-hand our opportunities for academic success, meaningful relationships and learning beyond the classroom.

**Alumni**—This vision urges us to stand as exemplars of character and service in our careers and communities. We will embrace lifelong learning for ourselves and offer mentoring opportunities to current KWU students whenever possible. As advocates for the university, we remain loyal, connected and philanthropic.

**Faculty**—This vision drives us to be teachers, advisors and scholars who offer the support each KWU student needs to graduate ready for a fulfilling life. We will provide an educational experience that bolsters academic and professional skills, and promotes curiosity, integrity, critical thinking, resourcefulness, service and stewardship of the earth.

**Staff**—This vision affirms our goals as a community to provide excellent customer service and enhance communication among all KWU constituents. We will make KWU a community where students can achieve academic and personal success. In all aspects of our organization, we will demonstrate our commitment to and respect for KWU and each other.

**Board of Trustees**—This vision commits us to be advocates for KWU; to support the financial well-being of the institution; to support enrollment of students who are prepared and motivated to graduate from KWU; to ensure quality and integrity in instructional, co-curricular, and experiential-learning programs and in university administration; to foster a caring and supportive community; and to uphold KWU ideals of inclusion, compassion and service.

**Community**—This vision is a pledge that KWU will be a valuable citizen to Salina and the surrounding region, building bridges to the world beyond. KWU will employ its resources and expertise to benefit the community and will welcome opportunities for KWU students to develop their minds, faith, and skills as they discover the joy of serving others.

## **Kansas Wesleyan University Statement of Connection**

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Kansas Wesleyan University has seen many transformations in our history, but one constant has been our view that education is part of the redemptive work of the Church. The Kansas Wesleyan University community embraces the vision of the National Association of Schools and Colleges of the United Methodist Church expressed by Five Faith Commitments:

- Connect and resource supportive opportunities that nurture faith traditions and journeys of students, faculty and staff;
- Uphold the vital principle of academic freedom where there is an open and honest pursuit of knowledge and wisdom without restriction;
- Prepare students, regardless of social standing, ethnic identity, gender, gender identity or sexual orientation, for lives of intellectual vigor, moral integrity, spiritual fulfillment, and for personal and societal benefit;
- Emphasize through teaching and example the worth and dignity of each person, with an emphasis on service and international relations;
- Affirm this relationship between the United Methodist Church and Kansas Wesleyan University openly and with pride in our mutual history and shared potential for the future.

As the disciples received the Great Commission (Matthew 28:16–20), the faculty and staff take up our commission by pledging our support to provide quality education, to be a vital and vibrant Christian faith community, and to prepare individuals for lives of committed service.

## **Diversity, Equity and Inclusion Statement**

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At Kansas Wesleyan University, we recognize our responsibility to foster the enrichment of the lives of all KWU constituents and ensure that opportunities (through its practices, policies or procedures) are available to everyone regardless of color, sex, sexual orientation, gender identity, race, age, national origin, religion, veteran status, genetic information or disability. Diversity enriches our campus environment and the university is committed to the following diversity vision and goals.

### **Diversity Vision**

Promote a diverse culture of equity, inclusion, integrity and collaboration that deepens understanding and embraces intercultural and global experiences for students, faculty and staff.

### **Diversity Goals**

- Advance a climate that fosters inclusive excellence.
- Identify, attract, retain and graduate a diverse student body.
- Identify, attract and retain a diverse faculty and staff consistent with the demographics of the student body.
- Promote diversity, equity and inclusion in teaching, advising, service and training while working to ensure accountability in these areas on campus.

## **Division Mission Statements**

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### **Division of Fine Arts**

The Division of Fine Arts provides students with multiple opportunities of excellence by engaging them in academic experiences designed to broaden intellectual horizons. Programs provide students with a comprehensive education in theory and practice of historical and contemporary developments in the fine arts.

The Division of Fine Arts strives to inspire artistic growth and professional development, while maintaining self-discipline and personal creativity of each student enrolled in the program. Promote the experience of fine arts for a lifetime of creating, exploring, and learning.

### **Division of Humanities & Teacher Education**

The Division of Humanities and Teacher Education provides a comprehensive education in which we encourage our diverse student body to think creatively and critically, and to apply their skills and knowledge through compelling writing, critical reasoning, oral communication, information literacy and research skills.

The mission of the Division of Humanities and Teacher Education is to prepare competent, caring, reflective practitioners who advocate for children and youth, develop caring learning environments, initiate and respond creatively to change, value service to others, and teach boldly in a changing world through an ethic of care and critical reflection.

### **Division of Natural Sciences & Mathematics**

The Division of Natural Sciences & Mathematics exists to provide high-quality educational experiences in mathematics, computer science and the natural sciences to university students, faculty and staff. In addition, the Division serves as a resource to the local community and beyond through seminars, special programs and consulting services facilitated by our faculty and student organizations. The Division engages in research activities focused in the undergraduate experience and supports student and faculty participation in scientific research, professional development and publication. The Division faculty is committed to

helping students become leaders in the service of others as educators, scientists, health-care professionals and other vocations. The Division is committed to the principle of "reasoned inquiry" and encourages debate, discussion and interdisciplinary study relative to all academic endeavors, and reflecting our Judeo-Christian/Catholic traditions.

The Division of Natural Sciences & Mathematics seeks to prepare traditional and non-traditional students to complete bachelor degrees. Programs provide measurable, theoretical, and practical learning experiences, which enable students to understand, analyze and interpret scientific and mathematical concepts, principles and methods.

#### **Division of Nursing Education & Health Sciences**

The mission of the Division of Nursing Education & Health Sciences, which includes the Department of Nursing Education and the Department of Sports and Exercise Science, is to offer baccalaureate degrees in their disciplines. The Division seeks to develop professionals who are prepared to serve the diverse global community to support health, wellness and fitness, while growing professionally and engaging in life-long learning.

The mission of the Kansas Wesleyan University Department of Nursing Education baccalaureate program is to prepare students as professional nurse generalists by incorporating the areas of biopsychosocial, behavioral, and spiritual development into the delivery of nursing education, so that students may provide client-centered care, pursue graduate studies and continue lifelong learning.

The Department of Sport and Exercise Science provides a hands-on approach to prepare graduates for positions in professional and university athletic programs, community sports organizations, private and public fitness, recreation programs as well as health and physical education. Students are able to complete their education with authentic experience within the university and community, allowing for a realistic experience to education. The Department of Sport and Exercise Science is committed to educate, mentor and guide students, faculty and the community in the development of personal growth, skill acquisition and lifelong wellness.

#### **Division of Social Sciences**

Members of the Division of Social Sciences provide students with the opportunity to acquire a comprehensive understanding of the developing person and society, along with knowledge of the interaction between the social environment and behavior, in preparation for advanced educational training and/or vocational opportunities.

The mission of the Division of Social Sciences is to sustain the values of the liberal arts tradition: to promote critical thinking and inquiry, nurture creative expression, inspire a lifelong love of learning, foster strong and clear communication, and teach students to learn how to learn. We are committed to social and environmental justice and the celebration of diverse human cultures, both local and global.

## **Accreditation**

Kansas Wesleyan University is accredited by The Higher Learning Commission (HLC). The Commission's website is <http://www.higherlearningcommission.org/> and its telephone number is (800) 621-7440.

The Teacher Education Program is accredited by the National Council for Accreditation of Teacher Education and is approved by the Kansas State Department of Education through December 31, 2021.

The Psychological Services major with concentration in Addictions Counseling meets the educational requirements for licensure.

The baccalaureate degree, major in nursing program at Kansas Wesleyan University, is accredited by the Commission on Collegiate Nursing Education (<http://www.ccnaccreditation.org>). The Kansas Wesleyan University baccalaureate nursing program is on conditional approval by the Kansas State Board of Nursing (Landon State Office Building, 900 SW Jackson, Suite 1051, Topeka, Kansas 66612-1230, Phone: 785-296-4929, Fax: 785-2963929, [ksbn.org](http://ksbn.org)).

If an educational program offered by Kansas Wesleyan University (KWU) is designed to meet educational requirements for a specific professional license or certification that is required for employment in an occupation, or is advertised as meeting such requirements, information regarding whether completing that program would be sufficient to meet licensure requirements in a state for the occupation is provided by Kansas Wesleyan University on the consumer information page (under "Professional Licensure") as well as on the academic program's web page. The U.S. Code of Federal Regulations, specifically 34 CFR 668.43(a)(5)(v) and 34 CFR 668.43(c), require disclosures by institutions regarding educational requirement for programs leading to professional licensure or certification regardless of instructional modality. Kansas Wesleyan University meets said federal requirements through established policy and procedure for academic programs requiring professional licensure or certification for employment.

## KICA

KWU is a member of the Kansas Independent College Association (KICA). KICA strengthens the competitive standing of the 20-member independent, nonprofit, regionally accredited, degree-granting colleges and universities in Kansas through professional development and collaboration, governmental advocacy and public engagement collectively aimed at supporting the ability of students to choose and afford an independent college education that fits their goals. KICA offers specialized course work for students in Special Education and Secondary Methods instruction.

Member institutions of KICA include Kansas Wesleyan University and Baker University (Baldwin City), Barclay College (Haviland), Benedictine College (Atchison), Bethany College (Lindsborg), Bethel College (North Newton), Central Christian College of Kansas (McPherson), Cleveland University-Kansas City (Overland Park), Donnelly College (Kansas City), Friends University (Wichita), Hesston College (Hesston), Manhattan Christian College (Manhattan), McPherson College (McPherson), MidAmerica Nazarene University (Olathe), Newman University (Wichita), Ottawa University (Ottawa), Southwestern College (Winfield), Sterling College (Sterling), Tabor College (Hillsboro), and the University of Saint Mary (Leavenworth).

## The Memorial Library

Memorial Library is the heart of learning on campus, offering materials for research, instruction and entertainment.

Memorial Library furnishes the campus community with access to over 63,000 books, DVDs and a periodical collection of 400 print journals and magazines. Its range of e-journals and e-books run into the thousands and continually expands in numbers. Library research guides and databases can be accessed by currently enrolled students here: [kwu.libguides.com/home](http://kwu.libguides.com/home). Help is available from the KWU librarians in person and at [library@kwu.edu](mailto:library@kwu.edu).

Memorial Library hosts the Albert Nelson Student Success Center and also has 30 networked computer stations on its first floor. Each unit gives users access to the internet, printers, the Memorial Library Online Catalog, the Kansas Library Catalog and numerous subscription databases, many of which provide the full-text of the journal and periodical articles. The first floor also offers current magazines and newspapers. The second floor houses the main book collection and two study rooms for group work. The library offers interlibrary loan services, class reserve materials, a scanner, a microform/microfiche reader and face-to-face and virtual reference services. Library staff members provide information literacy instruction to individuals and classes upon request. Additionally, Memorial Library engages in resource-sharing relationships with libraries of all types across the United States.

## Albert Nelson Student Success Center

The Albert Nelson Student Success Center (SSC) provides tutoring and other assistance to students to enable them to successfully complete their courses and improve their learning skills, particularly in courses with high rates of D, F and W grades, as well as for English/writing skills, regardless of major field of study. Study Group Leaders and tutors provide encouragement, inspiration, motivation and confidence to students, helping them to develop a positive attitude, succeed in their courses and develop an interest in lifelong learning. The center provides a host of resources, including print, audio-visual and computer-based educational materials. The SSC is the base for proctoring make-up exams and certain national standardized exams and/or access to exam preparation materials. The center is located in the Memorial Library.

## Hazen Center for Teaching Excellence

The Hazen Center for Teaching Excellence (HCTE) opened in fall 2012 through an anonymous gift to support teaching excellence at KWU. The HCTE is named after Arch and E. B. Hazen.

The mission of the HCTE is to provide programs, academic resources, mentoring, grant writing and faculty development for improving and maintaining teaching excellence as it relates to student learning. The Center also provides a location for faculty collaboration in teaching effectiveness as well as promoting activities, which increase general faculty welfare and collegiality. In addition, the HCTE provides opportunities for faculty to explore teaching “best practices” and to effectively utilize existing faculty expertise.

## KWU Cares

KWU is invested in helping you achieve your best. Therefore, at the quarter and mid-semester, if the instructor feels that your chance of earning a “C” or better in the course is in jeopardy, he/she is required to submit your name to KWU Cares. If two or more professors submit your name, you will be placed on a concern list, which notifies your advisor, coach and/or activities director. If you are a financial dependent, your parents will also be notified. You will be strongly encouraged to develop a written and closely-monitored plan for achieving course success, which may involve tutoring, study-skills instruction and frequent visits to the Student Success Center. KWU Cares members serve as a resource in general to help maximize student chances for success and graduation.

## Disclaimer

The Kansas Wesleyan University official annual academic catalog is available online at <https://www.kwu.edu/>. It is a statement of present policies only as of the publication date. Information in this catalog is as accurate as possible at the time of compilation. Kansas Wesleyan University reserves the right to amend, add to, or delete any or all policies, procedures and requirements, including tuition, fees and charges that are published in this catalog.

Other university policies and regulations may be found in the Student Handbook and through other materials available on the website or otherwise distributed to students that contain current applications or changes in policy.

The virus that causes COVID-19 spreads mainly from person to person, primarily through respiratory droplets from coughs or sneezes. Spread is more likely when people are in close contact with one another. COVID-19 spreads easily and sustainably in a community, and being in group settings can increase your risk of contracting the virus. In the interest of safety, KWU reserves the right to limit the number of individuals in a room, building or venue in accordance with guidelines recommended or required by the CDC and/or state and local authorities. Please be aware of these risks of exposure to COVID-19 which may exist on the KWU campus and practice preventative actions for your safety and the safety of others.

Should the college choose to suspend, interrupt, or alter its operations (including by moving in-person events to online forums) due to acts of God, war, epidemic, disaster, civil disorder, government mandate (either legislative or regulatory) or any concern related to COVID-19 or any other virus or public health issue, the college reserves the right to determine the amount of tuition, room or board to be refunded. The institution will use whatever criteria it deems appropriate, or choose to refund no amount at all, at its sole discretion.

## Family Educational Rights and Privacy Act (FERPA) P.L. 93-380

Kansas Wesleyan University is committed to complying with the Family Educational Rights and Privacy Act of 1974.

Certain student information has been categorized as public information under the terms of the act. This information may include release of name, address, telephone number, date and place of birth, major field of study, participation in university sports and activities, weight and height of athletic team members, dates of attendance, degrees and awards received and previous educational institutions attended. Please note: If a student is claimed as a dependent by either parent for tax purposes, then either parent may have access to the student's records upon request without written consent. (A more complete description of the Family Educational Rights and Privacy Act may be found in the Student Development Office.)

## Public Relations

Kansas Wesleyan University likes to tell the story of your great work. Students may be photographed or videotaped on campus or at college-related functions. The college has exclusive rights to these photographs/videotapes and may use them to promote the institution. Accomplishments of students may also be used to promote KWU. Directory information may be released routinely to certain inquirers and the news media, unless the student requests in writing that this information is to be withheld. KWU does not release anything more than directory information without seeking written permission from the student.

## Non-Discrimination

Kansas Wesleyan University does not discriminate on the basis of gender, age, race, color, religion, sexual orientation/preference, disability, national or ethnic origin, or veteran status in the recruitment and admission of students, the recruitment and employment of faculty and staff, and the operation of any of its educational programs and activities, as specified by federal laws and regulations. Kansas Wesleyan University's Equal Opportunity Officer, who coordinates compliance with these various laws and regulations, is the human resource director.

## Campus Diversity

### Background

Kansas Wesleyan University is a community of people from diverse backgrounds committed to providing equal access for all community members to learn and work together regardless of race, color, religion, gender, sexual orientation/preference, national origin or citizenship status, age, disability or veteran status. As a place for the active examination and exchange of ideas, Kansas Wesleyan University strives to maintain a climate of justice marked by mutual respect for each other. We are committed to the highest standards of civility and decency as well as promoting and supporting a community where all people can work, learn and live together in an atmosphere free of abusive or demeaning treatment.

## **Policy**

KWU is not a place for threats or intimidation of others on any basis. KWU rejects acts of discrimination or harassment based on race, color, gender, age, national origin, ancestry, ethnicity, disability, sexual orientation, religion, veteran status and political beliefs. The university encourages faculty, staff and students to report any behavior that targets individuals or groups based on race, color, gender, age, national origin, ancestry, ethnicity, disability, sexual orientation, religion, veteran status and political beliefs. All reported incidents of alleged violations of this policy will be investigated according to university procedure. Violations could result in disciplinary measures.

## **Equity in Athletics Disclosure Act**

Kansas Wesleyan University is in compliance with the Equity in Athletic Disclosure Act of 1994, Section 360B of Public Law 103-382. Information required in this act is available for inspection in the K-Dub Hub by students, prospective students or the public.

## **Disability Services**

The Americans with Disabilities Act (1990) stipulates that postsecondary institutions are responsible for providing necessary accommodations when a student discloses a disability. Accommodations simply provide an alternative way to accomplish the course requirements by eliminating or reducing disability-related barriers. They provide a level playing field, not an unfair advantage.

The following is an overview of what the university provides as means of accessibility/accommodations, with more specific requests addressed as needed by the appropriate school official.

It is the policy of Kansas Wesleyan University to provide all students with access to the benefits of services in admission, registration, counseling and instruction. In order to receive the needed assistance, an individual with a diagnosed disability must inform the university of the disability through official documentation. For assistance, contact the Director of the Student Success Center (785-833-4398). In order to be provided with reasonable accommodations, students with special needs and disabilities must identify themselves privately to the Director of the Student Success Center (785-833-4398), located in the Memorial Library, during or prior to the first week of classes. KWU will follow the university's Student Disabilities Services Handbook.

Examples of services that may be offered include the following:

- The university policy provides for retrieval of authorized library, admission, registration, counseling and instructional materials for any student who, because of limited mobility, is unable to readily access such material.
- Student Services will move classes to accessible rooms for students whose mobility is limited. This includes, but is not limited to: students who use a wheelchair, students who need ambulatory assistance or students with heart conditions (as required by a physician).
- Advisors, faculty and other offices of the university not on ground level or accessible by elevator will consult in prearranged locations with students with a disability or prospective students.
- The university library will offer personal retrieval assistance for books and periodicals for students who are mobility or sight impaired.
- For students with auditory disabilities, the university will authorize, in conjunction with social service agencies, classroom accessibility to paid or volunteer sign language interpreters.
- For students with visual impairment, the university will, in conjunction with social service agencies, provide classroom accessibility to paid or volunteer note takers and/or readers. The university will authorize, in consultation with individual faculty members, and with respect to relevant copyright laws, permission for audio tape recordings of lectures.
- The university is able to provide limited services to students with learning disabilities. Available services include some tutorials, reading and writing skills assistance, taping lectures and textbooks, and modified testing.

## **Admissions**

For any prospective student who has indicated that they have a disability (i.e., IEP, 504 Plan), the Admissions Office will follow the policies and process set forth in the university's Disability Services Handbook in determining if we can provide the accommodations needed for their anticipated enrollment.

## **Business Office**

- Telephone/contact assistance (TTY phones)
- Object voice descriptors on website (ADA compliant)

## **Athletics Facilities**

Graves Family Sports Complex (GFSC)

- Ramps on north and south entrances into general seating area
- Wheelchair-accessible stall in each men's and women's restroom
- Wheelchair-accessible shower located in each locker room
- Handicap parking north side located next to entrance gate

### **Mabee Arena**

- Elevator for wheelchair seating upper-level
- Wheelchair-accessible stall in men's and women's restroom

### **Athletic Training**

- Two spine boards for practice and games
- Tables that are low enough to be accessed by people with crutches
- Crutches, walking boots and braces are provided for injured athletes
- Two AEDs for practices and games
- Partnership with local orthopedic surgeon for injury or rehab care offsite
- Gator used at GFSC to help injured athletes off the field
- Orthopedic surgeon is on duty at football games

### **Plant Operations**

- Fire inspections/city code inspections are done annually
- Ramps are available for:
  - south entrance to Pfeiffer Hall
  - south entrance off parking lot by Pfeiffer Hall
  - east entrance to Shriwise Dining Hall
  - south parking lot to entrance with elevator in Hall of Pioneers
  - east side of Sams Hall of Fine Arts – north
  - south and north entrances to Memorial Library
  - northwest entrance to Peters Science Hall
- Two rooms are wheelchair accessible in Pfeiffer Hall
- Elevators are available in Hall of Pioneers, Sams Hall of Fine Arts, Student Activities Center, Peters Science Hall – all have Braille signs on door panel.
- Designated accessible parking in parking lots by Hall of Pioneers (4), Peters Science Hall (3 with 2 van accessible), Pfeiffer Hall (1), Graves Family Sports Complex (11 on north side), Plant Operations Shop (1 – van accessible), plus south side of Claflin Avenue (city controlled)

### **Student Development**

#### **Student Handbook**

The following is noted on pg. 26-27 of the Student Handbook, under "Handicap Accessibility":

Facilities are available to meet the needs of students requiring specialized housing. Students should contact the Director of Resident Life if special accommodations are required.

#### **Residence Halls**

Male students requiring wheelchair accessibility and accommodations can be assigned to any room in Wesley First Floor, East Wing. The entrance into Wesley Hall is at the ground level. Also, all of the restrooms and shower stalls on Wesley First East are wheelchair accessible.

Female students requiring wheelchair accessibility and accommodations are assigned to Pfeiffer Hall, room 113. This room is located on the first floor of Pfeiffer Hall. Residents are able to access the first floor of Pfeiffer via a wheelchair ramp located at the south entrance into the building. The room itself has a wheelchair accessible restroom and shower.

Students requiring an accommodation for an Emotional Support Animal (ESA) in the residence halls must contact Student Disability Services in the Albert Nelson Student Success Center, which will then work with the student and Residence Life to determine an appropriate placement. Students requesting an ESA must apply and provide appropriate documentation of their mental health disability for administrative approval. ESAs are not permitted inside residence halls until approved and the owner/handler has signed the ESA-related agreement.

#### **Student Success Center**

The Albert Nelson Student Success Center provides reasonable academic accommodations to students who have documented paperwork.

Requested academic accommodations provided to qualified individuals have included up to 50 percent extra time for tests, distraction-reduced testing room(s), written test questions read orally to the student, computer accessibility to answer test questions, tutoring and counseling.

Students requiring an accommodation for a Service Animal on campus should contact Student Disability Services in the Albert Nelson Student Success Center, which will then work with the student and appropriate university personnel to ensure appropriate planning, action and notification.

## **Drug Free Schools and Communities Act**

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Kansas Wesleyan University strongly supports the provisions of The Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226).

The unlawful possession, use or distribution of illicit drugs and alcohol by students or employees on the property of Kansas Wesleyan University, or as part of any of the activities of the university, is strictly prohibited.

## **Sexual Misconduct and Unlawful Harassment Policy, Title IX**

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Students and employees should consult the full text of the Kansas Wesleyan University Policy on Sexual Misconduct and Unlawful Harassment, which may be found on the college website at <http://www.kwu.edu/current-students/student-development/student-development-policies> or in the office of the Student Development Office of Kansas Wesleyan University. This formal policy takes precedence over any and all other statements of policy relating to sexual misconduct or unlawful harassment.

Any violations of this policy should be reported to the Title IX Coordinator at (785) 833-4306.

# Guidelines to Student Development

Kansas Wesleyan University encourages learning experiences both in and out of the classroom. Here are a few examples of your opportunities:

Alpha Chi Honor Society	Legal Club (Corpus Juris)
Art Club	Medical/Health Society
Beta Beta Beta	Phi Alpha Theta
Biology Club	PKD
Campus Ministries	Psychology & Service Organizations
Cheerleading/Dance Team	Physics Club
Chemistry Club	Resident Assistant
Choir	Service-Learning Trips
Computer Club	Student Alumni Association
Coyote Activities Board	Student Ambassadors
Drama Club	Student Government Association
Fellowship of Christian Athletes	Student Nursing Organization
History Club	SPES Majors Club
Intercollegiate Athletics	UMW (United Methodist Women)
Intramurals	Yearbook
KNEA-SP (Kansas National Education Association - Student Program)	Writer's Guild

## Services Available

### Career Services

The services provided include part-time and full-time job listings, computer career guidance system, credentials management, internship opportunities, graduate program information, job search strategies and career counseling. Students seeking career assistance should go to the Student Development Office.

### Counseling Services

Pressure besets college students on a number of levels. Students desiring counseling services should go to the Student Development Office for assistance.

### Food Service

Students who live in the residence halls are required to purchase a meal plan. Students not living in the residence halls will find healthy and affordable meal options on campus. Meals may be purchased at the door in the Shriwise Dining Hall or at the Den in the Student Activities Center. A full meal plan may be purchased in the Business Office.

### Campus Ministries

KWU celebrates its rich United Methodist heritage and is committed to the task of being a Christian university. The KWU Campus Ministries mission is to witness to Jesus Christ in the world and to follow His teachings through acts of compassion, justice, worship and devotion under the guidance of the Holy Spirit. The goal of campus ministries is to serve the spiritual needs of the KWU community. Programs, activities and worship experiences are open to all students, faculty and staff.

### Secondary Insurance Service

All full-time students at KWU are enrolled in a secondary accident and sickness insurance plan. The cost of the policy is included in tuition and fees. Additional information on coverage and claims is available in the Student Development Office. The Student Development Office will provide secondary insurance information to students and assist them in filing a claim for benefits under the policy.

### Security

The safety and security of students is a priority at KWU. The university employs security guards who collaborate with the staff of the residence halls and local law enforcement agencies to help create a safe living environment.

There are many practical ways that students can contribute to their own personal safety. Using the "buddy system" when walking places during the evening is one example. Under no circumstances should students prop open the outside doors to the residence halls when they are locked (*violators will be subject to disciplinary action*). Keep your room locked whenever you are absent. Be a partner with the university in creating a secure environment for your educational and social activities.

### **Housing Assignments/Roommates**

Unmarried, undergraduate students under the age of 21 are required to live in the residence hall for the first two years of college subsequent to high school graduation. Local students are permitted to live at home with parents. Students living in the residence hall during the fall and spring semesters with no previously identified roommate will be assigned one by the university. However, students may request a private room (available on a very limited basis). Requests for private rooms will be considered and approved by the Student Development Office. Students in private rooms will be billed for the additional private room charge.

During the summer semester, it will be the student's responsibility to identify a roommate. Students will be billed for the actual occupancy experience. For example, one person in a room is charged the single occupancy rate; two or more persons in a room are each charged the double occupancy rate. In order to move into a summer residence hall room, students must pay their first month-and-a-half rent and have paid all prior obligations to the university. Summer months are billed as May 15-June 30 and July 1-August 15.

### **Student Conduct**

KWU is committed to providing for the total educational development of students in an environment conducive to academic pursuits and social, spiritual, personal and physical growth with individual and community integrity and responsibility.

Through enrollment in the university, all students agree to accept the Mission Statement and to follow the rules and regulations that have been set forth. Students in violation of local, state, or federal laws that influence, interfere with or adversely affect the university may be subject to campus disciplinary action as well as criminal sanctions. More information regarding student conduct and the discipline process can be found in the Student Handbook available at <http://www.kwu.edu/current-students/student-development/student-development-policies>.

### **University Policy on Drugs and Alcohol**

The use of drugs, including alcohol, on the campus of Kansas Wesleyan University is considered detrimental to the educational environment. For this reason, KWU maintains an alcohol and drug-free campus. Use or possession of alcoholic beverages on campus is prohibited. Use of illegal drugs on or off campus is prohibited and violates the KWU code of conduct. Violators will be subject to disciplinary and/or legal action. Empty alcoholic beverage containers are not permitted, even as decorative items.

**\*A full statement of university policy and procedures related to drug and alcohol use is located in the Student Handbook, published by the Student Development Office.**

### **University Tobacco Free Campus Policy**

#### **Purpose**

The **Kansas Clean Indoor Air Act** was signed by the Governor of Kansas on March 12, 2010. In light of this legislation, Kansas Wesleyan University is committed to providing a healthy working environment and protecting its students, faculty, staff and campus visitors. We are a tobacco-free campus.

#### **Implementation**

Effective April 5, 2010, Kansas Wesleyan University became a tobacco-free campus.

#### **Definition**

The tobacco-free policy covers all types of smoking products and smokeless tobacco (chewing tobacco) products.

#### **Restrictions on Smoking**

All areas of the university premises and grounds are now tobacco-free, without exception.

#### **Campus Visitors**

All visitors, contractors and delivery personnel are required to abide by this policy. Employees are expected to inform students or visitors of the tobacco-free policy.

#### **Vehicles**

The tobacco-free ban also applies to any university vehicles and any vehicles being used on university business.

#### **Compliance**

Compliance with the tobacco-free policy is mandatory for all employees, students and visitors to campus. Employees who disregard the tobacco-free policy may be subject to disciplinary action.

# Admission to the University

Kansas Wesleyan University encourages applications from students who seek a liberal arts education in which responsible development is the highest priority, where emphasis is placed on a strong foundation to meet future challenges, and where there is a commitment to both the Christian faith and community service.

Students are encouraged to visit the campus to meet faculty, administrators and current students. Private, scheduled campus visits are encouraged, but regularly scheduled campus visitation days are planned. Arrangements should be made through the Office of Admissions.

Application can begin at the Kansas Wesleyan University website at [www.kwu.edu](http://www.kwu.edu).

## First-Time Student Applicants

### First-Time Student Applicants Include:

- Those students who have never attended college previously.
- Students with fewer than 24 graded transferring credit hours from other colleges or universities.
- High school seniors who took college courses during high school or the summer immediately following high school graduation.

### Requirements for Regular Admission

(Full- and Part-Time Degree-Seeking):

- A completed application for admission along with the non-refundable \$20 application fee.
- Applicants must have a minimum grade point average (GPA) of 2.5 on a 4.0 scale, a GED certificate with scores, or rank in the upper 50% of their senior class.

### Admissions Procedure

A student will be considered for admission to the university when their file is complete with the following credentials:

- A completed application for admission along with the non-refundable \$20 application fee.
- An official copy of the high school transcript or GED scores and all college transcripts.

KWU has adopted a Test Optional Policy for first-year applicants; however, it is still highly recommended that students take the ACT/SAT and submit their scores for placement purposes. Students who do not submit test scores will be treated in the same manner as those who do. In the event that the student does not have an ACT or SAT score or wishes to be enrolled in a course with a higher ACT/SAT prerequisite, they will be required to take the ALEKS placement assessment. See [page 65](#) for more information on the ALEKS assessment.

Applicants must graduate from a state-accredited high school or complete the equivalent of a high school education, and must be in good standing both academically and socially. Applicants may be accepted based on a partial high school transcript, which must include at least six semesters. A final, official high school transcript is required to verify that remaining credits were completed at a satisfactory level. The final transcript must include the date of graduation. Students must have their final high school transcript on file by the start of the term's attendance verification date. Failure to provide the final transcript may result in termination of enrollment.

Home-educated students must submit transcript documentation from the primary instructor demonstrating completion of the basic credit hours for high school. The transcript should not only demonstrate academic completion, but it should also include a short, written evaluation from the primary instructor. Kansas Wesleyan University reserves the right to request additional portfolio or performance-based assessments, if necessary, to document competency for admission.

Convictions of offenses under statutory law may be a consideration for evaluation of applicants for admission into the university or any of its programs. Evidence of successful rehabilitation from such offenses must be provided from applicants who may be included in this category. In addition to a letter of recommendation from a law enforcement or judicial representative, a complete copy of the court file will be required for consideration by the Enrollment Committee.

Non-native speakers of English must also provide official TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) scores. A minimum TOEFL score of 61 internet based (IELTS – 5) is required for regular admission to the undergraduate program, and a score of 79 internet based (IELTS – 6) is required for admission to the M.B.A. program. This requirement will be waived if the applicant graduated from a high school in which the primary language of instruction was English, or if the student completed 24 or more transferring graded hours from an accredited college or university in which the primary language of instruction was English.

### Notification of Admission to the university

When all required official credentials have been received, the student will be notified of the decision for admission by letter on a rolling basis. All accepted full-time and part-time students must pay a confirmation of enrollment fee (\$200 full-time, \$100 part-time) prior to registration. This enrollment fee is made to reserve a residence hall room, scholarships or aid award, and/or to allow registration in classes. The enrollment fee is non-refundable and financial aid cannot be used to pay this required fee.

## **Transfer Applicants**

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We welcome applications from all qualified students who want to transfer to Kansas Wesleyan University from other colleges or universities. Acceptance of credit from colleges and universities, accredited or not, is at the sole discretion of the university. The evaluation of coursework completed at another college or university is considered on a case-by-case basis and determined upon review and evaluation of official transcripts, course descriptions and course syllabi after official acceptance to Kansas Wesleyan University. The Registrar's Office will facilitate the approval process between the student and the academic division or department. Students will receive a preliminary transfer credit evaluation indicating the courses that have been approved to transfer to KWU.

All students seeking to graduate from KWU must meet the requirements for the foundational courses as well as complete the requirements for the Liberal Studies Program.

### **Transfer Applicants Include:**

Full- or part-time degree-seeking students who have taken 24 or more graded college credit hours since high school graduation or completion of the GED. Students with less than 24 graded, transferable credit hours must meet the requirements specified for first-time student applicants.

### **Requirements for Regular Admissions:**

- A completed application for admission along with the non-refundable \$20 application fee.
- Applicants must have earned a minimum grade point average (GPA) of 2.0 on a 4.0 scale for 24 or more graded credit hours.
- Applicants must submit an official transcript from each college attended, demonstrating they have left the institution "in good standing."
- Applicants may be asked to submit an official high school transcript or GED score, demonstrating they have successfully completed all requirements to receive a high school diploma or GED if Financial Aid is unable to determine a student's Ability to Benefit based on the number of transfer credits.

Grades earned on the quarter-term system do not transfer at the full credit listed on the transcript. Quarter-term hours' compute at two-thirds of KWU credit hours; e.g., four quarter-term hours will equal 2.67 semester hours.

Any course identified as remedial is not transferable to meet graduation requirements. Any course identified as a workshop, seminar, practicum, field experience, work experience, continuing education or weekend-type course work will be carefully evaluated by the Registrar's Office to determine transferability toward graduation requirements. Students must have all their college transcripts on file by the start of the term's attendance verification date. Failure to provide the final transcript may result in termination of enrollment. Also, withholding information concerning previous schools attended could result in termination of enrollment.

At least 60 of the 120 credit hours required for the baccalaureate degree must be earned at a four-year institution. At least 24 of the last 30 academic credit hours must be taken at KWU.

### **Reverse Transfer**

Kansas Wesleyan University participates in a universal reverse transfer program with Kansas community colleges. This program allows students to receive an associate degree from their most recent community college by combining credits earned at KWU with credits earned at the community college. Students who transfer at least 45 credit hours to KWU from Hesston College, Donnelly College, or any Kansas public community college are eligible to participate in the reverse transfer program.

Students who wish to participate must sign a Reverse Transfer Agreement. At the end of each semester and summer term, KWU will submit an official transcript to the community college for each student who is enrolled in the Reverse Transfer program and has at least 60 cumulative earned credit hours. Once the student has met all degree requirements for their declared associate degree, the community college will award and mail the degree to the student.

### **Articulation Agreements**

Kansas Wesleyan maintains articulation agreements with a number of Midwest Community Colleges in order to confirm transfer course work. For a detailed listing of these articulation agreements visit the transfer admissions webpage or contact the Registrar's Office.

## **Holistic Admissions Review**

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(Full- and Part-Time Degree-Seeking):

**First-Time student applicants** who do not fulfill requirements for regular admission may be considered for provisional admission.

To be considered for the Holistic Admission Review Process, applicants must meet the following requirements:

- A completed application for admission along, with the non-refundable \$20 application fee.
- A minimum high school grade point average (GPA) of 2.0 on a 4.0 scale or provide a GED certificate with scores.
- A minimum ACT composite score of 16; a minimum SAT score of 880 (Evidence Based Reading and writing and math scores combined)

- The applicant should provide a letter of appeal that explains how their academic record does not reflect their potential for success at KWU. In particular, the applicant should provide a plan for addressing barriers that have previously hindered success. Finally, the applicant should describe what long-term aspirations motivate their interest in a college degree.
- Provide two letters of recommendation written by someone who can attest to your academic ability, such as a teacher, faculty member, school counselor or advisor.

Upon receiving all the required documents, the Enrollment Committee will meet to determine the applicant's admission.

Appellants who are not granted admission via the Enrollment Committee appeal process may be encouraged to enroll at a community college to establish an academic track record and reapply for admission to KWU after successfully completing one or more terms.

**Transfer Applicants** who do not fulfill requirements for regular admission may be considered for probational admission. To be considered for the Holistic Admission Review Process, applicants must meet the following requirements:

- A completed application for admission, along with the non-refundable \$20 application fee.
- A minimum college GPA of 2.0 to 2.499
- A letter of appeal that explains how their academic record does not reflect their potential for success at KWU. In particular, the applicant should provide a plan for addressing barriers that have previously hindered success, along with two letters of recommendation (one from an instructor), which will assist in making a decision.

**All provisional and probational students** must meet the Satisfactory Academic Progress Standards as listed on pg. 43, by the conclusion of the second semester of academic work. Failure to do so may result in academic dismissal. No student will be dismissed at the conclusion of their first semester of enrollment at KWU.

To help ensure student success the following conditions will also apply:

- The student must be enrolled in INTD090: Strategies for Success and attend regular meetings with the Director of the Student Success Center. Students who fail INTD090 will be required to repeat the course the following semester.
- The student can take no more than 16 credit hours, which will include INTD090: Strategies for Success and all activity-based courses (as appropriate). To view a complete list of the activity-based courses, please see the Registrar's Office. The restriction will remain in effect through the first full semester of enrollment at KWU and will be lifted thereafter at the conclusion of the second semester of enrollment or the date on which the student's academic probation is lifted, whichever occurs first.

**See the Satisfactory Academic Progress policy on pg. 43 for information about Academic Good Standing, Academic Probation and Dismissal.**

## **Pre-College Applicants**

### **Pre-College Applicants Include:**

- Currently enrolled high school students.

### **Requirements for Admission:**

- Submission of a completed application with the signed authorization of the high school counselor.
- A high school transcript showing a GPA of at least 2.5.

Students who have completed at least five semesters of high school course work and are currently enrolled in a state-accredited high school may register for courses at Kansas Wesleyan University under the Pre-College Program.

High school students admitted as pre-college must pay the tuition and fees stipulated by Kansas Wesleyan University and are ineligible for financial assistance. Pre-college students are eligible to receive the tuition discount for a maximum of nine credit hours.

All courses taken for credit will be placed on regular KWU transcripts.

Acceptance of credits at Kansas Wesleyan University upon admission as degree-seeking students will be at full value and be usable to fulfill any and all degree requirements, as described in the university catalog.

Transfer of pre-college credit to other institutions will be under the control of those institutions, but Kansas Wesleyan University will assist students in obtaining credit at other institutions for courses taken under the Pre-College Program.

Credits do not count toward high school graduation unless arrangements have been made in advance with both high school and Kansas Wesleyan University officials.

Pre-college students are limited to six credit hours of course work or audit per term. Enrollment in more than six hours requires a 3.0 or higher high school grade point average and favorable recommendation from the high school counselor. However, no more than nine credit hours may be taken per term.

## **Non-Degree-Seeking Applicants**

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### **Non-degree-seeking applicants include:**

- Students not seeking a degree from Kansas Wesleyan University.

### **Requirements for Admission:**

- Submission of a completed application along with the non-refundable \$20 application fee.

**Note:** Non-degree-seeking student enrollment is limited to six credit hours per semester with a total accumulation of 24 credit hours. Once this limit is reached, students wishing to continue at Kansas Wesleyan University must make application for admission to degree-seeking status. To change to degree-seeking status, students must meet the requirements for that status. Non-degree-seeking students are ineligible for financial assistance from Kansas Wesleyan University.

## **International Undergraduate and Graduate Applicants**

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Kansas Wesleyan University accepts international students on a regular basis. Kansas Wesleyan University's goal is to secure intelligent and outgoing students who desire an educational experience in the United States. While respecting their own cultural backgrounds, international students must also be willing to absorb and participate in national and local cultures of the United States. While being respected as an individual, the international student will be treated as an equal to all other students with regard to academic and social policies.

KWU is authorized by law to enroll non-immigrant-alien students. An international student will be considered for admission to the university when his/her file is complete with the following credentials by July 1 for the fall semester or November 1 for the spring semester:

- A completed international application for admission.
- A non-refundable U.S. \$30 application fee.
- An official transcript from a four-year high school or its equivalent. **NOTE:** It may be necessary for the applicant to send transcripts from foreign high schools, colleges and universities to a credentials evaluation agency (World Education Services, WES; Educational Credential Evaluators, ECE; Span Tran Educational Services, International Credential Evaluations, INCRED) for evaluation at the expense of the applicant. A copy of the results must be sent to the KWU Office of Admissions.
- Official TOEFL scores (Test of English as a Foreign Language) if English is not considered your primary language. A minimum TOEFL score of 61 internet based (IELTS – 6) is required for admission to the undergraduate program, and a score of 79 internet based (IELTS – 6.5) for the M.B.A. (see Nursing for TOEFL iBT requirements pg. 166)
- An official bank letter demonstrating the applicant's ability to pay.
- A signed certified affidavit of sponsor's ability to pay must accompany the application.

International students from countries where English is considered the primary language must meet the regular admission requirements. The American College Test (ACT) or Student Achievement Test (SAT) must be taken in countries where either test is available. Official scores of the test must be sent to the university.

International students will be required to live in campus housing for a minimum of one regular semester (fall or spring) upon entry. Following the initial semester, international students will be subject to the standard housing policy.

## **Return-after-Absence/Re-Admit (From KWU) Applicants**

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### **Return-after-Absence/Re-Admit Applicants**

Return-after-lapse applicants include those students who were previously enrolled at Kansas Wesleyan University. These students are considered to have departed the institution and must apply for admission. The academic requirements at the time of re-entry will apply (not those of their earlier catalog). The student's entire educational record is considered for a re-admission decision.

### **Requirements for Re-Admittance:**

- Submission of a completed re-admission application.
- Official transcripts from each school attended since last enrollment at Kansas Wesleyan University.

### **Readmission for Service Members**

Kansas Wesleyan University will readmit a service member with the same academic status as they had when last attending the university. This applies to any student who cannot attend school due to military service. The student must provide official notification to KWU of their military service and intention to return to school. The student may contact the Office of the Registrar to provide official notification of service and intent to return. After receiving official notification, KWU will readmit the student in the program beginning after they provided notice of intent to reenroll, unless a later date is requested or unusual circumstances require the student to be admitted at a later date. The cumulative length of the absence and of all previous absences from the school for military service may not exceed five years. Only the time the student spends actually performing service is counted.

## **M.B.A. Applicants**

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### **Admission Process**

All individuals must complete the following formal application process for admission to graduate study:

- An application for admission to graduate study must be completed. A non-refundable \$30 application fee must accompany the application. This application fee will be waived for Kansas Wesleyan University seniors and graduates.
- Applicants must possess an earned baccalaureate degree from a regionally accredited college or university with an overall undergraduate GPA of at least 3.0 (4.0 scale).
- An official transcript is required from the college from which the student received his/her undergraduate degree.
- Non-native English speaking applicants must demonstrate an acceptable level of proficiency to speak and read English. Such proficiency may be determined by scoring 79 on the internet based TOEFL test or by obtaining an undergraduate degree from a regionally accredited college or university in the United States.

## **M.B.A. Holistic Admission Review**

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Applicants who do not meet the admissions requirements for the M.B.A. program may submit the following documentation to have their file reviewed by the Enrollment Committee to determine if they are granted provisional admissions into the graduate program:

1. **Statement of Purpose:** This document should indicate the applicant's reasons for applying to graduate study as well as their plans for and commitment to academic success.
2. **Provide Two Letters of Recommendation:** This letter must come from an outside party, unrelated to the applicant, who is familiar with his/her academic work.
3. **Provide resume/CV**

All of the above information must be sent to the Office of Admissions by email at [admissions@kwu.edu](mailto:admissions@kwu.edu) or by mail:

Attn: Enrollment Committee  
Office of Admissions  
100 E Claflin Ave  
Salina, KS 67401

## **Nursing Applicants**

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### **Requirements for Admission**

In addition to the general requirements for admission of first-time students and transfer students to the university, other requirements must be met by students applying to the Nursing Program (please see section on Department of Nursing Education, pg. 166, for complete description). Applications are available in the Nursing Department or online at [www.kwu.edu/nursing](http://www.kwu.edu/nursing).

## **Social Work Applicants**

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### **Requirements for Admission**

In addition to the general requirements for admission of first-time students and transfer students to the university, other requirements must be met by students applying to the Social Work Program (please see section on Department of Social Work, pg. 181, for complete description). Applications are available in the Department of Social Work in Pioneer Hall.

## **Teacher Education Applicants**

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### **Requirements for Admission**

In addition to the general requirements for admission of first-time students and transfer students to the university, other requirements must be met by students applying to the Teacher Education Program (please see section on Department of Teacher Education, pg. 194, for complete description). Applications are available in the Department of Teacher Education in Pioneer Hall.

## Educational Expenses

The tuition charge at Kansas Wesleyan University covers approximately 80 percent of the costs of educational services provided by the institution. The full-time tuition charge covers instruction, admission to most athletic events, plays, lectures, concerts and the use of the Student Activities Center. A secondary insurance policy for accidental injury and hospital-confined illness is also provided for all full-time, undergraduate, on-ground students.

Room and board costs include housing in the college residence halls and meals in the dining hall while school is in session. The board plan is required of all residence hall students and is optional for those students living in apartments. If a student is required to participate in a particular program (such as student teaching or athletics) while classes are not in session, no additional room charge will be assessed, but all board costs will be at the individual student's expense, unless covered by the activity itself. Special fees include extra charges for special services and instruction, private music lessons, etc. Students are responsible for the purchase of specific textbooks and other course-required items. Students are responsible for all their own transportation for all classes.

### Undergraduate Program Tuition

#### Full-Time Students

12-18 Credit Hours	\$15,510/semester	\$31,020/full year
Overload Rate	\$410/Credit Hour (Over 18 hrs. attempted, excluding activity-based courses)	

#### Part-Time and Online Students

1-6 Credit Hours	\$300/Credit Hour
7-9 Credit Hours	\$420/Credit Hour
10-11 Credit Hours	\$630/Credit Hour

#### Special Students Rates

Course Auditing	\$150/Credit Hour
Pre-college	\$150/Credit Hour
Senior Citizen	\$150/Credit Hour (Over 65, non-degree seeking, up to 6 credit hrs.)
KICA Courses — min charge	\$400/Credit Hour

### Graduate Program Tuition

Full- and Part-time Students	\$495/Credit Hour
MBA Course Auditing	\$260/Credit Hour

### Residential Costs

<u>Residence Halls (includes meal plan)</u>	<u>Semester</u>	<u>Academic Year</u>	<u>Summer</u>
Double Occupancy	\$5,150	\$10,300	\$50/week
Single Occupancy	\$6,150	\$12,300	\$90/week
Campus Houses	\$6,650	\$13,300	N/A

Meal plans are required of students who live in the residence halls.

**Students can choose between the following meal plans** (first-time students must choose option A):

- A. Unlimited meals/week in Shriwise Dining Hall and a \$100 declining balance account in the Coyote Den per semester
- B. 15 meals/week in Shriwise Dining Hall and a \$225 declining balance account in the Coyote Den per semester
- C. 10 meals/week in Shriwise Dining Hall and a \$450 declining balance account in the Coyote Den per semester

**Commuter meal plans** are available from Sodexo at <https://kwudining.sodexomyway.com/?plans/index.html>.

**Campus Apartments** (A \$200 Liability Deposit is required for Campus Apartments)

Semester charges are for the following time periods: Fall—Aug. 1 to Dec. 31 | Spring—January 1 to May 31

#### One Bedroom:

Double Occupancy	\$1,450	\$2,900	\$290/month
Single Occupancy	\$2,000	\$4,000	\$420/month

#### Two Bedroom:

Double Occupancy	\$1,950	\$3,900	\$390/month
Single Occupancy	\$2,375	\$4,750	\$495/month

**Note:** Married couples who live together in an apartment at KWU will be charged one single-occupancy rate to cover both persons, rather than the double-occupancy rate for each person, regardless of whether one or both are students. There is no charge for dependent children under the age of 19.

## Special Fees

Application Fee: Undergraduate (U.S. Citizen).....	\$20
Application Fee: Graduate and International.....	\$30
ACT Residual Test Fee .....	\$60
Administrative Drop Fee (or 5% of tuition, whichever is less) .....	\$100
Athletic Fee .....	\$125/year
Deferred Payment/Bank Draft Fee.....	\$30/term
Changed Bank Draft Date.....	\$30/occurrence
Directed & Independent Study Fee.....	\$75/cr. hr.
Enrollment Confirmation Fee	
Full-Time Students (\$100 prior to May 1).....	\$200
Part-Time (degree seeking) Students.....	\$100
Graduation Fee (one-time fee) .....	\$250
Insurance Fee .....	Varies*(* See Below)
Undergraduate.....	\$1920
Graduate .....	\$2776
Internship Fee .....	\$75/cr. hr.
Late Registration Fee.....	\$100
Music — Private Lesson Fee.....	\$250/cr. hr.
Nursing Lab Supervision/Testing Fee (Varies by Term).....	Variable
Orientation Fee (Full-Time Students Only).....	\$250
Placement Fee.....	\$20
Portfolio Analysis/Quiz Out/Experiential Credit	
Review/Attempt Fee .....	\$25/cr. hr.
Transcription Fee .....	\$50/cr. hr.
Replacement Diploma Fee .....	\$25
Replacement I.D. Fee .....	\$10
Replacement Mail Box Key Fee .....	\$10
Returned Check/Bank Draft Fee.....	\$50
Returned Payment Fee.....	\$50/occurrence
Student Teaching Supervision Fee (Local Area) .....	\$650
Student Teaching Special Placement Fee.....	Varies (**See Below)
Study Abroad/ Cooperative Degree Program Fee.....	\$50/cr. hr. (maximum \$300)
Technology Fee .....	Varies
Full-time undergraduate .....	\$160/semester
Part-time undergraduate (less than 12 hours) .....	\$60/semester
Graduate .....	\$50/course
RN to BS .....	\$120/semester
Test Supervision Fee .....	Variable
Transcript Fee.....	Variable

### **\*\*Insurance**

All full-time students and athletes are required to have health insurance coverage. Evidence of coverage will be required prior to the individual student's first semester of attendance each school year. Kansas Wesleyan University will facilitate the purchase of student health insurance through United Healthcare as needed or desired.

### **\*\*Special Placement**

Any student requesting special placement will be responsible for all additional costs required in supervising beyond the standard Student Teaching Supervision Fee.

## Payment Options

**Option #1:** Payment is due in full by August 1 (fall semester) and January 1 (spring semester).

**Option #2:** Automatic Bank Draft Program

After all applicable financial assistance is applied to the student's charges for the semester- (including a \$30 fee for this program), the remaining balance is divided into four equal installments and deducted from the designated bank account according to the following schedule:

<b>First Business Day of Each Month</b>	
<b>Fall</b>	<b>Spring</b>
August 2, 2021	January 3, 2022
September 1, 2021	February 1, 2022
October 1, 2021	March 1, 2022
November 1, 2021	April 1, 2022

Payment must be made before moving into campus housing, beginning participation in intercollegiate sports or activities, and attending classes. Students who fail to pay any amounts when due are not eligible to re-enroll or receive grades, transcripts or diplomas, and may cause termination of classroom, residence hall and dining hall privileges until the accounts have been settled or a release has been given by the Chief Financial Officer. A fee of \$30 will be charged for each payment requested on an alternate date from above. Late enrollment in the bank draft program (after the first draft date) will require the amount of the missed drafts to be paid by cash, check or credit card before the bank draft enrollment will be accepted by KWU. The university reserves the right to charge a student for damages to university property as a result of carelessness.

Interest on delinquent payments will be assessed at the rate of one percent per month on the unpaid balance. Any and all collection effort expenses will be passed on to the delinquent student. The failure of the university to enforce these provisions at any one time or with respect to any one student shall not constitute a waiver of the right of the university to enforce it at any other time, at all times or with respect to any other student.

Kansas Wesleyan University ensures that they will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries or other institutional facilities, or the requirement that a Chapter 31 or Chapter 33 recipient borrow additional funds to cover the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of a payment by the U.S. Department of Veterans Affairs.

## Refund Policy

### Refunds of Tuition, Room and Board Charges

Refunds of tuition, room and board charges will be made to students officially withdrawing from all classes. No refund of fees will take place. No adjustment is made to a student's charges, including room and board charges, for those students who withdraw from some, but not all courses after the last day to add classes according to the academic calendar. A withdrawal administrative fee of 5 percent of the original charges (up to \$100) is charged to all students who withdraw from all classes at any point in the term after the first day of classes for the term.

Charges for tuition, room, and board will be prorated on the percentage of the term the student was enrolled at KWU up to 60 percent of the term. Students withdrawing from all classes after 60 percent of the term will not receive a reduction in charges.

Students who are enrolled only in eight-week courses will have no aid disbursed until the 100 percent refund period has passed for each course.

### Proration Formula for Charges for Tuition, Room and Board:

To figure the percentage of charges earned, divide the total count of calendar days between the first day of classes for the term and the student's "Withdrawal Date" in the semester by total calendar days in the semester. Weekends are included, but scheduled breaks of five (5) days in length or longer are excluded from both the number of calendar days in the term and days enrolled. If the student completes more than 60 percent of the semester, all (100 percent) of the charges are earned for the semester. If the student completes 60 percent or less of the semester, the portion of charges "not earned" will be credited to the student's university account.

Withdrawal calculations for students who received financial assistance from the Federal Student Financial Aid programs are also subject to a federal regulation that governs the amount of financial aid that must be returned to the federal government if they withdraw from all courses for the term (or individual summer or graduate courses). See Return of Title IV below. After the credit of unearned charges and the return of federal funds to the federal government, state financial aid programs and outside scholarship agency, the student may owe a balance to the university or may have a refund due to them. All calculations will be completed, and refunds to the appropriate entities will be completed within thirty (30) days of the student's Withdrawal Date. A copy of the calculations and Notice of Refund will be mailed to the student at his/her address of record with the university.

Responsibility is upon the student to request an official withdrawal with the Registrar’s Office in the Student Services Suite, Hall of Pioneers 285. The Vice President for Student Development will conduct an exit interview. Ceasing to attend class does not constitute official withdrawal. If a student is confronted with unusual circumstances, an inquiry should be addressed to the Business Office. Apartments are rented by the semester and are subject to a prorated refund based on the schedule, as stated in the lease document.

Students who are enlisted in a military reserve and are called to active military service in the middle of a term, and thus forced to take a leave of absence for the term, will receive a tuition refund equal to the amount of tuition paid at the beginning of the term. Room and board fees will be prorated, with the amount of fees not yet used at the time of call to military service refunded to the student.

**Return of Title IV Federal Student Aid**

Federal regulations (§CFR 34.668.22) require the calculation of the percentage of Federal Student Financial Aid that a student who is a Federal Financial Aid recipient, and who withdraws from all classes during a term (or an individual summer or graduate course) after commencing attendance, has “earned”. This policy relates to Federal Pell, Supplemental Educational Opportunity Grants (SEOG) and TEACH Grants as well as Federal Perkins, Direct Subsidized, Direct Unsubsidized and Direct PLUS Loans. This policy does not apply to Federal College Work Study. “Earned,” in this context, means the portion of the student’s Title IV financial aid that does not have to be returned to the federal government, and can therefore be retained to pay “accrued” university charges for tuition, other fees, room, board, etc. In some cases, the amount “earned” may be enough to pay all “accrued” charges, and perhaps more, but in many cases, the student may still owe a balance to the university after withdrawal and the application of this policy.

During the first 60 percent of the term or semester, a student “earns” federal student aid in direct proportion to the length of time he or she remains enrolled. The percentage of time that the student remained enrolled determines the percentage of federal aid for that period that the student “earned,” which determines the amount of federal financial aid that does not have to be returned to the Federal Government. A student who remains enrolled beyond the 60 percent point earns all federal aid for the period.

Formula: To figure the percentage of aid earned, divide the total count of calendar days between the first day of classes for the term and the student’s “Withdrawal Date” in the semester by total calendar days in the semester. Weekends are included, but scheduled breaks that are at least five (5) days in length are excluded from both the number of calendar days in the term and days enrolled. If the student completes more than 60 percent of the semester, 100 percent of the aid is earned for the semester, zero percent must be returned to the Federal government. If the student completes 60 percent or less of the semester, the portion of federal aid “not earned” must be repaid to the federal aid programs.

**Example:**

Number of Days Enrolled	62		55.3571
-----	-----	=	55.36%
Number of Days in Term	112		

**Federal Funds**

Federal Funds Received by the Student	Earned: <b>NOT</b> returned to the Federal Government	<b>Returned</b> to the Federal Government
\$10,000	\$5,536	\$4,464

**Number of Days Enrolled** is calculated as:

- First day of this exemplar term was January 8.
- Student began her official withdrawal process on March 10.
- Sixty-two (62) calendar days had elapsed.
- This student withdrew before the spring break, which begins on March 15, so the spring break is not calculated in the numerator in the formula.

**Number of Days in Term** is calculated as:

- First day of this exemplar term was January 8.
- The last day of finals will be May 8.
- One hundred twenty-one (121) calendar days elapse between those two days.
- Spring break is more than five (5) calendar days, so those days are not counted in the total days of the term. The days of spring break (Saturday, March 15 through Sunday, March 23) is a period of nine (9) calendar days.
- 121 days – 9 days = 112 calendar days in the term is the denominator in the formula.

For students receiving federal aid, the refund must first be repaid to the Title IV programs, state grants, institutional funds and alternative loans, in accordance with existing regulations in effect on the date of withdrawal and with respect to various types of aid. It is possible that the student who withdraws will still have an outstanding balance due to the university.

Institutional refunds and the formula used to determine the required return of federal and other student aid will be finalized within 30 days of the withdrawal date. A copy of the calculations and Notice of Refund will be mailed to the student at their address of record with the university.

**Return of Unearned Aid**

If a student has not earned all of the federal aid received to date at the point of withdrawal, funds will be returned in the following priority order: Federal Direct Unsubsidized Stafford Loan, Federal Direct Subsidized Stafford Loan, Federal Perkins Loan, Federal Direct PLUS Loan, Federal Pell Grant, Federal SEOG Grant, Federal TEACH Grant, state grant and scholarship funds, institutional aid and, outside scholarships. The Withdrawal Date is determined as follows:

**Official Withdrawals** – the latter date of when the student began the institution’s official withdrawal process OR officially notified the institution of intent to withdraw;

**Unofficial Withdrawals** – the last date the student participated in an academic activity. If the student has to leave without notification because of circumstances beyond the student’s control, the institution may determine a withdrawal date related to those circumstances. The institution always has the option to use the student’s last day of attendance or documented academically-related activity.

**Students Earning No Credit**

At the end of each term, students who do not earn any credit in a semester (earn all F’s) will be reviewed. Faculty will be contacted to ensure the student attended or participated in the course and determine the student’s last date of attendance or academic-related activity. If it is determined that the student never participated in the course, the credits cannot be used to determine federal student aid eligibility. If the student did continue participation after the add/drop period but ceased attendance or participation before the 60 percent date of the semester, a Return of Title IV aid calculation will be completed. The date used for that calculation will be the last date of attendance or participation if known. If the last academic-related activity date is not known, the date of 50 percent of the term will be used for the Return of Title IV aid calculation.

For further information, or to view a sample refund calculation, contact the Office of Student Financial Planning in the Student Services Suite, Hall of Pioneers Room 285, by calling 785-833-4319, or email [finaid@kwu.edu](mailto:finaid@kwu.edu).

**Department of Defense Tuition Assistance Program Return of Funds Policy (TA)**

Federal regulations (DoDI §1322.25) specify the amount of the Tuition Assistance Benefit that a Veteran can retain if they withdraw from all classes in a term. The difference between the Tuition Assistance benefit received (applied on their KWU Student Account) and the amount the service member can retain (on their account) must be returned to the Tuition Assistance Program on a proportional basis through the sixty (60 percent) percent portion of the period for which the funds were provided. TA funds are “earned” proportionally during an enrollment period, with unearned funds returned based upon when a student stops attending. In instances when a service member stops attending due to a military service obligation, the educational institution will work with the affected service member to identify solutions that will not result in student debt for the returned portion. Below are some sample calculations:

Sixteen Week Semester (Fall or Spring Terms)

<b>Calendar class days elapsed</b>	<b>% TA Return</b>
Calendar Day 1 through Calendar Day 7	100% Return
Calendar Day 18	90.52% Return
Calendar Day 29	80.12% Return
Calendar Day 39	70.761% Return
Calendar Day 50	61.32% Return
Calendar Day 51 +	No Return

Eight Week Graduate Module or  
Eight Week Undergrad Summer Term

<b>Calendar class days elapsed</b>	<b>% TA Return</b>
Calendar Day 1 through Calendar Day 7	100% Return
Calendar Day 8	84.62% Return
Calendar Day 15	71.15% Return
Calendar Day 20	61.54% Return
Calendar Day 21	No Return

For further information, or to view a sample refund calculation, contact the Office of Student Financial Planning in the Student Services Suite, Hall of Pioneers Room 285, by calling 785-833-4319, or email [finaid@kwu.edu](mailto:finaid@kwu.edu).

## Financial Assistance

Kansas Wesleyan University offers a financial assistance program that makes it possible for individuals from any income level to attend the university. To determine the net cost of attendance to you after financial assistance is applied, contact the Office of Student Financial Planning in the Student Services Suite. All assistance is awarded on a first-come, first-served basis. The FAFSA (Free Application for Federal Student Aid ([www.studentaid.gov](http://www.studentaid.gov))) opens for each new year on October 1, preceding the beginning of the Academic Year and is based on the Tax Year Prior (e.g. the 2021-22 Academic Year is based on 2019 year tax /income information; the Academic Year begins August 11, 2021.) If your family income has changed, contact the Office of Student Financial Planning for guidance. All funds are credited to the student's account and applied to tuition, fees, room, board, book charges, and other charges first.

### How to Apply for Financial Assistance

In order to maximize your financial assistance opportunities and expedite the process, please complete the following steps annually.

1. Submit your Free Application for Federal Student Aid (FAFSA) at [www.studentaid.gov](http://www.studentaid.gov) using the IRS Data Retrieval Tool to download tax/income information from IRS directly into the FAFSA. The student (and if "dependent", a parent) must sign the FAFSA electronically using their FSA ID.
2. Check your MyKWU Portal Account > Student Tab > Financial Aid Progress > Financial Aid Document Tracking frequently after you submit your FAFSA for further instructions.
3. **Kansas Residents:** Apply for Kansas programs (except Kansas Comprehensive Grant) and complete the state application at [http://kansasregents.org/students/student\\_financial\\_aid](http://kansasregents.org/students/student_financial_aid). Early deadlines apply, some as early as March 1. The state of Kansas offers scholarships and grants to students who graduated from a Kansas high school and whose parents are residents of the state of Kansas. Some of these have GPA and "need" requirements.
4. **New students:** Financial assistance awards are offered after you have been admitted to the university.
5. All financial assistance must be applied for and finalized prior to being permitted to move into the residence halls, participating in activities and commencing attendance in courses. All funds are credited to the student's account and applied to tuition, fees, room, board and other miscellaneous charges. Final transcripts must be received before Federal and State aid will be applied to your account.

### Kansas Wesleyan University Scholarships

**Students must be enrolled full time (12 hours) in on-ground classes each semester to receive KWU institutional scholarship and grants. Institutional scholarships and grants will be reduced if a student moves off-campus. For more details, please contact the Office of Student Financial Planning located in Pioneer Hall, Room 285, via the K-Dub Hub.**

#### Eisenhower Scholarship

The Eisenhower Scholars Program recognizes students who demonstrate an extraordinary commitment to developing personal, intellectual and spiritual growth through a liberal studies curriculum in a faith-based educational environment. The scholarship covers 90 percent of tuition for each of the four years of undergraduate study at KWU and is awarded to select incoming first-year students each year. Invited students have the opportunity to interview with two members of the KWU faculty, write an essay on a specific topic stemming from pre-assigned reading, respond to quantitative/logic problems and participate in a group problem-solving activity.

#### Presidential Scholarship

Presidential Scholarships of \$12,000 per year (\$9,000 for non-residence hall students) are available for high school seniors with a KWU Composite (high school GPA multiplied by the ACT score) of 94 or above. The scholarship is renewable for continuing students with a cumulative KWU resident GPA of 2.5. Students meeting requirements receive automatic award; no application is required. This scholarship is only available to during their freshman year at KWU.

#### Dean's Scholarship

Deans Scholarships of \$10,000 per year (\$7,000 for non-residence hall students) are available for high school seniors with a KWU Composite (high school GPA multiplied by the ACT score) of 63. Transfer students qualify with a transfer GPA of 3.0 on 24 or more transferring graded credit hours. The scholarship is renewable for continuing students with a cumulative KWU resident GPA of 2.5. Continuing students can earn an upgrade to this scholarship with a cumulative KWU resident GPA of 3.0 on 24 or more KWU resident earned credit hours. Students meeting requirements receive automatic award; no application is required.

#### University Scholarship

University Scholarships of \$8,000 per year (\$5,000 for non-residence hall students) are available for high school seniors with a KWU Composite (high school GPA multiplied by the ACT score) of 45. Transfer students qualify with a transfer GPA of 2.25 on 24 or more transferring graded credit hours. The scholarship is renewable for continuing students with cumulative KWU resident GPA of 2.50 on 24 or more KWU resident earned credit hours. Continuing students can earn an upgrade to this scholarship with a cumulative KWU resident GPA of 2.25 on 24 or more KWU resident earned credit hours. Students meeting requirements receive automatic award; no application is required.

### **Promise Scholarship**

Promise Scholarships of \$4,000 per year (\$2,000 for non-residence hall students) are available for high school seniors with a KWU Composite (high school GPA multiplied by ACT score) of 43. Transfer students qualify with a transfer GPA of 2.0 on 24 or more transferring graded credit hours. The scholarship is renewable for continuing students with a cumulative KWU resident GPA of 2.0 or more with 24 or more KWU resident earned credit hours. Students meeting requirements receive automatic award; no application required.

### **Phi Theta Kappa Scholarship**

Phi Theta Kappa Scholarships of \$1,000 per year are available for transfer students who are members of the Phi Theta Kappa Honor Society, and who provide a copy of their Phi Theta Kappa Membership Certificate. Renews annually.

**Note:** Note: Students who receive funding to cover 100 percent of tuition at KWU from sources such as Tuition Exchange, Chapter 33: Post 9/11 GI Bill<sup>®</sup> qualifying for the Yellow Ribbon Program, or Chapter 31: Vocational Rehabilitation and Employment Programs, will not be considered for Kansas Wesleyan University institutional scholarships.

## **Federal Student Aid Programs**

Federal forms of financial aid are available to students who have completed the FAFSA and are eligible for federal student aid. This type of aid includes Direct student loans (both subsidized and unsubsidized based on student eligibility), PELL Grant, Federal Supplemental Grant, TEACH Grant and Federal Work Study. The staff in the Office of Student Financial Planning will consider a student's eligibility for all programs, except for Federal Work Study and TEACH Grant during the awarding process.

Federal Work Study is a part-time employment program. For more information about available jobs, please contact the Career Services Office and watch your student email for the KWU WOW announcement each week. When you seek employment opportunities, the staff in Student Financial Planning can determine your eligibility for the Federal Work Study program.

TEACH Grant may be offered to students who have been accepted into the Teacher Education Program and express interest. This grant requires service in a high-need field or area upon graduation and completion. If a student does not complete the required years of service within the first eight years of graduation, the TEACH grant converts to a loan. TEACH Grant has specific eligibility requirements based on college entrance exams and cumulative GPA during the term of disbursement. In addition, TEACH Grant Counseling and the Agreement to Serve are both required each year a student wishes to receive TEACH Grant funds

Direct subsidized student loans are need-based loans that do not accrue interest while a student is enrolled at least half-time in an institution of higher education. Interest begins to accrue at the date that the student is no longer enrolled or drops below half-time.

Direct unsubsidized student loans are not based on need and are designed to be a low-interest option. The interest rate updates each year on July 1 and is currently at 2.75 percent. Annual and Aggregate (lifetime) loan limits apply to Direct student loans. In addition, new Direct student loan borrowers are required to complete Entrance Counseling and a Master Promissory Note online. Returning borrowers are required to complete the Annual Student Loan Acknowledgement online.

For more information about each specific type of aid, or to complete any of the required documents, please sign in with your student FSA ID at [studentaid.gov](http://studentaid.gov).

### **Federal Student Aid and Second Session (8 week) Classes**

Federal Student Aid eligibility is based on a student's enrollment level at the time of aid disbursement. If a student is enrolled in a course that begins during the second 8-week session of a term, the student may not qualify until the second session begins. In these circumstances, federal forms of aid that are impacted are placed on hold. Once student attendance has been verified for the second session, any aid that a student is eligible for will be removed from hold and processed. Please note that if attendance level has changed, adjustments will be made prior to disbursement, since Federal Student Aid Eligibility is determined based on enrollment level at the time of disbursement. Students are not able to register for second session courses at Kansas Wesleyan University after the start of the term, unless they are already registered for full semester of first 8-week courses.

## **Other Grants, Awards and Discounts**

**Students must be enrolled full-time (12 hours) in on-ground classes each semester to receive KWU Institutional scholarship and grants.**

### **Power/Performance Scholarship**

Performance Scholarships (amount varies): May be awarded to students demonstrating talent or interest in an academic department, athletics, fine arts or other performance-related activity offered at KWU. This scholarship requires direct contact with a performance scholarship faculty member, sponsor or coach. Renewal of the performance scholarship requires continuing participation, but you may request to change your performance area.

### **Kansas Wesleyan University Awards**

Kansas Wesleyan University Awards are need-based for students showing outstanding ability in academic departments, activities, or intercollegiate athletics. These awards are given in various amounts. Non-need-based awards are also available. Students meeting requirements receive automatic award; no application is required.

**Alumni Dependent Discount**

A \$1,000-per-year discount is available for dependent children of Kansas Wesleyan University alumni. Notify the Office of Student Financial Planning if you are eligible.

**Multiple Student Discount**

A \$1,000-per-year discount for each student is available when more than one dependent child in a family is enrolled full-time. Notify the Office of Student Financial Planning of your eligibility for this discount.

**Student Eligibility - Drug Conviction**

If an applicant is convicted of possessing or selling drugs, this may affect eligibility for financial aid. The Office of Student Financial Planning in the Student Services Suite (Hall of Pioneers 285) should be notified immediately by email at [finaid@kwu.edu](mailto:finaid@kwu.edu).

# Academic Policies and Requirements

## Advising Requirements

New degree-seeking students are assigned an academic advisor prior to the semester in which they plan to enter the university. Academic advisors are assigned through the Office of the Registrar and/or the Office of the Provost. Assignment is based on factors such as major, advisor load, faculty advisor specialty, and provisional and international status. Academic advisors assist students in defining their goals while at KWU; provide information regarding course work, career fields, and graduate school; and discuss problems related to academic programs and subsequent employment following graduation. Students must select a major during or before their fourth semester of college enrollment.

Course registration and adding/dropping courses must always be done with the permission of the advisor. Students may, for legitimate reasons, change advisors. Applications for change and permission are granted through The Office of the Registrar. Although Kansas Wesleyan University provides an extensive academic advising program, **the responsibility for meeting graduation requirements lies with the student.**

## Student Classification

Undergraduate student classification, or class standing, is determined by total earned credit hours. At the beginning of each semester, students are classified according to the following scale:

<u>Total Earned Credit Hours</u>	<u>Classification</u>
0-27.99 .....	First-time student
28-58.99 .....	Sophomore
59-88.99 .....	Junior
89-graduation	Senior

Other classifications employed include:

- Pre-college — a current high school student who meets special requirements for admission.
- Audit — a student enrolled for no credit.
- Students are also classified as degreed, non-degree-seeking, graduate and teacher-licensure-seeking.

## Academic Honors

### President's Honor Roll/Dean's Honor Roll

Full-time students with no incompletes and a semester grade point average of 3.75 or higher will be listed on the *President's Honor Roll* at the end of each semester. Full-time students with no incompletes and a semester grade point of 3.25-3.74 will be listed on the *Dean's Honor Roll* at the end of each semester.

### Summa Cum Laude - Magna Cum Laude - Cum Laude

Honors, designated as Summa Cum Laude, Magna Cum Laude and Cum Laude, are conferred at graduation only upon those students who have satisfied all requirements for a baccalaureate degree and, in addition, have earned a minimum grade point average, as listed below. Averages will be computed for all courses taken by the student in partial fulfillment of the requirements for a bachelor's degree as well as for all courses taken while a student at Kansas Wesleyan University. The student's earned grade point average must equal or surpass minimal requirements in both categories: the overall cumulative GPA and the KWU GPA.

Summa Cum Laude — minimum GPA 3.90

Magna Cum Laude — minimum GPA 3.75

Cum Laude — minimum GPA 3.50

### Alpha Chi Honor Society

Alpha Chi is a national honor society open to students from any field of study who meet the following criteria:

- a) Currently enrolled.
- b) Junior or senior standing.
- c) In upper 10 percent of their class.
- d) Cumulative GPA of at least 3.5.
- e) Have completed at least 24 resident hours at Kansas Wesleyan University.
- f) Received the approval of the faculty in regard to honor, integrity, and academic merit.

### Other Honor Societies

- Pi Kappa Delta (National Forensic Honorary Society)
- Beta Beta Beta (National Biological Honor Society)
- Kansas Student Nurses Association
- Phi Alpha Theta (National History Honor Society)
- Pi Gamma Mu (Social Sciences)

## **Class Attendance**

Class attendance is expected in all classes, and students are expected to plan accordingly, giving classes priority. Professors will provide the attendance standards necessary for passing the course in each class. These standards will be distributed as part of the syllabus, which will also be on file in the Provost's Office. The policy recognizes the validity of university-approved activities but does not excuse students from completing all work for the course. Requests for excused absences from classes shall be sent to faculty by the athletic director or sponsor one week, or as soon as possible, before the events occur. The provost shall monitor the requests and intervene as necessary. Students are expected to contact faculty members directly and in advance of absences. Faculty members will allow excused absences for all students involved in the referenced activities and events, and accommodate the students by offering them opportunities, without penalty, to either make up the work or do work ahead of time to meet course requirements.

Attendance is measured through classroom participation, completion of assignments, engagement in activities and attending class on time. Online attendance is measured by assignments submitted on the first day, the third day, and throughout the duration of the course. Faculty will record attendance through the current Learning Management System.

### **Drops for Non-Attendance**

Courses that were administratively dropped will not appear on the student's academic transcript and will not be counted toward the student's credit hour load. Students who fall below 12 on-ground credit hours due to an administrative drop may become ineligible to participate in intercollegiate athletics; may not be eligible to live in campus housing; may incur a financial debt to the university; will not be eligible for institutional financial aid; and eligibility for federal and state financial aid may be affected (see the Refund Policy for more information).

#### **For full semester courses:**

By the seventh business day of the semester, students who have not attended class or contacted the instructor regarding their absence will be dropped from the course by the Office of the Registrar.

If a student thinks that they have been dropped in error, the student may petition the instructor for readmission to the class. The petition must be approved and submitted to the Office of the Registrar by the 10th business day of the semester or term, to be considered. If an error has occurred, the instructor must either sign an Enrollment Change Request Form for the student to bring to the Office of the Registrar, or the instructor may send an e-mail to the Registrar to request the student be reinstated to the class.

#### **For 8-week and online courses:**

By the fifth business day of the session, students who have not attended class or contacted the instructor regarding their absence will be dropped from the course by the Office of the Registrar. If a student thinks that they have been dropped in error, the student may petition the instructor for readmission to the class. The petition must be approved and submitted to the Office of the Registrar by the seventh business day of the semester or term, to be considered. If an error has occurred, the instructor must either sign an Enrollment Change Request Form for the student to bring to the Office of the Registrar, or the instructor may send an e-mail to the Registrar to request the student be reinstated to the class.

### **Withdrawal for Non-Attendance**

After the seventh business day of the semester (or fifth business day for 8-week courses), but before the last day to withdraw, instructors may request an administrative withdrawal if the student has six or more unexcused absences (i.e.  $6 \times 50 = 300$  minutes) for Monday/Wednesday/Friday classes, four or more unexcused absences ( $4 \times 75 = 300$  minutes) for Tuesday/Thursday classes or the minute equivalent in a course.

Instructors must attempt to contact the student via email to discuss the student's options before making such request. If after the attempted email contact, the instructor still wishes to request an administrative withdrawal, they should submit a Non-Attendance Withdrawal Request form to the Office of the Registrar.

A copy of the syllabus and the email sent to the student must accompany the form, and the form must be signed by the instructor, the student's advisor and the student's coach, as appropriate.

Administrative withdrawals cannot be processed after the withdrawal deadline. Instructors are to assign an appropriate grade to the student during the grade-processing period.

Students who intend to drop or withdraw from a course have the responsibility to complete this process following normal university procedures.

## Credit Hour Requirements

The institutionally established equivalencies to the federal definition of the credit hour at Kansas Wesleyan University are provided below. These standards apply to both undergraduate and graduate courses offered in face-to-face, hybrid or online classes.

For each credit hour per semester, classes that meet in a face-to-face format must include one 50-minute period with the instructor and two hours of outside class work for approximately 15 weeks.

1 credit hour = 50 minutes contact + 100 minutes outside work over 15 weeks for a total of  $(50+100) \times 15 \text{ weeks} = 150 \times 15 \text{ weeks} = 2,250$  minutes of student effort. This meets 34 CFR §668.8(l)(2)(ii)(A) expectation of a semester hour, equating 37.5 clock hours of instruction or  $37.5 \times 60 \text{ minutes} = 2,250$  minutes (1 clock hour of class room, 2 clock hours outside work = 3 clock hours;  $2,250 \text{ minutes} \div 3 = 750 \text{ minutes/credit hour}$ ).

Academic credit is offered by the semester credit hour and is based on 750 minutes of instruction per credit hour awarded. This means 1 credit hour = 15 clock hours, with the clock hour defined as 50-60 minutes. This rule is consistent with the Department of Education credit hour definition, as stated earlier in 34 CFR §600.2. 2

Seven hundred and fifty (750) minutes of instruction per credit hour awarded applies to all courses, despite length of term or period of time within a term in which the course is offered in face-to-face delivery formats. All hybrid courses are calculated by both face-to-face and distance education standards that equate to 750 minutes to one credit hour.

### Distance Education

Credit hours awarded from courses taught via distance education or in some other non-traditional setting follow the same rules when determining the number of credit hours awarded for all distance education courses. This practice follows the credit hour definition found in Department of Education regulation 34 CFR §600.2; 1 credit hour = 750 minutes.

Direct faculty interaction can be achieved in many ways in an online environment. Examples include: use of online meeting tools, online journaling or blogs, discussion-forum posts, online exams/quizzes, recorded lectures or use of voiceover Microsoft PowerPoint presentations, online collaborative study or project-based learning groups, etc.

The following\* time estimates will help to ensure credit-hour compliance.

Pedagogical Technique	Average Time Per Instance
Quiz	20 minutes each
Exam	50 minutes each
Midterm or Final	60 minutes each
Informal Writing Assignment	15 minutes per page (250 words)
Formal Writing Assignment	30 minutes per page (250 words)
Textbook Reading	8 minutes per page (250 words)
Reading of Linked Article/Paper	10 minutes per page (250 words)
Listen To or Watch Linked Audio/Video	15 minutes each
Listen To or Watch Webinar	50 minutes each
Complete a Guided Lab Exercise	50 minutes each
Complete a Virtual Field Observation	30 minutes each
Complete a Guided Field Observation	60 minutes each
Complete a Game/Simulation	30 minutes each
Complete a Tutorial/Module	30 minutes each
Watch/Make Synchronous Presentations	30 minutes each
Make a Blog Entry	10 minutes each
Participate in a Chat Room or Forum Discussion	20 minutes each
Study or Assignment Group Participation	40 minutes each
Online Meeting or Office Hours with Instructor	20 minutes each

\*chart quoted from Dickinson State University, 2016 HLC Conference

Online instructors are encouraged to utilize the above table to ensure credit-hour compliance, and explicitly noting time expectations will also provide clarity and guidance to students.

### Health Profession

Health profession majors and/or providers, such as nursing, pre-medical, pre-dental, pre-physician assistant, pre-pharmacy, pre-optometry, pre-physical therapy, pre-occupational therapy, pre-veterinary, pre-athletic training and allied health, may also earn academic credit for work in lab or clinical sites. The number of hours of work required for one academic credit hour varies by discipline and respective accrediting agency requirements.

## Labs

Certain courses at Kansas Wesleyan University include a laboratory component or requirement, such as science courses including chemistry, physics and biology. Students may earn additional credit hours for the lab component. Minimum credit hour requirements are determined for weeks of lab/activity on a 2:1 laboratory contact minutes to lecture contact minutes ratio (1,125 minutes/1 credit hour). Each department may determine contact time over the minimum requirement, as needed.

## Grades

All grades are determined by the instructor in charge of a specific course. The scale for grading is as follows:

Letter Grade	Meaning	Grade Points per Credit Hour
A		4.0
A-		3.7
B+		3.3
B		3.0
B-		2.7
C+		2.3
C		2.0
C-		1.7
D+		1.3
D		1.0
D-		0.7
F		0.0
XF	The student has earned a grade of 'F' for reasons of academic dishonesty	0.0
I	Work is incomplete. An "I" is accompanied by a tentative grade based on work completed by the student in relation to total requirements. An "I" must be removed by the dates listed in the Academic Calendar. If it is not removed by this stipulated date, the tentative grade becomes the final grade	Points are based on tentative grade
W	A grade has not been given as a result of student initiative to withdraw from the course or the university in accordance with the add/drop policy.	
XW	Indicates the student has withdrawn from the course to avoid receiving a grade of XF for reasons of academic dishonesty.	
P/CR	Credit towards graduation requirements has been granted without a letter grade.	
S	Satisfactory performance. It is usually reserved for courses wherein letter grades are not utilized.	
U	Unsatisfactory performance. It is usually reserved for courses wherein letter grades are not utilized.	
AU	Audited	
NC	The course was taken, but does not count as credit toward graduation requirements.	

\* Remedial courses are NOT included in the GPA calculation.

\* Repeated courses are included in the cumulative attempted credit hours. However, only the instance with the highest grade is included in the cumulative grade point average.

## Incomplete Grades

An Incomplete "I" grade is a temporary grade that may be granted when illness, necessary absence or other reasons beyond the control of the student prevent completion of course requirements by the end of the academic term.

### Requirements for Incomplete Grades:

1. The student's work to date must be passing.
2. Student must have attended to the 60<sup>th</sup> percentage point of the course and attendance to date was satisfactory.
3. Attendance to date was satisfactory.
4. An illness or other extenuating circumstance legitimately prevents completion of required work by the due date.
5. Required work can reasonably be completed before the last day of the following semester.
6. An incomplete cannot be given as a substitute for a failing grade.
7. An incomplete cannot be based solely on a student's failure to complete work or as a means of raising his or her grade by doing additional work after the grade report time.
8. A complete Incomplete Grade Request must be submitted to the Office of the Registrar **before the last day of final examinations, as listed in the Academic Calendar.**
  - a. Documentation evidencing the student's circumstances (e.g. doctor's notes, etc.) must be attached.
  - b. A detailed description of all work required to complete the course, including complete instructions for all missing assignments, papers, etc., and copies of all missing exams or quizzes, must be attached.
  - c. A copy of the syllabus with weights of all graded assignments must be attached.
  - d. An alternate grade must be assigned by the instructor, indicating the student's grade earned if no additional work is submitted. If no alternate grade is indicated, an "I/F" will be assigned.
  - e. The application and accompanying documents must be signed by the student, the instructor and the Office of the Registrar and must be approved by the provost.

9. All coursework for the incomplete grade must be completed by the last day of regular class in the following regular semester, as listed in the Academic Calendar. Final grades must be submitted ***before final grades are due for that semester, as listed in the Academic Calendar. If a final grade is not assigned, the incomplete grade will be converted to the alternate grade on the day final grades are due for that semester.***
10. An incomplete grade may be considered passing for purposes of determining academic standing, federal financial aid eligibility, athletic eligibility or other purposes.
11. Students with incomplete grades will not be considered for the President's or Dean's Honor Roll.
12. Course-work for incomplete grades may be completed while the student is not enrolled.
13. If the instructor of record for the course becomes unavailable during the following semester, the Department Chair will assume responsibility for oversight and grading of the course.

Note: The provost has the ability to approve requests that do not meet all standards when there are extenuating circumstances.

### **Grade Changes**

By university policy, and with the exception of "I" and "X" grades, changes to final grades may be requested by the instructor to address an error in calculation or an error in transcription. Grade changes cannot be based on the late submission of required work, the resubmission of work previously judged unsatisfactory or on additional work. A Grade Change Request Form must be submitted to the Office of the Registrar before the day final grades are due for the subsequent semester, as listed on the Academic Calendar.

### **Grade Appeal Procedure**

A student who receives a final course grade that they believe is biased, arbitrary or capricious, unlawful, erroneous or contrary to stated policy should discuss the grade with the faculty member. If, after such discussion, the student still believes that the grade meets the above criteria and the faculty member is unwilling to change the grade, the student may initiate a grade appeal.

To initiate such an appeal, the student must complete a Petition to KWU form, available in the Office of the Registrar, explaining in detail the grounds for an appeal. All grade appeals must be made before the day final grades are due for the subsequent semester as listed on the Academic Calendar. An appeal of the decision may be made to the Academic Affairs Committee.

No student, faculty member or administrator shall be subjected to any form of harassment as a result of using these review procedures.

### **Final Examinations**

Most courses require final examinations. A final examination period during which no regular classes meet, is scheduled at the end of the fall and spring semesters. Final examinations or an alternative learning experience will be given during this period. Final examinations for eight-week block classes and for summer session classes are given during the last scheduled class meeting.

Students who have three or more final examinations scheduled for the same day may speak to their instructor(s) for consideration to complete exams at an alternate time or day.

### **Course Repeat Policy**

Students may not repeat courses in which grades between "A" and "C" have been earned; however, they may repeat any course ***once*** in which a grade between "C-" and "F" has been earned. When repeated, the better grade earned is the grade counted in the cumulative grade point average and is the grade applied toward graduation requirements. The Office of the Registrar records all courses taken and the grades earned in them. Students seeking a Kansas Teacher's Licensure will follow the course repeat policy stated in the Teacher Education Handbook to meet certification requirements. Students seeking a degree in Nursing will follow the course repeat policy stated in the Department of Nursing Education requirements.

Students may repeat music ensemble courses (and any course designated as "repeatable" in the course description) as many times as they wish, regardless of the grade previously earned, and each repeat and the grade appears on the student's record. Intercollegiate Sports (SPES115) and Activities (SPES126) may be repeated, but no more than four (4) credit hours total in SPES115 and no more than four (4) credit hours in SPES126 may be counted for graduation. Other exceptions are permitted wherein departmental policies demand repeats, regardless of grades, to meet requirements for a major.

Only ***one*** grade between "D+" and "D-" and ***no*** grade of "F" is allowed among the courses counted toward a major.

## Satisfactory Academic Progress Standards

Kansas Wesleyan University has established a framework for evaluating a student’s progress to achieve an educational goal (degree) within an optimum period of time. This includes a qualitative measure (cumulative grade point average) and a quantitative measure (pace toward graduation).

The SAP Policy at Kansas Wesleyan University is aligned with Federal Student Aid SAP guidelines established by the U.S. Department of Education concerning eligibility for Federal Student Aid Programs. Guidelines regarding this policy can be found within the following documents: Higher Education Act Sec. 484(c), 34 CFR 668.16(e), 34 CFR 668.32(f), 34 CFR 668.34, and Q&A Program Integrity – Satisfactory Academic Progress.

### Academic Good Standing: Undergraduate

To be considered in academic good standing, students must meet two standards:

**1. Qualitative Standard:**

Students must achieve a Cumulative Grade Point Average (CGPA) in compliance with the following:

Credit Hours Earned*	Minimum CGPA for Good Standing
Less than 28 (all undergraduate students)	1.70
28 or greater but less than 44	1.80
44 or greater but less than 60	1.90
60 and over	2.00

\* See definition of Credit Hours Earned and Attempted below.

**A.** In addition to this cumulative GPA review based on earned credits, a student must also meet a 2.0 cumulative after the completion of two academic years at KWU (four semesters), regardless of their enrollment status in each term in order to be eligible for Federal Student Aid, including grants and Direct student loans.

**2. Quantitative Standards:**

**A. Maximum Time to Complete Undergraduate Degree**

The maximum time frame for students to complete their undergraduate degree is 180 Credit Hours Attempted. This time frame is not impacted by changes in major. ( $120 * 150\% = 180$ ), and

**B. Pace (Percentage of Completion)**

Undergraduate students must successfully complete 66 percent or more of all credit hours attempted, calculated as:

\*\*Credit Hours Earned

----- must be at least equal to 66.66 percent

\*Credit Hours Attempted.

### Academic Good Standing: Graduate Students

To be considered in academic good standing, students must meet two standards:

**1. Qualitative Standard:**

Graduate Students must achieve a Cumulative Grade Point Average (CGPA) of 3.0 or higher.

\* See definition of Credit Hours Earned and Attempted below.

**2. Quantitative Standards:**

**A. Maximum Time to Complete Graduate Degree:**

The maximum time frame for students to complete their graduate degree is 45 Credit Hours Attempted. This time frame is not impacted by changes in major. ( $30 * 150\% = 45$ ), and

**B. Pace (Percentage of Completion):**

Graduate students must successfully complete 66 percent or more of all credit hours attempted over the history of their graduate college credits, calculated as:

\*\*Credit Hours Earned

----- must be at least equal to 66.66 percent

\*Credit Hours Attempted.

### Students Not Meeting Good Standing

A student is ineligible for Federal Student Aid, including grants and Direct student loans, when it becomes mathematically impossible for the student to complete their program within 150 percent of the length of the program. The pace of 66.66 percent must be met for a student to meet the Quantitative SAP requirements.

### Students with Completed Bachelor’s Degree

Students with a completed bachelor’s degree will be eligible for federal Direct Stafford and Unsubsidized Stafford Loans for a subsequent bachelor’s degree, provided the aggregate loan limit has not been exceeded. These students are also eligible for Kansas Wesleyan University scholarships and grant programs not based upon financial need. Satisfactory Academic Progress for Cumulative units attempted (PACE) should follow GPA. See the Office of Student Financial Planning for more information.

### **Definition of Credit Hours Attempted**

All credit hours attempted at Kansas Wesleyan University and all credit hours accepted for transfer into Kansas Wesleyan University are included in both the Qualitative and the Quantitative Standards. Remedial credit hours attempted at institutions from which the student transferred but which are not accepted for credit at KWU, are not considered Credit Hours Attempted for the qualitative or quantitative calculation.

### **Definition of Credit Hours Earned**

- Earned Hours - any variation of A, B, C, D, P, S, CR, I/B, I/C, and I/D.
- Attempted Hours, but do not count as Earned Hours - F, U, I/F, I, and W.
- The following grades affect the cumulative GPA: A, B, C, D, F, I/B, I/C, I/D, and I/F.
- Remedial Courses are NOT included in this calculation. They are assessed via a pre-test and post-test. This will assist students and faculty with identifying opportunities for improvement and future success.
- Repeated courses are included in the cumulative attempted credit hours. However, only the course with the highest grade is included in the cumulative grade point average.

### **Frequency of Academic Progress Evaluation**

The Registrar's Office shall review each student's academic record for satisfaction of both the Quantitative and Qualitative SAP Standards at the end of each term of attendance: Fall, Spring, and Summer.

### **Academic Warning/ Dismissal**

A student who was meeting SAP in the prior term to the one being reviewed, or has just completed their first term and fails to meet either the Qualitative CGPA and/or the Quantitative Standards (see above), will be placed on academic warning. During Academic Warning, a student remains eligible for Federal Student Aid. If a student who is already on academic warning fails to meet one or both SAP standards during the following semester, the student will be dismissed. Academic dismissal can be appealed. No undergraduate student will be academically dismissed when the most recently completed semester GPA is 2.0 or better, and no graduate student will be dismissed when the most recently completed term GPA is 3.0 or better. However, the student may not be eligible for federal financial aid if not meeting the standard SAP requirements.

Students on academic warning must be enrolled in INTD090: Strategies for Success and attend regular meetings with the Student Success Center staff. Students who fail INTD090 will be required to repeat the course the following semester.

Students dismissed after the spring semester may not enroll at Kansas Wesleyan University for the summer term or the next fall semester. Students dismissed after the fall semester may not enroll at Kansas Wesleyan University for the spring semester. Students dismissed after the summer semester may not enroll at Kansas Wesleyan University for the fall semester. Academically dismissed students who wish to re-apply for admission are encouraged to use the period of absence from Kansas Wesleyan University for activities that will give evidence of their potential to improve performance, for example, successful completion of coursework at another institution in order to raise their cumulative grade point average to a level admissible to the university.

### **Appeal of Academic Dismissal and Reinstatement on Academic Probation**

A student may appeal in writing to the Enrollment Committee by submitting their appeal to the Office of the Registrar no later than two weeks before classes start in the fall semester and one week before classes start in the summer and spring semester. The Enrollment Committee is chaired by the provost. The registrar and several faculty members also serve on the Enrollment Committee, among others. The Satisfactory Academic Progress Appeal form may be obtained from the university website or the Office of the Registrar. A student whose appeal is approved by the Enrollment Committee may resume enrollment at Kansas Wesleyan University on Academic Probation, but must be enrolled in INTD090: Strategies for Success, attend regular meetings with the Student Success Center staff, and follow the academic plan set for them. Financial Assistance eligibility is reinstated during semesters of probation, as long as the student is meeting the requirements of the academic plan.

### **Readmission after Academic Dismissal**

After the full semester of absence following dismissal, students may apply for re-admission to the university by submitting an admissions application available in KWU website. Standard admissions requirements and processes will apply. Financial assistance eligibility is reinstated during semesters of probation. Financial Assistance eligibility is reinstated and SAP progress will be reviewed in accordance with standard SAP policy.

### **Academic Honor Code**

Kansas Wesleyan University is committed to high standards in all areas of academic pursuits. Within our connectional history as a faith-based institution affiliated with the United Methodist Church, and with a commitment to the Wesleyan tradition of higher education, we adhere to and uphold the following principles:

- Education is a means of training the mind;
- Education stresses ethical development;
- Education provides individuals with the abilities needed to serve others and the greater community;
- Education creates and promotes a supportive learning environment that is both fair and committed to serious academic pursuits;
- Education involves a commitment to produce only works of integrity.

Academic integrity is a cornerstone of teaching and learning at Kansas Wesleyan University. It is expected that all members of the university uphold the same high intellectual and ethical standards.

All forms of academic dishonesty, including cheating, plagiarism and facilitating academic dishonesty of others are violations of Kansas Wesleyan's Code of Conduct.

Academic dishonesty is the act of wrongfully using or attempting to use unauthorized materials, information, study aids or the ideas and work of another in order to gain an unfair academic advantage. Plagiarism is the use of another's works or ideas, verbatim or paraphrased, consciously or unconsciously, without giving credit to the creator of the work. Cheating is the unauthorized use or exchange of information before or during an examination, unauthorized collaboration on an assignment, submitting the same work for more than one course or buying or selling work for a course. Academic dishonesty includes, but is not limited to:

- Plagiarism on any assignment;
- Giving unauthorized aid to another student or receiving unauthorized aid from another person on tests, quizzes, assignments, projects or examinations;
- Using or consulting unauthorized materials or using unauthorized equipment or devices on tests, quizzes, assignments, projects or examinations;
- Altering or falsifying any information on tests, quizzes, assignments, projects or examinations;
- Using any material portion of a paper or project to fulfill the requirements of more than one course, unless the student has received prior faculty permission to do so.

It is the student's responsibility to protect their own work from inappropriate use by others and to protect the work of others by properly citing the sources of references and ideas. It is the student's responsibility to ensure that examinations are honestly held and that work for a course is honestly done.

### **Penalties for Academic Dishonesty**

When penalties for cheating or plagiarism that involve failure of an assignment or course are given by a faculty member, the faculty member will inform the provost of the occurrence in writing. That faculty member will also provide the student with a copy of the report. Based on the severity of the situation, that faculty member may, independently and without prior notice, take any of the following actions:

- Require a re-do of the work or a re-take of an examination, with penalty;
- Fail the assignment or examination; or
- Fail the course.

The following actions may be taken only by the provost when presented with the faculty member's evidence:

- Suspension from one or more university components;
- Ineligibility for honors;
- Dismissal from the university for one semester.

Students who fail a course for academic dishonesty will receive a grade of "XF." This grade will affect the student's grade point average in the same way as a similar failing grade and will indicate on the student's transcript that the failing grade was assigned for reasons of academic dishonesty. Students who withdraw from a course in which they would otherwise receive a grade of "XF" will receive a grade of "XW" on their transcript. An "XW" will not affect the student's grade point average, but it will note on the transcript that the student withdrew for reasons of academic dishonesty.

### **Appeal Process on Academic Dishonesty Penalties**

The student has the right to appeal any penalty imposed for academic dishonesty. To initiate an appeal, the student must submit a petition to the provost explaining the grounds for the appeal. The appeal must be initiated within 30 calendar days of the date on which the penalty was imposed. If the appeal is filed, the faculty member involved will also be invited to present his or her case. Both parties will be informed in writing of the decision within 10 business days.

## Student Complaint Procedures

The Kansas Wesleyan University Formal Student Complaint Policy is available to students who wish to have a concern resolved regarding a university community process or person. The objective of the Kansas Wesleyan University Formal Student Complaint Policy is to resolve concerns as quickly and efficiently as possible, at the level closest to the student. A formal complaint should be filed during the semester of occurrence, but no later than 60 days from the first day of the following academic semester.

### **WHAT IS CONSIDERED AN INFORMAL COMPLAINT**

Student-generated hand-written or electronically written (e.g., email, letters, etc.) complaints signed and dated by a student and provided to the Registrar's Office will be considered as an informal complaint. All informal complaints will not be tracked.

Informal complaints may be provided via US mail, private (personal) email, KWU email, faxed or hand-delivered. For the purposes of this policy, a student is defined as someone who is currently enrolled full- or part-time or has recently been enrolled in the institution. If the informal complainant is someone who has not been enrolled during the previous two semesters or academic year, (or) must reapply for admission, or an alumnus who received a KWU degree or other award two or more years ago, the individual will not be considered a student for the purposes of this policy. Informal complaints received from non-students will not be tracked for the purposes of this policy, including non-student informal complaints that might relate to a Kansas Wesleyan University student(s) or representative(s).

### **WHAT IS CONSIDERED TO BE A FORMAL COMPLAINT**

Kansas Wesleyan University (KWU) acknowledges any formal institutionally recognized **petition** or **appeal** that requests a student (complainant) to set forth the facts, reasons and evidence that is sufficient to support a claim against a KWU party or KWU parties as being a formal complaint. Formal institutionally recognized forms are: 1) Petition to KWU Form **OR** 2) specified KWU Appeal Forms (e.g., Satisfactory Academic Progress Appeal Form, Financial Assistance Appeal Form, Grade Appeal Form, etc.). All formal complaints will be tracked.

Formal complaints may be provided via U.S. mail, private (personal) email, KWU email, faxed, or hand-delivered. For the purposes of this policy, a student is defined as someone who is currently enrolled full- or part-time or has recently been enrolled in the institution. If the formal complainant is someone who has not been enrolled during the previous two semesters or academic year, (or) must reapply for admission, or an alumnus who received a KWU degree or other award two or more years ago, the individual will not be considered a student for the purposes of this policy. Formal complaints received from non-students will not be tracked for the purposes of this policy, including non-student formal complaints that might relate to a Kansas Wesleyan University student(s) or representative(s).

At their discretion, a Reporting Official may file a formal complaint on behalf of the student due to extenuating circumstances.

**Types of formal complaints** would include academic, non-academic and harassment incidents.

**Academic formal complaints/grievances** are reported to the Registrar, who will then forward to the appropriate reporting official. Information regarding the policies and procedures for students who wish to pursue academic complaints and grievances are detailed in the Academic Catalog. The Student Handbook, Teacher Education Handbook and Nursing Education Handbook also contain procedures. Students who wish to pursue academic complaints and grievances should follow the prescribed policies and procedures outlined in the respective publication. Academic complaints/grievances include: academic continued probation, academic suspension status, accommodation grievances, accommodation request appeals, course conflict enrollment, dual credit enrollment deadline/late registration, grades, increasing course limits, KWU Online, library, re-admittance for suspension, teaching/instructor complaint and transfer course appeal.

Non-academic formal complaints/grievances are reported to the Registrar who will then forward to the appropriate reporting official. Non-academic formal complaint categories are provided below.

**Admissions formal complaints/grievances** include: admittance for suspension from another institution and admissions deadline/late acceptance.

**Athletic formal complaints/grievances** include: athletic-related concerns and coaching/sport complaints.

**Finance and Operations formal complaints/grievances** include: administrative drop for non-payment, billing/no-show billing, buildings/grounds/facilities (non-housing or non-residency).

**Information Services formal complaints/grievances** include: electronic information/IT conduct/misuse.

**Miscellaneous non-academic formal complaints/grievances** include: academic conduct, dining, electronic information/IT conduct/misuse, housing, housing and/or dining buy-out, non-academic conduct, residency and student clubs and/or organizations (institutionally recognized).

**Program formal complaints/grievances** include: program admission concerns.

**Registrar formal complaints/grievances** include: active-duty withdrawal, add/drop deadline, course conflict enrollment, graduation application deadline, increasing course limits, medical withdrawal, transfer course appeal and withdrawal deadline.

**Student Financial Planning formal complaints/grievances** include: academic and financial assistance reinstatement (satisfactory academic progress – SAP).

**Harassment incidents** are submitted to the Registrar, who will then forward to the appropriate reporting official for addressing appropriate action/resolution. Harassment complaint/grievances include: harassment, sexual assault, sexual harassment, and other forms of sexual misconduct (see KWU Policy on Sexual Assault, Harassment, & Other Forms of Sexual Misconduct at <https://www.kwu.edu/sites/default/files/KWU%20Sexual%20Misconduct%20and%20Unlawful%20Harassment%20Policy%20October%202019.pdf>).

Formal complaints/grievances are provided in the following publications as supporting documentation:

- College Catalog
- Student Handbook
- Nursing Department Handbook
- Teacher Education Handbook
- KWU Website

Any formal complaint regarding a reporting official or the president of the university should be submitted to the Registrar, who will then forward to the appropriate party.

**Supporting KWU Documentation**

Supporting Documentation	Location
KWU Website	<a href="https://www.kwu.edu/current-students/student-development/student-development-policies">https://www.kwu.edu/current-students/student-development/student-development-policies</a>
Nursing Student Handbook	<a href="https://www.kwu.edu/http%3A/www.kwu.edu/sites/default/files/KWU%2520NURSING%2520STUDENT%2520HANDBOOK%25202016-2017%2520rev%252012-20">https://www.kwu.edu/http%3A/www.kwu.edu/sites/default/files/KWU%2520NURSING%2520STUDENT%2520HANDBOOK%25202016-2017%2520rev%252012-20</a>
Policy on Sexual Assault, Harassment, & Other Forms of Sexual Misconduct*	<a href="https://www.kwu.edu/current-students/student-development/student-development-policies">https://www.kwu.edu/current-students/student-development/student-development-policies</a>
Student Code of Conduct*	<a href="https://www.kwu.edu/current-students/student-development/student-development-policies">https://www.kwu.edu/current-students/student-development/student-development-policies</a>
Student Handbook*	<a href="https://www.kwu.edu/current-students/student-development/student-development-policies">https://www.kwu.edu/current-students/student-development/student-development-policies</a>
University Academic Catalog	<a href="https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs">https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs</a>

\*Printed copies may be obtained by contacting the vice president for Student Development.

**FILING A FORMAL STUDENT COMPLAINT**

**INFORMAL RESOLUTION**

Initially, the student who is considering the submission of a complaint should attempt to resolve the concern directly with the appropriate faculty member, staff member, or student. If the complainant is not satisfied or not willing to address the issue with the individual to whom the complaint is directed, a formal student complaint may be initiated.

**FORMAL RESOLUTION**

1. A student seeking a formal resolution needs to fill out all sections of the appropriate institutional form: Petition to KWU Form or KWU Appeal Form, and send to the Registrar containing a brief narrative of the facts of the complaint. If a Petition to KWU form is submitted, please provide the appropriate evidence to support your claim. Please be sure to sign and date the Petition to KWU Form or KWU Appeal Form before submitting to the Registrar. Include your contact information (phone number, current mailing address: [house or apartment number, street, town, state, zip code], and email address) for future correspondence between the Reporting Official Registrar and the complainant.
  - Complaints can be submitted by:
    - Mailing all required formal documentation to the appropriate Registrar at:  
100 East Claflin Ave., Salina, KS 67401
    - Emailing all required formal documentation from your private (personal) email account to the Registrar.
    - Delivering all required formal documentation to the Registrar’s Office in Pioneer Hall, room 285.
2. If the formal complaint is against a Reporting Official, it should be sent to the Registrar who will then forward to the appropriate Reporting Official’s supervisor.

The Registrar will initiate the resolution process by forwarding the formal complaint to the appropriate Reporting Official (see pp. 6-8), who will then investigate the complaint, generally within 10 business days. A business day, for the purposes of this policy, is defined as Monday through Friday, when the campus is officially open. The Reporting Official will act upon the appropriate actions/changes/follow-up to resolve the matter. A response to the complainant will be sent, generally within 10 business days of receipt of the complaint. If a longer time period is needed to investigate and make a decision, the Reporting Official will make a reasonable extension of the deadline and contact the complainant to notify them of the new deadline, generally within 10 business days of receipt of the complaint.

If the complainant is not satisfied with a resolution, an appeal can be made to the Registrar, who will then forward to the Reporting Official's supervisor generally within 10 business days from the receipt of the decision. If the complaint concerns the Reporting Official, an appeal regarding the Reporting Official's decision should be made to the Registrar, who will then forward to the Reporting Official's supervisor. A decision regarding the appeal will be conducted generally within 10 business days of receipt of the complaint appeal. The institutional decision on the appeal is final.

### **STUDENT APPEALS**

Any student who is not satisfied with a non-academic decision made by a Reporting Official with a formal complaint should follow the appeal procedures outlined in the Student Code of Conduct (pg. 7; Letter D) at:

<https://www.kwu.edu/sites/default/files/Student%20Code%20of%20Conduct%20-%20Aug%202020.pdf> .

Any student who is not satisfied with an academic decision made by a Reporting Official with a formal complaint should fill out a Petition to **KWU** Form and file with the Registrar's Office in Pioneer Hall, room 285. The Registrar's Office will forward to the Reporting Official's supervisor. Please be sure to follow the directions provided on the form, which is located at:

<https://www.kwu.edu/current-students/student-development/student-development-policies>.

### **TRACKING COMPLAINTS**

Formal complaints (signed by a student and sent to the Registrar) will be tracked on a spreadsheet provided on a secure shared drive. The Reporting Official handling the complaint is responsible for submitting the required information on the spreadsheet, including appeal information. Paper files and supporting documentation will be securely kept in the respective Registrar's Office. Tracking information will contain, but is not limited to the following information:

- A copy of the student's complaint (including student's legal name and KWU I.D.);
- The date the initial complaint was received by the Registrar;
- Student classification at KWU: first year, sophomore, junior, senior, graduate;
- Date in which KWU contacted the complainant;
- The nature of the complaint;
- Identification of complaint as formal;
- Classification of the complaint (academic, non-academic, admissions, athletics, etc.);
- Title of KWU Reporting Official;
- Nature of KWU response (email, phone, face-to-face, letter, etc.);
- Actions taken by KWU;
- A decision from the Reporting Official regarding the complaint;
- The University's resolution regarding the complaint, should an appeal occur;
- Date of resolution;
- Date of notification to student.

The annual Institutional Record of Student Complaints will be maintained on record for a period of three years. The tracking documentation and the Annual Report will be kept on file for 10 years. The Annual Report will contain the following information:

- The total number of formal complaints received by each Reporting Official;
- The nature of complaints received by generic category;
- A summary record of each complaint received, the action taken by Reporting Official and/or College;
- Date of initial complaint;
- Time allotted for determining final decision;
- Date of final decision;
- Date of notification to student;
- Complaint trends and how complaints were addressed including thematic data analysis (open coding and focused coding).

### **CONFIDENTIALITY**

The annual Institutional Record of Student Complaints will not include the name or student I.D. of the complainant or name(s) of any individuals involved in the facts of complaint. Kansas Wesleyan University is required to share complaint information with accreditors, but individual identities of students and other KWU personnel will be redacted.

### **INSTITUTIONAL REVIEW**

The annual Institutional Record of Formal and Informal Student Complaints will be presented to the president, provost, vice presidents, academic dean, directors, and when appropriate, to division chairs and department chairs no later than August following the academic year of record. The president will work with this team as needed to develop recommendations and/or additional action to ensure on-going quality service to students.

All formal complaints are holistically reviewed and tracked by Reporting Officials on a case-by-case basis as well as part of an annual review during the summer months prior to the beginning of a new academic year. As a result of said holistic review, current policies

are revised based on the evidence of KWU’s formal complaint system; current policies are enforced with no revision; or new policies are crafted to meet the changing needs of our students, institution and community stakeholders.

The aim of the institution is to resolve issues of dissatisfaction as close to the initial point of contact as possible and to conduct thorough and fair investigations of complaints so that, where appropriate, we can make evidence-based decisions on the data (facts) of each individual case. Early complaint resolution saves the institution time and resources, contributes to the overall efficiency of the university, and ultimately promotes a continued positive experience of our students, faculty, staff, and community members. Our process demonstrates our commitment to valuing formal complaints.

**EXAMPLES OF TYPES OF FORMAL COMPLAINTS OR APPEALS AND THE REPORTING OFFICIAL TO WHOM THE FORMAL COMPLAINT SHOULD BE FILED**

<b>FORMAL COMPLAINT TYPE</b>	<b>REPORTING OFFICIAL</b>
Academic and Financial Assistance Reinstatement (Satisfactory Academic Progress – SAP)	Director of Student Financial Planning
Academic Conduct*	Vice President for Student Development*
Academic Continued Probation*	Provost*
Academic Suspension Status*	Provost*
Accommodation Grievances*	Academic Dean*
Accommodation Request Appeals*	Academic Dean*
Active-Duty Withdrawal	Registrar
Add/Drop Deadline	Registrar
Administrative Drop for Non-payment/Payment Deadline	Chief Financial Officer
Admissions Deadline/Late Acceptance*	Vice President for Enrollment Management*
Admittance for Suspension from Another Institution*	Vice President for Enrollment Management*
Athletic-related Concerns	Director of Athletics
Billing and No-show Billing	Chief Financial Officer
Buildings/Grounds/Facilities (Non-housing, Non-residential)	Chief Financial Officer
Coaching and/or Sport Complaints	Director of Athletics
Course Conflict Enrollment*	Registrar* OR Provost*
Dining	Vice President for Student Development
Dual Credit Enrollment Deadline/Late Registration*	Academic Dean*
Electronic Information/IT Conduct/Misuse	Vice President for Student Development OR Director of Information Services
Enrollment Deadline/Late Registration*	Academic Dean*
Grades*	Provost*
Graduation Application Deadline	Registrar
Housing	Vice President for Student Development
Housing/Dining Buy-out	Vice President for Student Development
Increasing Course Limits*	Registrar* OR Provost*
KWU Online (Distance Education)*	Academic Dean*
Library*	Academic Dean*
Medical Withdrawal	Registrar
Non-academic Conduct	Vice President for Student Development
Program Admission*	Director of Nursing Education* OR Director of Teacher Education*
Re-admittance for Suspension*	Provost*
Residency	Vice President for Student Development
Student Clubs and/or Organizations (Institutionally Recognized)	Vice President for Student Development
Teaching/Instructor Complaint*	Provost*
Title IX: Sexual Assault, Harassment, & Other Forms of Sexual Misconduct*	Title IX Coordinator: Bridget Weiser Address: 100 East Claflin Ave; Salina, KS 67401 Phone: 785-833-4306 Email: <a href="mailto:bridget@kwu.edu">bridget@kwu.edu</a> See Title IX Policy*
Transfer Course Appeal*	Registrar* OR Provost*
Withdrawal Deadline	Registrar

\*Denote appeals that should use the following appeal forms, petition forms, or policy:

(see below/immediate next page for appeal forms, petition forms, or policy links)

Course Conflict Enrollment Petition:

[https://kwes.acck.edu/ICS/icsfs/Course\\_Conflict\\_Enrollment\\_Petition.pdf?target=6d4ff94c-7fb7-4a03-8b3d-5cfc70da2d5a](https://kwes.acck.edu/ICS/icsfs/Course_Conflict_Enrollment_Petition.pdf?target=6d4ff94c-7fb7-4a03-8b3d-5cfc70da2d5a)

Petition to Appeal Academic Dismissal Form (Petition to the Provost Form):

[https://kwes.acck.edu/ICS/icsfs/Petition\\_to\\_Provost.pdf?target=b4ae72a1-8061-4bdf-b867-c1e3f55b2348](https://kwes.acck.edu/ICS/icsfs/Petition_to_Provost.pdf?target=b4ae72a1-8061-4bdf-b867-c1e3f55b2348)

Petition to Appeal Student Complaint Form (Petition to the Provost Form):

[https://kwes.acck.edu/ICS/icsfs/Petition\\_to\\_Provost.pdf?target=b4ae72a1-8061-4bdf-b867-c1e3f55b2348](https://kwes.acck.edu/ICS/icsfs/Petition_to_Provost.pdf?target=b4ae72a1-8061-4bdf-b867-c1e3f55b2348)

Satisfactory Academic Progress Appeal Form and Financial Assistance Appeal Form:

<http://www.kwu.edu/sites/default/files/Appeal%20for%20SAP%20for%20Academic%20and%20FA%20Reinstatement.pdf>

Title IX Policy (Sexual Assault, Harassment, & Other Forms of Sexual Misconduct):

<https://www.kwu.edu/current-students/student-development/student-development-policies>

If the complaint is not addressed above, contact the vice president for Student Development to determine the appropriate party, or you may send the complaint to any of the Reporting Officials listed above, and they will forward to the staff member overseeing the area in which the complaint originated.

### **COMPLAINTS TO THE HIGHER LEARNING COMMISSION**

The Higher Learning Commission (HLC) has established a clear distinction between individual grievances and complaints that appear to involve broad institutional practices. Where a complaint does raise issues regarding the institution's ongoing ability to meet the Criteria of Accreditation, the Commission forwards the complaint to the institution and requests a formal response. HLC Contact information:

Higher Learning Commission

230 South LaSalle Street, Suite 7-500,

Chicago, Illinois 60604-1411

Phone: 800.621.7440. Fax: 312.263.7462.

[info@hlcommission.org](mailto:info@hlcommission.org)

Instructions on HLC website: <https://www.hlcommission.org/Student-Resources/complaints.html>

### **Filing a Civil Rights Complaint**

The U.S. Attorney's Office welcomes information from the public that brings to our attention possible violations of our nation's civil rights laws.

Please be aware that while the scope of our civil rights practice is broad, our authority to investigate and seek relief for individual complaining parties for alleged civil rights violations is limited. We can only investigate and seek to remedy alleged unlawful conduct when authorized to do so by a specific statute and in the manner proscribed by that statute. In some instances, this means we can only investigate and seek to remedy patterns of unlawful discriminatory conduct, not individual incidents. Additionally, many civil rights claims must be investigated first by another federal agency before being referred to us for litigation. For example, criminal civil rights matters are generally investigated by the Federal Bureau of Investigation, before those matters come to our office for review. For more information about the limitations of our authority and/or required first steps, please use the links above regarding the specific type of claim you believe you may have. In the event of uncertainty, please file a complaint and we will be happy to assist you with your claim.

**To file a complaint with the Department of Justice**, go to the [Department of Justice - How to File a Complaint website](#) and follow the instructions.

**Alternatively, you may file a complaint directly with our office.** You do not need a special form to submit a complaint, but we recommend using the form below. You may also send any supporting documentation with your complaint.

[Civil Rights Complaint Form – English](#)

**To submit a complaint by email**, complete and save the form above, then email it to:

[usaks.civilrights@usdoj.gov](mailto:usaks.civilrights@usdoj.gov) (link sends email)

**To submit a complaint by mail**, print and complete the form above, then mail it to:

United States Department of Education

Office of Civil Rights

Lyndon Baines Johnson Department of Education Bldg.

400 Maryland Avenue, S. W.

Washington D.C., 20202-1100

Telephone: 800-421-3481

Fax: 202-453-6012

TDD: 800-877-8339

Email: [OCR@ed.gov](mailto:OCR@ed.gov)

COMPLAINTS TO THE DEPARTMENT OF EDUCATION, TITLE IX BASIS

Kansas City Office (OCR Office for Kansas)  
 Office for Civil Rights  
 Eisenhower State Office Building  
 U.S. Department of Education  
 One Petticoat Lane  
 1010 Walnut Street, 3rd floor, Suite 320  
 Kansas City, MO 64106  
 Telephone: 816-268-0550  
 FAX: 816-268-0599; TDD: 800-877-8339  
 Email: [OCR.KansasCity@ed.gov](mailto:OCR.KansasCity@ed.gov)

U.S. Department of Education  
 Office for Civil Rights  
 Lyndon Baines Johnson Department of Education Building  
 400 Maryland Avenue, SW  
 Washington, DC 20202-1100  
 Telephone: 800-421-3481  
 FAX: 202-453-6012; TDD: 800-877-8339  
 Email: [OCR@ed.gov](mailto:OCR@ed.gov)

To file complaints of discrimination with OCR, you may use the online complaint form available at: <http://www.ed.gov/ocr/complaintintro.html> or send a letter to the OCR enforcement office for the State of Kansas.

Department of Education and Attorney General Contact Information by State			
<i>State</i>	<i>Department of Education State Listing</i>	<i>Department of Education State Website</i>	<i>Attorney General State Contact</i>
Alabama	Alabama Commission on Higher Education	<a href="http://ache.edu/">http://ache.edu/</a>	Alabama
Alaska	Department of Education and Early Development	<a href="http://www.eed.state.ak.us/">http://www.eed.state.ak.us/</a>	Alaska
Arizona	Department of Education	<a href="http://www.azed.gov/">http://www.azed.gov/</a>	Arizona
Arkansas	Department of Higher Education	<a href="http://www.adhe.edu/">http://www.adhe.edu/</a>	Arkansas
California	California Postsecondary Education Commission	<a href="http://www.bppe.ca.gov/">http://www.bppe.ca.gov/</a>	California
Colorado	Department of Higher Education	<a href="http://highered.colorado.gov/">http://highered.colorado.gov/</a>	Colorado
Connecticut	Department of Education	<a href="http://www.sde.ct.gov/">http://www.sde.ct.gov/</a>	Connecticut
Delaware	Department of Education	<a href="http://www.doe.k12.de.us/">http://www.doe.k12.de.us/</a>	Delaware
Florida	Department of Education	<a href="http://www.fldoe.org/">http://www.fldoe.org/</a>	Florida
Georgia	Department of Education	<a href="http://www.gadoe.org/Pages/Home.aspx">http://www.gadoe.org/Pages/Home.aspx</a>	Georgia
Hawaii	Department of Education	<a href="http://doe.k12.hi.us/">http://doe.k12.hi.us/</a>	Hawaii
Idaho	State Board of Education	<a href="http://www.boardofed.idaho.gov/">http://www.boardofed.idaho.gov/</a>	Idaho
Illinois	Board of Higher Education	<a href="https://www.ibhe.org/">https://www.ibhe.org/</a>	Illinois
Indiana	Commission for Higher Education	<a href="http://www.in.gov/che/">http://www.in.gov/che/</a>	Indiana
Iowa	Department of Education	<a href="http://educateiowa.gov/">http://educateiowa.gov/</a>	Iowa
Kansas	Department of Education	<a href="http://www.ksde.org/">http://www.ksde.org/</a>	Kansas
Kentucky	Council on Postsecondary Education	<a href="http://cpe.kv.gov/">http://cpe.kv.gov/</a>	Kentucky
Louisiana	Board of Regents	<a href="https://regents.la.gov/">https://regents.la.gov/</a>	Louisiana
Maine	Department of Higher Education	<a href="https://www1.maine.gov/doe/learning/highered">https://www1.maine.gov/doe/learning/highered</a>	Maine
Maryland	Higher Education Commission	<a href="http://www.mhec.state.md.us/">http://www.mhec.state.md.us/</a>	Maryland
Massachusetts	Department of Higher Education	<a href="http://www.mass.edu/">http://www.mass.edu/</a>	Massachusetts
Michigan	Department of Education	<a href="http://www.michigan.gov/mde">http://www.michigan.gov/mde</a>	Michigan
Minnesota	Office of Higher Education	<a href="http://www.ohe.state.mn.us/">http://www.ohe.state.mn.us/</a>	Minnesota
Mississippi	Department of Education	<a href="http://www.mdek12.org/">http://www.mdek12.org/</a>	Mississippi
Missouri	Department of Higher Education and Workforce Development	<a href="http://dhe.mo.gov/">http://dhe.mo.gov/</a>	Missouri
Montana	Department of Education	<a href="https://www.mt.gov/education/default.aspx">https://www.mt.gov/education/default.aspx</a>	Montana
Nebraska	Department of Education	<a href="http://www.education.ne.gov/">http://www.education.ne.gov/</a>	Nebraska
Nevada	Department of Education	<a href="http://www.doe.nv.gov/">http://www.doe.nv.gov/</a>	Nevada
New Hampshire	Department of Education	<a href="http://www.education.nh.gov/">http://www.education.nh.gov/</a>	New Hampshire
New Jersey	Office of the Secretary of Higher Education	<a href="http://www.state.nj.us/highereducation/">http://www.state.nj.us/highereducation/</a>	New Jersey
New Mexico	Public Education Department	<a href="https://webnew.ped.state.nm.us/">https://webnew.ped.state.nm.us/</a>	New Mexico
New York	Office of Higher Education	<a href="http://www.highered.nysed.gov/">http://www.highered.nysed.gov/</a>	New York
North Carolina	State Board of Education	<a href="https://stateboard.ncpublicschools.gov/">https://stateboard.ncpublicschools.gov/</a>	North Carolina

North Dakota	Department of Public Instruction	<a href="http://www.dpi.state.nd.us/">http://www.dpi.state.nd.us/</a>	North Dakota
Ohio	Department of Education	<a href="http://education.ohio.gov/">http://education.ohio.gov/</a>	Ohio
Oklahoma	State Department of Education	<a href="https://sde.ok.gov/">https://sde.ok.gov/</a>	Oklahoma
Oregon	Department of Education	<a href="https://www.oregon.gov/ode/pages/default.aspx">https://www.oregon.gov/ode/pages/default.aspx</a>	Oregon
Pennsylvania	Department of Education	<a href="https://www.education.pa.gov/Pages/default.aspx">https://www.education.pa.gov/Pages/default.aspx</a>	Pennsylvania
Rhode Island	Department of Education	<a href="http://www.ride.ri.gov/">http://www.ride.ri.gov/</a>	Rhode Island
South Carolina	Commission on Higher Education	<a href="http://www.che.sc.gov/">http://www.che.sc.gov/</a>	S. Carolina
South Dakota	Department of Education	<a href="http://doe.sd.gov/">http://doe.sd.gov/</a>	S. Dakota
Tennessee	Higher Education Commission	<a href="https://www.tn.gov/thec.html">https://www.tn.gov/thec.html</a>	Tennessee
Texas	Higher Education Coordinating Board	<a href="http://www.thecb.state.tx.us/">http://www.thecb.state.tx.us/</a>	Texas
Utah	State Board of Education	<a href="http://www.schools.utah.gov/">http://www.schools.utah.gov/</a>	Utah
Vermont	Agency of Education	<a href="http://education.vermont.gov/">http://education.vermont.gov/</a>	Vermont
Virginia	Department of Education	<a href="http://www.doe.virginia.gov/">http://www.doe.virginia.gov/</a>	Virginia
Washington	Student Achievement Council	<a href="https://wsac.wa.gov/">https://wsac.wa.gov/</a>	Washington
West Virginia	Department of Education	<a href="https://wvde.us/">https://wvde.us/</a>	West Virginia
Wisconsin	Higher Educational Aids Board	<a href="http://www.heab.state.wi.us/">http://www.heab.state.wi.us/</a>	Wisconsin
Wyoming	Department of Education	<a href="http://edu.wyoming.gov/">http://edu.wyoming.gov/</a>	Wyoming
Washington DC	Office of the State Superintendent of Education	<a href="http://osse.dc.gov/">http://osse.dc.gov/</a>	Washington DC

1. Student Complaint Policy

<https://www.kwu.edu/current-students/student-development/student-development-policies>

2. Petition to KWU Form

<https://www.kwu.edu/current-students/student-development/student-development-policies>

3. Resolve Issues with Online Course – Faculty and Staff Handbook for KWU Online

<https://www.kwu.edu/academics/kwu-global/kwu-online>

4. Grade Appeal Procedure – Catalog pg. 42

<https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>

5. Satisfactory Academic Progress Standards – Catalog pg. 43

<https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>

6. Academic Honor Code – Catalog pg. 3844

<https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>

7. Involuntary/Administrative Withdrawal – Catalog pg. 56

<https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>

8. Transfer Applicants – Catalog pg. 26

<https://www.kwu.edu/academics/office-of-the-registrar/course-catalogs>

## Registration

All students must meet with their advisor each semester before they can be cleared to enroll in classes. At this meeting, the student and advisor will discuss the student's progress toward graduation and outline the courses needed to stay on schedule with their graduation plan. It is the student's responsibility to know and fulfill all requirements for the curriculum in which they are enrolled.

Continuing students register for the following semester during the middle of the current semester. They are assigned an open registration date and time, based on their cumulative earned credit hours, when they will be able to register for the following semester through MyKWU. Registration will remain open for continuing students until the last day to add/drop for the semester. Since courses begin to fill on the first day of registration, fewer options will be available for students who register late.

New students will register for their first semester classes during their first advisor meeting, generally during or prior to Summer Orientation events for on-ground students entering in the fall or summer term. The student must be accepted to the university and pay the appropriate enrollment fee prior to this meeting. The Office of Admissions will provide students with detailed information about the enrollment process prior to the semester in which they plan to enroll.

## Mathematics Placement

Kansas Wesleyan University students will be admitted into mathematics courses according to their incoming ACT and SAT scores. In the event that the student does not have an ACT or SAT score or wishes to be enrolled in a course with a higher ACT/SAT prerequisite, they will be required to take the ALEKS placement assessment.

ALEKS PPL is a web-based program that uses artificial intelligence to map a student's strengths and weaknesses. The Placement Assessment is up to 30 questions and generally takes 60-90 minutes to complete. A student's KWU account will be charged a \$25 fee, which includes up to five attempts at the placement assessment. The Placement Assessment results will be used to determine the most appropriate courses for each student as they move forward with college coursework per the score chart below. After taking a Placement Assessment, students should meet with their advisor to review their results and enroll in the best classes, based on their scores.

Course #	Course Name	ALEKS Score Range
MATH 103	Intermediate Algebra w/ Review	0-29
MATH 104	Intermediate Algebra	30-45
MATH 120	College Algebra	46-60
MATH 121	Precalculus	61-75
MATH 145	Calculus I	76-100

## Adding/Dropping Courses

Official deadlines for adding, dropping or withdrawing from courses are listed in the Academic Calendar. Students who officially withdraw from all courses at the university on or before the end of the last day to add/drop will receive a "W" for all courses attempted. Before the end of the last day to add/drop courses, students who drop courses, but remain in at least a one-credit hour course, will not have a "W" notation on their transcript. Students who drop after the last day to add/drop, but prior to the last date to withdraw, will receive a "W" on their transcript. Withdrawals are not permitted after the last date to withdraw.

## Waitlist Policy

When a class reaches its maximum enrollment capacity, a waitlist becomes available to students attempting to enroll. Any eligible student wishing to enroll in a course that has reached its authorized capacity may add themselves to one section of that course's waitlist. A student is put on the waitlist in the order in which he/she attempts to register for the course. Students must meet all registration requirements before being allowed on a waitlist.

Being on a waitlist does not guarantee registration in the class or that a new section will be made available. A student on the waitlist is not officially enrolled in the course and is not eligible to attend or receive a grade in the course.

Students are responsible to track and manage their waitlists and subsequent enrollment.

1. As seats become available, students who are eligible will be automatically added into the class.
2. Students will not be enrolled in the waitlisted course if one of the following occurs:
  - a. They have a hold on their account that blocks enrollment;
  - b. The class date/time is in conflict with a class in which they are already enrolled;
  - c. The enrollment would put them over the maximum units allowed for the semester;
  - d. They do not meet the prerequisite, if applicable;
  - e. They're already enrolled in another section of the same class.
3. The student and advisor will be notified by email that the student has been enrolled in the waitlisted course.

4. It is the student's responsibility to check his/her class schedule and email every day. The student is responsible to drop the course according to normal university policies and procedures if he/she no longer wish to take it.
5. As a courtesy to others, students who decide they do not want to enroll in a waitlisted class should drop themselves from the waitlist.
6. Students will not be enrolled in any course, including waitlisted courses, after the last day to add/drop for the semester or term, according to the academic calendar.

### **Course Schedule Conflicts**

Students are not permitted to enroll in classes meeting during the same time period. Students are advised to enroll in alternative classes that will not conflict with their current class schedule. Exceptions to this policy will be permitted only on rare occasions when both courses are liberal studies or major requirements, no other feasible option exists and appropriate accommodations can be made to ensure the student can be successful in both courses.

#### **Requirements for Enrollment in Conflicting Courses:**

1. The student must be degree-seeking at KWU.
2. The student must have a demonstrated curriculum deficiency in the required area(s) of study.
3. Accommodations for both courses must adhere to the contact times associated with the scheduled courses.
4. A complete Course Conflict Enrollment Petition must be submitted to the Office of the Registrar **by the end of the first day of class as listed in the Academic Calendar**.
  - a. The petition must be approved by both instructors, the advisor, division chair and provost, and must be signed by the student and the Office of the Registrar.
  - b. A description of the frequency and form of faculty and student contact in each course must be included (tentative schedule may be needed).
  - c. A description of the curricular deficiency the request is to address.
  - d. A description of all other avenues explored before determining that enrollment in conflicting courses is the appropriate action to address the curricular deficiency.

### **Course Substitution Policy**

Kansas Wesleyan University approves course substitutions on a case-by-case basis with appropriate documentation and when the course does not compromise the curricular integrity of KWU's education or the educational experience in the particular major or program.

#### **Requirements for a Course Substitution:**

1. Students and advisors should meet with the Office of the Registrar before pursuing a course substitution to ensure a replacement is appropriate.
2. No more than four course substitutions can be applied to the student's degree, with no more than two in the student's major.
3. Course substitutions cannot be used as a repeat or replacement for a course that has already been completed.
4. Substitutions for a minor requirement will affect every minor in which the student is enrolled.
5. Generally, substitution requests should be submitted and approved before the last day of the term prior to the student's attendance in the course; however, all Course Substitution Requests must be submitted to the Office of the Registrar before the last day of the term, prior to the term in which the student is expected to graduate. Substitution requests will not be approved during the term in which the student is expected to graduate.
  - a. If the substitution is for a specific course, the course taken must meet the learning objectives outlined in the syllabus of that course. Both syllabi must be attached.
  - b. If the substitution is for a foundational or liberal studies category, the course taken must meet the learning objectives outlined in the academic catalog for that category. The syllabus for the course taken and the catalog excerpt containing the learning objectives must be attached. List the name of the category or group on the form under "Be accepted as a substitute for."
  - c. If the substitution is for an elective within a major or minor, the course taken must support the intention of the requirement. The syllabus for the course taken and clear evidence of how it supports the intention of the requirement must be attached. List the name of the requirement on the form under, "Be accepted as a substitute for."

#### **Liberal Studies Course Substitutions:**

Students' degree audits reflect program requirements stated in the Academic Catalog for the academic year in which they first enrolled at KWU. Students who have completed an approved liberal studies course at KWU, which was not in their original catalog of record, may automatically substitute the course to fulfill liberal studies requirements in catalogs no earlier than the 2015-16 catalog. The course must be taken after it was officially added to the Liberal Studies Program. Students or academic advisors should notify the Registrar's Office if this type of substitution is needed to fulfill a liberal studies requirement.

### **Course Substitutions for Students with Disabilities:**

Kansas Wesleyan University seeks to provide students with disabilities the opportunity to participate fully in its educational programs. In keeping with this philosophy, it is university policy that students with documented disabilities receive reasonable accommodations when they request them in meeting program and course requirements. A course substitution may be the appropriate accommodation in cases in which the student cannot be successful in the course with other reasonable accommodations because of the functional limitations imposed by his or her condition and when an appropriate substitute course can be taken to meet the requirement's learning objectives. While the university is committed to assisting students with disabilities to participate fully in academic programs, the university cannot fundamentally alter any programs or activities, including academic programs of study. Student's seeking a course substitution as reasonable accommodation must provide documentation showing evidence of the disability and meet the requirements listed above.

### **Course Substitution Decision Appeal Procedure:**

If a student's Course Substitution Request is denied, the student may appeal to the Academic Affairs Committee. Students should present the appeal in writing, stating clearly the reason for the appeal, to the chair of the Academic Affairs Committee and the provost within five business days of the date on which they were notified of the decision. Students will be notified of subsequent events and the final decision by the provost. Contact The Office of the Registrar for advice concerning the appeal process.

### **Auditing Courses**

Students, with permission of the instructor, may register to audit a course. In such circumstances, the student is expected to attend class and participate along with students taking the course for credit. An auditing student is not required to take examinations and will not receive a grade or academic credit. Applied Music and Computer Science courses are not available for audit. The fee for auditing a course will be billed separately from other enrolled courses. The last day to switch from credit to audit in a course is the same as the last day to add a course.

### **Student Course Load**

Undergraduate students must be enrolled for a minimum of 12 credit hours to be classified as a full-time student for the fall or spring semesters. Graduate students must be enrolled in a minimum of six credit hours to be classified as a full-time student for fall or spring semesters. Students may enroll for any number of credit hours through 22 without special permission. Students who wish to carry more than 22 credit hours may do so, provided they have permission of the provost, and preferably have a 3.25 cumulative grade point average. An overload fee is also charged to the student for hours attempted in excess of 18 (see fee schedule). Activity-based courses are excluded from overload fees (intercollegiate sports, orchestra, instrumental ensembles, choir, applied music lessons, and speech and drama activities). For further clarification, please contact the Registrar. Credit received at the beginning of a semester by means of a special examination is not counted for these purposes. Students are not authorized to enroll in two classes which run concurrently.

### **Maximum Course Enrollment**

All courses, for reasons of pedagogy or limited facilities, have a maximum number of students that can be allowed to enroll. Students are encouraged to pre-register, whenever possible.

### **Minimum Course Enrollment**

The university policy expects that at least six students be enrolled in a course for it to be offered during the semester. Courses with lower than this required number of students may be canceled.

### **Withdrawal from the University**

Students who wish to withdraw from ALL courses must first contact Student Development for forms and assistance. Students withdrawing from all courses will meet with the vice president for Student Development and the director of Student Financial Planning. It is important that students who wish to withdraw follow all proper procedures, including an exit interview. Students who officially withdraw from all courses at the university on or before the end of the last day to add/drop will receive a "W" for all courses attempted. After that date, and through the "Last Day to Withdraw," a grade of W will be recorded for each course. Students who fail to properly withdraw will receive a grade in each course based on the work completed.

In case of a special circumstance, such as a personal health emergency or military service, students should consult with the provost. In most cases, the student should first seek an incomplete grade allowing them one additional semester to complete their coursework. In rare circumstances, the provost may grant a late withdrawal from all courses in which the student is enrolled.

Students who are suspended or withdraw voluntarily or involuntarily from the university may temporarily not be allowed to participate in university activities, attend classes, reside in or visit on-campus student housing, or be on campus, except to attend a meeting or hearing related to their case. Determination of such restrictions shall be made by the vice president for Student Development and/or the provost, who will inform the student of the restrictions in writing.

## **Leave of Absence (“Gap Year”)**

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The following policy does not apply to academic programs with controlled capacity (e.g. Nursing):

A leave of absence may be granted to a student who wishes to interrupt, but not permanently discontinue, enrollment at KWU. Leaves of up to one academic year may be granted for personal, academic enrichment, medical or emergency reasons. Requests for leaves must be made in writing and submitted to the provost. To be eligible for a leave of absence, the student must be in good academic, financial and disciplinary standing, and have completed 27 or more credit hours at KWU. Students who have been dismissed for any reason are ineligible for a leave of absence. Students who go on leave are expected to reconfirm their return date in writing to the Registrar no later than November 1 for a spring semester return and March 1 for a fall semester return. In the semester preceding their return to the university, students on leaves of absence will be eligible to participate in such procedures as pre-registration for classes and housing assignments, along with students who are regularly enrolled. Students may extend a current leave of absence by contacting the provost. In general, leaves of absence will not be extended past two years of absence from the university. Students failing to reconfirm their return will have their enrollment canceled and may be formally withdrawn from the university.

## **Involuntary/Administrative Withdrawal**

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In addition to academic dismissal, Kansas Wesleyan University may elect to withdraw a student from all classes if: a) the student engages in seriously disruptive behavior and is deemed as posing a direct threat to the health and safety of the student or others; b) there is a disruptive failure to abide by the university code of conduct; c) the student engages in behavior that is destructive to university property or the academic environment; or d) a known condition has deteriorated, rendering the student to be in possible imminent danger and/or incapable of functioning as a student. Reasonable efforts should be made to refer the student for appropriate medical or mental health services. The university may permit the student to withdraw voluntarily at any time prior to the conclusion of the involuntary withdrawal process.

### **Appeal of Involuntary Withdrawal**

A student may request a hearing before the provost to appeal the determination by the university that the student be involuntarily withdrawn. The student must submit a Petition to the Provost form within three university business days from the date the student is notified of the decision to involuntarily withdraw. Pending completion of the hearing, the student is subject to involuntary suspension. Students involuntarily withdrawn or suspended from the university are barred from all campus facilities and activities unless explicit permission is granted in writing to the individual by the provost. The hearing will normally be set within seven university business days following the request. Pending completion of the hearing, the student is subject to involuntary suspension. Students involuntarily withdrawn or suspended from the university are barred from all campus facilities and activities, unless explicit permission is granted in writing to the individual by the provost. The student shall be informed in writing of the provost’s decision and the reasons for that decision, as soon as practical, following the hearing. The decision of the provost is final.

## **Reinstatement Following Withdrawal**

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If a withdrawn student wishes to return to the university, they may re-apply through the admission process. If the withdrawal was due to a diagnosed medical or psychiatric condition, the application should include a copy of a recent evaluation by a non-relative licensed medical or mental health professional showing, given the precipitating events, the student is ready and capable to return to the academic and co-curricular demands of college life and (if appropriate) the on-campus residential community, as well as any ongoing treatment needs and necessary conditions or restrictions to activity. If withdrawal was for a behavioral issue, the student must provide evidence that the issue has been satisfactorily resolved. In such situations, the provost will review the supporting materials and will notify the director of Admissions, the registrar, and the student of the decision concerning reinstatement.

## **Fraud**

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Admission to or enrollment in the university may not be based on fraudulent documentation or statement. Discovery of such fraud will subject the student to immediate suspension and forfeiture of all tuition and fees paid. Any balances owed to the university become due and payable upon suspension.

## Alternative Credit Equivalencies

Students are able to complete their degree requirements mainly through courses provided on campus. However, several alternative pathways to college credit are available. Current degree-seeking students may apply for credit for learning from experience gained outside the traditional classroom. A maximum of 30 credit hours may be granted for the combination of credit for prior learning, military experience, field experience, credit by exam, advanced placement program (AP), international baccalaureate (IB), and college-level examination program (CLEP) for undergraduate students. Undergraduate students in the RN to BS program may be granted a maximum of 35 credit hours for the combination of credit listed above. Graduate students may apply for three credit hours of credit for prior learning, if they participate in the Leadership Salina program. For additional graduate student information, see pg. 100.

### Credit for Prior Learning

This may include experience in community service, public service, private business, private research, professional training and non-credit continuing education. A student requesting credit for prior learning must be a current, degree-seeking, undergraduate student at Kansas Wesleyan University. M.B.A. students may request three credit hours of elective credit if they participate in the Leadership Salina program. For additional M.B.A. student information, see pg. 100.

Application for credit for prior learning is made through the provost. The application involves preparation of a portfolio that should be completed before submitting a Request for Credit to the provost. Students should contact their faculty advisor to begin the process and expect to spend at least three weeks, depending on the number of credit hours requested, creating a portfolio. Students should also expect to wait at least two to three additional weeks to receive final provost approval. Details explaining what should be included in the portfolio can be found in the Guidelines for Experiential Credit Handbook, available in the Office of the Registrar.

A review/attempt fee of \$25 per requested credit hour is charged, and a transcript fee of \$50 per credit hour is charged for approved credit. Portfolio Credit is applied to the term in which the Request for Provost Approval is received by the Office of the Registrar. If the request is submitted between terms, it will be applied to the most recent term.

### Credit for Military Experience

Undergraduate students who wish to receive credit for military experience should contact the Office of the Registrar in the Student Services Suite to request an evaluation. Evaluation of documents includes DD-214, DD-295, certificates of completion, Defense Language Institute transcripts and Joint Services Transcripts (JSTs). The university follows the recommendation given in, "A Guide to the Evolutional Experiences in the Armed Services" published by the American Council on Education. Military correspondence courses and those that last less than two weeks are not accepted for college-level credit. Active military personnel may have their current primary MOS evaluated, provided it has been validated by an SQT score or performance within the last 12 months.

### Advanced Placement Program

Undergraduate students who have participated in the College Board Advanced Placement Program in high school and have taken one or more Advanced Placement examinations may earn college credit as follows:

- For a score of 4-5, six hours of credit are granted in the subject field.
- For a score of 3, three hours of credit are granted in the subject field

### International Baccalaureate Program

Undergraduate students who have participated in the International Baccalaureate Program in high school and have taken one or more examinations may earn college credit as follows:

- For a score of 6-7 at the Standard Level, three hours are granted in the subject field.
- For a score of 5, 6, 7 at the Higher Level, six hours are granted in the subject field.

Credit and course equivalencies granted are usually the same as the introductory course in a discipline.

### College-Level Examination Program (CLEP)

This national program offers six general examinations: Humanities, Natural Sciences, College Mathematics, English Composition, Social Sciences, and History. An entering or re-entering undergraduate student may earn up to 30 semester hours (six hours for each of the five examinations), depending on the score achieved. CLEP also has approximately 30 subject examinations that relate to specific college courses. A student scoring 50 or above will receive credit according to the corresponding Kansas Wesleyan University course. Contact the Office of the Registrar for further information. CLEP credit is applied to the term in which the student completed the examination. If the examination is completed between terms, it will be applied to the most recent term.

## Credit by Examination

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To receive credit by examination, a degree-seeking, undergraduate student must arrange with the instructor of the course to take the examination and have the examination graded before the date listed in the Academic Calendar. Credit is granted to students who earn an “A” or “B” on the examination. Credit by examination is not used in determining students’ course loads since the courses are considered completed when the examinations are taken and the grades are reported to the Registrar. However, the courses are recorded on students’ official transcripts and count toward both the cumulative grade point average and the total number of credit hours required for graduation. An attempt fee of \$25 per credit hour is charged. A transcript fee of \$50 per credit hour is charged for approved credit. Credit by examination is applied to the term in which the student completed the examination. If the exam is completed between terms, it will be applied to the most recent term.

Credit may not be established in the following cases:

- Wherein the course was taken previously for credit or audit, except for students whose professional preparation requires an update of a specific course.
- Wherein the course is a prerequisite for a course in which credit has been earned.
- Wherein the course has been attempted previously by examination.

Application for credit by examination is made to the Registrar and approved by the department offering the course and the provost. Department faculty will determine the standards of assessment for the evaluation, provided it is similar to the equivalent course.

## Independent Study

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Independent Study allows students to pursue research, readings or other scholarly investigation or creative work for course credit. The program allows students to pursue studies that cut across departmental and divisional lines or to do work in a specific department in which work is not offered in the catalog courses. It provides opportunities for individual academic performance, emphasizes the personal relationship of instructor and student, encourages creativity and enables the student to work in areas outside the formal academic fields of study. A fee of \$75 per credit hour, in addition to all other tuition charges for the course, is assessed.

### Requirements for an Independent Study

1. The program is open to all degree-seeking undergraduate students except first-semester first-time students.
2. An Independent Study may not constitute more than one-half the student’s credit hour load for any semester.
3. An Independent Study cannot be used to substitute for material offered in a regular departmental or divisional course.
4. The student may be supervised by a committee of faculty members, as deemed appropriate by the instructor.
5. Faculty may not instruct more than two non-scheduled course and/or Independent Study sections in a given academic year. Adjunct faculty are not normally assigned non-scheduled courses or independent studies. Exceptions to faculty requirements may be made at the discretion of the provost.
6. A complete Application for Registration in an Independent Study must be submitted to the Office of the Registrar **before the last day of regular class in the prior term, as listed in the Academic Calendar.**
  - a. A syllabus for the course must be enclosed with the application and presented to the student.
  - b. The application must be approved by the instructor, advisor, faculty committee members and provost, and must be signed by the student and the Office of the Registrar.
  - c. A description of the frequency and form of faculty and student contact must be included (tentative schedule).
7. The independent study must provide a rigorous academic experience equivalent to that of any other 400-level course at KWU. The student will be required to submit periodic progress reports.

## Internships

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The Internship Program allows students to integrate academic theory and real-world practice to explore the relationship between the two and gain hands-on experience in a professional setting. An intensive field experience is established through a community organization, with dual supervision by an agency coordinator and a member of the faculty. Placement will be based on the student’s career orientation and interest. A fee of \$75 per credit hour in addition to all other tuition charges for the course is assessed.

### Requirements for an Internship

1. The program is open to all degree-seeking undergraduate students, except first-semester, first-time students.
2. An internship can be completed at the student’s regular place of employment, but internship hours must be earned outside of the student’s regular job area or function.
3. Faculty determines the number of credit hours to be awarded. The number of credit hours is authorized in advance. Each credit hour requires a minimum of 50 clock hours of participation. (e.g. A 3-credit hour internship would require at least 150 clock hours of participation).
4. A complete Application for Registration in an internship, including the completed Internship Ethical Guidelines; Intern, Agency, and Faculty Agreement & Emergency Contact Record; and Internship for College Credit Contract, must be submitted to the Office of the Registrar **before the last day of regular class in the prior term, as listed in the Academic Calendar.**
  - a. A syllabus for the internship must be enclosed with the application and presented to the student.
  - b. The application and accompanying documents must be signed by the student, faculty sponsor, agency sponsor, the student’s academic advisor and the Office of the Registrar, and must be approved by the provost.
  - c. A description of the frequency and form of faculty and student contact must be included (tentative schedule).

- d. A method for evaluation of student performance and attainment of the objectives must be included.
5. The internship must provide a rigorous academic experience equivalent to that of any other 400-level course at KWU. The student will be required to submit periodic progress reports.

**NOTE:** As stated in #No. 3 above, the standard number of minimum hours a student must work for each credit hour of academic credit is 50 clock hours. There are, however, two exceptions: 1) Engineering internships require 600 work hours for one academic credit hour and 2) Health Services internships require 100 work hours for one academic credit hour. Other exceptions may exist and will be honored by the institution.

### **Non-Scheduled Courses**

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A non-scheduled course is an existing catalog course that an instructor will offer on behalf of a student during a term in which the course is not regularly scheduled. Non-scheduled courses will only be approved when extraordinary means must be used to help students address their curriculum requirements and all other options have been exhausted. They are not to be used for bypassing fundamental portions of the curriculum, for the convenience of the student, for gaining athletic eligibility, or for completing load requirements. A fee of \$75 per credit hour in addition to all other tuition charges for the course is assessed.

#### **Requirements for a Non-Scheduled Course**

1. The student must be degree-seeking at KWU with junior or senior standing. Only one non-scheduled course may be taken in a given term.
2. The student must have a demonstrated curriculum deficiency in the required area of study. All other avenues must be explored prior to application for registration in a non-scheduled course.
3. The non-scheduled course must align with the credit hours and contact time associated with the regularly scheduled course and must be taught as the course is described in the catalog.
4. Faculty may not instruct more than two non-scheduled course and/or Independent Study sections in a given academic year. Adjunct faculty are not normally assigned non-scheduled courses or Independent Studies. Exceptions to faculty requirements may be made at the discretion of the provost.
5. A complete Application for Registration in a non-scheduled course must be submitted to the Office of the Registrar before the last day of regular classes in the prior term, as listed in the Academic Calendar.
  - a. A syllabus for the course must be enclosed with the Application and presented to the student.
  - b. The application must be approved by the instructor, advisor and division chair, and must be signed by the student and the Office of the Registrar.
  - c. A description of the frequency and form of faculty student contact must be included (tentative schedule).
  - d. A description of the curricular deficiency the non-scheduled course is to address.
  - e. A description of all other avenues explored before determining that enrollment in a non-scheduled course is the appropriate action to address the curricular deficiency.

### **Credit for Field Experience**

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Credit for field experiences, foreign travel, community service, and cross-cultural experiences must have prior approval by the provost. All such experiences must be under the sponsorship of a Kansas Wesleyan University faculty member (or of an acceptable/comparable faculty member from another institution). The faculty member will be responsible for structuring the trip and satisfying the educational expectations of Kansas Wesleyan University.

#### **Requirements for Field Experience**

As a general rule, field/cross cultural experiences may allow no more than three credit hours, providing the following requirements are satisfied:

- Development of a syllabus that includes the goals and objectives of the field trip, the prerequisites that must be accepted before the trip, arrangements for liability coverage, the academic requirements that are a part of the trip and the means of evaluation to be used by the supervisor.
- The course number and title for the course must be specified in the syllabus. This is done in consultation with the Registrar and/or the provost.
- As a general rule, the student will be required to provide a term paper and/or a comprehensive examination, along with a journal or log book of his or her experiences on the trip.
- The trip or experience must be planned at least a semester prior to scheduled departure and the provost must be apprised of the planning. To the degree possible, contracts should be developed for costs of transportation, board, and rooms.

## **CIC Consortium**

The CIC Consortium agreement allows students to enroll in program-required courses during a term in which the course is not regularly scheduled. CIC consortium courses will only be approved when extraordinary means must be used to help students address their curriculum requirements and all other options have been exhausted. It is not to be used for bypassing fundamental portions of the curriculum, for the convenience of the student, for gaining athletic eligibility, or for completing load requirements. Eligible students may enroll in pre-approved online courses offered through the Acadeum platform during fall and spring semesters. Students can explore the available online courses at <https://www.collegeconsortium.org/institutions/kansas-wesleyan-university>. All Acadeum courses must be approved by the Office of the Registrar. Only those online Acadeum courses that are regionally accredited will be considered for approval.

### **Requirements for CIC Consortium**

1. CIC Consortium courses are open only to full-time, degree-seeking students within Kansas Wesleyan University.
2. The student must have a demonstrated curriculum deficiency in the required area of study. All other avenues must be explored prior to application for registration in a CIC consortium course. Eligible courses should fulfill a foundation, liberal studies, major or minor requirement.
3. Students are expected to meet all course pre-requisites prior to enrollment and are responsible for meeting any expectations for the course.
4. Students must request enrollment in a CIC consortium course by notifying the Office of the Registrar before the add/drop deadline of each institution listed in the Academic Calendar.
5. Students will be notified prior to the start of the class if space in the class is available. CIC consortium courses will be included in the student's course load for the specified semester.
6. Term dates may differ between Kansas Wesleyan University and the host institution. Students are responsible for verifying term dates and adhering to the policies and procedures for both institutions. The student is responsible for arranging to keep up with coursework despite calendar discrepancies.

Upon confirmed attendance in the course, tuition and fees will be billed to KWU. Tuition for all Acadeum courses is above and beyond any other tuition paid to the college and must be paid prior to enrolling in the courses. The student's account will be charged the cost of the course plus a \$100.00 per credit hour processing and transcription fee. The courses will be added to the student's Kansas Wesleyan University schedule and will count towards that semester's workload.

At the completion of the KWU semester, grades will be marked as incomplete until a final grade has been submitted by the host institution.

## **Cross-Registration (KWU Students)**

Cross-registration allows students to enroll in program-required courses during a term in which the course is not regularly scheduled. Cross-registration will only be approved when extraordinary means must be used to help students address their curriculum requirements and all other options have been exhausted. It is not to be used for bypassing fundamental portions of the curriculum, for the convenience of the student, for gaining athletic eligibility, or for completing load requirements. Eligible students may cross-register at the approved host institutions (Kansas State University-Polytechnic, Bethel College, Bethany College, Tabor College, and McPherson College) for a maximum of six (6) credit hours per academic semester (fall and spring semesters only). Cross-registration is offered on a space-available basis only.

### **Requirements for Cross-Registration**

1. Cross-registration is open only to full-time, degree-seeking juniors and seniors within Kansas Wesleyan University.
2. The student must have a demonstrated curriculum deficiency in the required area of study. All other avenues must be explored prior to application for registration in a cross-registered course. Eligible courses should fulfill a foundation, liberal studies, major or minor requirement.
3. Students are expected to meet all course pre-requisites prior to enrollment and are responsible for meeting any expectations for the course.
4. A complete Cross-Registration Application must be submitted to the Office of the Registrar the add/drop deadline of each institution listed in the Academic Calendar.
5. Students will be notified prior to the start of the class if space in the class is available. The cross-registered course will be included in the student's course load for the specified semester.
6. Term dates may differ between Kansas Wesleyan University and the host institution. Students are responsible for verifying term dates and adhering to the policies and procedures for both institutions. The student is responsible for arranging to keep up with coursework despite calendar discrepancies.

Upon confirmed attendance in the course, tuition and fees will be billed to KWU. The student's account will not be charged if they are within the 12-18 credit hour limit. If the student is enrolled in more than 18 credit hours, the appropriate tuition and fees will be applied to the student's account set by the academic catalog.

At the completion of the KWU semester, grades will be marked as incomplete until a final grade has been submitted by the host institution.

### **Cross-Registration (Incoming Students)**

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Cross-registration is open only to full-time, matriculated students within the home institution. Eligible students from the approved home institutions (Kansas State University-Polytechnic, Bethel College, Bethany College, Tabor College, and McPherson College) may cross-register at Kansas Wesleyan University for a maximum of six (6) credit hours per academic semester (fall and spring semesters only). Students are expected to meet all course pre-requisites prior to enrollment and are responsible for meeting any expectations for the course. The transferability of courses taken at Kansas Wesleyan University is contingent upon the accepting home institution.

#### **Steps to Cross Register:**

1. After a student has identified a course for which they wish to cross-register, the student must obtain any required signatures on the cross-registration form.
2. The completed Cross-registration form must be returned to the Registrar's Office at the student's home institution by the add/drop deadline of each institution.
3. Cross-registration is offered on a space-available basis only. Students will be notified prior to the start of the class if space in the class is not available. Upon confirmed attendance in the course, tuition and fees will be billed to the home institution.
4. At the completion of the course, Kansas Wesleyan will provide the final grade to the home institution (at no cost to the student) for transfer credit purposes.

Students are responsible for verifying Kansas Wesleyan University's stated start and end dates, as well as vacations. The student is responsible for arranging to keep up with coursework despite calendar differences between institutions. Students must also adhere to the Kansas Wesleyan University's policies and procedures for incompletes, withdrawals, pass/fail or adding/dropping a cross-registered class.

# University Degrees

Kansas Wesleyan University offers three degrees. They include the Master of Business Administration (M.B.A.), Bachelor of Arts (B.A.) and the Bachelor of Science (B.S.).

Students will develop their academic program at KWU with the advice and counsel of their academic advisors. A major must be declared by the fourth semester of college study (including attendance at previous colleges). The advisor should assist the student seeking a bachelor's degree in developing a graduation plan during the spring semester of the sophomore year (or as soon as possible for new junior or senior transfer students to assure they are on track to meet graduation requirements). A copy of the graduation plan should be submitted to the Registrar once it is developed. Advisors for students seeking a master's degree should assist the students in developing graduation plans upon entrance to the university. The Registrar will conduct a final graduation audit during the first semester of the students' final year to assure they are on track to meet graduation requirements. Failure to request and receive a final degree check with the Registrar will subject the student to non-degree status for the current term of enrollment. For all enrolled students, departments are authorized to update the approved requirements within a program that are essential for meeting professional standards or requirements of accrediting agencies.

## Master of Business Administration Degree

Thirty (30) academic credit hours are required for the M.B.A. degree. A Master of Business Administration degree may be obtained for the following majors: Master of Business Administration and Master of Business Administration with Sports Management Emphasis.

## Bachelor of Arts Degree

One hundred twenty (120) academic credit hours are required for a B.A. degree.

### A Bachelor of Arts degree may be obtained for the following majors (26):

- |                           |                              |                                 |
|---------------------------|------------------------------|---------------------------------|
| 1. Accounting             | 11. Exercise Science         | - Percussion                    |
| 2. Art                    | - Fitness and Wellness       | - String                        |
| - Art Administration      | - Personal Training          | - Piano                         |
| - Art Therapy             | 12. History                  | 19. Health & Physical Education |
| - Photography             | 13. History Education        | 20. Psychology                  |
| - Studio Art              | 14. Marketing Communications | 21. Psychological Services      |
| 3. Business Management    | 15. Mathematics              | - Addiction Counseling          |
| 4. Communications         | 16. Mathematics Education    | - Domestic Issues               |
| 5. Criminal Justice       | 17. Music Education          | - Educational Counseling        |
| 6. Graphic Design         | - Brass/Wind/Percussion      | 22. Public Relations            |
| 7. Elementary Education   | - String                     | 23. Sociology                   |
| 8. Emergency Management   | - Vocal                      | 24. Social Work                 |
| 9. English                | 18. Music Performance        | 25. Sports Management           |
| - With a Writing Emphasis | - Vocal                      | 26. Theatre Arts                |
| 10. English Education     | - Woodwind                   | - Theatre                       |
|                           | - Brass                      | - Music Theatre                 |

## Bachelor of Science Degree

One hundred twenty (120) academic credit hours are required for a B.S. degree.

### A Bachelor of Science degree may be obtained for the following majors (9):

- |                         |   |  |
|-------------------------|---|--|
| 1. Biology              | 6. Network Management & System Administration | 8. Physics                                       |
| 2. Biomedical Chemistry | - Traditional                                 | - Applied Physics                                |
| 3. Chemistry            | - Forensic Computing                          | - Engineering Physics                            |
| 4. Chemistry Education  | 7. Nursing                                    | - Traditional Physics                            |
| 5. Health Science       |   | 9. Software Engineering & Information Management |
| - Pre-Athletic Training |   |  |
| - Pre-Physical Therapy  |   |  |

## Requirements for the Master's Degree

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- A minimum of 30 graduate credit hours.
- Completion of prescribed “core” and elective courses.
- Completion of at least 24 graduate credit hours at KWU.
- A maximum of six hours of credit for prior learning or transfer hours will count toward graduation. No more than three of the six hours may be for credit for prior learning obtained through the Leadership Salina program.
- Maintenance of a cumulative and residential GPA of at least 3.0, with no grade below a “C” counting toward graduation requirements.
- All coursework must be completed within six years after completing the first course for graduate credit.
- Application for and completion of all requirements for graduation, as listed under “Application for Graduation.”
- Approval by a majority of a quorum of the faculty.

## Requirements for a Bachelor's Degree

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- A minimum of 120 credit hours.
- At least 24 of the last 30 academic credit hours to be taken at KWU.
- A limit of 30 hours from applicable correspondence, extension or technical courses.
- At least 60 credit hours earned at a four-year institution.
- Fulfillment of degree, major program, Foundational Courses, Liberal Studies, and GPA requirements, as described in the appropriate sections of the catalog.
- Completion of at least 12 credit hours of the major at KWU.
- Completion of at least three credit hours in the optional minor or certificate at KWU.
- Maintenance of a cumulative and residential GPA of at least 2.0.
- Application for and completion of all requirements for graduation, as listed under “Application for Graduation.”
- Approval by a majority of a quorum of the faculty.
- Only one grade of any variation of a “D” and no grade of “F” can be counted toward a major, minor or certificate. Grades of “C-” or higher are required for the Writing Intensive courses in the Foundational Course requirements.

## Second Bachelor's Degrees

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Students who wish to earn a second bachelor's degree must complete 30 credit hours, in addition to courses completed for the first degree (whether the first degree was received at KWU or from another accredited institution), of which a minimum of 12 credit hours toward the program major must be completed at KWU. Student-teaching credit hours do not apply toward completion of these 12 hours, but do apply toward completion of the 30 total hours needed for the second degree. With the exception of the Wesleyan Heritage, all Foundational and Liberal Studies requirements will be waived for students pursuing a second bachelor's degree who hold a first bachelor's degree from KWU, or from another regionally accredited institution where the student can show evidence of having completed a liberal studies component that compares to the liberal studies requirements at KWU.

## Additional Degrees

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Students wishing to earn additional degrees beyond the second degree earned at KWU must conform to the above requirements.

## Post-Baccalaureate (Stand-Alone) Majors and Minors

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Students who have completed a bachelor's degree at Kansas Wesleyan University (or have completed or are working toward a bachelor's degree at another regionally accredited institution) may seek to be admitted as non-degree-seeking at KWU to pursue a post-baccalaureate (stand-alone) major or minor. KWU students may complete the stand-alone major or minor under their original catalog of record if completed within five years of receiving a bachelor's degree from Kansas Wesleyan University.

The student must complete all course requirements for the major or minor, meet KWU residency requirements associated with the major or minor and earn a minimum cumulative and residential GPA of at least 2.0 in the major or minor.

The student must notify the KWU registrar that all requirements for the major or minor have been satisfied within 30 business days of completion. After the KWU Office of the Registrar receives this notification, a final official transcript reflecting the student's earned bachelor's degree (for non-KWU graduates), and confirms that all requirements for the minor are satisfied, a notation indicating the minor and date of completion will be added to the student's academic transcript.

## **Pre-Professional Advising**

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Due to the personalized nature of the educational experience at Kansas Wesleyan University, our undergraduate liberal arts curriculum offers excellent preparation for many graduate or professional schools.

Pre-professional advising prepares students to attend law school, medical school, dentistry school or numerous other post-graduate programs. A variety of different majors and classes can satisfy graduate or professional school requirements. Students interested in continuing their studies further and seeking entrance into graduate school must work closely with their advisor to tailor course work to the school they wish to attend. To graduate from KWU, a student pursuing entrance into graduate or professional school must choose a major from the lists on pg. 62.

Pre-professional advising is available in the following areas:

- Pre-Athletic Training
- Pre-Dentistry
- Pre-Engineering
- Pre-Law
- Pre-Medical
- Pre-Optometry
- Pre-Physical Therapy
- Pre-Podiatry
- Pre-Theology

## **Alternate Major Programs**

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### **Self-Designed Major**

A self-designed major provides students with an opportunity to design an individualized plan of study to satisfy their educational objectives and personal and professional goals. The student will develop a completely individualized degree program with an advisory committee consisting of a faculty advisor and two other faculty members, usually from the academic disciplines represented in the design. Students are encouraged to include off-campus experiences, courses listed in the Academic Catalog and Independent Study courses in their programs.

This program is designed for students who have demonstrated high academic responsibility; therefore, the student must:

1. Hold sophomore standing.
2. Have taken some courses in the areas of interest.
3. Have maintained a minimum Residential and Cumulative GPA of at least 3.0.
4. Submit a proposal for a self-designed major at least two full semesters prior to graduation.

The formal proposal for this plan must include the following items:

- A title for the proposed self-designed major.
- The degree to be earned (B.A., or B.S.)
- A clear description of the student's concentration, why this focus of study makes sense and how it meets their learning goals.
- A list of all required courses, including course numbers, course titles and credit hours with alternatives where appropriate.
  - A minimum of 30 credits must be included.
  - Courses must come from at least two departments.
  - At least half of the courses must be at the 200 level or above.
- A description of student learning outcomes and assessment criteria.
- A preliminary proposal for the capstone project.

These programs must be coordinated through the student's advisor and approved by the relevant department chair(s) and the Academic Affairs Committee.

### **Open-Option Program**

Not ready to declare a major? Unsure of your career goals? In the spirit of the liberal arts, the open-option (undecided) major provides the opportunity for students to engage in classes and experience a variety of content areas before declaring a major. Throughout the first two years, students explore courses that not only fulfill Liberal Studies requirements, but also provide introduction and insight into the disciplines that may interest them. Students learn about a) various majors, their requirements and what recent graduates are doing; b) themselves through inventories and personality testing; and c) about career development and opportunities in the world of work. All activities in the open-option program are voluntary in nature, but provide students an intentional approach to selecting a major and career path that fits them and is based on clear information rather than speculation.

An important feature of the open-option program is that students are assigned to an open-option advisor, who encourages students to select courses that will provide some foundational structure as well as explore the nature of the subject matter while meeting requirements for timely graduation. Students may declare a major at any time during the first two years, based on their readiness and the knowledge gained through experience and research of their interests, abilities, and the opportunities available on campus and in the workplace. Students must declare a major by the beginning of their junior year.

## **Graduation**

Students who have completed the prescribed program for a degree may become candidates for graduation. Official graduation is observed during Commencement at the conclusion of each academic year.

Requirements for graduation may be completed in any term of attendance. Students expecting to graduate must file a graduation application at least one semester prior to the semester the student expects to graduate. Applications are filed with the Office of the Registrar. Students are responsible for notifying the Office of the Registrar if their intended semester of graduation changes.

If a student meets all requirements for graduation or will have done so by the end of the current semester, he or she will be listed as a candidate for graduation.

Full responsibility for fulfilling degree requirements and applying for graduation rests with the student. Although a student may walk at commencement, the student is not officially graduated until all requirements are completed.

### **Application for Graduation**

A Graduation Application must be completed and submitted to the Office of the Registrar at least one semester prior to the semester the student expects to graduate. The Office of the Registrar will conduct degree audit checks of degree requirements met or pending. The student and the student's advisor will be informed of any deficiencies. Students with deficiencies must enroll or submit documents necessary (transfer transcripts, course substitution forms, etc.) to demonstrate the fulfillment of all requirements by the conclusion of the semester the student expects to graduate. The deadline for creating a valid graduation plan is Sept. 1 for fall graduates and Feb. 1 for spring and summer graduates. Failure to complete the agreed plan may result in the application for graduation being withdrawn. It is important for the student to understand that, unless this process is followed, he or she may not graduate at the time expected. Further, it is the responsibility of the student to initiate this process.

For undergraduate degree candidates, no more than nine remaining credit hours may be pending for summer registration to qualify for participation in Commencement. Students must be registered in the required courses in order to qualify for participation in Commencement. For graduate degree candidates, no more than six remaining credit hours may be pending for summer registration in order to qualify for participation in Commencement. Students may only participate in one Commencement ceremony.

### **Petition to Walk Early**

Students who will complete all requirements with only student teaching remaining for the following fall semester, or students with other extenuating circumstances, may petition to walk to participate in the May Commencement. A student can have no more than 12 credit hours pending to be eligible for a petition to walk. Students must enroll or submit documents necessary (transfer transcripts, course substitution forms, etc.) to demonstrate the fulfillment of all requirements by the conclusion of the next semester. Students must also provide documentation of extenuating circumstances to support their petition. The petition to walk request must be submitted to the Academic Affairs Committee by the last day of classes in the prior semester. If the petition is approved, a follow-up review will be conducted by the Registrar's Office on March 15 to confirm the student is following their outlined plan to graduate. If the student is not enrolled in the appropriate courses or following their outlined plan by March 15, they will be removed from the Commencement list.

### **Other Graduation Provisions**

- All outstanding incomplete grades, internships and directed studies must be completed.
- All applicable transfer or correspondence work must be transmitted and recorded.

#### **Students cannot receive their diploma unless:**

- All outstanding university debts are satisfied.
- All outstanding federal, state, or institutional financial aid obligations are completed.
- Any encumbrance related to violations of the Student Development Code are resolved prior to approval for participation in commencement or awarding of degrees.
- All interviews and procedures of the university Assessment Program are complete.

### **Degree Completion after Leaving KWU**

Students who leave Kansas Wesleyan before completing the degree requirements are encouraged to return to Kansas Wesleyan and finish the degree, as long as the university is still accredited to offer that degree or program.

A student who has 12 or fewer hours to complete the degree and has not been absent from KWU for more than three years will be allowed to complete the degree under the requirements of their catalog of record for up to seven years from the catalog year.

A student who has more than 12 hours but less than 24 hours to complete the degree and has not been absent from KWU for more than three years, will be allowed to complete the degree under the requirements of their catalog of record.

A student with more than 24 hours remaining will automatically be moved to the catalog of record for the year they choose to return to Kansas Wesleyan.

## Foundational Courses

All students at Kansas Wesleyan University are required to complete the following Foundational requirements. Courses in the Foundation ensure that students are prepared to be successful in our Liberal Studies Program as well as in their major.

**NOTE:** Wesleyan Experience (W.E.), our first-year-experience course, is required only for first-time students. Students must seek approval from the provost to withdraw from W.E. Any student who withdraws or fails W.E. will be required to complete the course online in the following semester.

### Wesleyan Courses

Complete the following Wesleyan Courses:	Credits
INTD 105 Wesleyan Experience .....	2
INTD 115 Wesleyan Heritage .....	1

### Quantitative Reasoning

Select one Quantitative Reasoning Course from the following list:

BSHS 210 Statistical Analysis .....	3
MATH 120 College Algebra .....	3-4
or MATH117 College Algebra: Foundations & Equations and MATH118 College Algebra: Functions & Graphs	
MATH 121 Precalculus .....	3
MATH 145 Calculus I .....	4
PHYS 201 Fundamentals of Physics I .....	4
PHYS 221 General Physics I .....	5

### Writing Intensive

Complete two Writing intensive courses. A grade of C- or higher is required for Writing Intensive courses.

#### All students must complete Introductory English Composition:

ENGL 118 College Writing .....	4
ENGL 120 Introductory English Composition .....	3

#### And select one additional Writing Intensive course:

ENGL 121 Intermediate English Composition .....	3
HIST 255 Historical Biography .....	3

## Liberal Studies Program

Kansas Wesleyan University is strongly committed to the liberal arts tradition. All students seeking a baccalaureate degree will be required to complete the Liberal Studies Program described below.

**Liberal Studies Mission Statement:** “Informed by the Christian tradition, the Liberal Studies Program at Kansas Wesleyan University is the framework for our undergraduate education. It provides for the development of broad knowledge and abilities to prepare students to recognize and appreciate the wholeness of life. Students will develop skills important to the responsibilities of a well-educated person. The Liberal Studies program provides students with a foundation for life-long learning, responsible leadership in their communities and meaningful service in the world.”

The objectives of the Liberal Studies program are stated before each respective curriculum requirement. The required courses listed under each goal are not presumed, by themselves, to ensure that a student accomplish that goal; however, the program as a whole is designed to meet these goals and provide a sound foundation for liberal education.

Generally, students should plan to take their Liberal Studies and Foundational courses concurrently with courses for their major(s) and minor(s); however, some selective programs such as Nursing and Education require all or most of the Foundational and Liberal Studies requirements to be complete before the student can be admitted to the program. Students may be accepted into these selective programs without having completed all Foundational and/or Liberal Studies requirements, if permitted by the program’s admission policy, or with the approval of the Provost. All Liberal Studies requirements must be complete before a student can receive a degree from Kansas Wesleyan University.

For a bachelor’s degree, the student must complete 24 credit hours of Liberal Studies, taking at least two courses from each of the following categories.

Students must also take at least one course from each of at least four different divisions in the Liberal Studies Program at Kansas Wesleyan.

**Liberal Studies Course Substitutions:** Students’ degree audits reflect program requirements stated in the Academic Catalog for the academic year in which they first enrolled at KWU. Students who have completed an approved Liberal Studies course at KWU, which was not in their original catalog of record, may automatically substitute the course to fulfill Liberal Studies requirements in catalogs no earlier than the 2015-16 catalog. The course must be taken after it was officially added to the Liberal Studies Program. Students or academic advisors should notify the Registrar’s Office if this type of substitution is needed to fulfill a liberal studies requirement.

### Personal Awareness

**Liberal Studies Objective:** Deepens one’s self-understanding, sense of personal ethics, and enhances personal well-being. Students will:

- A. Demonstrate self-understanding.
- B. Examine and/or develop aspects of one’s character and belief system (using one or more of the following): spiritual development, ethical behaviors, and/or leadership.
- C. Develop and articulate goals for personal well-being in one or more of the following areas: physical, social, mental, spiritual, and/or financial.

		<b>Credits</b>	<b>Division</b>
BUSA 150	Personal Finance .....	3	SSCI
COMM 250	Knowing Self Through Family Stories: A Study in Intrapersonal and Interpersonal Communication.....	3	FINE
COMP 210	Digital Masks .....	3	NSCM
EDUC 244	Developmental Psychology .....	3	SSCI
ENGL 210	From Myths and Magic to Villains and Verse: Eras in Literature .....	3	HUMA
HIST 425	The Lessons of Nazi Germany and the Holocaust .....	3	HUMA
HONR 110	Honors Seminar in Leadership .....	3	INTD
	(Acceptance into the Honors Program or instructor permission required)		
INTD 107	Introduction to Leadership .....	3	INTD
MUSI 180-197	Journeys in Musicianship .....	3	FINE
	(Must earn a minimum of 3 credit hours with the same course number)		
PSYC 101	Introductory Psychology: The World of You .....	3	SSCI
PSYC 120	Positive Psychology: Voyage of Self-Discovery .....	3	SSCI
REPH 201	Introduction to Philosophy .....	3	HUMA
SOCI 131	The Sociological Imagination .....	3	SSCI
SOWK 140	Social Justice .....	3	SSCI
SPES 117	Pathway to Wellness.....	3	NEHS

### Human Expression

**Liberal Studies Objective:** Awakens in students an understanding of various types of human expression and equips them with the skills to analyze individual examples and to create their own. Students will:

- A. Understand the purpose and audience of a work.
- B. Create a work of human expression.

		<b>Credits</b>	<b>Division</b>
ARTS 205	Painting I: Fundamental Approaches .....	4	FINE
ARTS 260	Photography I: Beyond the Snapshot .....	4	FINE
ARTS 281	3D Printing & Modeling I.....	4	FINE
COMM 106	Visual Communication .....	3	FINE
COMM 130	Public Speaking: The Art of Oral Communication .....	3	FINE
ENGL 125	Introduction to Literature .....	3	HUMA
HIST 355	Political History and Expression .....	3	HUMA
HIST 380	Reacting to the Past .....	3	HUMA
HONR 150	Honors Seminar in Critical Analysis.....	3	INTD
	(Acceptance into the Honors Program or instructor permission required)		
INDS 201	Connections: Introduction to Interdisciplinary .....	3	INTD
MATH 208	Cooperation & Competition: An Introduction to Game Theory .....	3	NSCM
MUSI 115	Music Appreciation .....	3	FINE
PHYS 121	Physics of Fun: Conceptual Physics .....	3	NSCM
SPES 180	Medical Terminology .....	3	NEHS
THEA 100	Exploring Humanity through Theatre .....	3	FINE

## Community and World Exploration

**Liberal Studies Objective:** Reconnects students with their communities, both locally and globally. Students will:

- A. Understand various social groups and their interactions throughout the world over space and/or time.
- B. Reflect on the interactions of diverse groups.

		<b>Credits</b>	<b>Division</b>
BUSA 100	Introduction to Business .....	3	SSCI
COMM 321	Global Media.....	3	FINE
COMP 345	Global Aspects of Technology.....	3	NSCM
CRIM 350/ EMGT 350	Multiculturalism and Public Safety .....	3	SSCI
ENGL 307	Studies in World Literature .....	3	HUMA
ENGL 296	Borders/Crossings.....	3	HUMA
HIST 220	American History I.....	3	HUMA
HIST221	American History II.....	3	HUMA
HIST 350	Making History: Great Events and Turning Points that Influenced the World .....	3	HUMA
HONR 250	Honors Seminar in Global Awareness.....	3	INTD
	(Acceptance into the Honors Program or instructor permission required)		
INTD 200	Great Decisions .....	3	INTD
REPH 111	Ethics: Beyond Good and Bad.....	3	HUMA
REPH 215	Bible Survey .....	3	HUMA
REPH 415	Diversity: Ethics and Society .....	3	HUMA
SOCI 240	Inequity and Stratification .....	3	SSCI
SPES 120	Personal, Community, and Global Health.....	3	NEHS

## Natural World Stewardship

**Liberal Studies Objective:** Empowers students to understand, protect and improve environments and to recognize interactions among all facets of the natural world. Students will:

- A. Understand the dynamic interactions among people and the natural world.
- B. Use critical reasoning to locate, interpret, generate and evaluate data to make informed decisions.
- C. Demonstrate ethical and responsible choices to protect and improve the world for the future, individually or in groups.

		<b>Credits</b>	<b>Division</b>
BIOL 102	Environmental Awareness .....	3	NSCM
BIOL 110	General Biology: The Study of Life and Our Role in It.....	4	NSCM
or BIOL 105	Biology for Non-Majors: Understanding Our Natural World .....	4	NSCM
BIOL 226	General Microbiology .....	4	NSCM
CHEM 120	Concepts in Chemistry .....	4	NSCM
ENGL 270	Eco-Writing .....	3	HUMA
HIST 130	World Geography.....	3	HUMA
HONR 270	Honors Seminar in Impacting the Future.....	3	INTD
	(Acceptance into the Honors Program or instructor permission required)		
PSYC 365	Environmental Psychology.....	3	SSCI
REPH 345	Critical Thinking.....	3	HUMA
SOCI 375	Environmental Sociology .....	3	SSCI

## Divisional Descriptions

### Division of Fine Arts (FINE)

*Barbara J. Marshall-Nickell, Chair – Associate Professor of Communication Studies & Theatre Arts*

The Division of Fine Arts includes the departments of Music, Communication Studies and Theatre Arts, and Art and Design. The Division Fine Arts provides students with multiple opportunities of excellence by engaging them in academic experiences designed to broaden intellectual horizons. Programs provide students with a comprehensive education in theory and practice of historical and contemporary developments in the fine arts.

The Division of Fine Arts provides students with multiple opportunities for artist growth and professional development by engaging them in both academic and community experiences. Programs are based in theory and practice of historical and contemporary developments, while fostering both artistic self-discipline and personal creativity. Through these opportunities and programs, the Division promotes a lifetime of creating, exploring and learning.

### Division of Humanities and Teacher Education (HUMA)

*Dr. Philip S. Meckley, Chair – Professor of Religion & Philosophy*

The Division of Humanities and Teacher Education includes the departments of Education, English, History, Religion and Philosophy. The Humanities and Teacher Education Division provides a comprehensive education in the fine arts, humanities, and social sciences, in which we encourage our diverse student body to think creatively and critically and to apply their skills and knowledge to support their communities' cultural, civic and economic growth.

The Division of Humanities and Teacher Education provides a comprehensive education, in which we encourage our diverse student body to think creatively and critically and to apply their skills and knowledge through compelling writing, critical reasoning, oral communication, information literacy and research skills.

The mission of the Division of Humanities and Teacher Education is to prepare competent, caring and reflective practitioners, who advocate for children and youth, develop caring learning environments, initiate and respond creatively to change, value service to others and teach boldly in a changing world through an ethic of care and critical reflection.

### Division of Natural Sciences & Mathematics (NSCM)

*Dr. Dorothy A. Hanna, Chair – Professor of Chemistry*

The Division of Natural Sciences and Mathematics includes the departments of Biology, Chemistry, Computer Studies, Mathematics and Physics. The Division of Natural Science & Mathematics exists to provide high-quality, educational experiences in mathematics, computer science and the natural sciences to university students, faculty and staff. In addition, the division serves as a resource to the local community and beyond through seminars, special programs and consulting services facilitated by our faculty and student organizations. The division engages in research activities focused in the undergraduate experience and supports student and faculty participation in scientific research, professional development and publication. The Division faculty is committed to helping students become leaders in the service of others, as educators, scientists, healthcare professionals and in other vocations. The division is committed to the principle of "reasoned inquiry," and encourages debate, discussion and inter-disciplinary study relative to all academic endeavors, while reflecting our Judeo-Christian/Catholic traditions.

The Division of Natural Science and Mathematics seek to prepare traditional and non-traditional students to complete bachelor degrees. Programs provide measurable, theoretical, and practical learning experiences, which enable students to understand, analyze and interpret scientific and mathematical concepts, principles, and methods.

## **Division of Nursing Education & Health Sciences (NEHS)**

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*Janeane M. Houchin, Chair – Director of Nursing Education*

The mission of the Division of Nursing Education and Health Sciences, which includes the Department of Nursing Education and the Department of Sports and Exercise Science, is to offer baccalaureate degrees in their disciplines. The division seeks to develop professionals, who are prepared to serve the diverse global community to support health, wellness and fitness, while growing professionally and engaging in lifelong learning.

The Department of Nursing Education offers a Bachelor of Science, major in Nursing degree, upon successful completion of its four-year professional nursing program. The graduate of this program is eligible to take the licensure examination (NCLEX-RN) to become a registered nurse. Registered Nurses can complete the B.S., major in nursing degree in the RN-BS program. This degree is considered the entry level for professional nursing and serves as a foundation for career development and for graduate education in nursing.

The Department of Sport and Exercise Science provides a hands-on approach to prepare graduates for positions in professional and university athletic programs, community sports organizations, private and public fitness, recreation programs as well as health and physical education. Students are able to complete their education with authentic experience within the university and community, allowing for a realistic experience to education. The Department of Sport and Exercise Science is committed to educate, mentor and guide students, faculty and the community in the development of personal growth, skill acquisition and lifelong wellness.

## **Division of Social Sciences (SSCI)**

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*Dr. Steve J. Hoekstra, Chair – Professor of Psychology*

The Division of Social Sciences includes the departments of Behavioral Science & Human Services, The Center for Public Policy and Safety, and Business, Accounting, & Economics. Members of the Division of Social Sciences provide students with the opportunity to acquire a comprehensive understanding of the developing person and society, along with knowledge of the interaction between the social environment and behavior, in preparation for advanced educational training and/or vocational opportunities.

The mission of the Division of Social Sciences is to sustain the values of the liberal arts tradition: to promote critical thinking and inquiry, nurture creative expression, inspire the pursuit of knowledge, foster effective communication and teach students to learn how to learn. We are committed to social and environmental justice, and we value and respect diverse human cultures.

# Art and Design Department

Associate Professor Lori Wright, Chair

## **Art and Design Department Mission Statement**

It is the mission of the KWU Art and Design Department to develop academic excellence in the visual arts through the practice of a chosen discipline, the awareness of contemporary and historical motivation, both personal and spiritual, and opportunities to grow as responsible members of society.

The Art and Design Department offers a Bachelor of Arts degree with majors in Art and Design. The department has a variety of courses for college students who wish to further their understanding and appreciation of art. It is the goal of the Art and Design Department to prepare students for meaningful service to society by providing the best possible learning experience in their chosen fields of study.

The Art and Design Department will fulfill the university and departmental mission by meeting the following objectives:

- Student should be professional in processes within their concentration.
- Student should have a strong portfolio of work.
- Student should be able to demonstrate an awareness of art’s impact throughout history and cultures.

## **Art Major**

**49-51 Credit Hours**

The B.A. in Art presents concepts necessary for a student of the visual arts, which are explored within a chosen discipline. Flexibility within the major allows the student to pursue a medium through a chosen concentration and available departmental electives. The concentrations will create a prepared student to enter graduate school or employment based off of their chosen concentration.

### **Art Core Requirements:**

	<b>Credits</b>
ARTS 115 Foundation of Graphic Applications.....	4
ARTS 160 Drawing I.....	4
ARTS 201 Drawing II.....	4
Or ARTS 310 Illustration	
ARTS 205* Painting I: Fundamental Approaches.....	4
ARTS 230 Ceramics I.....	4
Or ARTS 250 Sculpture I	
Or ARTS 240 Jewelry	
ARTS 260* Photography I: Beyond the Snapshot.....	4

### **One Art History Elective:**

KWU offerings include the following courses. To apply a course not listed below, the student’s advisor must contact the Office of the Registrar in writing.

ARTS 275 Arts and Culture.....	3
ARTS 302 History of Graphic Design.....	4
ARTS 386 Wesleyan Journey.....	variable

### **Studio Art Concentration Requirements:**

ARTS 400 Advanced Studio.....	4
ARTS 450 Senior Studio/Display.....	4
ARTS *** 200-400 level ARTS courses.....	11
ARTS/BUSA Additional ARTS or BUSA course.....	3

### **Photography Concentration Requirements:**

ARTS 400 Advanced Studio.....	4
ARTS 450 Senior Studio/Display.....	4
ARTS *** Additional ARTS courses.....	8
Or COMM 370 Media Production II	
BUSA 100 Introduction to Business.....	3
COMM 145 Media Production I.....	3

### **One Advance Photography Courses (200 level or above):**

KWU offerings include the following courses. To apply a course not listed below, the student’s advisor must contact the Office of the Registrar in writing.

ARTS 323 Photography II: Studio Lighting.....	4
ARTS 340 Photography III: Concept and Manipulation.....	4

<b><u>Art Administration Concentration Requirements:</u></b>		<b>Credit</b>
ARTS 460	Internship.....	3-4
Or ARTS 450	Senior Display/Portfolio	
ARTS ***	ARTS Elective 200-400 level .....	4
BUSA 100	Introduction to Business .....	3
BUSA 225	Fundamentals of Accounting and Finance .....	3
Or ACCT 203	Financial Accounting	
BUSA 300	Principles of Marketing .....	3
Or BUSA 301	Principles of Management	
COMM 240	Public Relations I.....	3
COMM/THEA	COMM or THEA course .....	3
THEA 205	Arts Management .....	3

<b><u>Pre-Art Therapy Concentration Requirements:</u></b>		<b>Credits</b>
ARTS 450	Senior Studio/Display.....	3-4
Or ARTS 460	Internship	
EDUC 244*	Developmental Psychology .....	3
PSYC 101*	Introductory Psychology: The World of You .....	3
PSYC 325	Abnormal Psychology .....	3
Elective	ARTS/PSYC/SOWK Elective.....	3

**Choose two (2) courses from the following:**

PSYC 200	Professional Ethics in Psychology .....	3
PSYC 340	Introduction to Group Counseling .....	3
PSYC 351	Theories of Counseling.....	3
PSYC 352	Principles of Counseling Practice .....	3
PSYC 465	Introduction to Art Therapy.....	3

## **Graphic Design Major**

**54 Credit Hours**

The B.A. in Graphic Design is a liberal arts degree, for those students who wish to pursue Graphic Design as a professional practice, and those students who wish to continue their work in graduate school. The program is designed to provide the student with a well-rounded grasp of the fields of Graphic Design, the processes and skills necessary, and a broad education throughout the university to promote the standards of liberal arts.

<b><u>Design Core Requirements:</u></b>		<b>Credits</b>
ARTS 115	Foundation of Graphic Applications .....	4
ARTS 160	Drawing I.....	4
ARTS 201	Drawing II.....	4
Or ARTS 310	Illustration	
ARTS 205*	Painting I: Fundamental Approaches .....	4
ARTS 230	Ceramics I.....	4
Or ARTS 250	Sculpture I	
Or ARTS 240	Jewelry	
ARTS 260*	Photography I: Beyond the Snapshot .....	4
ARTS 302	History of Graphic Design .....	4
ARTS 450	Senior Studio/Display.....	4
ARTS ***	ARTS Elective 200-400 level .....	4
Elective	BUSA/COMM/COMP Elective .....	3

**One Art History Elective:**

KWU offerings include the following course. To apply a course not listed below, the student's advisor must contact the Office of the Registrar in writing.

ARTS 275	Arts and Culture .....	3
ARTS 386	Wesleyan Journey .....	variable

**Graphic Design Requirements:**

ARTS 271	Graphic Design I .....	4
ARTS 371	Graphic Design II .....	4
ARTS 400	Advanced Studio .....	4

## Studio Art Minor

18 Credit Hours

The minor in Studio Art provides the student with experience in both two-dimensional and three-dimensional art. It will best serve students wishing to apply artistic expression to other areas of study, or to simply explore personal expression through the studio arts.

The student must complete all of the following courses:

	Credits
ARTS 160 Drawing I .....	4
ARTS 205* Painting I: Fundamental Approaches .....	4
ARTS 250 Sculpture I .....	4
ARTS Electives Additional 200-400 level ARTS courses .....	6

### Art Course Descriptions

<b>ARTS 115</b>	<b>Foundation of Graphic Applications — 4 Credit Hours</b> .....	<b>Fall</b>
	This course introduces the software used in visual communication, enabling the student to successfully execute work in a variety of digital media, and includes techniques in raster, vector and layout design.	
<b>ARTS 160</b>	<b>Drawing I — 4 Credit Hours</b> .....	<b>Fall</b>
	This course explores basic drawing techniques using dry media. Emphasis is on learning drawing techniques, drawing medium and composition. This is a basic-level course.	
<b>ARTS 201</b>	<b>Drawing II — 4 Credit Hours</b> .....	<b>Even Year Spring</b>
	This course is an exploration in drawing as an art form. Utilizing techniques gained from the previous drawing course, this course examines figure drawing, concept drawing and color. Prerequisite: ARTS 160 Drawing I.	
<b>ARTS 205*</b>	<b>Painting I: Fundamental Approaches — 4 Credit Hours</b> .....	<b>Spring</b>
	This course is an exploration through the fundamentals of painting. Emphasis is on painting application techniques, color theory and image development. It is recommended that students have taken drawing before this course; however, it is not required.	
<b>INTD 219</b> <b>/ARTS 219</b>	<b>Designing the Future — 4 Credit Hours</b> .....	<b>On Demand</b>
	This course combines aesthetic design, engineering design and the use of micro-controllers to develop the skills necessary to create innovative, technologically-based design projects. It is the intention of the instructors that this course focus on learning through hands-on exploration and be driven by the needs of vulnerable populations and necessary innovations.	
<b>ARTS 220</b>	<b>Printmaking — 4 Credit Hours</b> .....	<b>On Demand</b>
	This course is an exploration of image creation onto a plate that can be transferred multiple times to paper using a printing press. Printing techniques focusing primarily on relief, intaglio and monotype printing methods will be covered in this course. Prerequisite: ARTS 160 Drawing I.	
<b>ARTS 225</b>	<b>Art Practicum — 1-2 Credit Hours</b> .....	<b>Fall &amp; Spring</b>
	This is an activities course in the Art and Design Department to provide credit to students working on community or campus art-related projects. This course is repeatable.	
<b>ARTS 230</b>	<b>Ceramics I — 4 Credit Hours</b> .....	<b>On Demand</b>
	This course is an exploration into the medium of ceramics. Students will learn basic concepts of wheel throwing, hand building, glazing and other techniques in the field. This is a basic-level course.	
<b>ARTS 240</b>	<b>Jewelry — 4 Credit Hours</b> .....	<b>On Demand</b>
	This course is an introductory course that examines metal smith and jewelry fabrication techniques. Emphasis is on jewelry design and methods of working with metal.	
<b>ARTS 250</b>	<b>Sculpture I — 4 Credit Hours</b> .....	<b>Even Year Fall</b>
	This course presents sculptural processes and theories primarily through practice within the classroom and production time outside of class, giving students experience in sculptural fabrication as well as critical analysis and development. This is a basic-level course.	
<b>ARTS 260*</b>	<b>Photography I: Beyond the Snapshot — 4 Credit Hours</b> .....	<b>Fall</b>
	The snapshot is evidence of the immediacy we expect in everyday life. What is more elusive is the slow, careful study of the image as a form of expression. In this course, students will learn digital photography as a means of exploring image-making, and in turn, personal expression. This studio course introduces camera operation, image editing software, digital workflow and manipulation techniques.	

- ARTS 271**      **Graphic Design I — 4 Credit Hours**.....**Spring**  
This course introduces skills and concepts necessary for development within and understanding of the graphic design profession. The focus of this course is the formal and conceptual skills required for success within various fields of visual communication. Prerequisite of ARTS 115 and 160, or instructor permission.
- ARTS 275**      **Arts and Culture — 3 Credit Hours** .....**Odd Year Fall**  
This course introduces students to works of art both historical and contemporary, while engaging the student in critically analyzing the work through discourse on society and culture.
- ARTS 281\***      **3D Printing & Modeling I — 4 Credit Hours** ..... **Even Year Spring**  
This course provides students with an introduction to the technologies involved with additive creation and manufacturing. Students will become familiar with the software necessary to create high-quality, dynamic pieces of three-dimensional (3D) work, the process of creating a form in a digital environment, and producing the form on a 3D printer as a physical model.
- ARTS 286**      **Special Topics (Lower-Level) —** .....**On Demand**  
This course (when offered) deals with special issues and events related to the visual arts. It may include contemporary philosophy of beauty and new media, acts of creation in the artistic process, or specific historical perspectives, such as the history of art since World War II. These courses are created and offered as departmental need and scheduling allow.
- ARTS 290**      **Independent Study — Variable Credit**.....**On Demand**  
Students wishing to explore media, theory or history of art in their field of study are encouraged to present a proposal to the department chair for consideration. In most cases, a student must complete or show adequate knowledge of a media or art discipline by completing an entry level course. The Chair of the Art Department has the right to modify, reject, or accept proposals for independent study. These courses are not intended to replace regularly offered courses. Students should make their requests for this course at least 30 days prior to the beginning of the semester.
- ARTS 302**      **History of Graphic Design — 4 Credit Hours**..... **Odd Year Spring**  
A study of the history of advertising and design, from its commercial beginning in Europe to its ubiquity in the modern world. It provides an indispensable knowledge of design for students who wish to situate their work in an historical context and to further understand the genesis and journey of design until now.
- ARTS 303**      **Painting II — 4 Credit Hours** .....**Even Year Fall**  
An advanced exploration of painting techniques and methodologies. Emphasis on stylistic approaches, application exploration and refinement. Prerequisite of ARTS 205 – Painting I.
- ARTS 310**      **Illustration — 4 Credit Hours** ..... **Even Year Spring**  
Students will examine fundamental skills in the principle areas of illustration. Students will explore a variety of media while gaining strong understanding in the field of illustration. Prerequisite ARTS 160 and ARTS 205.
- ARTS 323**      **Photography II: Studio Lighting — 4 Credit Hours**..... **Odd Year Spring**  
This course covers the fundamentals of strobe lighting, as it relates to commercial and fine art photography. Prerequisite: ARTS 260 Photography I: Beyond the Snapshot.
- ARTS 330**      **Ceramics II — 4 Credit Hours** .....**On Demand**  
This course is a continued exploration into the medium of ceramics. Students will build on basic techniques and begin to develop the material into a vehicle for the elements and principles of design. Advanced techniques will also be introduced. Prerequisite ARTS 230 Ceramics I.
- ARTS 335**      **Web Design — 4 Credit Hours**.....**On Demand**  
This course builds on Web Page Programming I, and is designed to complement a knowledge of basic web site creation techniques, with the aesthetic and design judgments necessary for a successful, well-designed web site. This is a graphic design course that explores the principles and elements of design within the digital domain. Prerequisite: COMP 270 and ARTS 271.
- ARTS 340**      **Photography III: Concept & Manipulation — 4 Credit Hours** .....**On Demand**  
This course is a continuation of the previous photography classes, and utilizes the skills and concepts from the previous course to develop an original body of work. This course is predominantly focused on creating original works of fine art. Prerequisite: ARTS 323: Photography II: Studio Lighting, ARTS 115: Foundation of Graphic Apps and ARTS 260: Beyond the Snapshot or instructor permission.

- ARTS 371      Graphic Design II — 4 Credit Hours ..... Odd Year Fall**  
 A continuation of Graphic Design I, with emphasis on the continued development within and understanding of the graphic design profession. This course continues to develop both formal and conceptual graphic design skills. Prerequisite: ARTS 271: Graphic Design I.
- ARTS 380      Mixed Media Exploration — 4 Credit Hours ..... On Demand**  
 An investigation of combining media application and process to create unique work. Students will learn how to combine materials, processes, and techniques they have gained in a variety of their other courses. Emphasis is through additive processes such as layering, transferring, and collaging. Prerequisite: ARTS 160 or instructor consent.
- ARTS 381      3D Printing and Modeling II — 4 Credit Hours ..... On Demand**  
 This course continues exploration into the technologies involved with additive creation and manufacturing. Students will become proficient with the software and processes necessary to create high-quality, dynamic pieces of three-dimensional work using a digital workflow and prototyping. Prerequisite of ARTS 281: 3D Printing and Modeling I.
- ARTS 386      The Wesleyan Journey — 1-6 Credit Hours ..... On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- ARTS 400      Advanced Studio — 4 Credit Hours ..... Fall**  
 This course entails a review of the work completed by each student within a studio discipline. Pursuant to this review is a plan of study specific to each student that addresses opportunities for development and results in a body of work. The nature of this course is highly independent, as the course of study and requirements for the projects and milestones within the body of work will, of necessity, vary. The completion of a course in a specific studio discipline prior to this course is required.
- ARTS 450      Senior Studio/Display — 4 Credit Hours ..... Spring**  
 This course is designed to prepare graduating students for the upcoming rigors of artistic and/or professional design practice. This preparation includes the ability to articulate the goals and merits of one’s own work, the ability to professionally present one’s own work, and the collection of evidences generally required by professional organizations and potential employers, or potential graduate institutions. This is a capstone course for students majoring in Art and Design. Prerequisite of senior status is required.
- ARTS 460      Art/Design Internship — 3 Credit Hours ..... On Demand**  
 The student is offered an intensive field experience in a community organization. Placement will be based on the student’s career orientation. Prerequisite: Senior status, departmental approval and satisfaction of entry criteria, where applicable. See Internship under Alternate Means to Academic Credit for a more detailed description. May be repeated for credit up to 12 hours.
- ARTS 485      Special Topics (Upper-Level) — Variable Credit ..... On Demand**  
 This course (when offered) deals with special issues and events related to the visual arts. It may include contemporary philosophy of beauty and new media, acts of creation in the artistic process, or specific historical perspectives, such as the history of art since World War II. These courses are created and offered as departmental need and scheduling allow.
- ARTS 490      Independent Study— Variable Credit ..... On Demand**  
 Students wishing to explore media, theory or history of art in their field of study are encouraged to present a proposal to the department chair for consideration. In most cases, a student must complete or show adequate knowledge of a media or art discipline by completing an entry-level course. The Chair of the Art and Design Department has the right to modify, reject or accept proposals for independent study.

# Behavioral Science & Human Services Department

Dr. Andrew V. Bedrous, Chair

The mission of the Behavioral Science & Human Services Department is to foster intelligent and compassionate students capable of critical thinking.

We promote: excellence, scholarship, the scientific method, and social responsibility.

Our Vision is to provide the best behavioral science education.

Our values are to:

- Challenge students academically
- Be open, honest, and fair
- Change to improve

The Department of Behavioral Science and Human Services offers the following degrees:

Bachelor of Arts in Psychology	Minor in Psychology
Bachelor of Arts in Psychological Services (Addictions Counseling, Domestic Issues, Educational Counseling)	Minor in Sociology
Bachelor of Arts in Sociology	Minor in Environmental, Sustainability and Resilience Studies

Many students majoring in the behavioral sciences will minor in a related program.

## Psychology

Students desiring a Bachelor of Arts degree in the field of Psychology may complete a major in Psychology or Psychological Services. The mission of the Kansas Wesleyan University Psychology Program is to develop ethical and analytical students, skilled in communication and knowledgeable in psychology and the human experience for the purpose of improving human well-being and addressing social concerns.

The Psychology Program offerings are designed to provide education and training for a variety of career goals, including teaching and research, counseling, substance abuse treatment, criminal justice-related work and other human service area employment, as well as many other affiliated fields where working with people is a focus.

The Psychology Major is designed with the flexibility to choose a curriculum that leads into one of three general career directions:

- A competitive Psychology curriculum for those preparing for graduate education in any of the experimental branches of psychology.
- A Mental Health and Clinical curriculum for those desiring work or graduate education in human service areas.
- A general curriculum in Psychology for a broadly skilled bachelor's degree.

The Psychological Services majors integrate program work in psychology, mental health/human service areas and in counseling skill development to prepare the student for employment and graduate education in any number of human service fields. This major includes several concentration areas that further the professional opportunities for graduates.

**NOTE:** The Psychological Services major with Addiction Counseling concentration is a state-approved curriculum by the Behavioral Sciences Regulatory Board (BSRB) for students seeking to test for licensure and become a licensed addiction counselor (LAC) in the state of Kansas.

## Psychology Major

**45 Credit Hours**

### Prerequisite Knowledge (4 credit hours)

**Program Goal:** Expose students to the breadth and possibilities of the discipline.

**Student Outcome:** Understand the basic subject areas of psychology and employment for psychologists, and establish a plan to accomplish personal career goals.

The student must complete *all* of the following:

	Credits
PSYC 101*      Introductory Psychology: The World of You .....	3
PSYC 202      Professional Seminar in Psychology.....	1

In addition, because a broad range of experiences is useful for psychologists, students are encouraged to use courses outside the major for meeting requirements in the Liberal Studies Program.

**Scientific Methods (9 credit hours)**

**Program Goal:** Teach the skills and behaviors of behavioral scientists.

**Student Outcome:** Identify and explain the scientific foundations of psychology, use and evaluate scientific evidence for psychological claims.

<u>The student must complete <i>all</i> of the following:</u>		Credits
BSHS 210	Statistical Analysis .....	3
BSHS 210L	SPSS Lab .....	1
PSYC 390	Psychological Research Design.....	4

Students considering graduate school are encouraged to take two semesters of courses with a MATH prefix.

**Diversity and Ethics**

**Program Goal:** Integrate diversity concerns across the curriculum.

**Student Goal:** Recognize existence of universal and culture-bound psychological principles; exhibit sensitivity, appreciation and respect for all dimensions of human diversity. Issues of diversity are a concern in all courses, and the curriculum is designed to integrate diversity throughout, across courses. However, students’ educational experience can be strengthened by 1) taking SOCI250 Racial & Ethnic Minorities or SOCI240 Social Inequality, and 2) by developing communication skills in a second language.

**Program Goal:** Teach ethical awareness and skills across the curriculum.

**Student Goal:** Demonstrate ethical knowledge and skills appropriate to level of experience and education.

As with diversity, ethics is incorporated throughout courses in the major. Students conducting research are expected to know and follow national and university regulations, and to submit research for IRB review prior to data collection.

The student must take:

PSYC 200	Professional Ethics in Psychology.....	3
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**Content Domains (18-21 credit hours)**

**Program Goal:** Teach a balanced program incorporating core courses essential to the field.

**Student Outcome:** Demonstrate knowledge of theory and research central to the major domains of the field.

Students considering graduate school are strongly advised to take as many of the regularly-offered courses from the core lists, as possible.

The student must complete the following core course on the biological bases of psychology:

PSYC 402	Physiological Psychology.....	3
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The student must complete the following core course on lifespan development:

EDUC 244*	Developmental Psychology .....	3
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The student must complete the following core course on the interpersonal bases of psychology:

PSYC 201	Social Psychology .....	3
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The student must complete *at least one* of the following core courses on the cognitive bases of psychology:

PSYC 310	Learning and Behavior Modification .....	3
PSYC 360	Cognitive Psychology .....	3

The student must complete *at least one* of the following core courses on the sociocultural bases of psychology:

BSHS 220	Gender .....	3
BSHS 337	Cross-Cultural Psychology .....	3
SOCI 250	Race and Ethnic Minorities .....	3

The student must complete *at least two* of the following core courses on individual differences:

PSYC 120*	Positive Psychology: Voyage of Self Discovery.....	3
PSYC 325	Abnormal Psychology.....	3
PSYC 351	Theories of Counseling.....	3
PSYC 380	Theories of Personality .....	3

**Application (6 credit hours)**

**Program Goal:** Teach a program with sufficient breadth to offer students exposure to a range of opportunities and applications in the field.

**Student Outcome:** Demonstrate knowledge of theory and research associated with domains beyond the core subjects

<u>The student must complete at least <i>two</i> of the following application courses:</u>		Credits
BSHS 231	Marriage and Family .....	3
BSHS 232	Human Sexuality .....	3
BSHS 245	Forensic Psychology .....	3
BSHS/CRIM 315	Domestic Violence .....	3
PSYC 210	Psych of Mass Communication .....	3
PSYC 215	Health Psychology.....	3
PSYC 315	School Psychology.....	3
PSYC 352	Principles of Counseling Practice .....	3
PSYC 355	Industrial/Organizational Psychology .....	3
PSYC 365*	Environmental Psychology.....	3
PSYC 385	Psychology of Sport and Exercise.....	3
PSYC 465	Introduction to Art Therapy.....	3

**Integrative Experience (7 credit hours)**

**Program Goal:** Teach a program that integrates multiple perspectives and themes.

**Student Outcome:** Demonstrate knowledge of overarching themes, broad or enduring controversies, and major problems in psychology.

The student must complete:

PSYC 403	Senior Seminar in Psychology .....	1
PSYC 410	History of Psychology.....	3

Choose *one* of the following Professional Psychology courses:

BSHS/PSYC 499	Independent Research Project – Senior Thesis .....	3
BSHS/PSYC 460	Internship .....	3
BSHS/PSYC 490	Independent Study .....	3

Students desiring solely a bachelor’s degree are strongly recommended to complete a minor or second major in an area of professional interest. The Professional Psychology course may require additional university fees.

**Psychology Minor**

**21 Credit Hours**

The student must complete *all* of the following:

PSYC 101*	Introductory Psychology: The World of You .....	3
PSYC/BSHS	Electives .....	18

**Psychological Services Major**

**49-54 Credit Hours**

Students pursuing a Psychological Services majors complete a common core of Psychology, Human Services and Counseling courses, and then develop a career expertise by taking additional coursework in one of three human service areas: Addictions and Substance Abuse Counseling, Domestic Issues and Educational Counseling.

**Psychological Services Common Core (34-35 credit hours)**

**Psychology Core Courses (10-11 credit hours) - The student must complete *all* of the following:**

BSHS 210	Statistical Analysis.....	3
BSHS 210L	SPSS Lab .....	1
PSYC 101*	Introductory Psychology: The World of You .....	3
PSYC 390	Psychological Research Design .....	4
or SOCI 331	Methods of Research .....	3

**Mental Health/Human Services (12 credit hours) - The student must complete *all* of the following:**

BSHS 110	Introduction to Human Services .....	3
EDUC 244*	Developmental Psychology.....	3
**PSYC 325	Abnormal Psychology .....	3
PSYC 380	Theories of Personality .....	3
or PSYC 351	Theories of Counseling.....	3

**Counseling Skills (12 credit hours) - The student must complete *all* of the following:**

**PSYC 200	Professional Ethics in Psychology.....	3
**PSYC 340	Introduction to Group Counseling .....	3
**PSYC 352	Principles of Counseling Practice .....	3
**PSYC 455	Case Management .....	3

**Concentrations**

**Addiction counseling (15 credit hours) - The student must complete *all* of the following:**

**BSHS 105	Foundations of Addiction.....	3
**PSYC 260	Psychopharmacology .....	3
**PSYC 345	Addiction and the Family .....	3
**PSYC 460	Internship (400 hours) .....	6

(400 hours of internship required for licensure, preferably at two different sites)

**\*\* Courses for addiction counseling licensure**

**Domestic Issues (15 credit hours) - The student must complete *all* of the following:**

BSHS 231	Marriage and Family .....	3
BSHS/CRIM 310	Violence.....	3
BSHS/CRIM 315	Domestic Violence .....	3
**PSYC345	Addiction and the Family .....	3
PSYC 460	Internship (150 hours) .....	3

**Educational Counseling (15-16 credit hours) – The student must complete *all* of the following:**

EDUC 100	Orientation to Education .....	1
EDUC 208	Foundations & History of American Education.....	3
EDUC 250	Education of the Exceptional Individual.....	3
or EDUC415	Educational Psychology	
EDUC 380	Classroom Management .....	3
or PSYC 310	Learning and Behavior Modification	
or SPED 345	Behavior Management.....	2-3
PSYC 315	School Psychology .....	3
PSYC 460	Internship (150 hours) .....	3

**Advising Recommendations for Psychology Major**

Students are advised to take approximately 16 hours, on average, per semester. While most of the major is not sequenced, and the Liberal Studies program has tremendous flexibility, students are advised on the following sequence:

Freshman Year – English Composition I and II, Speech, General Psychology, a MATH course

Sophomore Year – Basic Psych courses, Statistics, SPSS, Professional Seminar

Junior Year – Psychological Research Design

Senior Year – Professional course/experience, Senior Seminar

The other courses in the major and Liberal Studies courses and general electives should be spread throughout, with general attention being paid to the course number. Students should be cognizant of courses offered on an every-other-year or infrequent basis.

**Advising Recommendations for Psychological Services Major (with all Emphases)**

Students are advised to take approximately 16 hours, on average, per semester. While most of the major is not sequenced, and the Liberal Studies Program has tremendous flexibility, students are advised on the following sequence:

Freshman Year – English Composition I and II, Speech, General Psychology, a MATH course

Sophomore Year – Basic Psych/Addiction Counseling, Mental Health, Criminal Justice courses, Statistics, SPSS

Junior Year – Psychological Research Design/Research Methods, Counseling/Professional courses

Senior Year – Case Management, Professional courses, Internship, Senior Seminar

The other courses in the major, Liberal Studies courses and general electives should be spread throughout, with general attention being paid to the course number. Case Management is an integrative course that is best taken as a last counseling course, preferably before an internship. Students should be cognizant of courses offered on an every-other-year or infrequent basis.

**Departmental Assessment**

Students in the Psychology program are expected to complete the Psychology Major Field Test and submit a senior portfolio.

## Sociology

Sociology majors study the relationships between individuals, groups, and society—to understand their world and to foster interest in social justice and social action. The mission of the Kansas Wesleyan University Sociology Program is to nurture future leaders globally, educationally, culturally and spiritually.

The Sociology major is designed to provide graduates with marketable skills that can be useful for a wide variety of fields, such as law, criminal justice, social services, non-profit organizations, public administration, business education, and research. Required work includes a senior research project, service project or an internship to be designed in consultation with program faculty.

Kansas Wesleyan University offers both a major and a minor in Sociology. Majors oftentimes consider a second major or minor in related fields including Criminal Justice or Psychology.

### Sociology Major

**40 Credit Hours**

The student must complete all of the following:

	Credits
BSHS 210 Statistical Analysis.....	3
BSHS 210L SPSS Lab .....	1
SOCI 131* The Sociological Imagination .....	3
SOCI 331 Methods of Research .....	3
SOCI 404 Sociological Theory .....	3
SOCI 490 Independent Study .....	3
or SOC 460 Internship	

The student must complete at least three of the following courses:

BSHS 231 Marriage & Family.....	3
or BSHS 232 Human Sexuality	
SOCI 108 Cultural Anthropology.....	3
SOCI 200 Global Demography .....	3
SOCI 240* Inequity and Stratification .....	3
SOCI 250 Racial & Ethnic Minorities.....	3

The student must complete 15 hours of electives from the following:

CRIM 230 Criminology .....	3
EMGT 303 Sociology of Disaster .....	3
EMGT 306 Social Vulnerability Approach to Disasters .....	3
PSYC 201 Social Psychology .....	3
PSYC 325 Abnormal Psychology .....	3
SOCI/BSHS/CRIM Electives .....	15

### Sociology Minor

**18 Credit Hours**

The student must complete:

	Credits
SOCI 131* The Sociological Imagination .....	3

The student must complete 6 hours of electives from the following:

BSHS 231 Marriage and Family .....	3
SOCI 108 Cultural Anthropology.....	3
SOCI 200 Global Demography .....	3
SOCI 240* Inequity and Stratification .....	3
SOCI 250 Racial and Ethnic Minorities .....	3
SOCI 286 Special Topics .....	3
SOCI 290 Independent Study .....	3
SOCI 331 Research Methods .....	3
SOCI 375* Environmental Sociology .....	3
SOCI 404 Sociological Theory .....	3
SOCI 460 Internship.....	Variable
SOCI 485 Special Topics.....	3
SOCI 490 Independent Study .....	3

The student must complete 9 hours of electives from any of the above or the following:

BSHS 100	Introduction to Political Science .....	3
BSHS 105	Foundations of Addiction.....	3
BSHS 110	Introduction to Social Work and Human Services .....	3
BSHS 200	Public Policy .....	3
BSHS 220	Gender .....	3
CRIM 230	Criminology .....	3
CRIM 235	Juvenile Delinquency .....	3
CRIM 325	Crime Analysis.....	3
EDUC 244*	Developmental Psychology.....	3
EDUC 346	Social Studies for Elem Teacher .....	3
EMGT 303	Sociology of Disaster .....	3
EMGT 304	Voluntary Organizations Active in Disaster.....	3
EMGT 306	Social Vulnerability Approach to Disaster.....	3
PSYC 120*	Positive Psychology .....	3
PSYC 201	Social Psychology .....	3
PSYC 325	Abnormal Psychology.....	3
SOWK 140*	Social Justice .....	3
SOWK 225	Human Behavior and the Social Environment .....	3
SOWK 340	Social Welfare Policy Practice .....	3

**Advising Recommendations for Sociology Major**

Students are advised to take approximately 16 hours, on average, per semester. While most of the major is not sequenced, and the Liberal Studies program has tremendous flexibility, students are advised the following sequence:

Freshman Year – English Composition I and II, Speech, The Sociological Imagination, Criminology, a Computer course

Sophomore Year – A Math course, Sociology Electives

Junior Year – Statistics, Methods of Research, SPSS Lab

Senior Year – Professional courses/Internship, Sociological Theory

The other courses in the major, Liberal Studies courses and general electives should be spread throughout, with general attention being paid to the course number. Students should be cognizant of courses offered on an every-other-year or infrequent basis.

**Environmental, Sustainability, and Resilience Studies Minor**

This minor is interdisciplinary in nature and is intended to address the individual and societal need for integrative thinking about complex environmental issues and their impact on local and regional life.

Students participating in this minor will be eligible for opportunities associated with the Resilience Consortium (a group of universities across the U.S. that have joined to provide access to special guest speakers in resilience fields, a variety of courses related to resilience topics, internship opportunities, etc.).

Students completing an ESRS minor at KWU will also be eligible to apply to a 3+2 Master in Environmental Management Program with Western State Colorado University.

**Environmental, Sustainability, and Resilience Studies Minor**

**19-21 Credit Hours**

The student must complete *all* of the following courses:

		Credits
BIOL 102*	Environmental Awareness .....	3
BIOL 110	General Biology: The Study of Life and Our Role in It.....	4
or BIOL 105	Biology for Non-Majors: Understanding Our Natural World .....	4
BSHS 210	Statistical Analysis.....	3
PSYC 365*	Environmental Psychology .....	3
or SOCI 375*	Environmental Sociology.....	3

Choose *two* of the following courses:

BIOL 226*	General Microbiology.....	4
BIOL 305	Biology Field Techniques.....	3
BIOL 310	Botany .....	4
BIOL 325	Invertebrate Zoology.....	4
BIOL 330	Vertebrate Zoology .....	4
BIOL 350	Ecology .....	4
BIOL 440	Ornithology .....	4

BIOL 450	Mammalogy .....	4
EMGT 202	Hazard Mitigation & Preparedness .....	3
EMGT 205	GIS/GPS .....	3
EMGT 306	Social Vulnerability Approach to Disasters .....	3
ENGL 270	Eco-Writing .....	3
HONR 270*	Honors Seminar in Impacting the Future.....	3
REPH 345*	Critical Thinking.....	3
PSYC 365*	Environmental Psychology.....	3
SOCI 200	Global Demography .....	3
SOCI 375*	Environmental Sociology .....	3

## Behavioral Science & Human Services Course Descriptions

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<b>BSHS 100</b>	<b>Introduction to Political Science — 3 Credit Hours .....</b>	<b>Even Year Fall</b>
	A comparative study of the theories of world politics, levels of political analysis, international law and international political economy. A strong emphasis will be placed on current situations and future projections of international issues.	
<b>BSHS 105</b>	<b>Foundations of Addiction — 3 Credit Hours .....</b>	<b>Fall</b>
	This introductory course introduces information on the use and abuse of various drugs, including alcohol, marijuana, cocaine and others. Areas studied include, models of addiction and treatment, the disease concept and its relationship to current psychological thought on learning associated with addictive behavior, and other issues involved in the problem of substance abuse and addiction.	
<b>BSHS 110</b>	<b>Introduction to Social Work and Human Services — 3 Credit Hours .....</b>	<b>Fall</b>
	This course introduces student to the field of social work and human services. The student will gain a basic knowledge of meeting human needs through an interdisciplinary knowledge base, which focuses on prevention as well as remediation of problems and improving the overall quality of life of service populations. The student will develop an understanding of the work of social work and human services professionals to improve accessibility, accountability and coordination among professionals and agencies in service delivery.	
<b>BSHS 200</b>	<b>Public Policy – 3 Credit Hours .....</b>	<b>Even Year Spring</b>
	This course is an introduction to the public policy process in the United States. Emphasis will be placed on policy making at the national level, but the state and local process will also be explored. Students will be able to glean why public policies are adopted or rejected and how they affect individuals, families and community.	
<b>BSHS 210/ MATH 210</b>	<b>Statistical Analysis — 3 Credit Hours .....</b>	<b>Fall &amp; Spring</b>
	The course is a study of requisite mathematical foundations of statistics, followed by extensive coverage of statistical techniques used in research and data analysis. The mathematical foundations include scales of measurement, probability, the binomial and normal distributions, and sampling theory. The statistical techniques include descriptive and inferential statistics. Descriptive statistics covered include at least through correlation. Inferential statistics covered include at least through simple ANOVA designs. Assumptions, logic and interpretation of statistics are emphasized over calculation. Prerequisite: MATH120 or ACT score of 21 or above. This course will have a mathematics/basic algebra review test during the first week of class. Students not achieving 70 percent or better will be strongly advised to drop the class and take a course to improve mathematics/algebra skills.	
<b>BSHS 210L</b>	<b>SPSS Lab — 1 Credit Hours .....</b>	<b>Fall &amp; Spring</b>
	This course provides students opportunity to conduct statistical analysis using computer software common to the behavioral and social sciences. Prerequisite or co-requisite: BSHS 210	
<b>BSHS 220</b>	<b>Gender — 3 Credit Hours .....</b>	<b>Alternate Even Year Fall</b>
	This course explores the physical, sociocultural, and mental differences between men and women, and the research methods used to determine them. Stereotypes, attitudes and health and wellness implications are also discussed.	
<b>BSHS 231</b>	<b>Marriage &amp; Family — 3 Credit Hours .....</b>	<b>Even Year Spring</b>
	This course offering is a study of the contemporary family, its historical roots, its variability and its problems. Social relationships within marriage and the family will be emphasized.	
<b>BSHS 232/ SPES 232</b>	<b>Human Sexuality — 3 Credit Hours.....</b>	<b>Even Year Fall</b>
	The course examines the interplay of the biological, psychological, social and cultural aspects of sexuality, including sexually transmitted diseases, sex offenses and sexual dysfunctions, their treatments and prevention.	

<b>BSHS 245</b>	<b>Forensic Psychology — 3 Credit Hours</b> ..... <b>Alternate Odd Year Fall</b> Applications of psychology to the criminal and civil justice system. Topics include expert testimony, risk assessment, sex offenders, competence, commitment, criminal responsibility, child custody, personal injury, discrimination and jury design. Prerequisite: PSYC 101.
<b>BSHS 310/ CRIM 310</b>	<b>Violence — 3 Credit Hours</b> ..... <b>Even Year Fall</b> A foundational exploration of violence and the motivational purposes behind aggression. Examination of key factors contributing to violent behaviors, including the correlation and impact of the media, community and family on violence, resulting in ability to create specific strategies for minimizing the occurrence of violence in a variety of settings.
<b>BSHS 315/ CRIM 315</b>	<b>Domestic Violence — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> Explores the law, policy, history and theory of domestic violence. Studied will be such topics as the dynamics of abusive relationships; the history of the criminal justice system’s response to domestic violence; physical, sexual (including marital rape), psychological (including stalking), and economic deprivation. In addition, the course examines the causes and characteristics of abusers, their pattern of behavior and escalation signs as well as power and control techniques.
<b>BSHS 337</b>	<b>Cross-Cultural Psychology – 3 Credit Hours</b> ..... <b>Even Year Fall</b> Cross-Cultural Psychology attempts to understand human cultures and their relationship to psychological processes. The course provides a survey of mainstream topics in psychology through the lens of cultural similarities and difference. Topics include development, cognition, emotion, language, gender, personality, social behavior, abnormal diagnosis and treatment, and health. Prerequisite: PSYC 101 or instructor permission.
<b>BSHS 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b> This course combines service learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
<b>BSHS 499</b>	<b>Independent Research Project: Senior Thesis – 3 Credit Hours</b> ..... <b>On Demand</b> In this course, students will engage in a social science research project of their own design. With faculty supervision, they will formulate a research question, conduct necessary literature review, design a project, obtain ethical clearance from the appropriate university committee, collect and analyze data, write an APA style manuscript for potential publication, and do a formal presentation of the research on campus and/or at an appropriate convention. Prerequisite: PSYC 390 or SOCI 331.

### **Psychology Course Descriptions**

<b>PSYC 101*</b>	<b>Introductory Psychology: The World of You — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course offers an introduction to the areas, findings, problems and methods which constitute the discipline of psychology. Areas studied include neuropsychology, sensation, perception, learning, memory, development, personality, psychopathology, therapy and social behavior.
<b>PSYC 120*</b>	<b>Positive Psychology: Voyage of Self-Discovery — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> Transitioning to college, and from college to the rest of life, can be a challenge. This course explores the psychological knowledge related to motivation, goal-setting, and personal happiness and well-being. Students complete a number of self-assessments to explore their strengths and potentials as well as their goals and directions in life.
<b>PSYC 200</b>	<b>Professional Ethics in Psychology — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This course will involve an in-depth exploration of the ethical, legal and behavioral issues facing the professional psychologist. The student will learn about confidentiality rules and regulations; rights and responsibilities of practitioners, researchers, clients, and participants; codes of ethics; and avenues for addressing ethical problems that arise in a variety of clinical, supervisory, consultative and research settings.
<b>PSYC 201</b>	<b>Social Psychology — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course reviews the relationship between the individual and others, including interpersonal perception, attitude formation, social influence, prejudice, aggression, romantic relationships, group processes and other topics. Areas studied include the application of experimental methods to social processes, and current and historical theoretical perspectives on social processes.

- PSYC 202 Professional Seminar in Psychology – 1 Credit Hour .....Spring**  
This course offers students the opportunity to explore the career possibilities in psychology and to develop plans to achieve them. Activities include career exploration, interviews/shadowing, producing a vita, crafting a personal statement of goals and purpose, and developing curricular plans and a personal timeline for applying to graduate school or a job.
- PSYC 210 Psychology of Mass Communication – 3 Credit Hours ..... Alternate Odd Year Spring**  
This course is an exploration of the psychological effects of mass communication on behavior and thought of the individual in society. Psychology of Mass Communication examines the role that media (TV, movies, newspapers, radio, magazines, etc.) play in today’s society. The course explores different types of media (news, advertising, sports, etc.) as well as the impact that media has on topics like stereotyping, gender roles, sexual and/or violent behaviors, education, values and the transmission of culture.
- PSYC 215 Health Psychology – 3 Credit Hours ..... Alternate Odd Year Fall**  
This course examines the ways in which the field of psychology can inform the health professions. Topics include the relationship between psychological factors and illness, coping and healing; promoting health and wellness; and effective patient-practitioner relationships. Prerequisite: PSYC 101.
- PSYC 244/ EDUC 244\* Developmental Psychology — 3 Credit Hours..... Fall & Spring**  
The course offers a comprehensive study of human growth and development from conception to death. We will examine ways people change – physically, mentally, emotionally and socially across the lifespan, integrating key developmental theories and milestones, so that you may better understand yourself and those around you.
- PSYC 260 Psychopharmacology — 3 Credit Hours.....Odd Year Fall**  
This course examines the primary biochemical and pharmacological processes occurring with the use and abuse of psychoactive drugs. Basic knowledge of pharmacology will be covered along with the properties of drugs and their psychological, behavioral, physical and social effects. Prerequisite: PSYC 101; BIOL 110 or BIOL 221 recommended or consent of instructor.
- PSYC 286 Special Topics — Lower-Level — Variable Credit ..... On Demand**  
This course allows for the study of current topics in psychology best suited for sophomore level students. Prerequisite: PSYC 101 or consent of the instructor.
- PSYC 310 Learning and Behavior Modification — 3 Credit Hours..... Odd Year Spring**  
This course emphasizes how to change the behavior of oneself and others (human and animal) using the principles of classical conditioning, instrumental conditioning and social learning. Students complete and present individualized research projects to apply these theories in real-world practice. Prerequisite: PSYC 101.
- PSYC 315 School Psychology – 3 Credit Hours ..... Odd Year Spring**  
The course offers an introductory exposure to the profession of school psychology. Major areas of study will include personal and career counseling, dealing with special populations, and issues of divorce, suicide, sex, substance abuse and school violence.
- PSYC 325 Abnormal Psychology — 3 Credit Hours .....Spring**  
This class will examine the major psychological disorders, including anxiety disorders, affective disorders, personality disorders, addictive disorders and schizophrenias. Areas also studied include the application of experimental methodology to mental disorders, current and historical theoretical perspectives, methods of assessment, classification, treatment, etiology and prognosis.
- PSYC 340 Introduction to Group Counseling — 3 Credit Hours ..... Even Year Spring**  
This course introduces the student to the dynamics of group process involving structured and unstructured interpersonal experiences. Special emphasis is placed on experiencing group interaction via exercises, role-playing and videotaped group process for the acquisition of basic observational and process skills. Prerequisite: PSYC 101 or consent of instructor.
- PSYC 345 Addiction and the Family — 3 Credit Hours.....Even Year Fall**  
This course introduces the general principles of family development. The student will develop a working knowledge of family systems theory, a basic understanding of what causes dysfunction within families, and knowledge of the important relationships between family life and the larger social networks and community systems of which it is associated. Special consideration will be given to the importance of cultural competence in addressing family issues and to the intervention process, as it pertains to the treatment of addictive disorder.

<b>PSYC 351</b>	<b>Theories of Counseling — 3 Credit Hours .....</b>	<b>Odd Year Fall</b>
	The different theoretical orientations toward the helping relationship and the skill sets needed will be examined as well as review of counselor ethics and professional responsibilities in clinical and educational settings. Prerequisite: PSYC 101, PSYC 380 recommended.	
<b>PSYC 352/ SOWK 352</b>	<b>Principles of Counseling Practice — 3 Credit Hours .....</b>	<b>Spring</b>
	This will be a skill development course with exposure to a variety of counseling techniques and opportunities for role playing of hypothetical therapy situations. Students will also have an opportunity to practice the counseling skills established as national standards of psychologists, social workers and substance abuse counselors, and be reviewed and examined on those skills as well as receive training in the use of assessment tools. Prerequisite: PSYC 351 or SOWK 332.	
<b>PSYC 355</b>	<b>Industrial/Organization Psychology — 3 Credit Hours .....</b>	<b>Alternate Odd Year Spring</b>
	This course is an introductory survey of the area of Industrial/Organization Psychology. Industrial/Organization psychologists apply psychological theory and research practices to the workplace setting, often employed as trainers or human resource professionals. The course includes such topics as job satisfaction and motivation, personnel selection, job assessment and performance evaluation, leadership, and group behaviors. Prerequisite: PSYC 101 or instructor consent.	
<b>PSYC 360</b>	<b>Cognitive Psychology — 3 Credit Hours.....</b>	<b>Even Year Spring</b>
	This class investigates the major areas of human cognition, including perception, attention, memory, language, problem-solving, reasoning and applications in areas such as artificial intelligence. Includes lab activities demonstrating key principles. Prerequisite: PSYC 101.	
<b>PSYC 365*</b>	<b>Environmental Psychology — 3 Credit Hours .....</b>	<b>Odd Year Fall</b>
	This is an interdisciplinary course studying person-environment interactions. Persons are affected by their environment by pollution, noise, architecture and population density. They also have the power to impact their environments in terms of institutional and residential design, catastrophe preparedness and positive social change related to resilience and global health.	
<b>PSYC 380</b>	<b>Theories of Personality — 3 Credit Hours.....</b>	<b>Even Year Fall</b>
	This course investigates several major approaches to the study of personality. This course will include psychoanalytic, psychosocial, humanistic/existential, behavioristic and social learning approaches. It includes the major contributions to the study of personality by psychologists such as Freud, Erikson, Rogers, Maslow, Dollard and Miller, Skinner and others. Prerequisite: PSYC 101.	
<b>PSYC 385/ SPES 385</b>	<b>Psychology of Sport and Exercise — 3 Credit Hours.....</b>	<b>Fall</b>
	The course will introduce students to psychological and behavioral aspects of sport, exercise and physical activity. The course is designed to help student-athletes improve their performance and those who hope to work with amateur and/or professional athletes, or those engaged in fitness, exercise and/or rehabilitation, to effectively communicate and motivate their clients toward their goals. In addition, this course will explore factors that affect performance and psychological development in sport, exercise and physical activity, factors that influence behavior and effective goal-setting, and will examine psychological techniques for enhancing sport, exercise and physical activity. Prerequisite: PSYC 101 or consent of the instructor.	
<b>PSYC 386</b>	<b>The Wesleyan Journey — 1- 6 Credit Hours.....</b>	<b>On Demand</b>
	This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.	
<b>PSYC 390</b>	<b>Psychological Research Design — 4 Credit Hours .....</b>	<b>Fall</b>
	This course examines the use of experimental designs in the systematic study of major areas in the field of psychology. As part of an embedded lab, students will learn how to write formal APA style reports, and will have the opportunity to conduct and present research projects. Prerequisites: PSYC 101, BSHS 210 and BSHS 210L, or instructor consent.	
<b>PSYC 402</b>	<b>Physiological Psychology — 3 Credit Hours .....</b>	<b>Even Year Spring</b>
	This course examines the relationship of psychological phenomena (such as sensation, motivation, and memory) to brain structure and function as well as biochemical processes. Investigative techniques such as brain lesions and stimulation, bioelectrical recordings and anatomical procedures will also be examined. Lab exercises are included to enhance student understanding. Prerequisite: PSYC 101.	

- PSYC 403 Senior Seminar in Psychology — 3 Credit Hours ..... Even Year Spring**  
This course offers students the opportunity to review content areas in Psychology in preparation for the major field test, and provide assistance in preparation for career after college (i.e. graduate school or employment). Students will construct or revise resumes, personal statements and their Senior Portfolio as well as prepare for the Graduate Record Examination. Prerequisite: PSYC 202.
- PSYC 410 History of Psychology — 3 Credit Hours ..... Even Year Spring**  
This course studies the development of psychological thought from its philosophical roots to the present time, including an examination of the schools of psychology that emerged to define the field of psychology. Prerequisite: PSYC 101 and Junior standing or consent of instructor.
- PSYC 455/ SOWK 455 Case Management — 3 Credit Hours.....Spring**  
This class will ideally be preparatory to agency internship/field experience. The course covers aspects of client management and treatment planning, including screening, intake, assessment and referral procedures. There will be review of client support systems and issues in counseling special populations; review of legal, ethical and professional growth issues for the counselor; and examination of state services and treatment trends and programming-related issues, particularly in the fields of addictions counseling and social work. Prerequisite: SOWK/PSYC 352 or SOWK 332.
- PSYC 460 Internship — Variable Credit ..... On Demand**  
This course offers an intensive field experience with a community social service agency, treatment center or other psychological service provider. Placement will be based on the student's career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria, where applicable.
- PSYC 465 Introduction to Art Therapy — 3 Credit Hours..... On Demand**  
This course examines the use of art in assessment and treatment, using a variety of theoretical perspectives. It also explores the training and ethics required for certification as a practitioner. Prerequisite: PSYC 101 (PSYC 325 recommended).
- PSYC 470 Research Assistantship — Variable Credit ..... On Demand**  
This course offers students the opportunity to participate as part of a psychological research team. Depending on the stages of various projects in the department, students may be involved in planning, data collection, data entry, analysis or writing and presentation phases of research. Course may be repeated, preferably in adjacent semesters. Prerequisite: PSYC 101 and consent of the instructor (PSYC 390 or SOCI 331 recommended).
- PSYC 485 Special Topics – Upper-Level— Variable Credit ..... On Demand**  
A focused investigation of a specialty or advanced area (or areas) of psychology. Prerequisite: PSYC 101 and PSYC 390 or consent of the instructor.
- PSYC 490 Independent Study in Psychology — Variable Credit ..... On Demand**  
With consent of the instructor, the student is allowed to pursue advanced or specialized study in a topic of special interest. See Independent Study under Alternate Means to Academic Credit for a more detailed description.

## Sociology Course Descriptions

- SOCI 108 Cultural Anthropology — 3 Credit Hours ..... Odd Year Spring**  
Cultural Anthropology is the study of man's adaptation to his natural and social environments. The subfields of ethnology and archaeology will be emphasized, with the major focus given to the developing areas of the world.
- SOCI 131\* The Sociological Imagination — 3 Credit Hours ..... Odd Year Fall & Odd Year Spring**  
This course will introduce the student to sociology's basic ideas, research and insights. The topics studied include the major theoretical approaches used in sociology, culture, socialization, stratification, social institutions and social change. Global culture in comparison of American culture.
- SOCI 200 Global Demography — 3 Credit Hours..... Even Year Spring**  
This course offers a multidisciplinary view of the complex and contentious relationships between population, politics, environmental change and economic development. This course is designed so students can use the concepts gleaned to better understand the world and their place in it.
- SOCI 240\*/ SOWK 240 Inequity and Stratification —3 Credit Hours.....Spring**  
This course examines the economic diversity found in the United States, paying particular attention to the three key dimensions of inequality: gender, race and class. The course studies the fundamental sources of inequality as well as the consequences that arise from life in different parts of the inequality structure. Students will be expected to take a critical look at how inequality issues affect their lives, their families and the community around them as well as examine their own and others' responses to various types of inequality.

- SOCI 250 Racial & Ethnic Minorities — 3 Credit Hours ..... Fall**  
 This course studies cultural diversity in America. Emphasis will be placed on both the history and present circumstances of all racial/ethnic groups, including white ethnics. It is expected that each student will complete an exhaustive review of their own family history.
- SOCI 286 Special Topics – Lower-Level — Variable Credit ..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice best suitable for sophomore level students. The faculty will seek student input in the development of the topics.
- SOCI 290 Independent Study — Variable Credit..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues, police operations, urban sociology, social deviance, formal organizations and social problems. See Independent Study under Alternate Means to Academic Credit for a more detailed description.
- SOCI 331 Methods of Research — 3 Credit Hours ..... Fall**  
 The course surveys the major research designs and their implementation. Some field work will be required. Typically, this course is for students with advanced standing. Computer applications should be anticipated.
- SOCI 375\* Environmental Sociology — 3 Credit Hours.....Odd Year Spring**  
 This course is designed to be an overview of the major sociological theories, concepts, principles and experiences that shape human-environment interaction. The goal of this course is to provide an understanding of the ways in which human societies have an impact on the natural world, how the natural world affects human societies and individuals, and the ways in which we can understand this relationship. In order to accomplish this goal, we will examine the historical trends and patterns of the consequence of human behavior on the environment and the social response to such information.
- SOCI 386 The Wesleyan Journey — 1-6 Credit Hours ..... On Demand**  
 This course combines service learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- SOCI 404 Sociological Theory — 3 Credit Hours .....Even Year Spring**  
 This is an advanced course for seniors, which will attempt to integrate and make more coherent the theories, concepts and methodologies of classical and contemporary sociology.
- SOCI 460 Internship — 1 — 10 Credit Hours..... On Demand**  
 The student is offered an intensive field experience in a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria where applicable.
- SOCI 485 Special Upper-Level Topics — Variable Credit ..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues, police operations, urban sociology, formal organizations, urban planning and demography.
- SOCI 490 Independent Study — Variable Credit..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues and police operations. See Independent Study under Alternate Means to Academic Credit for a more detailed description.

# Biology Department

Dr. Stephanie Welter, Chair

The mission of the Biology Department is to help students acquire: an appreciation of and respect for all living things; knowledge about basic biological facts and theories; critical thinking and analysis skills; experience and expertise in a variety of laboratory procedures and associated instrumentation; the ability to conduct research and effectively communicate scientific ideas; and preparation for success in post-graduate schools and careers.

The Biology Department strives to help students become successful in meeting departmental goals by offering a range of courses, laboratory experiences, hands-on activities, and real-world opportunities to engage with biological phenomena.

Students also have the opportunity to participate in three clubs: the Biology Club, the Beta Beta Beta Biological Honor Society and the KWU Medical Health Club. Through these organizations, KWU students gain greater camaraderie as they work toward a common set of goals related to biology as well as have the opportunities to obtain valuable experience with established professionals and participate in local, national and international field trips.

A Bachelor of Science degree may be obtained for majors in Biology, and Biomedical Chemistry. The department also offers minors in Biology and Environmental, Sustainability, and Resilience Studies.

## Biology Major

**55 Credit Hours**

The student must complete all of the following:

	Credits
BIOL 110*	General Biology: The Study of Life and Our Role in It ..... 4
BIOL 201	Biology Seminar (4 semesters at 1 credit each) ..... 4 (or one credit hour per year of residence at KWU)
BIOL 221	Human Anatomy & Physiology I ..... 3
BIOL 222	Human Anatomy & Physiology II ..... 3
BIOL 226*	General Microbiology ..... 4
BIOL 310	Botany ..... 4
BIOL 325	Invertebrate Zoology ..... 4
BIOL 330	Vertebrate Zoology ..... 4
BIOL 350	Ecology ..... 4
BIOL 415	Genetics ..... 4
CHEM 123	General Chemistry I ..... 4
CHEM 124	General Chemistry II ..... 4
CHEM 300	Organic Chemistry I ..... 4
CHEM 310	Organic Lab Techniques ..... 2
MATH 120	College Algebra ..... 3

## Biomedical Chemistry Major

**69 –72 Credit Hours**

The student must complete all of the following courses:

BIOL 110*	General Biology: The Study of Life and Our Role in It ..... 4
BIOL 221	Human Anatomy & Physiology I ..... 3
BIOL 222	Human Anatomy & Physiology II ..... 3
BIOL 226*	General Microbiology ..... 4
BIOL 415	Genetics ..... 4
BSHS 210	Statistical Analysis ..... 3
CHEM 123	General Chemistry I ..... 4
CHEM 124	General Chemistry II ..... 4
CHEM 300	Organic Chemistry I ..... 4
CHEM 310	Organic Laboratory Techniques ..... 2
CHEM 311	Laboratory Safety & Maintenance ..... 2
CHEM 320	Organic Chemistry II ..... 4
CHEM 330	Organic Synthesis & Spectroscopy ..... 2
CHEM 410	Biochemistry I ..... 3
CHEM 420	Biochemistry II ..... 3
MATH 145	Calculus I ..... 4
PHYS 221	General Physics I ..... 5
PHYS 222	General Physics II ..... 5

The student must also complete *one* of the following:

CHEM 221	Quantitative Analysis .....	4
CHEM 323	Inorganic Chemistry .....	3
CHEM 427	Physical Chemistry I .....	4

The student must also complete *one* of the following:

BIOL 400	Immunology .....	3
BIOL 425	Cellular/Molecular Biology.....	3
BIOL/CHEM	Biology or Chemistry Elective 300 level or above .....	3–4

### **Environmental, Sustainability, and Resilience Studies**

This minor is interdisciplinary in nature and is intended to address the individual and societal need for integrative thinking about complex environmental issues and their impact on local and regional life.

Students participating in this minor will be eligible for opportunities associated with the Resilience Consortium (a group of universities across the U.S. that have joined to provide access to special guest speakers in resilience fields, a variety of courses related to resilience topics, internship opportunities, etc.).

Students completing an ESRS minor at KWU will also be eligible to apply to a 3+2 Master in Environmental Management Program with Western State Colorado University.

#### **Biology Minor**

**16 Credit Hours**

The student must complete a *minimum* of 16 credit hours of biology electives.

#### **Environmental, Sustainability, and Resilience Studies Minor**

**19-21 Credit Hours**

The student must complete *all* of the following courses:

		Credits
BIOL 102*	Environmental Awareness .....	3
BIOL 110	General Biology: The Study of Life and Our Role in It .....	4
or BIOL 105	Biology for Non-Majors: Understanding Our Natural World .....	4
BSHS 210	Statistical Analysis .....	3
PSYC 365*	Environmental Psychology .....	3
or SOCI 375*	Environmental Sociology.....	3

Choose two of the following courses:

BIOL 226*	General Microbiology.....	4
BIOL 305	Biology Field Techniques.....	3
BIOL 310	Botany .....	4
BIOL 325	Invertebrate Zoology.....	4
BIOL 330	Vertebrate Zoology .....	4
BIOL 350	Ecology .....	4
BIOL 440	Ornithology .....	4
BIOL 450	Mammalogy .....	4
EMGT 202	Hazard Mitigation & Preparedness .....	3
EMGT 205	GIS/GPS .....	3
EMGT 306	Social Vulnerability Approach to Disasters .....	3
ENGL 270	Eco-Writing .....	3
HONR 270*	Honors Seminar in Impacting the Future .....	3
REPH 345*	Critical Thinking.....	3
PSYC 365*	Environmental Psychology .....	3
SOCI 200	Global Demography .....	3
SOCI 375*	Environmental Sociology.....	3

## Biology Course Descriptions

<b>BIOL 102*</b>	<b>Environmental Awareness — 3 Credit Hours</b> ..... <b>Fall</b> This course is intended to enable students to gain a better appreciation of their relationship to nature. The complex web of the inter-relationships between the issues of overpopulation, consumption of resources, pollution, urbanization, hunger, poverty, health, economics and loss of biodiversity will be explored. This course will help each student recognize how value judgments affect his/her dealings with nature, and what consequences there are to the entire planet.
<b>BIOL 105*</b>	<b>Biology for Non-Majors: Understanding our Natural World — 4 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course is designed to give students a broad overview of biological topics. It focuses on scientific inquiry combining both natural settings and laboratory exercises to give students a “hands-on approach” to better understand the natural world. Students will explore topics about the natural world by asking questions, designing investigations, making observations, analyzing results, communicating findings and taking action related to biological phenomena. Includes laboratory. This course does not fulfill the introductory (or general) biology course needed by the following majors: Biology; Biomedical Chemistry; Chemistry Education; Environmental, Sustainability, and Resilience Studies; Exercise Science; Health Science; Nursing; and Physics.
<b>BIOL 110*</b>	<b>General Biology: The Study of Life and Our Role in It — 4 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course includes a study of the unifying concepts of modern biology with emphasis on physiology, genetics, development, species diversity, ecology and evolution. It also allows students to examine their relationship to both the natural and social world as it relates to biology. Includes laboratory.
<b>BIOL 201</b>	<b>Biology Seminar — 1 Credit Hour</b> ..... <b>Fall &amp; Spring</b> This is a weekly seminar course with discussions focused on books or articles of current biological interest. Each student is required to write a final essay on some topic covered during the semester. A minimum of four credits (or one credit per year of residence at KWU) in this course is required to complete a biology major.
<b>BIOL 221</b>	<b>Human Anatomy &amp; Physiology I (with lab) — 3 Credit Hours</b> ..... <b>Fall</b> Students will study the historical aspects of Human A & P, the basic chemistry and biochemistry of the human body, become familiar with cell biology, learn the intricacies of human tissue histology, and learn the anatomical and physiologic intricacies of the skin, skeletal system and nervous system. Neurophysiology will be emphasized, with considerable information applied to life-style choices. Includes laboratory.
<b>BIOL 222</b>	<b>Human Anatomy &amp; Physiology II (with lab) — 3 Credit Hours</b> ..... <b>Spring</b> Students will study the detailed anatomy and physiology of the sensory, cardiovascular, immune, endocrine, respiratory, digestive, urinary and reproductive systems. The laboratory will involve hands-on experience with the study of the human skeleton and muscles and internal organs of the cat. The laboratory will also involve interactive computer software, with particular emphasis on instruction in physiology. Includes laboratory.
<b>BIOL 226*</b>	<b>General Microbiology — 4 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course teaches basic microbiological concepts and the role of microorganisms in areas such as healthcare and the environment. Topics include microbial physiology, cell structure, microbial genetics, pathogenic microorganisms and disease, and environmental and applied microbiology. In lab, students practice standard microbial techniques, including aseptic procedures, isolation and identification of bacteria, staining, and determination of microbial numbers. Students will also explore the concepts of antiseptics and antibiotic resistance. Laboratory included. BIOL 110 or equivalent is recommended prior to taking this course, but is not required.
<b>BIOL 286</b>	<b>Special Topics — Variable Credit</b> ..... <b>On Demand</b>
<b>BIOL 290</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> See Independent Study under Alternate Means to Academic Credit for a more detailed description.
<b>BIOL 305</b>	<b>Environmental Techniques – 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course focuses on testing techniques used in environmental work. Students will learn how to do environmental testing of air, soil and water. Students will also learn how to use the collected data to write environmental assessment reports. This course will involve a large share of time in the field conducting tests, collecting and recording data, and assimilating information. Prerequisite: ENGL 120 or equivalent.
<b>BIOL 310</b>	<b>Botany — 4 Credit Hours</b> ..... <b>Odd Year Fall</b> This course is a survey of the importance of plants in living communities, focusing on plant diversity, adaptation, structure, and function. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.

- BIOL 321 Human Anatomy & Physiology III (with lab) — 2 Credit Hours ..... Even Year Fall**  
Students will study more advanced aspects of human anatomy and physiology to include the chemistry and biochemistry of the human body, how organ and organ systems function (relationships between form and function), and how the body works physiologically to maintain homeostasis. Case studies will be used to explore instances in which homeostasis in the body is lost, and students will learn about how medical intervention might be able to help treat these cases. Includes laboratory. Prerequisite: BIOL 221 and BIOL 222.
- BIOL 325 Invertebrate Zoology — 4 Credit Hours..... Even Year Fall**  
A systematic study of the morphology, taxonomy, physiology and phylogeny of invertebrate animals is covered in the course. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.
- BIOL 330 Vertebrate Zoology — 4 Credit Hours .....Odd Year Spring**  
This course is a comparative study of the major groups of vertebrates. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.
- BIOL 335 Entomology — 4 Credit Hours ..... On Demand**  
This course is an introduction to the study of insects. Emphasis is on classification, structure, physiology, ecology and relation of insects to plants and other animals. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.
- BIOL 350 Ecology — 4 Credit Hours.....Even Year Spring**  
Ecology is the study of interactions between organisms and their environments. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.
- BIOL 375 Agroecology — 4 Credit Hours ..... On Demand**  
This course is an interdisciplinary treatment of the physical and biological environments used for agriculture. The ecological nature of agriculture and its impacts on the landscape are discussed. Sustainable and non-sustainable agricultural practices will be examined. Includes laboratory work, primarily in the field. Prerequisite: BIOL 110 or consent of instructor.
- BIOL 386 The Wesleyan Journey — 1-6 Credit Hours ..... On Demand**  
This course combines service learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- BIOL 390 Research Preparation in the Natural Sciences — 3 Credit Hours .....Even Year Spring**  
This course focuses on preparing students for conducting research in the natural sciences. Throughout the course students follow scientific methodology as they conduct literature searches on research questions of interest. Students learn how to read and dissect peer reviewed literature as well as write for a scientific journal. Students develop the skills necessary to design scientific experiments that meet the academic standards for research in the field. Students also learn to write grant proposals to support their work. Prerequisite: ENGL 120 or equivalent.
- BIOL 400 Immunology — 3 Credit Hours ..... Spring**  
Theories of infection and immunity, nature of immune bodies, and demonstrations of bacterial activity in vitro and in vivo with clinical diagnostic techniques are covered. Prerequisite: BIOL 226.
- BIOL 415 Genetics — 4 Credit Hours ..... Fall**  
Genetics is the study of the concepts and principles of inheritance, as they are applied at the molecular, cellular, organismic and population levels of biological organization. Includes laboratory. Prerequisite: BIOL 110 or consent of instructor.
- BIOL425 Cellular/Molecular Biology – 3 Credit Hours ..... Fall**  
The structure and function of macromolecules (DNA, RNA, and protein), including chemical and physical properties, and the roles that they play in cellular metabolism are covered. The synthesis of those macromolecules (DNA replication, transcription and translation) is reviewed in detail. Genetic engineering and regulation of gene expression are also covered.
- BIOL440 Ornithology – 4 Credit Hours.....Odd Year Spring**  
This is an advanced course for studying the anatomy, physiology, classification and identification of birds as well as examining bird behavior, life histories, ecology and evolution. Includes laboratory. Field trips required. Prerequisite: BIOL 110 or consent of the instructor.

<b>BIOL450</b>	<b>Mammalogy – 4 Credit Hours</b> .....	<b>Even Year Spring</b>
	This is an advanced course for studying the taxonomy, distribution, behavior, ecology, evolution and natural history of mammals, with emphasis on those inhabiting the Great Plains of North America. Includes laboratory. Field trips required. Prerequisite: BIOL 110 or consent of the instructor.	
<b>BIOL 460</b>	<b>Internship — Variable Credit</b> .....	<b>On Demand</b>
<b>BIOL 485</b>	<b>Special Topics — Variable Credit</b> .....	<b>On Demand</b>
<b>BIOL 490</b>	<b>Independent Study — Variable Credit</b> .....	<b>On Demand</b>
	See Independent Study under Alternate Means to Academic Credit for a detailed description.	
<b>BIOL 499</b>	<b>Biological Research — Variable Credit</b> .....	<b>On Demand</b>
	This course is designed to help students learn and apply appropriate and effective methods for designing, conducting, analyzing and presenting original biological research. A supervised research project is required, including a written research paper and an oral report. The course is to be taken during the senior year for a total of four credit hours, normally split 2/2 between the fall and spring semesters.	

# Business & Accounting Department

Dr. Michelle Case, Chair

The Department of Business and Accounting offers the following Bachelor of Arts degrees:

- Accounting
- Business Management
- Marketing Communications

The department also offers minors in Business Management and Accounting.

## **Department Mission Statement:**

The Business and Accounting Department, using hands-on rigorous instruction, prepares entrepreneurial-minded students to critically analyze and make responsible, ethical decisions that lead to organizational and personal success.

## **Accounting Major**

**45 Credit Hours**

Accounting Major Student Learning Outcomes:

1. Professionalism – Prepare financial statements in accordance with Generally Accepted Accounting Principles and other relevant standard setting bodies.
2. Analysis – Identify and implement the appropriate managerial methods to analyze accounting data and other information used for decisions making.
3. Communication – Use clear and concise communication to convey relevant financial and non-financial information, so that decisions makers can formulate informed decisions.
4. Ethics – Demonstrate knowledge and application of prescribed ethical codes and behaviors in the workplace.

The student will complete all of the following courses:

	Credits
ACCT 203 Financial Accounting .....	3
ACCT 204 Managerial Accounting .....	3
ACCT 301 Intermediate Accounting I .....	3
ACCT 302 Intermediate Accounting II .....	3
ACCT 316 Individual Income Tax .....	3
ACCT 350 Cost Accounting .....	3
ACCT 410 Accounting Information Systems .....	3
ACCT 415 Auditing .....	3
BUSA 317 Business Law I .....	3
BUSA 318 Business Law II .....	3
BUSA 360 Business Communication .....	3
ECON 205 Principles of Macroeconomics .....	3
ECON 206 Principles of Microeconomics .....	3
Electives in ACCT at 200 level or above.....	6

## **Business Management Major**

**45 Credit Hours**

Business Management Major Student Learning Outcomes:

1. Analysis – Use quantitative and qualitative analytical and critical thinking skill to evaluate information, solve problems and make innovative organizational and strategic decisions.
2. Ethics – Demonstrate knowledge and application of prescribed ethical codes and behaviors in the workplace.
3. Communication – Effectively communicate through preparation and delivery of oral and written presentations using appropriate technologies.
4. Professionalism – Demonstrate the ability to apply and synthesize the functional areas of business to make sound business decisions.

The student will complete all of the following courses:

ACCT 203 Financial Accounting .....	3
ACCT 204 Managerial Accounting .....	3
BUSA 300 Principles of Marketing .....	3
BUSA 301 Principles of Management .....	3
BUSA 317 Business Law I	
Or BUSA 318 Business Law II	
Or BUSA 355 Legal Aspects of Business .....	3
BUSA 360 Business Communication .....	3

BUSA 405	Business Finance .....	3
BUSA 445	Strategic Management .....	3
BUSA 450	Business Leadership and Ethics .....	3
ECON 205	Principles of Macroeconomics .....	3
ECON 206	Principles of Microeconomics .....	3
Electives in BUSA/ECON at 200 level or above .....		12

## Marketing Communications Major

**45 Credit Hours**

Marketing communication Program Student Learning Outcomes:

1. Analysis – Use quantitative and qualitative analytical and critical thinking skills to evaluate information, solve problems and make innovative organizational and strategic decisions to focus on customer satisfaction.
2. Ethics – Demonstrate knowledge and application of prescribed ethical codes and behaviors in the workplace, markets and social responsibility.
3. Communication – Effectively communicate through preparation and delivery of oral and written presentations using appropriate technologies in order to reach internal and external target markets and stake holder groups.
4. Professionalism – Demonstrate the ability to apply and synthesize the function areas of marketing mix strategy, market analysis and communications to make sound business decisions in generating sales.

The student will complete *all* of the following courses:

BUSA 225	Fundamentals of Accounting and Finance .....	3
BUSA 300	Principles of Marketing .....	3
BUSA 301	Principles of Management .....	3
BUSA 325	Marketing Research .....	3
BUSA 345	Consumer Behavior .....	3
BUSA 360	Business Communication .....	3
BUSA 375	Promotional Strategy .....	3
BUSA 450	Business Leadership and Ethics .....	3
ECON 205	Principles of Macroeconomics .....	3
ECON 206	Principles of Microeconomics .....	3

Select *five* from the following Marketing Communications courses:

ARTS 115	Foundation of Graphic Applications .....	4
ARTS 160	Drawing I .....	4
ARTS 271	Graphic Design I .....	4
ARTS 302	History of Graphic Design .....	4
BUSA 317	Business Law I .....	3
BUSA 335	Business Information Systems .....	3
BUSA 370	Team Building and Teamwork .....	3
BUSA 380	Leadership & Personal Development .....	3
COMM 145	Media Production I .....	3
COMM 200	Introduction to Media Writing .....	3
COMM 240	Public Relations I .....	3
COMP 270	Web Page Programming I .....	3
EMGT 203	Crisis Communication .....	3

## Accounting Minor

**15 Credit Hours**

The student must complete *all* of the following:

ACCT 203	Financial Accounting .....	3
ACCT 204	Managerial Accounting .....	3
Accounting Electives – 300 level or above .....		9

## Business Leadership Minor

15 Credit Hours

Leadership Minor Student Learning Outcomes:

- Analysis – Use quantitative and qualitative analytical and critical-thinking skills to evaluate information, solve problems and make innovative organizational and strategic decisions to optimize leadership processes.
- Ethics – Demonstrate knowledge and application of prescribed ethical codes and behaviors in the workplace, markets and social responsibility.
- Communication – Effectively communicate through preparation and delivery of oral and written presentations, using appropriate technologies in order to reach internal and external target markets and stakeholder groups.
- Professionalism – Demonstrate the ability to apply and synthesize the functional areas of leadership, team building and personal development.
- ability to apply and synthesize the functional areas of leadership, team building, and personal development.

The student must complete *all* of the following:

BUSA 301	Principles of Management .....	3
BUSA 370	Team Building and Teamwork.....	3
BUSA 380	Leadership & Personal Development.....	3
BUSA 450	Business Leadership and Ethics.....	3

Leadership Practicum Elective (3 credit hours):

To apply a course not listed below the student's advisor must contact the Office of the Registrar in writing.

**** 386	The Wesleyan Journey .....	3
**** 460	Internship .....	3

## Business Management Minor

15 Credit Hours

The student must complete *all* of the following:

ACCT 203	Financial Accounting .....	3
ACCT 204	Managerial Accounting .....	3
BUSA 300	Principles of Marketing .....	3
BUSA 301	Principles of Management .....	3
BUSA 450	Business Leadership and Ethics.....	3

## Marketing Communication Minor

15 Credit Hours

The student must complete *all* of the following:

BUSA 300	Principles of Marketing .....	3
BUSA 325	Marketing Research .....	3
BUSA 345	Consumer Behavior .....	3
BUSA 375	Promotional Strategy .....	3
ECON 205	Principles of Macroeconomics	
Or ECON 206	Principles of Microeconomics .....	3

## Accounting Course Descriptions

<b>ACCT 203</b>	<b>Financial Accounting — 3 Credit Hours</b> .....	<b>Fall</b>
	This is an introduction to financial accounting concepts and methodology for accumulating data on the results of economic activities of a business concern. The entire accounting cycle for both service and merchandising businesses is covered. An introduction to accounting systems, income measurement, partnerships and corporations is also covered.	
<b>ACCT 204</b>	<b>Managerial Accounting — 3 Credit Hours</b> .....	<b>Spring</b>
	An introduction of the cost accounting for manufactured goods and other objectives of relevance to management. Topics include service department allocation, budgeting, variance analysis, cost behavior, cost estimation and product costing. The statement of cash flows is also covered. Prerequisite: ACCT 203.	
<b>ACCT 286</b>	<b>Accounting: Special Topics—Variable Credit</b> .....	<b>On Demand</b>
	A focused investigation into a selected area(s) of accounting that will include topics of current issues in accounting and related fields at the lower division level, such as non-profit accounting or corporate income tax.	
<b>ACCT 290</b>	<b>Independent Study — Variable Credit</b> .....	<b>On Demand</b>
	Independent Study consists of research, readings and other scholarly investigation or creative work at the lower division level. See Independent Study under Alternative Means to Academic Credit for a more detailed description.	

<b>ACCT 301</b>	<b>Intermediate Accounting I — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> In-depth study of financial accounting, emphasizing assets and liabilities. Attention is also given to accounting theory, basic financial statements and present value techniques. Prerequisite: ACCT 203.
<b>ACCT 302</b>	<b>Intermediate Accounting II — 3 Credit Hours</b> ..... <b>Even Year Spring</b> In-depth study of financial accounting, emphasizing corporate accounting and income measurement. It also includes special topics such as the statement of cash flows, pension plans, leases, and interperiod tax allocation. Prerequisite: ACCT 301.
<b>ACCT 316</b>	<b>Individual Income Tax — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> The study of the history, assumptions and objectives of the federal tax system, with emphasis on individual taxation. Topics include taxable and non-taxable income, capital gains and losses, business and non-business deductions, itemized deductions, and personal and dependency exemptions.
<b>ACCT 350</b>	<b>Cost Accounting — 3 Credit Hours</b> ..... <b>Even Year Fall</b> The study of accounting’s relationship to management planning and control functions. Emphasis is on statements for internal use, budgeting, cost-volume profit analysis, relevant data, capital budgeting, performance evaluation and product costing. Prerequisite: ACCT 203 and ACCT 204.
<b>ACCT 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b> This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
<b>ACCT 402</b>	<b>Advanced Financial Accounting — 3 Credit Hours</b> ..... <b>On Demand</b> This course will concentrate on the accounting concepts and methods of investments, primarily the preparation of consolidated financial statements using the purchase method. Other topics for this course include the equity method of accounting and partnership accounting. Prerequisite: ACCT 301.
<b>ACCT 410</b>	<b>Accounting Information Systems – 3 Credit Hours</b> ..... <b>Odd Year Spring</b> An introduction to the subject of the information system’s role in accomplishing the objectives of financial accounting, managerial accounting, tax accounting and auditing. Systems covered include manual accounting and computerized accounting. Additional topics include internal controls, systems analysis, systems design and systems implementation.
<b>ACCT 415</b>	<b>Auditing — 3 Credit Hours</b> ..... <b>Even Year Spring</b> A study of procedures and practices of the independent auditor necessary to express an opinion on the fairness of the financial statements. Prerequisite: ACCT 301.
<b>ACCT 460</b>	<b>Internship in Accounting — 2–8 Credit Hours</b> ..... <b>On Demand</b> This course offers an intensive field experience with a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria where applicable. See Internship under Alternative Means to Academic Credit for a more detailed description.
<b>ACCT 485</b>	<b>Accounting: Special Topics — Variable Credit</b> ..... <b>On Demand</b> A focused investigation into a selected area(s) of accounting that will include topics of current issues in accounting and related fields at the upper division level.
<b>ACCT 490</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> Independent Study consists of research, readings and/or other scholarly investigation or creative work at the upper division level. See Independent Study under Alternative Means to Academic Credit for a more detailed description.

## **Business Course Descriptions**

<b>BUSA 100*</b>	<b>Introduction to Business — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course provides students with a broad base of knowledge and information concerning business in the United States. This course will concentrate on the fundamental concepts and principles on which we develop, organize and operate businesses, and how business relates to our economic system. In addition, the course will explore business ethics, social responsibility and the impact of global operations.
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<b>BUSA 150*</b>	<b>Personal Finance — 3 Credit Hours</b> .....	<b>Fall &amp; Spring</b>
	This course focuses on personal financial planning, with the objective of making each student aware of their lifetime financial goals and how they may best achieve those goals in today’s complex environment. After completing this course, each student should know and understand the basic principles of personal financial success to include: financial planning and goal setting, personal taxation, wealth accumulation strategy, cash and consumer credit management, basic insurance principles, basic investment principles and techniques, retirement planning and investing, and estate transfer methods.	
<b>BUSA 219</b>	<b>Quantitative Business Applications — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course is a study of statistical thinking and data analysis methods for managers to make better business decisions. Topics in this course include breakeven analysis, economic order quantity, reorder point theory, time value of money, pricing calculations and determination, ratio analysis, decision tree analysis, queuing theory, circuit analysis, statistical analysis and other similar business applications.	
<b>BUSA 225</b>	<b>Fundamentals of Accounting and Finance — 3 Credit Hours</b> .....	<b>Fall</b>
	The course is a survey of principles of accounting and finance relevant in making managerial decisions. Topics include internal controls, financial planning and reporting analysis of financial statements, and elements of managerial cost accounting and budgeting.	
<b>BUSA 286</b>	<b>Business Special Topics — Variable Credit</b> .....	<b>On Demand</b>
	A focused investigation into a selected area(s) of accounting that will include topics of current issues in business and related fields at the lower division level.	
<b>BUSA 300</b>	<b>Principles of Marketing — 3 Credit Hours</b> .....	<b>Spring</b>
	An examination of the coordination and control of marketing activities, including marketing segmentation, product development, product management, pricing, distribution channels and promotion methods.	
<b>BUSA 301</b>	<b>Principles of Management — 3 Credit Hours</b> .....	<b>Fall</b>
	The study of the theory and concepts involved in managing organizations. Topics include the study of management functions in planning, decision making, organization and control.	
<b>BUSA 317</b>	<b>Business Law I — 3 Credit Hours</b> .....	<b>Fall</b>
	A study of the legal system and rights between business actors. This course will cover the court system and alternative dispute resolutions, torts and crimes, and the elements of contracts and commercial transactions.	
<b>BUSA 318</b>	<b>Business Law II — 3 Credit Hours</b> .....	<b>Spring</b>
	A study of business organizations and employment law. This course will cover sole proprietorships, partnerships and various corporate entities. Agency and employment laws will be covered as well as creditor’s rights, government regulations and property laws.	
<b>BUSA 322</b>	<b>Human Resource Management — 3 Credit Hours</b> .....	<b>Spring</b>
	This course is a basic study of personnel topics, such as employee motivation and satisfaction, job analysis and design, human resource planning, employee selection, training and evaluation, administration of wages, and benefits and labor relations.	
<b>BUSA 325</b>	<b>Marketing Research — 3 Credit Hours</b> .....	<b>Odd Year Spring</b>
	Marketing research is the study of problem formulation, research design, questionnaire construction, sampling, data collection procedures and analysis and interpretation of data related to marketing decisions. Application of sampling, measurement and data analysis methods in research on market segmentation, market structure, consumers’ perceptions and decision processes, marketing communication, new product development and pricing.	
<b>BUSA 328</b>	<b>Employment Law — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course deals with the laws applicable to employment relationships. The focus is on the standards governing workplace conduct, so managers understand their own rights as well as the rights of those who work for them. Major topics include: employee/employer relationships; hiring, firing, and evaluating employees; employee privacy rights; employee benefits; labor unions and the rights of non-unionized workers; discrimination, such as race, disability and gender discrimination; and the potential liability of companies, managers and individual employees in those situations. The class will focus heavily on the application of the law in actual and hypothetical situations. As a result, many of the class discussions will concentrate on case opinions and litigated situations.	

<b>BUSA 330</b>	<b>International Business — 3 Credit Hours</b> ..... <b>On Demand</b> A comprehensive overview of the multifaceted issues in international business and globalization that impact all functional areas of business. Examines contemporary issues, perspectives and influences on American business, economy, government, labor, society, technology, public policy and competitiveness. Reviews international trade theories, foreign exchange, monetary systems, balance of payments, trade policies, trade agreements, global trading system and foreign investment, including cultural diversity, human rights, ethics and social responsibility issues.
<b>BUSA 335</b>	<b>Business Information Systems — 3 Credit Hours</b> ..... <b>On Demand</b> A comprehensive view of the role of information technology in satisfying organizations' information requirements. This course deals with problems and techniques concerning the management of responsive information systems with special attention to managers' use of system outputs in making effective business decisions. How to use information systems in decision making, information gathering and organizing, modeling techniques and presentation of information.
<b>BUSA 338</b>	<b>Operations Management — 3 Credit Hours</b> ..... <b>On Demand</b> This course provides the student with an understanding of how to effectively manage and improve the operations processes of a business including production, materials and product purchasing and inventory control, logistics management (receiving, warehousing, picking and transporting materials, goods and services), order processing and follow-up customer service.
<b>BUSA 343</b>	<b>Fundamentals of Entrepreneurship — 3 Credit Hours</b> ..... <b>On Demand</b> This course provides students with a broad-base knowledge and information concerning entrepreneurship in the United States. This course will concentrate in the fundamental concepts and principles on starting and succeeding in small business. Further, we will study the traits of past and current entrepreneurs and their impact on today's business environment.
<b>BUSA 345</b>	<b>Consumer Behavior — 3 Credit Hours</b> ..... <b>Even Year Fall</b> Consumer behavior is the study of how consumers select, purchase, use and dispose of goods and services. This course includes analyses of how markets and others influence these processes. Application of concepts and methods of the behavioral sciences to marketing management decision making.
<b>BUSA 355</b>	<b>Legal Aspects of Business — 3 Credit Hours</b> ..... <b>Fall</b> An introduction to the legal environment in which businesses operate. Considers the institutions and processes related to business law and the major frameworks of private and public law, including the legal system, contracts and commercial transactions, business organizations and relationships, torts, crimes and regulatory law.
<b>BUSA 360</b>	<b>Business Communication — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course is designed to prepare a business student to communicate more effectively, emphasizing communication through memoranda, letters and written reports. Preparation of oral communication, in conjunction with presentation of oral reports, will be taught to students. Students will examine computer applications that aid in effective internal and external business communication. Prerequisite: ENGL120, ENGL121, and COMM130.
<b>BUSA 370</b>	<b>Team Building and Teamwork —3 Credit Hours</b> ..... <b>Even Year Fall</b> The evolving workplace relies more heavily on collaboration through teaming. This course seeks to expose students to the diverse theories of teaming as well as give instruction on teaming skills essential to organizational success. This is an interdisciplinary course designed to introduce the student to the tasks, strategies and skills of effective team development.
<b>BUSA 375</b>	<b>Promotional Strategy — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> Promotional strategy is the study of principles, concepts and problems involved in the development and implementation of promotional strategies. Coordination of a variety of promotional elements: advertising, sales promotion, direct marketing, public relations and publicity of web communications, and personal selling. Analysis of the theory and practice of personal selling, with the concept of relationship marketing and sales force automation, will be emphasized.
<b>BUSA 380</b>	<b>Leadership &amp; Personal Development — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> The purpose of this interdisciplinary course is to introduce students to the tasks, strategies and skills of effective personal leadership behavior. A major objective of this course is to help the students to evaluate their leadership skills and work to improve them.

<b>BUSA 386</b>	<b>The Wesleyan Journey — 1–6 Credit Hours</b> ..... <b>On Demand</b> This course combines service learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
<b>BUSA 405</b>	<b>Business Finance — 3 Credit Hours</b> ..... <b>Fall</b> Analysis and decision making for financial management of a business. The main areas of study include ratio analysis, planning, working capital management, capital budgeting, financial risk and leverage, and the features of various forms of financial sources and markets. Prerequisite: ACCT 203 & ACCT 204.
<b>BUSA 445</b>	<b>Strategic Management — 3 Credit Hours</b> ..... <b>Spring</b> This course integrates the required business, accounting and economic courses through the study of objectives of the firm, overall policy and strategy formation, and administration. Both oral and written analysis and solutions of several major cases are the heart of the course. Prerequisite: ACCT203, ACCT 204, BUSA 300, BUSA 301 and BUSA 405.
<b>BUSA 450</b>	<b>Business Leadership and Ethics — 3 Credit Hours</b> ..... <b>Fall</b> This course considers the role of the individual in the contemporary American business community. Course topics include the historical, ideological and ethical origins of business along with the political, social and environmental impact of business.
<b>BUSA 460</b>	<b>Internship in Business — 2–8 Credit Hours</b> ..... <b>On Demand</b> This course offers an intensive field experience with a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria where applicable. See internship under Alternative Means to Academic Credit for a more detailed description.
<b>BUSA 485</b>	<b>Business: Special Topics — Variable Credit</b> ..... <b>On Demand</b> A focused investigation into a selected area(s) of business at the upper division level that will include such topics as advertising, investments or entrepreneurship in small business.
<b>BUSA 490</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> Independent Study consists of research, readings and/or other scholarly investigation or creative work at the upper division level. See Independent Study under Alternative Means to Academic Credit for a more detailed description.

### **Economics Course Descriptions**

<b>ECON 201</b>	<b>Introduction to Economics — 3 Credit Hours</b> ..... <b>On Demand</b> An introduction to basic macro and micro economic principles. This course will address issues of scarcity, economic modeling, opportunity cost, supply and demand, consumer choice, profit maximization, competition, labor markets, fiscal and monetary policy, aggregate demand and aggregate supply, and international trade.
<b>ECON 205</b>	<b>Principles of Macroeconomics — 3 Credit Hours</b> ..... <b>Fall</b> An introduction to economic principles, problems and policies, with emphasis on national income theory, employment, monetary and fiscal institutions, economic growth and economic relations between nations.
<b>ECON 206</b>	<b>Principles of Microeconomics — 3 Credit Hours</b> ..... <b>Spring</b> Emphasis is on the price mechanism, product and resource markets, market structures and their social welfare implications.
<b>ECON 286</b>	<b>Special Topics — Variable Credit</b> ..... <b>On Demand</b>
<b>ECON 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b> This course combines service learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
<b>ECON 485</b>	<b>Special Topics — Variable Credit</b> ..... <b>On Demand</b>

# Master of Business Administration

Dr. Jamie Kootz, Director of Graduate Education

The Master of Business Administration (M.B.A.) is a graduate business degree for individuals with a baccalaureate degree who aspire to responsible positions in management. The M.B.A. Program at Kansas Wesleyan University is committed to developing effective leaders who possess the foundational skills to lead organizations successfully and can adapt to a changing landscape. The curriculum provides the broad base of knowledge needed by managers competing in a dynamic, global environment.

Students who complete the Master of Business Administration degree will be able to:

1. Evaluate and apply appropriate ethical codes and behaviors in the workplace in order to maximize efficiency and lead others effectively.
2. Demonstrate high-quality written and oral communication skills appropriate for multiple audiences within a business framework.
3. Identify and analyze the teamwork and leadership skills needed for successful and continually evolving businesses.
4. Analyze financial statements with precision and nuance to make data-driven decisions.
5. Create and justify a strategic plan.

## **Full Standing**

Full Standing is reserved for students who are seeking the M.B.A. degree and meet the following criteria:

- Bachelor's degree from an accredited institution and completion of the required undergraduate leveling courses.
- Applicant interview with Director of M.B.A. program.
- Application
- Student must meet one of the following criteria:
  - Have an overall undergraduate GPA of at least 3.0 (4.0 scale).
  - Have a graduate GPA of at least 3.0 (4.0 scale) after completing nine graduate hours.

## **Provisional Standing**

Provisional Standing pertains to students who are seeking the M.B.A. degree, but do not meet the requirements of "Full Standing." When students admitted to the M.B.A. Program on a "Provisional" basis fulfill the requirements for "Full Standing," the M.B.A. director will upgrade their status.

Seniors who are enrolled as undergraduate students and are within 12 hours of completing their undergraduate degree with a GPA of at least 3.0 for their last 60 hours may apply for admission to the M.B.A. program. If they are accepted on a "Provisional" basis, they may enroll in 500- or 600-level courses for graduate credit, provided they have completed the appropriate undergraduate foundation courses. Courses numbered at the 500- or 600-level may not be taken for undergraduate credit.

The maximum number of combined undergraduate and graduate hours in which a senior may enroll during the semester is 15 (seven during the summer term). The maximum number of graduate hours during the semester is nine (three during the summer term). The total number of graduate hours in which a senior may enroll before completing the baccalaureate degree is 12. Undergraduate and graduate hours may not be combined for financial aid purposes or for computing tuition cost.

## **Transfer Credit**

Students may transfer up to six hours of credit from another accredited graduate school, if such hours are compatible with the program at Kansas Wesleyan University and approved by the director. Transfer hours must meet the academic time limit requirement of six years.

Only courses in which students have received a grade of "Pass/Satisfactory" or a grade of "B" or higher will count toward graduation. The M.B.A. director will advise students on whether or not the hours will count towards graduation. Students may appeal the director's decision to the Graduate Council. No more than six hours of transfer graduate hours will be counted toward a degree.

Students are required to complete at least 24 graduate hours from KWU. Any exception to this policy requires a favorable vote of the Graduate Council. No more than six hours of transfer graduate hours will be counted toward a degree.

## **Alternative Means to Credit**

Graduate students may not apply for any alternative means of academic credit, which includes, but is not limited to, credit by exam, credit for prior learning and credit for military experience. M.B.A. students who participate in the Leadership Salina Program may apply for three credit hours for prior learning towards one of their required elective courses. A maximum of six hours of credit for prior learning or transfer hours will count toward graduation. No more than three of the six may be for credit for prior learning.

Application for credit for prior learning is made through the provost. The application should include documentation of participation in all of the dates for the program, the group project and a reflection letter regarding the experience. Students should contact the M.B.A. advisor to begin the process. Students should expect to wait at least two to three weeks to receive final Provost approval. Details explaining what should be included in the portfolio can be found in the Guidelines for Experiential Credit Handbook, available in the Office of the Registrar.

A review/attempt fee of \$25 per requested credit hour is charged, and a transcript fee of \$50 per credit hour is charged for approved credit. Portfolio Credit is applied to the term in which the Request for Provost Approval is received by the Office of the Registrar. If the request is submitted between terms, it will be applied to the most recent term.

### **Satisfactory Progress**

To be considered in academic good standing, students must meet two standards:

1. **Qualitative Standard:** Graduate Students must achieve a Cumulative Grade Point Average (CGPA) of 3.0 or higher.
2. **Quantitative Standards:** Graduate students must successfully complete 66 percent or more of all credit hours attempted over the history of their graduate college credits, and the maximum time frame for students to complete their graduate degree is 45 Credit Hours Attempted.

**See Satisfactory Academic Progress Policy on pg. 43 for more details.**

### **Grades**

All grades are determined by the instructor in charge of a specific course. Grade points are earned for coursework as follows: "A" is four (4) grade points for each hour of course credit, "B" is three (3) grade points for each hour of course credit, "C" is two (2) grade points for each hour of course credit, and "D" is one (1) grade point for each hour of course credit.

### **Repeats**

Students may repeat a course in which they received a grade of "C" or less. A course may be repeated only once and only the highest grade will be used to compute the student's GPA. However, both grades will be recorded on their transcript. Students on probation should consider repeating courses in which they received a low grade.

### **Course Load**

Students who are employed should consider taking no more than nine hours per term. Students taking six or more hours per semester will be considered full-time students. Students must get written approval of the director of the M.B.A. Program before they will be permitted to enroll in more than nine hours per term. Students on probation will not be permitted to take more than nine hours per semester.

### **Double Credit**

Courses used to satisfy graduate degree requirements may not be used to satisfy undergraduate degree requirements.

### **Time Limit**

The M.B.A. must be completed within six years after completing the first course for graduate credit, exclusive of active duty in the armed forces of the United States. Exceptions may be made upon appeal to the Graduate Council.

Students who maintain continuous enrollment in the fall and spring semesters may graduate by meeting the requirements in effect at the time of their first enrollment for graduate credit or any subsequent catalog. Other students must meet the catalog requirements in effect at the time of re-enrollment or any subsequent catalog. The ending date of the catalog selected must not be more than six years old at the time of degree completion. Portions from different catalogs may not be used to satisfy degree requirements. Students having more than six hours remaining in their program may not participate in graduation ceremonies.

### **Academic Integrity**

The Master of Business Administration Program upholds the university's Policy on Academic Integrity. All members of the graduate program will uphold high intellectual and ethical standards.

Any violation of the university's Policy on Academic Integrity may result in one or more actions:

- Fail work, fail examinations
- Fail graduate course
- Dismissal from the M.B.A. program and the university for one semester
- Dismissal from the M.B.A. program indefinitely

The graduate student has the right to an appeal of these penalties. The appeal process is outlined under the university's Appeal Process on Academic Dishonesty Penalties, pg. 44.

# Master of Business Administration

30 Credit Hours

## M.B.A. Core Requirements

The student must take *all* of the following course:

BUSA 570	Marketing Management .....	3
BUSA 575	Organizational Management .....	3
BUSA 622	Managerial Finance.....	3
BUSA 625	Production and Operations Management .....	3

The student must select between a traditional or sports management concentration and only one track may be pursued at a time.

### Traditional Concentration Requirements:

Graduate Level ACCT, ECON, or BUSA courses .....	18
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### Sports Management Concentration Requirements:

BUSA 590	Sports Communication and Public Relations .....	3
BUSA 620	Contemporary Issues in Sports Management.....	3
Graduate Level ACCT, ECON, or BUSA courses .....	12	

## M.B.A. Course Descriptions

<b>ACCT 515</b>	<b>Auditing — 3 Credit Hours</b> .....	<b>Even Year Spring</b>
	A study of procedures and practices of the public accountant necessary to determine the express opinion on the fairness of the financial position in conformity with generally accepted accounting standards.	
<b>ACCT 530</b>	<b>Non-Profit Accounting — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course is a study of fund accounting as it applies specifically to state and local governments, universities, non-profit organizations and voluntary health and welfare organizations.	
<b>ACCT 536</b>	<b>Corporate Income Tax — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course is a study of the current income tax laws applicable to corporations, partnerships and S corporations. Topics will include the tax consequences of formation, distribution of profits and liquidations. Tax research will also be introduced.	
<b>ACCT 585</b>	<b>Special Topics — 3 Credit Hours</b> .....	<b>On Demand</b>
	A focused investigation into a selected area(s) of accounting that will include such topics as practice, auditing, law, taxation and information systems.	
<b>ACCT 625</b>	<b>Financial Statement Analysis — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course provides an essential skill for students who will be involved in investment management, financial planning and analysis, corporate finance and commercial lending. It will also provide an understanding of analytical issues required when scrutinizing financial statements and evaluating stock prices and valuations for merger or acquisition among firms. Students' ability to understand and interpret the financial statements will improve their skill in making good business decisions.	
<b>ACCT 630</b>	<b>Accounting for Decisions &amp; Control — 3 Credit Hours</b> .....	<b>Fall</b>
	This course emphasizes a discussion of the internal accounting processes and information used by management for planning, evaluation, control and decision-making within an organization.	
<b>BUSA 511</b>	<b>International Marketing — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course focuses on the policies and practices employed in international marketing. It considers problems of international payments, trade and investment with special emphasis on integrating managerial dimensions with related economic principles.	
<b>BUSA 517</b>	<b>Labor Relations — 3 Credit Hours</b> .....	<b>On Demand</b>
	This course will study the basic principles of manpower use, wage structure, use of industrial psychology and collective bargaining, the union movement, human relations in industrial management, modern labor laws and institutions and civil law that affect commercial transactions. Other topics include labor law; historical analysis of classical cases, legal and social foundations, and public policy dealing with business; governmental regulations and administrative law as they affect business; interaction of business firms with other elements of society.	

- BUSA 535 Entrepreneurship — 3 Credit Hours ..... Fall**  
 Entrepreneurship is a course designed to provide you with an opportunity to explore the fascinating world of entrepreneurship through multiple experiences, and applications. Through discussion, assignments, and research you will understand when to use entrepreneurial decision processes to maximize outcomes, how to enable an entrepreneurial culture, and how to recognize, evaluate, and execute entrepreneurial opportunities.
- BUSA 545 Human Resource Development — 3 Credit Hours ..... Spring**  
 This course covers the theory and application of program planning with emphasis on employee/executive development and personnel policy. It studies trend analysis of employment practice in business and review of relevant literature.
- BUSA 550 Dynamics of Professional Communication — 3 Credit Hours ..... Spring**  
 This course analyzes communication systems within the enterprise structure. It examines the managerial aspects of self-awareness and wellness in the workplace; applies psychological principles to group dynamics, personnel, human engineering and humanistic-oriented value system.
- BUSA 555 Behavior in the Workplace — 3 Credit Hours ..... On Demand**  
 This course examines social problems in legal and business contexts; analyzes leadership facilitation of self-awareness and wellness in the workplace; applies psychological principles to group dynamics, personnel, human engineering and humanistic-oriented value system.
- BUSA 560 Leadership & Business Ethics — 3 Credit Hours ..... Fall**  
 This course provides consideration of ethical and social responsibility of business leaders; examination of executive values in establishing corporate strategy; theoretical and applied ethics.
- BUSA 565 Legal Environment of Business — 3 Credit Hours ..... Fall**  
 This course is an integrative study of contracts, agencies, employment, malpractice and civil law that affects commercial transactions. Other topics include labor law; historical analysis of classical cases, legal and social foundations, and public policy dealing with business; governmental regulations and administrative law as they affect business; interaction of business firms with other elements of society.
- BUSA 570 Marketing Management — 3 Credit Hours ..... Spring**  
 This course uses an analytical approach to the study of marketing problems, qualitative and quantitative, of business firms and other types of organizations; examination of objectives, goals and missions in strategic planning; computerized marketing models of analysis.
- BUSA 575 Organizational Management — 3 Credit Hours ..... Fall**  
 A study and analysis of structural components of organizations as well as the behavior of people in them from private to public organizations. The purpose of the course will be to provide the student with a thorough understanding of management theories, contemporary management application issues and organizational models as they relate to organizational culture, behavior and structure.
- BUSA 580 Content Marketing — 3 Credit Hours ..... On Demand**  
 This course is designed to provide you with an opportunity to explore the fascinating discipline of marketing through the critical component of content. Through discussions, assignments and research you will learn how to identify effective content in application by deconstructing the audience, channels, formats and approach that can maximize content marketing outcomes. This course was developed to help you become more confident in your ability to make content marketing decisions and elevate your marketing skills to the next level.
- BUSA 585 Business Special Topics — Variable Credit ..... On Demand**  
 A focused investigation into a selected area(s) of business that will include such topics as management, marketing, business law, business ethics, finance, economics and accounting.
- BUSA 590 Sports Communication & Public Relations — 3 Credit Hours ..... Spring**  
 This course encompasses a practical application of business concepts and public relations with a look at the sporting industry. Topics will include media relations, including social media, press conferences, press relations, programming, facility and game management, and sport business promotions.
- BUSA 605 Statistical Analysis for Business — 3 Credit Hours ..... On Demand**  
 This course studies information selection and use; development of analytical techniques essential to effective solution of problems involving risk and uncertainty; operations research in solving business problems and decision-making; and review of descriptive and inferential statistics.

<b>BUSA 625</b>	<b>Production and Operations Management — 3 Credit Hours.....</b>	<b>Fall</b>
	The course provides an integrative approach to analysis of decision-making at the corporate level. Students will utilize benchmarking, probabilistic risk assessment, cost analysis, conflict analysis and computerized measurement tools. Decision analytical tools such as Bayesian Probability Networks and Decision Trees are covered. Qualitative issues impacting decisions are also included in decision processes.	
<b>BUSA 619</b>	<b>International Law — 3 Credit Hours .....</b>	<b>On Demand</b>
	This course will survey the legal aspects of international business, including basic sovereignty issues, the regulatory requirements of doing business across national boundaries, foreign licensing and leasing, sales and loans, and governmental regulations, such as NAFTA, GATT and EC.	
<b>BUSA 620</b>	<b>Contemporary Issues in Sports Management — 3 Credit Hours .....</b>	<b>Fall</b>
	This course encompasses an analytical approach to the current study of a variety of problems, qualitative and quantitative, of sports business programs as well as other types of organizations. Additionally, this course will assess the outcomes, impacts, rewards and consequences of the actions the sport business managers make in relation to moral standards. The practical applications of business information will be evaluated during this course: business principles, human resource values, and public relations, with some amount of sports promotion.	
<b>BUSA 622</b>	<b>Managerial Finance — 3 Credit Hours .....</b>	<b>Spring</b>
	This course studies management styles, models and managerial control decisions undertaken by the firm within the institutional environment; analyzes economic flexibility, risk, capital structures and cost of capital within the dynamic financial and economic environment.	
<b>BUSA 630</b>	<b>Business Seminar — 3 Credit Hours.....</b>	<b>Spring</b>
	This course is a focused investigation into selected areas of business, which will include such topics as management, marketing, business law, business ethics, finance, economics and accounting. Further, this course serves as a capstone to the MBA program, introducing students to business leaders throughout the community, who will guest lecture, providing insights into their own business expertise and experience.	
<b>BUSA 650</b>	<b>Master's Project/Research — 3 Credit Hours .....</b>	<b>On Demand</b>
	The focus of this course includes the following: establishment of review of literature; application of statistical methods of analysis to research project; experimental design, data collection and methods of analysis; and new knowledge obtained by the student through a research project, thesis or internship/practicum.	
<b>ECON 586</b>	<b>Economics: Special Topics — 3 Credit Hours.....</b>	<b>On Demand</b>
	A focused investigation into a selected area(s) of economics that will include such topics as managerial economics, macroeconomics, monetary theory and policy, and international economics.	
<b>ECON 640</b>	<b>Managerial Economics — 3 Credit Hours.....</b>	<b>Spring</b>
	This course is an integrative study of how to direct scarce resources to achieve managerial goals most efficiently. It describes methods useful for directing the resources of a firm to maximize profit.	
<b>ECON 642</b>	<b>Trade &amp; Economic Development — 3 Credit Hours .....</b>	<b>On Demand</b>
	This course provides consideration of coping with different economic systems; study of the underlying factors in international economic environments; and analysis of the managerial approach to international economic development with emphasis on comparative leadership styles.	

# Center for Public Policy and Safety

Associate Professor John Burchill, Chair

The Center for Public Policy and Safety is a center of learning and service of Kansas Wesleyan University that incorporates the academic programs of Criminal Justice and Emergency Management. Both Bachelor of Arts degrees offer students the possibility to choose among several areas/concentrations.

The mission of the Center for Public Policy and Safety at Kansas Wesleyan University is: To equip students and communities with the knowledge, skills and competencies to build and sustain safe, just and resilient societies.

Department Diversity Statement:

Uniqueness is powerful. We embrace the richness brought by identities and expressions at the intersections of ethnicity, race, nationality, sexual orientation, gender, religion/spirituality, socioeconomic and immigration status. Without reservation we affirm the dignity, worth and value of all individuals.

Our Values are to:

- Treat everyone fairly
- Work in partnership
- Be open and honest

The Center for Public Policy and Safety offers the following degrees both on-ground and online:

- Bachelor of Arts in Criminal Justice
- Bachelor of Arts in Emergency Management
- Minor in Criminal Justice
- Minor in Emergency Management

## **Criminal Justice**

### ***“Placing Theory into Practice”***

The mission of the Bachelor of Arts in Criminal Justice is to instill students with the ability to place theory into practice, while fulfilling the ideals of duty and service. The content areas and student learning objectives of the Criminal Justice curriculum include administration of justice, corrections, criminological theory, diversity, law adjudication, law enforcement and research/analytic methods.

Through the advising process, elective course work is selected to match with areas of student interest, such as law enforcement or offender management. Double majors in Criminal Justice, Emergency Management, Sociology and/or Psychology are popular. Many additional combinations are possible, and every student should explore them with their advisor.

## **Criminal Justice Major**

**39 Credit Hours**

<u>The student must complete <i>all</i> of the following:</u>		Credits
CRIM 100	Introduction to Criminal Justice .....	3
CRIM 200	Criminal Law.....	3
CRIM 205	Criminal Procedures.....	3
CRIM 230	Criminology .....	3
CRIM 307	Cyber Crimes .....	3
CRIM 320	Criminal Justice Administration .....	3
CRIM 325	Crime Analysis .....	3
CRIM 350	Multiculturalism in Public Safety .....	3
CRIM 420	Criminal Justice Capstone .....	3

The student must complete at least 12 hours of electives:

*(6 credits must be at 300 level or above)*

BSHS 105	Foundations of Addiction.....	3
CRIM ***	.....	1-12
EMGT ***	.....	1-12

### **Department Assessment**

Students in Criminal Justice are expected to complete the Criminal Justice Capstone course, which includes a portfolio and United Methodist Values Inventory.

## Criminal Justice Minor

18 Credit Hours

The student must complete *all* of the following:

CRIM 200	Criminal Law.....	3
CRIM 205	Criminal Procedures.....	3
CRIM 230	Criminology.....	3

The student must complete 9 hours of electives as follows:

CRIM***	Criminal Justice Electives.....	3-9
PSYC 201	Social Psychology.....	3
PSYC 325	Abnormal Psychology.....	3

### Advising Recommendations for Criminal Justice Major

Students wishing to graduate in four years are advised to take approximately 15 hours, on average, per semester (those wishing to engage in an accelerated plan should meet with your advisor). Designating a second major or a minor will dictate many of the elective hours and may result in adjusting the year/semester major hours taken. While much of the major is not sequenced, and the Liberal Studies program has tremendous flexibility, students are advised the following sequence:

- **First-Year** – English Composition I and II, Introduction to Criminal Justice, Criminology, 2-3 liberal studies courses, Wesleyan Experience, Wesleyan Heritage, 2-3 electives
- **Sophomore Year** – Criminal Law, Criminal Procedures, Juvenile Delinquency, one criminal justice elective, four liberal studies courses, six hours electives
- **Junior Year** – Criminal Justice Administration, Multiculturalism in Public Safety, Crime Analysis, Cyber Crimes, one criminal justice elective, Wesleyan Journey, electives
- **Senior Year** – Criminal Justice Capstone, criminal justice elective, (possible internship or Washington Center) general electives.

## Emergency Management

Emergency Management is the study of how individuals, businesses and government prepare for, mitigate, respond to and recover from disasters. The mission of the Emergency Management major at Kansas Wesleyan University is to give students the theoretical knowledge, practical skills and the sense of duty necessary to help save lives and property from the devastating impact of disasters. Graduates with an Emergency Management major find many exciting placement opportunities in the public and private safety field.

### Emergency Management Major

39 Credit Hours

The student must complete *all* of the following:

EMGT 100	Introduction to Emergency Management.....	3
EMGT 202	Hazard Mitigation and Preparedness.....	3
EMGT 203	Crisis Communication.....	3
EMGT 208	Disaster Response & Recovery.....	3
EMGT 320	National Incident Management Systems (NIMS).....	3
EMGT 460	Internship.....	3
or CRIM 420	Criminal Justice Capstone.....	3
BSHS 200	Public Policy.....	3

The student must complete at least 18 hours of electives:

Students can pick four of the following courses or follow one of the below concentrations.

EMGT 205	GIS/GPS.....	3
EMGT 210	Risk Analysis.....	3
EMGT 300	Homeland Security.....	3
EMGT 303	Sociology of Disaster.....	3
EMGT 304	Voluntary Organizations Active in Disaster.....	3
EMGT 305	Cyberwarfare.....	3
EMGT 306	Social Vulnerability Approach to Disaster.....	3
CRIM 200	Criminal Law.....	3
CRIM 205	Criminal Procedures.....	3
CRIM 220	Victimology.....	3
CRIM 405	Studies in World C.J.: Terrorism.....	3

## Emergency Management Minor

18 Credit Hours

The student must complete *all* of the following:

EMGT 100	Introduction to Emergency Management.....	3
EMGT 202	Hazard Mitigation and Preparedness.....	3
EMGT 208	Disaster Response & Recovery.....	3
EMGT 320	National Incident Management Systems (NIMS).....	3

Plus, six credit hours of approved emergency management electives

### Advising Recommendations for Emergency Management Major

Students are advised to take approximately 15 hours, on average, per semester. Designating a second major or a minor will dictate many of the elective hours and may result in adjusting the year/semester major hours taken. While most of the major is not sequenced, and the Liberal Studies program has tremendous flexibility, students are advised the following sequence:

- **First-Year** – English Composition I and II, Introduction to Emergency Management, Public Policy, 4 liberal studies courses, Wesleyan Experience, Wesleyan Heritage, one elective
- **Sophomore Year** – Mitigation & Preparedness, Response & Recovery, four liberal studies courses, six hours electives
- **Junior Year** – Homeland Security, NIMS, two Emergency Management electives, Wesleyan Journey, one elective
- **Senior Year** – Emergency Management Internship, Crisis Communication, (possible internship or Washington Center) general electives

### Criminal Justice Course Descriptions

<b>CRIM 100</b>	<b>Introduction to Criminal Justice — 3 Credit Hours.....</b>	<b>Fall</b>
	This course provides an overview of the criminal justice system, with an emphasis in the United States. Components surveyed include the law, crime, policing, courts, corrections and adult and juveniles-systems.	
<b>CRIM 101</b>	<b>Responding to Trauma — 1 Credit Hour.....</b>	<b>On Demand</b>
	This course provides an overview of the concepts of trauma and how to appropriately respond to traumatic events that touch us all. Designed for the public safety official, members of any helping agency or those who experience trauma in life will find this course helpful.	
<b>CRIM 102</b>	<b>Responding to Hate Groups — 1 Credit Hour.....</b>	<b>On Demand</b>
	This course provides an overview of how various organizations and municipalities can effectively plan for, mitigate and successfully intervene the presence of hate groups	
<b>CRIM 102</b>	<b>Extremism — 1 Credit Hour.....</b>	<b>On Demand</b>
	This course provides an overview of what extremism is, how extremist ideologies are constructed and why extremism can escalate into violence. Primary focus will be extremism in the U.S.	
<b>CRIM 110</b>	<b>Courtroom Survival Skills — 1 Credit Hour.....</b>	<b>Odd Year Spring</b>
	Applications to help provide credible, comfortable and effective testimony in court. Expert testimony and mock courtroom experience are included in the content of this course.	
<b>CRIM 115</b>	<b>Criminal Justice Report Writing — 2 Credit Hours.....</b>	<b>Odd Year Spring</b>
	Applications for criminal justice professionals in the areas of report writing, note taking, reporting procedures and ethical reporting. Prerequisite: ENGL 120 and ENGL 121.	
<b>CRIM 120</b>	<b>Basic Firearms - 1 Credit Hour.....</b>	<b>Fall</b>
	The student will identify basic firearm safety, care and cleaning techniques; and demonstrate proper shooting principles and proficiency with a handgun. Students will understand general laws regarding firearms. This course will allow the student limited shooting opportunities.	
<b>CRIM 125</b>	<b>Advanced Firearms - 1 Credit Hour.....</b>	<b>Spring</b>
	The student will identify advanced firearm safety, care and cleaning techniques; and demonstrate proper shooting principles and proficiency with a handgun. Students will understand general laws regarding firearms. This course will allow the student limited shooting opportunities. Prerequisite: CRIM 120.	
<b>CRIM 140</b>	<b>Introduction to Gangs — 3 Credit Hours.....</b>	<b>On Demand</b>
	Survey the history, growth, characteristics and interventions of gangs. Specific gangs and gang categories are profiled in the course.	
<b>CRIM 200</b>	<b>Criminal Law — 3 Credit Hours.....</b>	<b>Fall/ Online Spring</b>
	This course surveys the history, nature and definition of criminal acts, juvenile law violations, including consideration of the elements of crimes against the person, crimes against property, crimes against society and the various sentencing modalities.	

<b>CRIM 205</b>	<b>Criminal Procedures — 3 Credit Hours</b> ..... <b>Spring</b> This course examines the principles relevant to statutory requirements for actions, starting with crime detection and arrest through prosecution, sentencing and appeal procedures. Prerequisite: CRIM 200.
<b>CRIM 210</b>	<b>Patrol Procedures — 3 Credit Hours</b> ..... <b>Online Summer</b> Describes the nature and purpose of patrol activities for the law enforcement officer. Includes routine and emergency procedures, such as handling abnormal persons, traffic collision investigation, note-taking and report writing, vehicle operation, traffic direction, crowd control and types of patrols.
<b>CRIM 215</b>	<b>Criminalistics — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This course is an introductory survey course in criminalistics. The focus will be on the recognition, collection, preservation and analysis of physical evidence. Students will be presented with the theories and principles relating to the primary techniques utilized in the analysis of physical evidence, with the presumption that most of the students do not have extensive scientific backgrounds (i.e. chemistry, biology, and/or physics).
<b>CRIM 220</b>	<b>Victimology — 3 Credit Hours</b> ..... <b>On Demand</b> Examination of the criminal justice process from the prospective of the victim. Examination of effects, patterns and programs included.
<b>CRIM 230</b>	<b>Criminology — 3 Credit Hours</b> ..... <b>Spring/Online Fall</b> Criminology surveys major types of crime, their etiology, nature and extent. The contributions of biology, psychology, psychiatry and sociology to understanding crime will be examined.
<b>CRIM 235</b>	<b>Juvenile Delinquency — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This course will focus on the functioning and process of the juvenile justice system and explore the historical foundations and contemporary juvenile justice system. Various theories of delinquency, pathways and risk factors of delinquency will be examined. Focus on potential solutions to delinquency, weighing the costs and benefits of these various actions, and how to rehabilitate both low level and serious and chronic youthful offenders will be included. Prerequisite: CRIM 230.
<b>CRIM 286</b>	<b>Special Topics – Lower-Level — Variable Credit</b> ..... <b>On Demand</b> This course allows for the study of current topics in sociology and criminal justice best suitable for sophomore level students. The faculty will seek student input in the development of the topics.
<b>CRIM 290</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues, police operations, urban sociology, social deviance, formal organizations and social problems. See Independent Study under Alternate Means to Academic Credit for a more detailed description.
<b>CRIM 300/ EMGT 300</b>	<b>Homeland Security — 3 Credit Hours</b> ..... <b>Even Year Fall</b> This course provides both traditional students and current practitioners with a comprehensive overview and assessment of contemporary homeland security issues, including foreign and domestic terrorism, immigration and custom enforcement, international travel and commerce, and a review of the various federal, state and local agencies involved.
<b>CRIM 305</b>	<b>Criminal Investigation — 3 Credit Hours</b> ..... <b>Even Year Spring</b> A study of the fundamentals of investigative techniques, including crime scene searches, preservation of evidence, modus operandi of offenders, personal identification and presentation of evidence. Prerequisite: CRIM 205.
<b>CRIM 307</b>	<b>Cybercrimes — 3 Credit Hours</b> ..... <b>Fall</b> This course analyzes cybercrimes through the lens of criminology as well as including basic methods of investigation, intervention and apprehension of cyber criminals. Notice of explicit material: This course will explore the Dark Web and deviant cyber acts as a matter of criminal justice. Prerequisite: CRIM 230.
<b>CRIM 310/ BSHS 310</b>	<b>Violence — 3 Credit Hours</b> ..... <b>Even Year Fall/Online Odd Year Summer</b> A foundational exploration of violence and the motivational purposes behind aggression. Examination of key factors contributing to violent behaviors, including the correlation and impact of the media, community and family on violence, resulting in ability to create specific strategies for minimizing the occurrence of violence in a variety of settings.

<b>CRIM 315/ BSHS 315</b>	<b>Domestic Violence — 3 Credit Hours..... Odd Year Fall</b> Explores the law, policy, history and theory of domestic violence. Studied will be such topics as the dynamics of abusive relationships; the history of the criminal justice system’s response to domestic violence; and physical, sexual (including marital rape), psychological (including stalking), and economic deprivation. In addition, the course examines the causes and characteristics of abusers, their pattern of behavior and escalation signs as well as power and control techniques.
<b>CRIM 320</b>	<b>Criminal Justice Administration — 3 Credit Hours..... Odd Year Fall/Online Even Year Fall</b> The study of the theory, concepts and structures of managing criminal justice agencies. Emphasis will be placed in planning, performance-based objectives, decision-making, organizational structures and control.
<b>CRIM 325</b>	<b>Crime Analysis — 3 Credit Hours.....Fall/Online Spring</b> This course will focus on the fundamentals of crime analysis. Throughout the course, students will examine concepts, theories, practices, data and analysis techniques associated with the file of crime analysis for law enforcement. Additional topics that will be covered include understanding criminal behavior, behavioral geography, linking crimes, forecasting and prediction. Prerequisite: CRIM 230.
<b>CRIM 340</b>	<b>Correctional Procedures — 3 Credit Hours.....Even Year Spring</b> This course offers the opportunity for intensive study of philosophy, procedures and practice within the field of corrections. Correctional policy and offender treatment will be examined for both institutions and community-based programming.
<b>CRIM 350*/ EMGT 350*</b>	<b>Multiculturalism in Public Safety — 3 Credit Hours..... Fall</b> This course focuses on marginalized groups and expands understanding of how different groups are impacted by public safety organizations. Through the lens of victimization, offending, employment, issues of cross-cultural communication, cultural awareness, and multicultural representation in the public service/ public safety sectors will be examined.
<b>CRIM 386</b>	<b>The Wesleyan Journey — 1–6 Credit Hours..... On Demand</b> This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
<b>CRIM 405/ EMGT 405</b>	<b>Terrorism — 3 Credit Hours ..... Odd Year Fall</b> This course is a comparative survey of terrorism through the historical, structural, political, legal, and philosophical approaches. The central concern of this course is the study of terrorism using criminal justice and emergency management framework, which focuses on terrorist origins, their goals, tactics, ideologies, media implications and the ramifications of public safety. No prerequisites are required, but it is reserved for students of junior or senior status.
<b>CRIM 410</b>	<b>Studies in World Criminal Justice: Comparative Justice Systems — 3 Credit Hours ..... On Demand</b> A comparative survey of world criminal justice systems/issues through the anthropological-historical, institutional-structural, political-legal, social-philosophical and analytical approach. No prerequisites are required, but it is reserved for students of junior or senior status. Topics rotate each year.
<b>CRIM 415</b>	<b>Studies in World C.J.: Contemporary Law Enforcement Issues — 3 Credit Hours ..... On Demand</b> A comparative survey of world criminal justice systems/issues through the anthropological-historical, institutional-structural, political-legal, social-philosophical and analytical approach. No prerequisites are required, but it is reserved for students of junior or senior status. Topics rotate each year.
<b>CRIM 420/ EMGT 420</b>	<b>Capstone — 3 Credit Hours ..... Spring/Online Summer</b> This is the capstone course for graduating Criminal Justice or Emergency Management majors. A major focus is on an integration of knowledge developing a comprehensive, focused study of a modern criminal justice and emergency management issues, while applying solutions and predictions for future trends in criminal and social justice. Completion of departmental assessments is a requirement of this course.
<b>CRIM 460</b>	<b>Internship — 1–10 Credit Hours ..... On Demand</b> The student is offered an intensive field experience in a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria where applicable.

- CRIM 470 Research Assistantship — 1–3 Credit Hours ..... On Demand**  
 This course offers students the opportunity to participate as part of a department research team. Depending on the stages of various projects in the department, students may be involved in planning, data collection, data entry, analysis or writing and presentation phases of research. Course may be repeated, preferably in adjacent semesters. Prerequisite: Consent of the instructor (PSYC 390 or SOCI 331 recommended).
- CRIM 485 Special Upper-Level Topics — Variable Credit ..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues, police operations, urban sociology, formal organizations, urban planning and demography.
- CRIM 490 Independent Study — Variable Credit ..... On Demand**  
 This course allows for the study of current topics in sociology and criminal justice. The faculty will seek student input in the development of the topics. Possible topics include special offender issues, and police operations. See Independent Study under Alternate Means to Academic Credit for a more detailed description.

## Emergency Management Course Descriptions

- EMGT 100 Introduction to Emergency Management – 3 Credit Hours..... Fall**  
 The history and development of emergency management as a professional field of study will be reviewed, along with an exploration of the four phases of emergency management (preparedness, mitigation, response, recovery).
- EMGT 104 Spiritual Care in Disaster Settings — 3 Credit Hours ..... Even Year Summer**  
 This class will examine how spirituality is impacted by the experiences of a crisis setting. Issues of spiritual first aid, compassion fatigue, and the diverse cultural and religious considerations are examined through the lens of emergency management, planning, response and recovery.
- EMGT 202 Hazard Mitigation and Preparedness — 3 Credit Hours..... Even Year Fall/ Even Year Spring**  
 Learn methods for implementation of hazard mitigation measures to reduce the overall impact of disasters. Learn the current trends and programs available to assist in creating more sustainable communities. reducing the impact and risk to citizens and their property. Also, learn about the National Response Framework and its objectives and purpose. Explore the process for developing Local Emergency Operations Plans and conducting hazards and risks assessments. Discuss methods for conducting public outreach and education regarding general disaster and emergency preparedness.
- EMGT 203 Crisis Communication — 3 Credit Hours ..... Odd Year Spring**  
 This course covers the typical communication issues faced by public safety officials during an emergency/crisis situation, including the basics of verbal and non-verbal communication used by law enforcement, military, Hazmat and Amateur Radio.
- EMGT 205 GIS/GPS — 3 Credit Hours ..... On Demand**  
 Introduction to basic concepts of vector Geographic Information Systems (GIS) using several industry-specific software programs. Introduction to nomenclature of cartography and geography.
- EMGT 208 Disaster Response & Recovery — 3 Credit Hours..... Odd Spring**  
 Learn the roles of local, state and federal government in disaster response. Discuss the role of emergency operation centers during this phase of disaster. Discuss programs applicable to disaster response under the Stafford Act. Additionally, students will explore victim assistance practices, challenges and programs available when dealing with both immediate and long-term recovery.
- EMGT 210 Risk Analysis — 3 Credit Hours ..... Even Year Spring**  
 This course introduces students to the analysis of risk, including the Critical Infrastructure Protection (CIP) and Continuity of Operations Planning (COOP) process for organizations. Students will acquire the competencies, knowledge and skills to effectively manage and develop interaction, including planning, which would involve relations between business, organizations and emergency services. Students will analyze the effect of policy on emergency management roles and use policy analysis in development of new policy. The course will examine the roles and responsibilities of local, state and federal agencies in terrorism investigation process.
- EMGT 300/ CRIM 300 Homeland Security — 3 Credit Hours ..... Even Year Fall**  
 This course provides both traditional students and current practitioners with a comprehensive overview and assessment of contemporary homeland security issues, including foreign and domestic terrorism, immigration and custom enforcement, international travel and commerce, and a review of the various federal, state and local agencies involved.

<b>EMGT 303</b>	<b>Sociology of Disaster — 3 Credit Hours</b> ..... <b>Odd Year Spring</b>
	This course provides a better understanding of the social dimensions of disaster. Analyses of key social-psychological concepts, such as risk and uncertainty, and understanding the sociological assessment of class, community, organization, technology and the media viewed globally.
<b>EMGT 304</b>	<b>Voluntary Organizations Active in Disaster — 3 Credit Hours</b> ..... <b>Odd Year Spring</b>
	Students will acquire an introduction and history of voluntary organizations that provide direct and ancillary services in response to disasters. Students will be expected to analyze the many roles and functions voluntary organizations can play in various disaster situations. Management and coordination of these agencies are also studied.
<b>EMGT 305</b>	<b>Introduction to Cyber Warfare — 3 Credit Hours</b> ..... <b>On Demand</b>
	This initial study provides the students a multidisciplinary approach to cyberwarfare, analyzing the information technology, military policy, social and scientific issues that are in play. This course will present detailed cases of cyberattack including interstate cyber conflict (Russia-Estonia), cyberattacks as an element of an information operations strategy (Israel-Hezbollah) and cyberattacks as a tool against dissidents within a state (Russian, Iran). The class will explore cyberattacks conducted by large, powerful, non-state hacking organizations, such as Anonymous and LulzSec. The course covers cyberattacks directed against infrastructure, such as water treatment plants and power grids. This course will utilize problem-solving and case study methodologies in order to examine mitigation responses, recovery and the impacts of a cyberattack.
<b>EMGT 306</b>	<b>Social Vulnerability Approach to Disasters — 3 Credit Hours</b> ..... <b>Even Year Spring</b>
	This course introduces students to an approach to understanding hazards and disasters grounded in social vulnerability analysis. Using a multidisciplinary approach, it will examine historical, geographical, social and cultural factors and conditions that put people differentially at risk before, during and after disasters. In particular, the course will focus on global, national, regional and local patterns of development. Drawing on current theory and research, field studies, class activities and life experiences, students will explore how vulnerable social groups are affected by and cope with hazardous conditions and events, and strategies for community-based mitigation engaging those most at risk.
<b>EMGT 320</b>	<b>Emergency Operations/Incident Management (NIMS) — 3 Credit Hours</b> ..... <b>Even Year Spring</b>
	This course will introduce students to emergency operations and the National Incident Management System (NIMS). The course will further show students how NIMS serves as the nationwide framework for responding to disasters and emergencies. This framework is for state, local and tribal government and the private sector, for working together to prevent or respond to threats and incidents regardless of cause, size or complexity.
<b>EMGT 350*/ CRIM 350*</b>	<b>Multiculturalism in Public Safety — 3 Credit Hours</b> ..... <b>Fall</b>
	This course focuses on marginalized groups and expands understanding of how different groups are impacted by public safety organizations. Through the lens of victimization, offending, employment, issues of cross-cultural communication, cultural awareness and multicultural representation in the public service/ public safety sectors will be examined.
<b>EMGT 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b>
	This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
<b>EMGT 405/ CRIM 405</b>	<b>Terrorism — 3 Credit Hours</b> ..... <b>Odd Year Fall</b>
	This course is a comparative survey of terrorism through the historical, structural, political, legal and philosophical approaches. The central concern of this course is the study of terrorism using criminal justice and emergency management framework, which focuses on terrorist origins, their goals, tactics, ideologies, media implications and the ramifications of public safety. No prerequisites are required, but it is reserved for students of junior or senior status.
<b>CRIM 420/ EMGT 420</b>	<b>Capstone — 3 Credit Hours</b> ..... <b>Spring/Online Summer</b>
	This is the capstone course for graduating Criminal Justice or Emergency Management majors. A major focus is on an integration of knowledge developing a comprehensive, focused study of a modern criminal justice and emergency management issues, while applying solutions and predictions for future trends in criminal and social justice. Completion of departmental assessments is a requirement of this course.

# Chemistry Department

Dr. Dorothy Hanna, Chair

**Department Mission:** The Chemistry Department promotes ethical, intellectual and social responsibility through rigorous teaching methods in the chemical sciences that develop students into best practitioners of science.

The Chemistry Department at Kansas Wesleyan University strives to meet the diverse needs of today's science students. Providing a solid science curriculum coupled with the breadth of liberal arts education, a variety of programs prepare chemistry students for exciting careers in chemistry, biochemistry, medicine, pharmacy, chemical industry and science education. The chemistry faculty takes special interest in advising students and devises a program of study appropriate for the students' career goals. Chemistry Department programs incorporate interdisciplinary learning with hands-on experience.

A Bachelor of Science degree may be obtained for the following majors: Chemistry, Biomedical Chemistry and Chemistry Education (Grades 6–12). Minors are available for Chemistry.

## Chemistry Major

**55-65 Credit Hours**

The student must complete *all* of the following chemistry courses:

CHEM 123	General Chemistry I .....	4
CHEM 124	General Chemistry II .....	4
CHEM 221	Quantitative Analysis .....	4
CHEM 300	Organic Chemistry I.....	4
CHEM 310	Organic Laboratory Techniques .....	2
CHEM 311	Laboratory Safety & Maintenance .....	2
CHEM 320	Organic Chemistry II.....	4
CHEM 323	Inorganic Chemistry .....	3
CHEM 330	Organic Synthesis & Spectroscopy.....	2
CHEM 410	Biochemistry I .....	3
CHEM 420	Biochemistry II .....	3
CHEM 427	Physical Chemistry I .....	4
MATH 145	Calculus I .....	4
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5

The student must also complete *one* of the following:

CHEM460	Internship.....	2-4
CHEM 499	Research Project .....	2-4
EDUC 470	Clinical Practice (for secondary education majors only).....	10

## Biomedical Chemistry Major

**69 - 72 Credit Hours**

The student must complete *all* of the following courses:

BIOL 110*	General Biology: The Study of Life and Our Role in It.....	4
BIOL 221	Human Anatomy & Physiology I .....	3
BIOL 222	Human Anatomy & Physiology II .....	3
BIOL 226*	General Microbiology .....	4
BIOL 415	Genetics .....	4
BSHS 210	Statistical Analysis.....	3
CHEM 123	General Chemistry I .....	4
CHEM 124	General Chemistry II .....	4
CHEM 300	Organic Chemistry I.....	4
CHEM 310	Organic Laboratory Techniques .....	2
CHEM 311	Laboratory Safety & Maintenance .....	2
CHEM 320	Organic Chemistry II.....	4
CHEM 330	Organic Synthesis & Spectroscopy.....	2
CHEM 410	Biochemistry I .....	3
CHEM 420	Biochemistry II .....	3
MATH 145	Calculus I .....	4
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5

The student must also complete *one* of the following:

CHEM 221	Quantitative Analysis .....	4
CHEM 323	Inorganic Chemistry .....	3
CHEM 427	Physical Chemistry I .....	4

The student must also complete *one* of the following:

BIOL 400	Immunology .....	3
BIOL 425	Cellular/Molecular Biology.....	3
BIOL/CHEM	Biology or Chemistry Elective 300 level or above .....	3-4

### Chemistry Education Major (Gr. 6–12)

**55 Credit Hours**

Students must complete the Liberal Studies requirements, the Secondary Education minor requirements *and* the following additional courses:

BIOL 110*	General Biology: The Study of Life and Our Role in It .....	4
CHEM 123	General Chemistry I.....	4
CHEM 124	General Chemistry II.....	4
CHEM 221	Quantitative Analysis .....	4
CHEM 300	Organic Chemistry I.....	4
CHEM 310	Organic Laboratory Techniques .....	2
CHEM 311	Laboratory Safety & Maintenance .....	2
CHEM 320	Organic Chemistry II.....	4
CHEM 330	Organic Synthesis & Spectroscopy.....	2
CHEM	Chemistry Elective (Excludes 120, 130, 299).....	4
COMP 221	Foundations of Computer Systems.....	3
ED 406	Methods of Teaching Natural Sciences (ACCK).....	3
MATH 145	Calculus I .....	4
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5

### Chemistry Minor

**16 Credit Hours**

Requirements should be established by agreement among the student, the student’s advisor and the chemistry faculty. The following courses outline the typical requirements for a Chemistry minor:

CHEM 123	General Chemistry I.....	4
CHEM 124	General Chemistry II.....	4
CHEM	Electives (Excluding CHEM 120) .....	8

### Chemistry Course Descriptions

<b>CHEM 120*</b>	<b>Concepts in Chemistry — 4 Credit Hours.....</b>	<b>Fall &amp; Spring</b>
	This is a beginning course presenting the essentials of inorganic chemistry and a brief discussion of the concepts of organic and biological chemistry. The course provides preparation for CHEM 123 General Chemistry I and meets the requirements for the nursing education and health certification. Includes laboratory.	
<b>CHEM 123</b>	<b>General Chemistry I — 4 Credit Hours.....</b>	<b>Fall</b>
	The course is designed for chemistry majors and minors, pre-health professionals, biology, physics and pre-engineering students. The emphasis includes atomic and molecular structures, periodicity, chemical reactions and quantitative relationships. Includes laboratory. Prerequisite: One year of high school chemistry or CHEM 120 and high school algebra or MATH 116.	
<b>CHEM 124</b>	<b>General Chemistry II — 4 Credit Hours.....</b>	<b>Spring</b>
	This course is a continuation of CHEM 123. The emphasis includes equilibria, kinetics and redox chemistry. Includes laboratory. Prerequisite: CHEM 123.	
<b>CHEM 130</b>	<b>Forensic Science — 4 Credit Hours .....</b>	<b>On Demand</b>
	Forensic science is the study and application of science to the processes of law, and involves the collection, examination, evaluation and interpretation of evidence. This course is designed to familiarize students with the basic principles and uses of forensic science in the American system of justice. The course will review the basic applications of the physical, chemical, biological, medical and behavioral sciences to questions of evidence and law. Students are expected to acquire a basic understanding of the capabilities and limitations of the forensic sciences as they are practiced presently.	

<b>CHEM 221</b>	<b>Quantitative Analysis — 4 Credit Hours</b> .....	<b>Even Year Spring</b>
	This course deals with theory, methods and techniques of volumetric, gravimetric and instrumental analysis. Statistical analysis of data, multiple equilibria in aqueous systems and use of the engineering cycle in selection, development, implementation and evaluation of an analytical process are included. Includes laboratory. Prerequisite: CHEM 124.	
<b>CHEM 286</b>	<b>Special Topics — Variable Credit</b> .....	<b>On Demand</b>
<b>CHEM 290</b>	<b>Independent Study — Variable Credit</b> .....	<b>On Demand</b>
	See Alternate Means to Academic Credit for a more detailed description	
<b>CHEM 299</b>	<b>Undergraduate Research — 1–2 Credit Hours</b> .....	<b>On Demand</b>
	The student will participate in an original chemistry research project under chemistry faculty direction. Progress of work will be presented at a biweekly research seminar. A written report detailing work completed, in ACS journal format, will be submitted to the faculty advisor at the end of the semester. May be repeated once for a total of two credits. Prerequisite: Consent of instructor.	
<b>CHEM 300</b>	<b>Organic Chemistry I — 4 Credit Hours</b> .....	<b>Fall</b>
	The course involves a systematic study of organic compounds including their structures, methods of preparation, properties and an analysis of important reaction mechanisms. Problem solving will be emphasized. Prerequisite: CHEM 124 or consent of instructor.	
<b>CHEM 310</b>	<b>Organic Laboratory Techniques — 2 Credit Hours</b> .....	<b>Fall</b>
	This laboratory course will deal with simple organic techniques, such as (i) determination of physical properties e.g., melting point, boiling point, refractive index, (ii) purification of organic compounds by (a) recrystallization and (b) simple and fractional distillations, (iii) isolation of organic compounds of biological importance by extraction, (iv) identification of organic compounds by simple chemical tests, and (v) simple organic synthesis. Prerequisite of CHEM 124 or consent of instructor.	
<b>CHEM 311</b>	<b>Laboratory Safety &amp; Maintenance — 2 Credit Hours</b> .....	<b>Even Year Spring</b>
	Procedures in maintaining and operating a chemical laboratory are included as well as safety procedures, storage, handling and disposal of chemicals and hazardous materials. Prerequisite: CHEM 124.	
<b>CHEM 320</b>	<b>Organic Chemistry II — 4 Credit Hours</b> .....	<b>Spring</b>
	This course is a continuation of Organic Chemistry I, with emphasis on organic syntheses, reaction mechanisms and structural determinations. Prerequisite: CHEM 300.	
<b>CHEM 323</b>	<b>Inorganic Chemistry — 3 Credit Hours</b> .....	<b>Odd Year Spring</b>
	Modern concepts and theories of inorganic chemistry are taught, plus a systematic survey of the elements, their compounds and their chemistry. Prerequisite: CHEM 124.	
<b>CHEM 330</b>	<b>Organic Synthesis &amp; Spectroscopy — 2 Credit Hours</b> .....	<b>Spring</b>
	This organic lab will emphasize synthesis of novel organic compounds of different functional families and their reactions. Isolation and purification of reaction product of synthetic importance. Detailed study of spectroscopic techniques, such as infrared, UV-visible, mass and nuclear magnetic resonance. Characterization and identification of unknown organic compounds by interpretation of infrared and NMR spectra. Prerequisite: CHEM 300 or consent of instructor.	
<b>CHEM 386</b>	<b>The Wesleyan Journey — 1–6 Credit Hours</b> .....	<b>On Demand</b>
	This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.	
<b>CHEM 410</b>	<b>Biochemistry I — 3 Credit Hours</b> .....	<b>Odd Year Fall</b>
	This course is an introduction to biochemistry from a chemical perspective. Topics covered include the structure and function of amino acids and proteins; enzyme catalytic strategies and mechanisms; membrane structure and function; function and structure of biomolecules such as carbohydrates, lipids and vitamins; acidity and basicity in relation to amino acids and buffer systems; structure and function of nucleic acids in RNA and DNA; DNA replication and transcription; and separation and isolation of proteins and amino acids utilizing various chromatographic techniques. Satisfies as credit for the chemistry major and biomedical chemistry major. Prerequisite or in concurrent enrollment in CHEM 300.	

- CHEM 420 Biochemistry II — 3 Credit Hours .....Even Year Spring**  
 This course is an introduction to biochemistry from a chemical perspective and a continuation of CHEM410 Biochemistry I. Topics covered include membrane structure and transport, immune response, thermodynamics of metabolism, glycolysis, the citric acid cycle, processes of electron transport and oxidative phosphorylation. Prerequisite: CHEM 410.
- CHEM 427 Physical Chemistry I — 4 Credit Hours ..... Odd Year Fall**  
 Physical Chemistry I is a study of classical thermodynamics and its application to equilibrium and electrochemistry. Includes laboratory. Prerequisite: MATH 145 and CHEM 124 or consent of the instructor.
- CHEM 460 Internship — Variable Credit..... On Demand**
- CHEM 485 Special Topics — Variable Credit..... On Demand**  
 Discussion on topics of current interest in chemistry and related fields. Prerequisite: CHEM 124.
- CHEM 490 Independent Study — Variable Credit..... On Demand**  
 Independent Study consists of research, readings, or other scholarly investigations or creative work. See Independent Study under Alternate Means to Academic Credit, for a more detailed description.
- CHEM 499 Research Project — 2-4 Credit Hours ..... On Demand**  
 This course is designed to help students learn and apply appropriate and effective methods for designing, conducting, analyzing and presenting original chemistry research. A supervised research project is required, including a written research paper and an oral report. The course is to be taken during the sophomore/senior year.

# Communication Studies & Theatre Arts Department

Dr. David Silverman, Chair

The mission of Communication Studies and Theatre Arts is to prepare students (I) ethically, (II) personally, (III) socially and (IV) academically for the ever-changing world of digital media, theatre and rhetorical arts.

We offer a Bachelor of Arts degree with the following majors: Communications, Public Relations and Theatre Arts. The following minors are offered: Communications and Theatre.

## Communications Major

**46 Credit Hours**

The student must complete *all* of the following:

	Credits
ARTS 115	Foundation of Graphic Applications ..... 4
COMM 106*	Visual Communication ..... 3
COMM 130*	Public Speaking: The Art of Oral Communication ..... 3
COMM 145	Media Production I ..... 3
COMM 200	Introduction to Media Writing ..... 3
COMM 209	Advanced Media Writing ..... 3
COMM 370	Media Production II ..... 3
Three 200-level communications courses	..... 9
One 200-level THEA or ARTS course may be substituted	
Two 300-level communications courses	..... 6
One 300-level THEA or ARTS course may be substituted	

Choose *one* of the following courses for *three* credit hours:

COMM 460	Internship..... 3
COMM499	Senior Capstone Project..... 3

Take *four* credit hours from any of the following publications courses:

COMM 247	Publications – News ..... 1-2
COMM 248	Publications – Yearbook..... 1-2
COMM 249	Publications – Digital Media ..... 1-2

Choose *one* course from the following list:

ARTS	Art Elective – 200-level or above ..... 3
BUSA	Business Elective – 300-level or above ..... 3
COMM	Communications Elective – 200-level or above ..... 3
THEA	Theatre Elective ..... 3
PSYC 201	Social Psychology ..... 3
SOCI 331	Methods of Research ..... 3

## Public Relations Major

**46 Credit Hours**

The student must complete *all* of the following:

ARTS 115	Foundation of Graphic Applications ..... 4
BUSA 300	Principles of Marketing ..... 3
COMM 106*	Visual Communication ..... 3
COMM 130*	Public Speaking: The Art of Oral Communication ..... 3
COMM 200	Introduction to Media Writing ..... 3
COMM 240	Public Relations I..... 3
COMM 340	Public Relations II..... 3
Three 200-level communications courses	..... 9
One 200-level THEA or ARTS course may be substituted	
Two 300-level communications courses	..... 6
One 300-level THEA or ARTS course may be substituted	

Take *four* credit hours from any of the following publications courses:

COMM 247	Publications – News ..... 1-2
COMM 248	Publications – Yearbook..... 1-2
COMM 249	Publications – Digital Media ..... 1-2

Choose *one* course from the following list:

ARTS	Art Elective – 200-level or above .....	3
BUSA	Business Elective – 300-level or above .....	3
COMM	Communications Elective – 200-level or above .....	3
THEA	Theatre Elective .....	3
PSYC 201	Social Psychology .....	3
SOCI 331	Methods of Research .....	3

Choose *one* of the following courses for three credit hours:

COMM 460	Internship .....	3
COMM499	Senior Capstone Project.....	3

## Communications Minor

**18 Credit Hours**

The student must complete *all* of the following:

- 18 Credit Hours of Communications electives
- Communications electives are to be chosen in consultation with the student’s advisor.

## Theatre Arts Major

**47-61 Credit Hours**

The Bachelor of Arts in Theatre Arts offers two concentrations, Theatre and Music Theatre. The Theatre concentration develops artists with a broad knowledge and skill base. Examples of courses in the curriculum include performance, dance, directing, theatre history, technical theatre, design and arts management. The Music Theatre concentration is focused on training students in singing, acting and dance in preparation for a career in Broadway-style performance. Examples of courses in the curriculum include a formal music education in voice, music theory as well as musical theatre history, directing, techniques of acting and dance. There are opportunities for both concentrations to audition for and to perform in KWU plays and musicals as well as collaborative projects with Salina Community Theatre. Students may perform in productions in other venues, as approved by their advisor.

The student must complete *all* of the following:

THEA 100	Exploring Humanity through Theatre .....	3
THEA 105	Makeup for Stage and Screen .....	1
THEA 110	Techniques of Acting I .....	3
THEA 115	Theatre Careers Portfolio.....	2
THEA 137	Oral Interpretation of Literature.....	3
THEA 140T	Theatre Activities .....	4
THEA 210	Techniques of Acting II .....	3
THEA 310	Directing in the Modern Theatre .....	3
THEA 343	Principles of Stage Design .....	3
THEA 404	Senior Project.....	3
or THEA 460	Internship.....	3

### Theatre Concentration Requirements:

Complete *all* of the following:

ENGL 301	Shakespeare: Past and Present .....	3
THEA 190	Dance Techniques .....	4
THEA 205	Arts Management .....	3
THEA 325	Theatre History and Literature.....	3

Select *two* of the following:

COMM 145	Media Production I.....	3
COMM 230	The Film.....	3
COMM 232	Media Performance .....	3
COMM 370	Media Production II.....	3
THEA 215	Technical Theatre.....	3
THEA 286	Special Topics .....	3

### **Music Theatre Concentration Requirements:**

Complete all of the following:

MUSI 111	Aural Skills I .....	1
MUSI 112	Aural Skills II .....	1
MUSI 131	Theory of Music I .....	3
MUSI 143	Piano Proficiency I.....	1
MUSI 144	Piano Proficiency II.....	1
MUSI 160	Philharmonic Choir .....	4
MUSI 197	Journeys in Musicianship - Voice .....	8
THEA 190	Dance Techniques .....	8
THEA 326	History of Musical Theatre.....	3

Select one of the following:

COMM 145	Media Production I .....	3
COMM 230	The Film.....	3
COMM 232	Media Performance .....	3
COMM 370	Media Production II .....	3
ENGL 301	Shakespeare: Past and Present.....	3
THEA 205	Arts Management .....	3
THEA 215	Technical Theatre.....	3
THEA 286	Special Topics .....	3
THEA 325	Theatre History and Literature .....	3

### **Theatre Minor**

**18 Credit Hours**

The student must complete all of the following:

THEA 100*	Exploring Humanity through Theatre .....	3
THEA 110	Techniques of Acting.....	3
THEA 137	Oral Interpretation of Literature.....	3
THEA 215	Technical Theatre.....	3
THEA 310	Directing in the Modern Theatre .....	3
THEA 325	Theatre History & Literature.....	3

### **Communication Course Descriptions**

<b>COMM 106*</b>	<b>Visual Communication — 3 Credit Hours.....</b>	<b>Spring</b>
	This course explores how visual images are used and manipulated to generate responses by various audiences. The written assignments, readings and discussions will focus on the analysis and critique of visual communication as well as how to create meaningful visual messages for mass audiences. Students will also study the role and the function of visual media in a variety of environments.	
<b>COMM 130*</b>	<b>Public Speaking: The Art of Oral Communication — 3 Credit Hours.....</b>	<b>Fall &amp; Spring</b>
	This course establishes the core aspects of human communications and the processes involved. Organization, critical thinking and persuasive techniques will be used to construct meaning that is useful and accepted by an audience. Emphasis will be placed upon effective audience analysis and presentation, as it relates to students in the classroom as well as in a larger cultural context. Skill in development and guided practice in informative and persuasive speeches, along with examination and analysis of famous speeches using the principles taught.	
<b>COMM 140F</b>	<b>Forensics &amp; Debate Activities — 1–2 Credit Hours .....</b>	<b>Fall &amp; Spring</b>
	Forensics and Debate is the development of speech events, debate events and interpretation of prose, poetry and drama into presentations for intercollegiate competition.	
<b>COMM 145</b>	<b>Media Production I — 3 Credit Hours .....</b>	<b>Fall</b>
	This course is designed as an introduction to multimedia production. The theories and methods are applicable to print, online, broadcast, cable and corporate media. Special emphasis will be placed on the hardware and software used to produce text, photos, graphics, audio and video media.	
<b>COMM 200</b>	<b>Introduction to Media Writing — 3 Credit Hours .....</b>	<b>Odd Year Fall</b>
	An introduction to the basics of writing for the media in print, radio and television/film. This hands-on course also emphasizes the real-world applicability of the different types of writing to media jobs, communication careers and ethical considerations. Prerequisite: ENGL 121 (or equivalent) or the consent of the instructor.	

<b>COMM 208</b>	<b>Mass Media — 3 Credit Hours</b> ..... <b>Even Year Fall</b> Communication theory and practice is covered. History of the mass media is included as well as an analysis of the present situation with the media, with particular emphasis on ethical and legal problems. Prerequisite: ENGL 121 or the consent of the instructor.
<b>COMM 209</b>	<b>Advanced Media Writing — 3 Credit Hours</b> ..... <b>Even Year Spring</b> This course builds upon skills learned in COMM200 (or equivalent). Students will develop interview techniques and in-depth research to craft stories of all media, and continue with advanced writing skills in print, radio, television/film and digital media. Prerequisite: COMM 200 (or equivalent) or the consent of the instructor.
<b>COMM 230</b>	<b>The Film — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course is an introduction to film as a humane art: its history, techniques, aesthetics, relation to other arts and criticism. The class will discuss selected films and certain writings on film. Prerequisite: ENGL 121 or equivalent.
<b>COMM 232</b>	<b>Media Performance — 3 Credit Hours</b> ..... <b>Fall</b> Students are taught how to write and read scripts for short audio and video productions. An emphasis is placed on styles, skills and techniques currently practiced in web video news coverage. Practice in articulation, diction and pronunciation as well as poise and appearance is featured.
<b>COMM 235</b>	<b>Classical Rhetoric and Criticism — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> In this course, the student will be introduced to rhetorical theory, from the classical rhetoric of Aristotle and Cicero to 20th century theorist, Toulman and Perelman. Persuasion theory will be presented as a tool to be used in argument constructs and audience analysis.
<b>COMM 238</b>	<b>Human Communication — 3 Credit Hours</b> ..... <b>Spring</b> An introduction to the range of human communication. The course includes consideration of such topics as language, listening, non-verbal communication, interpersonal communication, small group communication, organizational communication, public communication, mass media and intercultural communication. Required for majors and helpful for students in all disciplines.
<b>COMM 240</b>	<b>Public Relations I — 3 Credit Hours</b> ..... <b>Fall</b> This course acquaints students with the theory, role, social responsibilities and potential of public relations in society. It provides the methods, principles and practice in communication skills needed for effective public relations programs for industry, business or education. Prerequisite: ENGL 121 or the consent of the instructor.
<b>COMM 247</b>	<b>Publications: News — 1–2 Credit Hours</b> ..... <b>Fall &amp; Spring</b> Guidance and evaluation of special projects in the production of news. Permission of the instructor is required to receive more than one credit hour per semester.
<b>COMM 248</b>	<b>Publications: Yearbook — 1–2 Credit Hours</b> ..... <b>Fall &amp; Spring</b> Guidance and evaluation of special projects in the production of yearbooks. Permission of the instructor is required to receive more than one credit hour per semester.
<b>COMM 249</b>	<b>Publications: Digital Media — 1–2 Credit Hours</b> ..... <b>Fall &amp; Spring</b> Guidance and evaluation of special projects in the production of electronic media, including television productions and Internet broadcasts. Permission of the instructor is required to receive more than one credit hour per semester.
<b>COMM 250*</b>	<b>Knowing Self through Family Stories: — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> <b>A Study in Intrapersonal and Interpersonal Communication</b> This course teaches and uses the study of intrapersonal and interpersonal communication skills to research and present family stories: yours and others. Using Fisher’s argument that we are a “story people,” we will find and use family stories to analyze and justify personal values and ethics, and in doing so, develop a physical, social and mental plan of personal well-being. Students will create a presentation of the combined themes and narratives that are discovered from their stories.
<b>COMM 286</b>	<b>Special Topics in Communication — Variable Credit</b> ..... <b>On Demand</b> Designed to accommodate the student in a particular area of communications, special topics allow the professor to create a course which is suited to the particular interests of the student’s needs. Possible topics may include television directing, set design creations, advanced journalism or public relations, an exploration of Internet broadcasting for radio and web streaming for television, and pop culture topics. This course may be repeated for credit under different subtitles.

- COMM 290 Independent Study — Variable Credit ..... On Demand**  
Independent study consists of research, reading or other scholarly investigation or creative work in the area of television, radio, journalism or public relations. See Independent Study under Alternative Means to Academic Credit, for a more detailed description or contact the department faculty.
- COMM 321\* Global Media — 3 Credit Hours ..... Odd Year Spring**  
Students will examine public policy issues and media governance around the globe. The course will also delve into the history of the various institutions and other groups involved in media governance internationally, and will explore the various principles and practices that comprise that governance. Special attention will be paid to the regulations of broadcasting, telecommunications, the Internet and trade as well as the current debates within multilateral bodies, such as UNESCO, the WTO and the International Telecommunication Union. Students will study the impact of technology on education and develop methods for addressing technological imbalances in low-income areas.
- COMM 330 Media Law and Management — 3 Credit Hours ..... Even Year Spring**  
This course surveys the laws and management techniques pertaining to, and the ethical conduct of, professionals engaged in communication occupations. Course content includes studying Federal Communications Commission (FCC) and Federal Trade Commission (FTC) regulations; communication and free-speech opportunities and limitations afforded by the U.S. Constitution; current legal and ethical issues applicable to the mass media; and theories and policies that govern and influence media companies.
- COMM 338 Advanced Communication Theory — 3 Credit Hours ..... Even Year Spring**  
Advanced Communication Theory provides an overview of contemporary theories regarding the functioning of rhetorical theory and discourse in public settings. COMM338 is designed to introduce you to the advanced theories in communication and scholarly research. Through readings, discussion, research, writing and in-class activities, you will learn how communication theories are developed, analyzed, evaluated and applied. Prerequisite: COMM 238.
- COMM 340 Public Relations II — 3 Credit Hours ..... Odd Year Spring**  
This course is a follow-up to the basics taught in Public Relations I. An emphasis is placed on three significant areas to facilitate the knowledge of the future practitioner. An examination of case-study reports and the development of research skills are explored. Writing techniques, which include persuasion, creativity and clarity, are practiced and enhanced. Prerequisite: COMM 240 or the consent of the instructor.
- COMM 345 Creative Advertising — 3 Credit Hours ..... Even Year Spring**  
This course is designed to introduce the student to the design and implementation of creative advertising. The course explores copywriting and art direction as well as the use of computer applications for print, broadcasting and digital media. Students will engage in developing creative strategies, as they explore the development, execution and evaluation of creative advertising campaigns.
- COMM 370 Media Production II — 3 Credit Hours ..... Spring**  
An extension of the Media Production I course. Media Production II includes the introduction of field production, digital videotape editing and visual graphic elements. Individual, group and term projects are assigned. Some studio work is expected. Prerequisite: COMM 145 or the consent of the instructor.
- COMM 386 The Wesleyan Journey — 1-6 Credit Hours..... On Demand**  
This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- COMM 460 Internship — 1-3 Credit Hours ..... On Demand**  
This course offers intensive field experience in the area of television, radio, journalism, public relations and advertising within a community organization. The portion of time a student will spend in his/her internship on a weekly basis is equivalent to the number of credits enrolled. Placement is based on the student's career orientation. Prerequisite: Department approval and satisfaction of any entry criteria, where applicable.
- COMM 485 Special Topics in Communication — Variable Credit ..... On Demand**  
Designed to accommodate the student in a particular area of communications, special topics allow the professor to create a course, which is suited to the particular interests of the student's needs. Possible topics may include television directing, set design creations, advanced journalism or public relations, an exploration of internet broadcasting for radio and web streaming for television, and pop culture topics. This course may be repeated for credit under different subtitles.

- COMM 490 Independent Study — Variable Credit ..... On Demand**  
Independent study consists of research, reading and/or other scholarly investigation or creative work in the area of television, radio, journalism or public relations. See Independent Study under Alternative Means to Academic Credit for a more detailed description or contact the department faculty.
- COMM 499 Senior Capstone Project..... On Demand**  
This course is designed as a capstone course for communications majors. Its goal is to provide students with an opportunity to integrate the knowledge and skills they have acquired as communications majors. By working on a capstone project that draws on all prior course work and that culminates in a senior capstone project, students utilize their critical-thinking skills, synthesize their previous coursework and extend and develop their own ideas. Prerequisite: Senior status.

## Theatre Course Descriptions

- THEA 100\* Exploring Humanity through Theatre — 3 Credit Hours ..... Even Year Fall**  
Introduction to the practice of theatre and the various curricular and program areas of the department. It includes critical analysis and discussion of the theatre as an art form, including consideration of the functions of the playwright, actor, director, critic, designer, historian and theatre architect.
- THEA 105 Makeup for Stage and Screen — 1 Credit Hour ..... On Demand**  
The Makeup for Stage and Screen course engages students with a hands-on approach to learning the techniques of the application of makeup specific to the stage, screen and photography. They will work with their own makeup kits and have an opportunity to design and execute several applicable makeup projects. Color theory for makeup will be introduced. Special attention will be given to safety and hygiene in the handling and storing of the tools and makeup.
- THEA 106 Introduction to the Arts — 3 Credit Hours ..... On Demand**  
The course includes the interdisciplinary study of the various arts, including music, painting, theater, film and others. Its goal is to help students achieve increased understanding, greater appreciation and critical evaluation of works of art and aesthetic experience. It is designed for all students, not just majors in the arts.
- THEA 110 Techniques of Acting — 3 Credit Hours ..... Even Year Fall**  
Acting is the foundation upon which the tradition of the dramatic arts rests. This course involves the training of the body, voice and mind into an acting and dramatic arts-thinking instrument. The training consists of acting exercises, scene analysis and performances.
- THEA 115 Theatre Careers Portfolio — 2 Credit Hours ..... On Demand**  
The Theatre Careers Portfolio course is designed to help students meet the current expectations of employers in the professional world of theatre. Subject matter will be tailored to meet the needs of the students enrolled in the course. Some of the topics that will be addressed include: identifying who you are and how to market your strengths pictures and resumes, auditions and interviews, how to find work, websites, digital submissions, unions, contracts, agents and networking.
- THEA 137 Oral Interpretation of Literature — 3 Credit Hours ..... Even Year Fall**  
Instruction is given in analysis of prose, poetry and dramatic literature, with practice in communicating orally, both the intellectual and emotional meanings essential to the interpretation of literature.
- THEA 140T Theatre Activities — 1–2 Credit Hours ..... Fall & Spring**  
This course provides credit for activities accomplished outside the formal classes. These activities may include theatre production, acting theatre management and others, in consultation with the advisor.
- THEA 190 Dance Techniques — 1-2 Credit Hours ..... Fall & Spring**  
The Dance Technique provides credits for a variety of dance courses offered at the Salina Community Theater. The course includes musical theatre, jazz, tap, ballet and modern/contemporary dance. This course requires prior authorization by the Division Chair of Fine Arts to receive credit. This is a repeatable course, and students may take multiple sections during one semester.
- THEA 205 Arts Management — 3 Credit Hours ..... Even Year Fall**  
This course will explore how to manage people and resources to maintain and grow an arts organization. Special emphasis will be placed on theatre management, but all of the arts will be explored. Topics may include selling a subscription season, fundraising and facilities management.

<b>THEA 210</b>	<b>Techniques of Acting II — 3 Credit Hours</b> ..... <b>On Demand</b> As in Techniques of Acting, Techniques of Acting II involves the training of the body, voice and mind into an acting and dramatic art-thinking instrument, but it reinforces and furthers the work. The students will continue to explore acting exercises, scene analysis and performances, but they will delve into style, dialect work and other techniques, such as those of Uta Hagen, Sanford Meisner and Michael Chekhov.
<b>THEA 215</b>	<b>Technical Theatre — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course is designed to introduce the student to the practical aspects of technical theatre, including construction of properties and scenery, scenic painting, lighting, sound, costume construction and the running of a production.
<b>THEA 286</b>	<b>Special Topics — Variable Credit</b> ..... <b>On Demand</b>
<b>THEA 290</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> Independent Study consists of research, reading or other scholarly investigation or creative work. See Independent Study under Alternative Credit Equivalencies for a more detailed description or contact the departmental faculty.
<b>THEA 310</b>	<b>Directing in the Modern Theatre — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This is the study of the art, theory, role and craft of modern directing for the educational, community or commercial theatre. Prerequisite: consent of instructor.
<b>THEA 325</b>	<b>Theatre History &amp; Literature — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> A survey of theatre history through the study of major dramatic works. The plays will be studied from both a historical context and a performance aspect.
<b>THEA 326</b>	<b>History of Musical Theatre — 3 Credit Hours</b> ..... <b>On Demand</b> An overview of musical theatre history through the study of works and trends leading up to its emergence as a genre as well as its evolution into the art form it has become today. Musical theatre will be studied from a historical, cultural and performance context.
<b>THEA 343</b>	<b>Principles of Stage Design — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This is an introduction to design elements for the stage including set, light and costume design. If time permits, the course may include discussion about makeup and property design. Prerequisite: THEA 100*, COMM 140 (or THEA 140) and consent of the instructor.
<b>THEA 350</b>	<b>Topics in Theatre—3 Credit Hours</b> ..... <b>On Demand</b> Possible subjects include debate, advanced acting, puppet theatre, scenery construction and painting, directing period plays, voice and diction, and stage lighting. The course may be repeated for credit under different subtitles.
<b>THEA 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b> This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
<b>THEA 404</b>	<b>Senior Project — 3 Credit Hours</b> ..... <b>On Demand</b> All speech and theatre majors are required to complete a special project. Suggested directing projects include directing a production, writing a play, designing a production, performing a one-person show or organizing a major panel discussion, etc.
<b>THEA 460</b>	<b>Internship — 1-3 Credit Hours</b> ..... <b>On Demand</b> This course offers an intensive field experience with a community organization. Placement will be based on the student's career orientation. Prerequisite: Department approval and satisfaction of any entry criteria where applicable. See Internships under Alternate Means to Academic Credit for a more detailed description.
<b>THEA 485</b>	<b>Special Topics — Variable Credit</b> ..... <b>On Demand</b>
<b>THEA 490</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> Independent Study consists of research, reading and/or other scholarly investigation or creative work. See Independent Study under Alternate Means to Academic Credit for a more detailed description or contact the departmental faculty.

# Computer Studies Department

Dr. Annie Hoekman, Chair

The Computer Studies Department at Kansas Wesleyan University will challenge the student to develop a robust understanding of computers and their place in today's society while fostering an ethical attitude with personal and professional development.

## The Department of Computer Studies offers the following:

### Bachelor of Science

- Network Management & System Administration
- Network Management & System Administration Forensic Computing Track
- Software Engineering & Information Management

### Minors

- Computer Technology

## **Software Engineering & Information Management Major**

**48 Credit Hours**

This degree program prepares students for careers in a wide area of computer technology. Students will be exposed to important programming techniques, including visual, procedural and object-oriented programming. Other important aspects of computing are included, such as webpage programming, database management and structured query language. Hardware interfacing and operating systems are also an important part of this program.

### The student must complete *all* of the following:

	Credits
COMP 141 Hardware Organization .....	3
COMP 165 Operating Systems .....	3
COMP 221 Foundations of Computer Systems .....	3
COMP 235 Python Programming .....	3
COMP 240 Introduction to Linux.....	3
COMP 270 Web Page Programming I .....	3
COMP 321 Advanced Programming with Visual Basic .....	3
COMP 333 Software Engineering I .....	3
COMP 335 Advanced Python Programming .....	3
COMP 360 Introduction to Networking .....	3
COMP 365 Networking Administration II.....	3
COMP 380 Database Management Systems I.....	3
COMP 430 Visual Basic Application .....	3
COMP 434 Management Information Systems .....	3
COMP 470 Database Management Systems II.....	3
COMP 495 Computer Studies Capstone Project .....	3

## **Network Management and System Administration Major**

**48 Credit Hours**

This major prepares students for careers in computer networking or system administration and related fields. Students will be exposed to various aspects of network hardware and software maintenance and monitoring, configuring and supporting a local area network (LAN) and a wide area network (WAN). Use the tools and techniques embraced by leaders such as Cisco Systems as you learn how to maintain existing network systems and launch new ones. Upon completion, students may find entry-level positions as computer support technicians, junior network administrators, junior system administrators, hardware technicians and other related careers. The major prepares students to work as team members in an information technology group that designs, evaluates, tests, installs and maintains corporate networks. Our courses, along with adequate preparation, could lead to industry standard certifications in the following: A+, Linux+, Microsoft Certified Technician (MCT) in Windows and Windows Server (active directory, network infrastructure and applications infrastructure) and CCNA (Cisco Certified Network Associate).

### The student must complete *all* of the following:

COMP 141 Hardware Organization .....	3
COMP 165 Operating Systems .....	3
COMP 221 Foundations of Computing Systems .....	3
COMP 235 Python Programming .....	3
COMP 240 Introduction to Linux.....	3
COMP 360 Introduction to Networks .....	3
COMP 365 Networking Administration II.....	3

COMP 495	Computer Studies Capstone Project .....	3
EMGT 305	Cyberwarfare .....	3

**Traditional Concentration Requirements:**

COMP 321	Advanced Programming with Visual Basic .....	3
COMP 434	Management Information Systems .....	3
COMP 455	Server and Network Management .....	3
COMP 458	Virtualized Systems .....	3
COMP 463	Network Administration III .....	3
COMP 483	Connecting Networks.....	3
COMP 484	Fundamentals of Network Security .....	3

**Forensic Computing Concentration Requirements:**

COMP 305	Foundation of Computer Forensics .....	3
COMP 335	Advanced Python Programming .....	3
CRIM 200	Criminal Law.....	3
CRIM 205	Criminal Procedures.....	3
CRIM 230	Criminology .....	3
CRIM 305	Criminal Investigation .....	3
EMGT 210	Risk Analysis.....	3

**Computer Technology Minor**

**18 Credit Hours**

The student must complete *all* of the following:

COMP ***	Computer Studies Electives .....	18
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(Only six credit hours can be from the 100-level)

**Computer Studies Course Descriptions**

<b>COMP 101</b>	<b>Personal Computing — 3 Credit Hours .....</b>	<b>On Demand</b>
	Personal Computing covers the fundamentals of computer hardware and software for beginning users. The purpose of this course is to give students without previous computer experience the knowledge and skills needed to use computers effectively in college and beyond.	
<b>COMP 105</b>	<b>Exploring Gadgets — 3 Credit Hours.....</b>	<b>Spring</b>
	This course is aimed at students from all academic majors. No computer background is necessary and none is expected. Students will explore the usage of Raspberry Pi microcomputers and the Arduino microcontroller in controlling interactive gadgets. This course will introduce the student to the fundamentals of controlling real-world objects with short, easy to understand computer programs. Elements of electronic design and computer programming will be introduced in the context of simple experiments that will progressively allow the student to become more sophisticated at computer control. Much of the work will consist of controlling lights, motors and toy cars. Students will also explore time-lapse photography, both visible and infrared, while utilizing Raspberry Pi programming.	
<b>COMP 141</b>	<b>Hardware Organization — 3 Credit Hours .....</b>	<b>Spring</b>
	Hardware Organization covers the fundamentals of computer hardware and software as well as advanced concepts. Students who complete this course will be able to describe the internal components of a computer, assemble a computer system, install an operating system and troubleshoot using system tools and diagnostic software. Students will also be able to connect to the Internet and share resources in a network environment. Additional topics included are laptops, portable devices, wireless connectivity, security, safety, environmental issues and communication skills.	
<b>COMP 160</b>	<b>3D Design, Digitizing, and Printing — 3 Credit Hours .....</b>	<b>Fall &amp; Spring</b>
	Current developments and utilizations of 3D design, digitizing, and printing will be explored. Parametric modeling software will be utilized to design original work. Additive manufacturing, different printing materials and various 3D printer models will be studied.	
<b>COMP 165</b>	<b>Operating Systems — 3 Credit Hours.....</b>	<b>Fall</b>
	In this course, students will develop skills in the management of a desktop client operating system, including how to install and configure network clients; setup users, groups, policies and profiles; configure hardware components and applications; setup and maintain a logon security and security for files and printers; and configure and optimize clients in multiple environments.	

<b>COMP 200</b>	<b>Information Management &amp; Data Analysis — 3 Credit Hours .....</b> <b>Fall</b> This course will introduce the students to the fundamentals of data management, utilizing an electronic spreadsheet software. Fundamental concepts of electronic spreadsheets will be covered as well as advanced functionality concepts, including financial functions, analytical tools, linking worksheets and workbooks, and reporting. Students will have the opportunity to apply these skills to real-world scenarios.
<b>COMP 210*</b>	<b>Digital Masks — 3 Credit Hours.....</b> <b>Spring</b> In today's society, a great amount of time is spent in the form of digital expression. A person will work on emails, live physical lives virtually on social media and communicate through physical and digital means. How does this interaction of both real and virtual representation mold physical human beings? This course exposes students to popular social media formats and helps them understand the promises and challenges that social media has brought to each individual's life. To understand how a person lives physically and digitally impacts how a person will work, live and play each day. This course will help students successfully represent themselves in both areas as well as look at what values and ethics are important to each student, and how that impacts people that a student might see physically, but also those individuals we might see or only communicate with digitally. Prerequisite: ENGL 120.
<b>COMP 221</b>	<b>Foundations of Computer Systems — 3 Credit Hours.....</b> <b>Fall</b> This course covers the history and present status of computers, computing systems and their applications. The concepts of algorithms, structured programming and event-driven programming for problem solving will be studied. The Visual BASIC programming language with the topics of variables, assignments, conditions, loops, graphical user interfaces, controls and processing scripts are covered.
<b>COMP 235</b>	<b>Python Programming — 3 Credit Hours .....</b> <b>Even Year Fall</b> This course will cover the basics of programming with Python. The student will learn about expressions, variables, conditionals, loops, lists, sets, dicts, functions, objects and exceptions. Students will build and debug entire programs, which demonstrate high-level programming competencies. Upon completion of this course, the student will be able to store and manipulate user-input data using Python, implement basic Python decisions and understand iteration, sequence containers, sets and dicts. Students will read and write files using Python, define custom functions and call built-in Python functions as well as importing modules and namespaces from the Python Standard Library. Students will also define classes and instantiate objects using Python's Class mechanism, handle exceptions and document code and build and debug entire programs written in Python.
<b>COMP 240</b>	<b>Introduction to Linux — 3 Credit Hours.....</b> <b>Even Year Fall</b> This course is intended for students who want to learn about the Linux operating system. It does not assume any prior knowledge of Linux and is geared toward those interested in systems administration as well as those who will use or develop programs for Linux systems. The course provides comprehensive coverage of topics related to Linux certifications, including Linux distributions, installation, administration, X-Windows, networking and security. Upon completion of this course, you should have a good working knowledge of Linux from both a graphical and command-line perspective.
<b>COMP 270</b>	<b>Web Page Programming I — 3 Credit Hours.....</b> <b>Even Year Fall</b> This course provides a study of the webpage design concepts with emphasis on the theories of HyperText Markup Language and Cascading Style Sheets. The goal of this course is to allow the student to become a sophisticated webpage developer, capable of producing attractive and highly functional websites. Additionally, principles of Content Management Systems (CMS) will be employed to create and maintain webpages with the fundamentals of a popular CMS introduced. The basics of a popular scripting system will be introduced to add functionality to the webpage design.
<b>COMP 286</b>	<b>Special Topics — Variable Credit.....</b> <b>On Demand</b> A focused investigation into a selected area(s) of Computer Studies that will include topics of current issues in computer studies and related fields at the lower division level.
<b>COMP 290</b>	<b>Independent Study — Variable Credit.....</b> <b>On Demand</b> Independent Study consists of research, readings and/or other scholarly investigation or creative work at the lower division level. See Independent Study under Alternative Means to Academic Credit for a more detailed description.
<b>COMP 305</b>	<b>Foundations of Computer Forensics — 3 Credit Hours .....</b> <b>Odd Year Fall</b> This course will provide a foundation in the field of Computer Forensics. The student will learn the recovery and analysis of digital evidence in civil, criminal, or administrative cases. Forensic examination techniques of Windows and Linux systems are used to illustrate typical investigative processes. Prerequisite: COMP 141, COMP 164, and COMP 235.

- COMP 321      **Advanced Programming with Visual Basic — 3 Credit Hours** .....**Spring****  
The concepts of structured programming and event-driven programming for problem solving will be studied and utilized. The Visual BASIC programming language with the topics of conditions, loops, graphical user interfaces, controls, processing scripts, database management systems, arrays, object classes, subroutines and programmer defined functions are covered. Prerequisite: COMP 221
- COMP 333      **Software Engineering — 3 Credit Hours** .....**Even Year Fall****  
This course utilizes scientific and technological knowledge, methods, and experience in the design, implementation, testing and documentation of programs. Structured programming techniques and top-down design will be emphasized. Topics will include data types, string operations, loops, I/O file operations, conditions and logical control structures, data streams, function calls, value and reference parameters, functional decomposition, scope, lifetime, arrays, lists and strings. Prerequisite: COMP 321 or COMP 235.
- COMP 335      **Advanced Python Programming — 3 Credit Hours** ..... **Odd Year Spring****  
The student will learn advanced topics in Python Programming, including lists, dictionaries, list comprehensions and modules, Introduction to the Pandas data analysis library will be a major portion of the course. Iterators, generators and generator expressions, with emphasis on working with large data, will be included. Functional programming with recursion, decorators and higher-level functions will also be included.
- COMP 345\*      **Global Aspects of Technology — 3 Credit Hours** .....**Fall & Spring****  
The course will provide an analysis of the concepts of technology and how technology impacts individuals, organizations, corporations, society and various institutions. There will be focus on current computer technology issues, topics, innovations, utilizations, exploitations and concerns. Research topics of technological influence with its history, current status and future implication will be explored. This course will recognize the social, economic, sociological, political, ethical and psychological effect of computer technology, with its uses and misuses. Prerequisite: ENGL 120 or equivalent.
- COMP 360      **Introduction to Networks — 3 Credit Hours** .....**Even Year Fall****  
This course introduces the architecture, structure, functions, components and models of the Internet and other computer networks. The principles and structure of IP addressing and the fundamentals of Ethernet concepts, media and operations are introduced to provide a foundation for the curriculum. By the end of the course, students will be able to build simple LANs, perform basic configurations for routers and switches, and implement IP addressing schemes. Prerequisite: COMP 241 or computer experience desirable.
- COMP 365      **Networking Administration II — 3 Credit Hours** ..... **Odd Year Spring****  
This course will build on concepts for network administration and design. Students will be able to describe basic switching technologies and router operations in a small/medium sized business. Students will learn to perform basic network configuration, network troubleshooting, identify and mitigate common LAN security threats, and configure and secure a basic WLAN. Prerequisite: COMP360
- COMP 375      **Web Page Programming II — 3 Credit Hours** ..... **On Demand****  
This course will involve a comprehensive project that encompasses the knowledge obtained in COMP 270. The project will utilize the students' knowledge of webpage design concepts, HyperText Markup Language (HTML) and JavaScript. The development of this project will require extensive research.
- COMP 380      **Database Management Systems — 3 Credit Hours**.....**Odd Year Fall****  
This course will provide students with the opportunity to learn concepts concerning relational databases. This course will prepare students with skills required to write queries, manipulate data in tables and create database objects.
- COMP 386      **The Wesleyan Journey — 1–6 Credit Hours** .....**On Demand****  
This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- COMP 425      **Advanced Topics in Computer Science — 3 Credit Hours**.....**On Demand****  
Topics include fault-tolerant computer systems, Very Large Scale Integration (VLSI), robotics, very large database design, computer performance analysis and other areas of research and class interest. Prerequisite: COMP 410 or consent of instructor.

- COMP 430 Visual Basic Application — 3 Credit Hours..... Odd Year Fall**  
This course will integrate the advanced concepts of programming and the Microsoft Office applications. The course involves writing programs in the Visual Basic language that automates tasks in Microsoft Office applications, in particular Microsoft Excel. Prerequisite: COMP 321.
- COMP 433 Software Engineering II ..... On Demand**  
This course is concerned with problem analysis, software design, software verification, software validation, software quality and software management. A student will learn techniques utilizing an in-depth knowledge of programming languages, while developing and maintaining efficient software systems and satisfying all the requirements of problem solution. Prerequisite: COMP 333.
- COMP 434 Management Information Systems — 3 Credit Hours .....Even Year Spring**  
This course will investigate information systems issues in the business environment. Up-to-date topics concerning the utilization of computing systems will be discussed. Focus will be given to future developments, security of information, robotics, ethics and the Internet.
- COMP 455 Server and Network Management — 3 Credit Hours ..... Odd Year Fall**  
This course will introduce the students to multi-user, multitasking network operating systems. Characteristics of the Linux, Windows 2000, NT, and XP network operating systems will be discussed. Students will explore a variety of topics including installation procedures, security issues, back-up procedures and remote access.
- COMP 458 Virtualized Systems — 3 Credit Hours .....Even Year Spring**  
This course is designed to teach students how to implement and support virtualization of clients of servers in a networked computing environment. It also explores installation, configuration and management of computer virtualization workstation and servers. In this course, students will install and configure virtual machine managers, create and network virtual machines, and set priorities for accessing resources. Students will move and clone virtual machines and ensure high availability for applications within virtual machines. Students will implement and support virtualization of clients and servers in a networked computing environment. Prerequisite: COMP 360, COMP 365, COMP 463, and COMP 483.
- COMP 460 Internship in Computer Science — 2–8 Credit Hours ..... On Demand**  
This course offers an intensive field experience with a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria, where applicable. See Internship under Alternate Means to Academic Credit, for a more detailed description.
- COMP 463 Network Administration III — 3 Credit Hours..... Odd Year Fall**  
This course will build on concepts for network administration and design. Students will be able to describe the architectures and considerations related to designing, operating, troubleshooting and securing enterprise networks. Students gain skills in software-defined networking, WAN technologies, quality of service (QoS) mechanisms, virtualization, cybersecurity threats and automation of computer networks. Prerequisite: COMP 360 and COMP 365.
- COMP 470 Database Management Systems II — 3 Credit Hours .....Even Year Spring**  
This course builds on the foundations built in COMP 380: Database Management Systems I. It will emphasize object linking and embedding, networking strategies, programming, data access object classes, and other advanced techniques applicable to real-world applications. Various relational database systems will be covered, including Microsoft Access and Oracle.
- COMP 483 Connecting Networks — 3 Credit Hours .....Even Year Spring**  
Discuss the WAN technologies and network services required by converged applications in a complex network. The course enables students to understand the selection criteria of network devices and WAN technologies to meet network requirements. Students learn how to configure and troubleshoot network devices and resolve common issues with data link protocols. Students also develop the knowledge and skills needed to implement IPSEC and virtual private network (VPN) operations in a complex network. Prerequisite: COMP 360, COMP 365, and COMP 463
- COMP 484 Fundamentals of Network Security .....Odd Year Spring**  
This course provides an overview of security administration and fundamentals of designing security architectures. This course will also introduce students to the basics of network firewall hardware and concepts. Topics include networking technologies, TCP/IP concepts, protocols, network traffic analysis, monitoring and security best practices. Upon completion, students should be able to design and implement basic security policies as well as defend common basic network attacks. Prerequisites include: COMP 360, COMP 365, COMP 463, and COMP 483
- COMP 485 Special Topics — Variable Credit ..... On Demand**  
A focused investigation into a selected area(s) of Computer Studies that will include topics of current issues in computer studies and related fields.

- COMP 490 Independent Study in Computer Studies — Variable Credit ..... On Demand**  
Independent Study consists of research, readings and/or other scholarly investigation or creative work. See Independent Study under Alternate Means to Academic Credit, for a more detailed description.
- COMP 495 Computer Studies Capstone Project — 3 Credit Hours ..... Fall & Spring**  
This course will progress into a capstone project for Computer Studies majors. Each student will develop, present and execute a major project. The project must utilize the integration of knowledge obtained through the department's courses, assignments and previous projects. The student may choose a concentration of programming; webpage design and programming; networking; creating and manipulating robots; implementing databases; and/or an approved topic. Prerequisite: Senior majoring in Computer Information Systems or Computer Science.

# English Department

Dr. Melissa Rohrer, Chair

The mission of the English Department at Kansas Wesleyan University is to develop in all students good writing, critical reading, knowledge of language and literature, and cultural understanding. Students will acquire these abilities by engaging in the vibrancy and real-world applications of English studies, which will include studying timely texts and topics, writing purposefully for multiple audiences using current mediums, and completing successfully a local internship.

The department offers majors in English, English with Writing Emphasis and English Education as well as a minor in English. Most courses, which apply to the English major are taught in alternate years. A Bachelor of Arts degree may be obtained for those students completing the requirements for the English, English with Writing Emphasis and English Education majors.

Students who complete the Bachelor of Arts degree in English will be able to:

1. Demonstrate a broad understanding of American and English literary history.
2. Write clearly, effectively and grammatically with attention to audience and purpose, while utilizing technology effectively.
3. Compose original writing with attention to relevant cultural and historical material and/or the elements of the writer's craft.
4. Use and evaluate outside sources effectively.
5. Utilize their skills effectively to complete a successful internship.

## English Major

**46 Credit Hours**

<u>The student must complete <i>all</i> of the following:</u>		Credits
ENGL 125*	Introduction to Literature .....	3
ENGL 210A*	Eras in Literature: Early British Literature .....	3
ENGL 210B*	Eras in Literature: Later British Literature.....	3
ENGL 210C*	Eras in Literature: Early American Literature.....	3
ENGL 210D*	Eras in Literature: Later American Literature.....	3
ENGL 296*	Borders/Crossings .....	3
ENGL 301	Shakespeare: Past & Present .....	3
ENGL 302	History and Development of English Language .....	3
ENGL 307*	Studies in World Literature .....	3
ENGL 460	Internship.....	1
ENGL 485	Senior Seminar .....	3
<u>The student must complete <i>five</i> of the following:</u>		
COMM 230	The Film.....	3
COMM 235	Classical Rhetoric and Criticism.....	3
ENGL 245	Literature for Young Adults.....	3
ENGL 260	Introduction to Creative Writing.....	3
ENGL 265	Studies in Writing.....	3
ENGL 270*	Eco-Writing .....	3
ENGL 275	Writing in the Digital Age: Crafting Multimedia.....	3
ENGL 404	Seminar in Literary Criticism .....	3
INTD 240	Introduction to Women's and Gender Studies .....	3
THEA 325	Theatre History & Literature .....	3

## English Major (with Writing Emphasis)

46 Credit Hours

The student must complete *all* of the following:

	Credits
ENGL 125*	Introduction to Literature..... 3
ENGL 260	Introduction to Creative Writing..... 3
ENGL 265	Studies in Writing..... 3
ENGL 275	Writing in the Digital Age..... 3
ENGL 302	History and Development of English Language..... 3
ENGL 307*	Studies in World Literature..... 3
ENGL 460	Internship..... 1
ENGL 485	Senior Seminar..... 3

The student must complete *three* of the following:

	Credits
ENGL 210A*	Eras in Literature: Early British Literature..... 3
ENGL 210B*	Eras in Literature: Later British Literature..... 3
ENGL 210C*	Eras in Literature: Early American Literature..... 3
ENGL 210D*	Eras in Literature: Later American Literature..... 3

The student must complete *five* of the following:

BUSA 360	Business Communication..... 3
COMM 200	Introduction to Media Writing..... 3
COMM 235	Classical Rhetoric and Criticism..... 3
ENGL 245	Literature for Young Adults..... 3
ENGL 270*	Eco-Writing..... 3
ENGL 296*	Borders/Crossings..... 3
ENGL 301	Shakespeare: Past & Present..... 3
ENGL 404	Seminar in Literary Criticism..... 3
INTD 240	Introduction to Women’s and Gender Studies..... 3

## English Education Major (Gr. 6–12)

39 Credit Hours

Students must complete the Liberal Studies requirements, the Secondary Education requirements *and* the following additional courses:

The student must complete *all* of the following:

	Credits
ED 415	English Methods..... 3
ENGL 125*	Introduction to Literature..... 3
ENGL 210A*	Eras in Literature: Early British Literature..... 3
ENGL 210B*	Eras in Literature: Later British Literature..... 3
ENGL 210C*	Eras in Literature: Early American Literature..... 3
ENGL 210D*	Eras in Literature: Later American Literature..... 3
ENGL 245	Literature for Young Adults..... 3
ENGL 301	Shakespeare: Past & Present..... 3
ENGL 302	History and Development of English Language..... 3
ENGL 380	English Practicum..... 3
ENGL 485	Senior Seminar..... 3

The student must complete *two* of the following:

COMM 230	The Film..... 3
ENGL 260	Introduction to Creative Writing..... 3
ENGL 265	Studies in Writing..... 3
ENGL 270*	Eco-Writing..... 3
ENGL 275	Writing in the Digital Age: Crafting Multimedia..... 3
ENGL 296*	Borders/Crossings..... 3
ENGL 307	Studies in World Literature..... 3
INTD 240	Introduction to Women’s and Gender Studies..... 3
THEA 325	Theatre History and Literature..... 3

## English Minor

18 Credit Hours

The student must complete 18 Credit Hours in English courses, excluding ENGL 120 and ENGL 121.

## English Course Descriptions

- ENGL 090 Basic Writing — 1 Credit Hour..... Fall**  
This course covers a review of basic writing skills and provides practice for students in writing fluently at the college level, using drafting, revising and editing processes. A portion of this course provides individualized instruction for students needing to strengthen their writing skills.
- ENGL 118 College Writing — 4 Credit Hours..... Fall & Spring**  
This course covers academic writing skills, including drafting, revising and proofreading thesis-driven texts. Students will develop critical reading and thinking skills as they use writing to create personally meaningful texts to share with others. Assignments build from personal experience and expand to incorporate outside sources and writing to multiple audiences. Students will extensively review the conventions of edited Standard English in the context of their written assignment and practice formal and informal modes of writing to increase their fluency. This course prepares students for written assignments in other college courses as well as for lifelong goals as writers. A grade of “C-” or higher is required to take ENGL121. Students with a 16 or lower ACT score are required to take ENGL118 instead of ENGL120. This course fulfills a WI (Writing Intensive) requirement.
- ENGL 120 Introductory English Composition — 3 Credit Hours ..... Fall & Spring**  
This course covers academic writing skills, including drafting, revising and proofreading thesis-driven texts. Students will develop critical reading and thinking skills as they use writing to create personally meaningful texts to share with others. Assignments build from personal experience and expand to incorporate outside sources and writing to multiple audiences. Students will review the conventions of edited Standard English in the context of their written assignment. This course prepares students for written assignments in other college courses as well as for lifelong goals as writers. Students who receive a “C” or better in ENGL 120 at KWU will fulfill the English graduation requirement. This course fulfills a WI (Writing Intensive) requirement.
- ENGL 121 Intermediate English Composition — 3 Credit Hours ..... Fall & Spring**  
This course covers advanced academic writing skills, including drafting, revising and proofreading for variety of texts. Students will develop critical reading and thinking skills by analyzing rhetorical methods and arguments in popular/academic texts and media, and by using advanced library research strategies. Students will briefly review conventions of edited Standard English in the context of their written assignments. This course prepares students to write with confidence and an understanding of disciplinary conventions for other college courses as well as for lifelong goals as writers. Students may be asked to collaborate on projects. This course may include a service-learning component. Prerequisite: ENGL 120 or equivalent with a grade of “C-” or higher. This course fulfills a WI (Writing Intensive) requirement.
- ENGL 125\* Introduction to Literature — 3 Credit Hours ..... Fall**  
This course is an introduction to literature as a humane art (that is, an especially enriching means of sharing human experience). Various genres are studied, including poetry, fiction and drama. Prerequisite: ENGL 120
- ENGL 206 World Literature — 3 Credit Hours..... On Demand**  
The purpose of World Literature is to introduce the students to a variety of literary texts which have greatly influenced culture around the world. Readings are chosen from the literary traditions of several nations and cultures, from ancient times up to the 20th century. Prerequisite: ENGL 121
- ENGL 210\* From Myths and Magic to Villains and Verse — 3 Credit Hours..... Fall & Spring**  
One of the best ways to learn more about ourselves and to expand our worldviews is to engage the rich variety of perspectives offered to us in literature. Through reading, different beliefs, views and locations come alive, and we can situate our own values and ethics in relation to those espoused by literary figures. This course will challenge you, through such comparative analysis, to examine your own beliefs and to create a plan for future success in a variety of different areas. Topics for the class will encompass specific historical periods, and students will survey significant literary and cultural influences in these eras. ENGL210A will include the study of the history and development of the English language, since students will be reading texts from the Anglo-Saxon period through the modern era. Prerequisite: ENGL 120

### Eras in Literature:

#### **A: Early British Literature**

This course surveys British Literature from its beginnings to 1785.

#### **B: Later British Literature**

This course surveys British Literature from its beginning of the Romantic Period to the present.

#### **C: Early American Literature**

This course surveys American Literature from the Colonial Period through the 19th century.

**D: Later American Literature**

This course surveys American Literature from the end of the 19th century to the present.

- ENGL 245 Literature for Young Adults — 3 Credit Hours ..... Even Year Spring**  
Designed especially for prospective teachers of English language arts, this course acquaints students with the range of literature suitable for young adults (also known as adolescents). The course will also explore theories of and various approaches to teaching adolescent literature.
- ENGL 260 Introduction to Creative Writing — 3 Credit Hours.....Even Year Fall**  
An introductory course that focuses on the craft of writing the major literary genres: nonfiction, fiction, poetry and drama. The primary focus for the course will be on how to generate new work that has depth and quality as well as how to read published works in order to recognize creative writing styles, techniques, structure and meaning, in service for inspiration.
- ENGL 265 Studies in Writing — 3 Credit Hours ..... Odd Year Spring**  
This course is designed to allow students to engage in intensive study of a particular genre of writing. The topics for the course will vary, but there will be a two-year, every-other-year rotation of creative writing and other professional writing courses. Topics may include: Poetry, Digital Writing, Fiction, The Art of the Review, Script Writing and Sports Writing for Media. Under different subtitles, this course may be repeated for credit. Prerequisite: ENGL 120.
- ENGL 270\* Eco-Writing — 3 Credit Hours.....Odd Year Fall**  
Eco-Writing introduces students to writing practices that directly engage with how we see, represent, experience, damage, draw inspiration from and create the physical environment. Such writing practices in the 20th and 21st centuries have been born out of a response to the ecological crisis. Creative people find we need to process and respond to the crisis in order to not become totally numb. Art enables us to sort out how this ecological emergency is impacting our lives and those of our communities. The writing practices also help us to imagine a future where humans can live in better harmony with each other and the natural world. Students will experiment with different types of eco-writing and approaches, and develop some aesthetic strategies for engaging an audience in environmental concerns.
- ENGL 275 Writing in the Digital Age: Crafting Multimedia — 3 Credit Hours ..... Even Year Spring**  
Radical changes in all forms of publication have given people an opportunity to “write” in many ways, but what is required to create effective materials in this wide variety of media? Students will have the opportunity to craft different types of multimedia texts and refine them with the help of their peers and the instructor. In a way that will be engaging for both the tech-savvy and the technologically challenged, students will learn to use tools for creating multimedia and will begin to develop a digital portfolio that they can build upon in the future. The seminar will also encourage students to examine the advantages and disadvantages of different applications and distribution channels. Along the way, we will consider the issues of intellectual property, copyright, fair use and plagiarism, and see how these issues are evolving in the digital age.
- ENGL 286 Special Topics in Literature — Variable Credit ..... On Demand**  
This course provides the opportunity for intensive study of special topics and selected materials for underclassmen. Under different subtitles, this course may be repeated for credit. Possible topics include Introduction to Creative Writing and Introduction to the Short Story. Prerequisite: ENGL 121 or equivalent.
- ENGL 296\* Borders/Crossings — 3 Credit Hours ..... Spring**  
Our world has never been more interconnected than it is today. Thus there has never been a greater need for an understanding and consideration of perceived “differences” of all types among people and cultures. Therefore, the course will explore borders, whether spatial, metaphoric, real or imagined, and literal and figurative attempts to cross them. Particular attention will be paid to the consequences at stake with such attempts. Students will analyze different types of literary texts (such as prose, poetry, drama, etc.), and non-print sources may also be used. The acquisition and evaluation of secondary sources will also enable students to contextualize the meaning of the literature with respect to the current significance of borders and crossings. Students will create a substantive interpretation of one or more texts. Upon completion of this class, students will be more astute, critical readers and thinkers, have more refined writing skills and possess a richer understanding of their world and the expressive acts that contribute to it. With different subheadings, this course is repeatable for credit. Prerequisite: ENGL 120.

- ENGL 301**      **Shakespeare: Past & Present — 3 Credit Hours**.....**Odd Year Spring**  
 Shakespeare’s influence on the world has been profound. From language to literature and cultural references, one does not need to look far to find some intersection with “the Bard.” Thus, this class will focus upon the influences on Shakespeare, and students will analyze a variety of his texts. Additionally, we will consider Shakespeare’s influence on the modern world through contemporary adaptations of his works. With these adaptations, students will be analyzing film. Finally, students will participate in a project that helps them understand how literature can continue to have a significant impact on our world. Prerequisite: ENGL 121 or equivalent.
- ENGL 302**      **History and Development of the English Language — 3 Credit Hours**..... **On Demand**  
 This course will provide background in basic concepts of linguistics, principles of language change and historical linguistic study, the development of the English language and basic applied sociolinguistics. Designed to introduce undergraduates, especially English and English Education majors, to concepts of history, structure and development of language, this course will prepare students for further academic linguistic study, literary criticism and teaching. This course is required for an ESL endorsement.
- ENGL 307\***      **Studies in World Literature — 3 Credit Hours** ..... **Even Year Fall**  
 Studies in World Literature is a variable topics course that provides students the opportunity for intensive study of special topics and selected texts in world literature. Possible topics include Folklore, Comparative Mythology, Modern European Literature, and the African Novel. More generally, the course should expand your understanding of the world by introducing you to literature outside of England and the United States. Prerequisite: ENGL121 or the Equivalent.
- ENGL 380**      **English Practicum — 3 Credit Hours** ..... **On Demand**  
 This course includes a focused study of basic grammar (including both mechanics and usage) and instruction in teaching composition. It also includes guided practice in the evaluation and grading of tests and composition. This course must be taken before student teaching. This course is a requirement for an ESL endorsement.
- ENGL 386**      **The Wesleyan Journey — 1-6 Credit Hours** ..... **On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- ENGL 404**      **Seminar in Literary Criticism — 3 Credit Hours**..... **On Demand**  
 The seminar includes a historical review of major approaches to literary criticism and an application of critical methods to individual projects culminating in seminar papers. Prerequisite: ENGL 121 or equivalent.
- ENGL 460**      **Internship in English — 2–8 Credit Hours** ..... **On Demand**  
 This course offers an intensive field experience with a community organization. Placement will be based on the student’s career orientation. Prerequisite: Departmental approval and satisfaction of entry criteria where applicable. See Internship under Alternative Means to Academic Credit for a more detailed description.
- ENGL 485**      **Senior Seminar — 3 Credit Hours** ..... **Even Year Fall**  
 This course provides the opportunity for intensive study of special topics and selected materials for upperclassmen. It is a capstone for majors in English, English with Writing Emphasis and English Education. Open to juniors and seniors with those majors.
- ENGL 490**      **Independent Study — Variable Credit**..... **On Demand**  
 Independent Study consists of research, readings and/or other scholarly investigation or creative work. See Independent Study under Alternate Means to Academic Credit for a more detailed description.

# History Department

Dr. Anita Specht, Chair

Students at Kansas Wesleyan University study history in the context of KWU's liberal arts environment. Courses stress both individual and group analysis and discussion, leading to a mastery of the processes through which history unfolds. Through the Department of History, students learn to think critically, defend their own viewpoints and write convincingly. The one-on-one attention students receive helps them develop analytical, reading and writing skills as well as helping establish a successful career path through these skills. History majors acquire real-world experience and abilities by completing a hands-on internship in local museums or libraries and a senior thesis based on their own original research in local libraries and archives.

The Department of History offers majors in History and History Education, leading to a Bachelor of Arts degree. A minor in History may also be obtained through the Department of History.

## History Major

**40 Credit Hours**

The student must complete all of the following:

	Credits
HIST 105 World Civilizations I .....	3
HIST 106 World Civilizations II .....	3
HIST 220* American History I.....	3
HIST 221* American History II.....	3
HIST 280 Research Methods in History.....	3
HIST 460 Internship.....	1
HIST 499 Senior Thesis .....	3
HIST *** Electives (300-level or above).....	21

*(Note: HIST 310 U.S. Constitution and Government does not count as a History elective.)*

The following non-history courses can be substituted as electives:

MATH 300 History of Math .....	3
PSYC 410 History of Psychology.....	3
REPH 306 Survey of Church History .....	3

## History Education Major (Gr. 6–12)

**43 Credit Hours**

Students must complete the Liberal Studies requirements for Teacher Education Students, the Secondary Education Minor requirements and the following additional courses:

HIST 105 World Civilizations I .....	3
HIST 106 World Civilizations II .....	3
HIST 130* World Geography.....	3
HIST 220* American History I.....	3
HIST 221* American History II.....	3
HIST 280 Research Methods in History.....	3
HIST 310 U.S. Constitution and Government.....	3
HIST 350* Making History: Great Events and Turning Points that Influenced the World .....	3
HIST 410 History of Kansas & the Great Plains .....	3
HIST 460 Internship.....	1
HIST 499 Senior Thesis .....	3
ED 440 Methods for Teaching Social Science in the Secondary School (KICA) .....	3
ECON201 Introduction to Economics.....	3
or ECON205 Principles of Macroeconomics	

*(See Business, Accounting & Economics Dept. for ECON course descriptions.)*

Students must complete one United States History elective. The student's advisor is responsible for contacting the Office of the Registrar in writing to apply topics courses to this requirement.

HIST 300 Eras in American History .....	3
HIST 320 Hands-On History (if U.S. topic) .....	3
HIST 355* Political History and Expression (if U.S. topic) .....	3
HIST 380* Reacting to the Past (if U.S. topic) .....	3
HIST 400 Studies in U.S. History .....	3

Students must complete *one* additional (non-United States) History elective. The student’s advisor is responsible for contacting the Office of the Registrar in writing to apply topics courses to this requirement.

HIST 320	Hands-On History (if non-U.S. topic).....	3
HIST 350*	Making History: Great Events and Turning Points that Influenced the World.....	3
HIST 355*	Political History and Expression (if non-U.S. Topic) .....	3
HIST 380*	Reacting to the Past (if non-U.S. topic) .....	3
HIST 420	Studies in Modern European History .....	3
HIST 425*	The Lessons of Nazi Germany and the Holocaust .....	3

**History Minor**

**18 Credit Hours**

The student seeking a History Minor must complete a minimum of 18 Credit Hours of History.

**History Course Descriptions**

<b>HIST 105</b>	<b>World Civilizations I — 3 Credit Hours</b> .....	<b>Fall</b>
	This course covers the history of the Mesopotamian, Egyptian, Chinese, Indian, Greek, Roman, Islamic and European civilizations to the year 1500. Its goal is to give students an understanding of the history and diversity of world cultures.	
<b>HIST 106</b>	<b>World Civilizations II — 3 Credit Hours</b> .....	<b>Spring</b>
	This course is a continuation of History 105, covering the history of European, Asian, African and American civilizations since 1500. It emphasizes political, social, cultural and economic change as well as encounters and conflicts within and among civilizations.	
<b>HIST 130*</b>	<b>World Geography — 3 Credit Hours</b> .....	<b>Spring</b>
	This course provides students an introduction to world geography. Through the use of map work, small and large hands-on projects, and field work, it deals with the distribution of human activities and concerns around the world, including languages, religions, social customs, economic activities, migration and settlement patterns, the availability and consumption of resources, and humanity’s need and responsibility to protect and nurture the world and its varied environments. This course satisfies one Liberal Studies requirement for Natural World Stewardship.	
<b>HIST 220*</b>	<b>American History I — 3 Credit Hours</b> .....	<b>Fall</b>
	This course covers American history, beginning with the experience of Native Americans and continuing to 1865 with the end of the Civil War. It focuses on the economic, social and intellectual forces that shaped nationhood in the region we know as the United States. This course satisfies one Liberal Studies requirement for Community and World Exploration.	
<b>HIST 221*</b>	<b>American History II — 3 Credit Hours</b> .....	<b>Spring</b>
	This course covers United States history, from 1865 to the present. It focuses on the ways industrial, demographic and political change affected the people who lived in the United States. It attempts to help students assess the impact that recent historical developments have had on the development of modern culture in the United States. This course satisfies one Liberal Studies requirement for Community and World Exploration.	
<b>HIST 255</b>	<b>Historical Biography — 3 Credit Hours</b> .....	<b>Odd Year Spring</b>
	Historical Biography is a rotating topics course that uses the biographies of important historical personalities to provide insight into specific historical periods. These historical periods will vary in each course section and may include such topics as “Ancient Thinkers,” “Ancient Emperors,” “Enlightened Social Theorists,” “Great Humanitarians,” “Great Military Leaders,” and “Dictators of the 20 <sup>th</sup> Century,” among others. Special attention will be placed on the role of biography as a historical tool and on biography as a form of writing. In so doing, the course will examine how biography can shape our understanding of the institutions, values and people of the past and the present, including ourselves. Students will engage in significant amounts and varied types of written composition and review. This course satisfies the Writing Intensive (WI) Requirement #2. Prerequisite: ENGL 120 (or equivalent) with a grade of “C-” or higher.	
<b>HIST 280</b>	<b>Research Methods in History — 3 Credit Hours</b> .....	<b>Fall</b>
	Research Methods in History enables students to learn the techniques of historical research. Students also learn the basic principles of historiography to understand how historians have understood history and how they develop arguments that fit into a scholarly conversation. This class is suitable for anyone who wants to learn how to find information in all its hiding places and learn how historians draw meaning from it. The course could be especially relevant to students in English, Religion, Philosophy or the social sciences. HIST 280 must be passed with a final grade of “C” or higher before a student may enroll in HIST 499 (Senior Thesis).	

- HIST 300 Eras in American History — 3 Credit Hours..... Fall**  
 This course provides students the opportunity to study a definite chronological period in American history. Students will be able to gain more insight into the complexities of historical change by assessing the political, social and economic factors that affected specific decades or eras. This class is intended to provide more detail and analysis regarding those topics than can be gained during a survey course.
- HIST 310 U.S. Constitution and Government – 3 Credit Hours .....Odd Year Fall**  
 This course is designed to provide students with basic knowledge about the history and development of the United States government. It provides information about the history and interpretation of the Constitution of the United States as well as information about the political history of the nation at the local, state and national levels.
- HIST 320 Hands-On History — 3 Credit Hours ..... On Demand**  
 This is a course that requires students to engage with the past using non-traditional methods of instruction. The instructional method may vary from year to year, depending on the instructor. Possible course concentrations are: creation of historical documentaries, research in and GPS mapping of historic locations, building websites of historic documents, conducting field work or participating in Reacting to the Past roleplay. Reacting to the Past games explore important ideas of the past by recreating the historical context that shaped them. Students engage one another as members of factions or in individual roles in a series of historic assemblies. The course focuses on evaluation of primary sources and the innovative presentation of those sources through collaborative activity.
- HIST 345 The Middle Ages — 3 Credit Hours ..... On Demand**  
 This course provides the opportunity for intensive study of medieval European history. Highlights include the blending of Roman and Germanic traditions, numerous aspects of Christianity and Islam, feudalism and manorialism, growth of monarchies, the Crusades and other wars, medieval technology, architecture, literature, medieval society and the Late Middle Ages decline.
- HIST 350\* Making History: Great Events and Turning Points — 3 Credit Hours..... Fall that Influenced the World**  
 “Making History: Great Events and Turning Points that Influenced the World” is a rotating topics course that investigates important events, ideas, and decisions in history that have influenced, and even changed the world. The course focuses on cause and effect, achievement and failure, and lessons learned throughout history. The course satisfies the Liberal Studies requirements for “World and Community Exploration,” and will include either a service learning or community service component. Course subtopics may include areas such as Modern Latin America, the Cold War, Ancient Greece and Rome, the Middle Ages, the Holocaust and other Genocides, the World Wars, and the Emergence of the City and the Empire. Under different subtopics, this course may be repeated for credit, per Liberal Studies and History Department policies. Prerequisite: ENGL 120 or equivalent. This course satisfies one Liberal Studies requirement for Community and World Exploration.
- HIST 355\* Political History and Expression — 3 Credit Hours..... Even Year Spring**  
 Political History and Expression is a rotating topics course that focuses on political events and theories in an historical context and, specifically, the manner in which politicians express their ideas and how their constituencies respond. The goal is to understand the communicative relationship between governments and the governed, in oral, visual and subconscious manners, and determine the role and contribution that such communicative relationships have had in the development of significant periods of political history. Different sub-topics may include “Comparative Totalitarianism,” “Democracy from Athens to Philadelphia,” and others. This course satisfies one of the Liberal Studies Requirements for Human Expression. Under different subtopics the course may be retaken for credit, per Liberal Studies and History Department policies. Prerequisite: ENGL 120 or equivalent.
- HIST 380\* Reacting to the Past — 3 Credit Hours..... Fall**  
 Reacting to the Past is a rotating topics course that uses roleplaying to immerse students into particular moments of social, political and intellectual debate and change. Students run these games and assume various roles in debates. In addition, students engage primary sources from the events and use them to defend their arguments, with the purpose of succeeding over others in difficult and complicated scenarios. The outcomes do not have to follow the actual historic events – students are free to “alter” history, using the original sources to support their positions. Each course section will typically play 2-3 reacting games. Game topics may include Democracy in Athens, Revolution in France, The Trial of Anne Hutchinson, India on the Eve of Independence, The Council of Nicaea, The Reformation Parliament, The Trial of Galileo, and many others. Under different subtopics, this course may be repeated for credit, per Liberal Studies and History Department policies. Prerequisite – at least one of the following: ENGL 120, HIST 105, 106, 220, or 221 or equivalents. This course satisfied one Liberal Studies requirement for Human Expression.

- HIST 386      The Wesleyan Journey — 1-6 Credit Hours ..... On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
- HIST 400      Studies in U.S. History — 3 Credit Hours .....Even Year Spring**  
 This course provides the opportunity for the intensive study of United States history. Under different subtitles, the course may be repeated for credit. Possible topics include the social history, religious history, intellectual history and cultural history of the United States.
- HIST 410      History of Kansas and the Great Plains — 3 Credit Hours .....Odd Year Spring**  
 This course informs students about the development of the state of Kansas. It provides information about the geography, history and character of Kansas as well as its role in the larger region of the American Great Plains.
- HIST 420      Studies in European History — 3 Credit Hours ..... Even Year Fall**  
 This course provides the opportunity for intensive study in European History. Under different subtitles, the course may be repeated for credit. Possible topics include History of Spain, European Peasant Society, Europe at War and History of Soviet Russia.
- HIST 425\*     The Lessons of Nazi Germany and the Holocaust — 3 Credit Hours.....Odd Year Spring**  
 This course investigates the history of Germany, its domestic policies and its relationships with its neighbors just before and during World War II. Its purpose is to understand how and why a great nation of good people followed a dictator down the path of racist nationalism and worldwide conquest to become responsible for mass destruction and the deaths of millions of innocent people. In addition to learning the historical facts and evaluating what happened and why, students will determine what lessons can be learned from Nazi Germany and the Holocaust and how these lessons can be applied today; to the students themselves in their private lives and relationships with others, to the United States as a leading member of the international community and to the world community at large. This course satisfies one Liberal Studies Requirement for Personal Awareness. Prerequisite: ENGL 120 (or equivalent).
- HIST 460      Internship — 1–12 Credit Hours ..... On Demand**  
 Students will work as interns in local institutions, under the supervision of the institution and their faculty advisor. The goal is to develop practical skills outside of the classroom. See Internship under Alternative Credit Equivalencies.
- HIST 490      Independent Study — Variable Credit..... On Demand**  
 In consultation with the faculty, students may design special projects. With faculty approval, these may be substituted for required courses. See Independent Study under Alternate Means to Academic Credit for more information.
- HIST 499      Senior Thesis — 3 Credit Hours .....Spring**  
 This course will guide students through the capstone project of their undergraduate careers. Each student will write an original research paper based on primary sources, using the resources of the Eisenhower Presidential Library, the Smoky Hill Museum or other local archives. The course is open to history majors as well as pre-law students and students from other majors who desire an advanced research experience. Prerequisite: HIST 280 with a final grade of “C” or higher.

# Interdivisional Programs

Dr. Phil Meckley, Chair, Honors Program Committee

## Arête – KWU Honors Program

**18 Credit Hours**

“Arête” is the ancient Greek embodiment of excellence, morality and virtue. It is the value of pushing oneself to be all that one can be. This is implied in Kansas Wesleyan University’s calling to “develop both intellect and character, to stimulate creativity, discovery [and] to nurture the whole person – body, mind and spirit.” (quoted from the KWU Mission Statement). Arête – The KWU Honors Program, seeks to bring out and to develop these characteristics to their fullest among students.

Wesleyan Fellows and students enrolled the KWU Honors Program will sharpen their already excellent creative thinking, critical analysis and problem-solving skills, while developing a greater intellectual curiosity and engaging in a free exchange of ideas with their professors and fellow students. They will improve their ability to think and work independently, while communicating effectively in both the spoken and written word. And they will appreciate the world’s rich panorama, because by developing the ability to think outside the box, they can see things from a variety of perspectives.

An interdisciplinary program, the honors program features unique courses, seminars, colloquia and the opportunity for independent research or performance that supports the mission of the program and Kansas Wesleyan University.

Course size is generally smaller with more in-depth study and includes a variety of viewpoints from faculty and guests across the academic disciplines. Courses often have significant reading assignments and are conducted to encourage academic rigor.

### **ADMISSION**

Admission to the KWU Honors Program is by invitation through nomination by faculty (or in the case of first-time students, a high school teacher) and approval by the Honors Program Committee. Interested students should contact their faculty advisor and/or go to the Honors Program Webpage — <http://www.kwu.edu/academics/arête-the-kwu-honors-program> — for more information and to download application forms. Typically, students invited have at least an ACT composite score (or equivalent) of 26 and a high school (or college) cumulative GPA of 3.5. A student admitted into Arête – The KWU Honors Program must complete at least one HONR course per school year to maintain active status in the program. Students who do not maintain active status will not be automatically removed from the program, but they will lose access to program benefits until they regain active status by taking an HONR course.

### **Benefits**

- Mentoring relationships with faculty, administration and local professionals.
- Additional assistance in employment and graduate school applications and scholarships.
- An “Honors Program” designation on your transcript.
- Opportunities to meet speakers, guests and performers hosted by Kansas Wesleyan University.
- Opportunities to use leadership skills in campus issues of interest.
- When appropriate, opportunities to engage in research with faculty.
- Credit in Liberal Studies Electives Section (dependent on content).
- Priority registration each semester.
- Exclusive use of the Honors Lounge.
- Recognition as a “Wesleyan Fellow”.

### **Assessment**

Student learning will be measured in a variety of ways:

- Open-ended questions
- Original interpretations
- Authentic products, including original research or performances
- Analytical writing
- Quantity and quality of student participation in civil discourse

Learning goals of the honors program include:

- To develop and demonstrate a facility in interdisciplinary thinking and synthesis of ideas and proposals in clear oral and written form.
- To demonstrate scholarly investigative research skills.
- To demonstrate the ability to understand and to intelligently discuss and argue the merits of arguments in various sides of significant contemporary issues.

There will be numerous opportunities for students to demonstrate goals and concepts through a variety of means. It is expected that learning strategies will be adjusted continuously throughout the courses.

### **Expulsion**

Expulsion from the Honors Program will occur upon any confirmed violation of the KWU Honor Code or confirmed cases of plagiarism. Any student whose GPA drops below 3.0 for the semester, or the cumulative GPA drops below 3.5, will be reviewed for continuation in the program.

The student must complete *all* of the following:

	Credits
HONR 110*	Honors Seminar in Leadership ..... 3
HONR 150*	Honors Seminar in Critical Analysis ..... 3
HONR 250*	Honors Seminar in Global Awareness ..... 3
HONR 270*	Honors Seminar in Impacting the Future ..... 3
HONR 310	Honors Issues ..... 3
HONR 499	Senior Honors Project ..... 3

### **Global Awareness Minor**

**21 Credit Hours**

The purpose of a minor in Global Awareness is to provide the students with the capacity and the inclination to place people, objects, situations and the self in the broader context of our contemporary world.

Project Zero specifies three capabilities at the heart of global awareness: global sensitivity — i.e. sensitivity to local phenomena and experiences as manifestation of broader developments in the planet; global understanding — i.e. the capacity to think in flexible and informed ways about contemporary world issues and developments; and global self — i.e. a perception of self as global actor, a situated sense of planetary belonging and membership in humanity that supplements action and prompts civic commitments.

The student must complete a minimum of 21 credit hours, selected from the following:

ARTS 275	Arts and Culture ..... 3
BIOL 102*	Environmental Awareness ..... 3
BSHS 337	Cross-Cultural Psychology ..... 3
BUSA 330	International Business ..... 3
COMM 321	Global Media ..... 3
CRIM 405	Studies in World Criminal Justice ..... 3 (or CRIM 410 or CRIM 415)
ECON 201	Introduction to Economics ..... 3
ENGL 307*	Studies in World Literature ..... 3
HIST 105	World Civilization I ..... 3
HIST 106	World Civilization II ..... 3
HIST 130*	World Geography ..... 3
HIST 350*	Making History: Great Events and Turning Points that Influenced the World ..... 3
BSHS 100	Introduction to Political Science ..... 3
REPH 102	World Religions ..... 3
REPH 205	World Philosophies ..... 3
SOCI 108	Cultural Anthropology ..... 3
SOCI 200	Global Demography ..... 3
SOCI 375*	Environmental Sociology ..... 3
**** 386	The Wesleyan Journey ..... Variable
Language Elective – Maximum of 6 Credit Hours ..... 3-6	
Study Abroad – Maximum of 15 Credit Hours ..... 3-15	

### **Civic Engagement Minor**

**18 Credit Hours**

The purpose of a minor in Civic Engagement is to provide the students with knowledge about and experience in local and national citizenship, particularly emphasizing knowledge of democracy, economic processes and local activism or service learning, in order to enable graduates to participate actively in informed civic involvements and service.

The student must complete a minimum of 18 credit hours, including one course from each of the following groups:

#### **Social Justice Elective**

ECON 201	Introduction to Economics ..... 3
ECON 205	Principles of Macroeconomics ..... 3
ECON 206	Principles of Microeconomics ..... 3
SOCI 240*	Inequity and Stratification ..... 3
SOWK 140*	Social Justice ..... 3

### **Civics and Political Theory Elective**

BSHS 100	Introduction to Political Science .....	3
HIST 310	U.S. Constitution and Government .....	3
HIST 350*	Making History: Great Events and Turning Points that Influenced the World .....	3
HIST 355*	Political History and Expression .....	3
HIST 380*	Reacting to the Past .....	3

### **Public Policy Elective**

BUSA 355	Legal Aspects of Business.....	3
BSHS 200	Public Policy .....	3
SOWK 340	Social Welfare Policy Practice .....	3

### **Community/Political Organizing Elective**

BUSA 380	Leadership and Personal Development .....	3
BUSA 450	Business Leadership and Ethics .....	3
EMGT 202	Hazard Mitigation and Preparedness .....	3
EMGT 208	Disaster Response and Recovery .....	3

### **Diverse Publics Elective**

BSHS 337	Cross-Cultural Psychology.....	3
SOCI 200	Global Demography .....	3
SOCI 250	Racial and Ethnic Minorities .....	3

### **Social Action/Service Learning**

Internship	Students must complete three credit hours of Internship .....	3
**** 386	The Wesleyan Journey .....	3

Involvement in Student Government or service as an officer of a student club is highly recommended. Graduates of the program will each complete a short assessment of civic literacy.

## **Pre-Law**

The American Bar Association website recommends that students who are considering the law as a career should choose a major (double major, major and two minors) in whatever most interests them, taking advantage of opportunities to develop research and writing skills, and realize that law schools accept candidates from almost every academic disciplines. The best preparation for legal training, according to the American Bar Association, is "taking a broad range of difficult courses from demanding instructors" ([www.abanet.org/legaled/prelaw/prep.html](http://www.abanet.org/legaled/prelaw/prep.html)). Students should endeavor to develop problem solving, critical reading, writing and editing, oral, communication, listening skills, research, organization and management, public service and promotion of justice, relationship-building and collaboration, background knowledge, and exposure to the law, and should seek educational, extra-curricular, and life experiences to help develop these attributes.

## **Honors Program Course Descriptions**

<b>HONR 110*</b>	<b>Honors Seminar in Leadership — 3 Credit Hours .....</b>	<b>Spring</b>
	In this Honors course, the student will develop a sense of who they are as an Honors student and the responsibility that comes with that goal and calling. The purpose of the seminar is to explore leadership opportunities and to improve leadership skills. We will explore theories of leadership as well as research about what an individual can do to be an effective leader. Specific focus will be placed on 1) what makes an effective leader, 2) methods of social influence and 3) managing small group interactions. This course satisfies one Liberal Studies Requirement in Personal Awareness. A student must be accepted into the KWU Honors Program or have permission of the professor to enroll in this course.	
<b>HONR 150*</b>	<b>Honors Seminar in Critical Analysis — 3 Credit Hours.....</b>	<b>Fall</b>
	The Honors Seminar in Critical Analysis is a course with variable subtopics that provide Honors students a platform where they will develop necessary skills with which to engage knowledge and distinguish themselves as a thinker. This knowledge will present itself in several forms – in both reading and writing, but also in the ongoing interaction and informed exchange of ideas among students. The course is structured as a forum or seminar with a discussion format specifically intended to facilitate this free and open exchange. Through critical-thinking and problem-solving, students will evaluate a variety of important issues and ideas that have and continue to influence the human story, paying particular attention to how these ideas have developed and how their proponents and detractors have presented their arguments. In so doing, students will engage primary and secondary sources, and one another as well, to evaluate the quality of important arguments, both in content and in delivery. This course satisfies the Liberal Studies Requirement for Human Expression. A student must be accepted into the KWU Honors Program or have permission of the professor to enroll in this course. Additional prerequisite: ENGL 120 or equivalent.	

- HONR 250\***      **Honors Seminar in Global Awareness — 3 Credit Hours**..... **Spring**  
 Honors Seminar in Global Awareness is a course with variable subtopics that provides Honors students a platform where they will develop an appreciation for others and the importance of reaching beyond oneself. The course is structured as a forum or seminar, with a discussion format specifically intended to facilitate the free and open exchange. Through critical thinking and problem solving, students will evaluate a variety of important issues and ideas that have and continue to influence the relationship of the individual to their communities, local and global. In addition, students will have the opportunity to engage in a service-learning or community service project and to reflect on this experience. This course satisfies the Liberal Studies Requirement for Community and World Exploration. A student must be accepted into the KWU Honors Program or have permission of the professor to enroll in this course.
- HONR 270\***      **Honors Seminar in Impacting the Future — 3 Credit Hours** ..... **Fall**  
 In this Honors course, the student will practice identifying and addressing complex world problems, in preparation for student-led, problem-solving courses to follow. Topics vary depending on the expertise and interests of the course facilitator, but will emphasize the interactions between humanity and environments, and focus on problems with a global impact. This course satisfies one Liberal Studies requirement in Natural World Stewardship. A student must be accepted into the KWU Honors program or have permission of the instructor to enroll in this course.
- HONR 286**      **Special Topics Honors Seminar — 3 Credit Hours** ..... **On Demand**  
 An interdisciplinary course open only to Honors students. Small class size. Will include in-depth study and expose students to a variety of viewpoints from faculty and guests across the academic disciplines, focusing on a topic of a multidisciplinary nature. Honors students are expected to read and interact to a wide spectrum of more challenging and thought-provoking material than found in a typical course of a similar level. The pace and work is more rigorous and accelerated than a standard course. Since every offering of this course is different, enrollment may be repeated.
- HONR 310**      **Honors Issues — 3 Credit Hours** ..... **On Demand**  
 The issues course is directed by a faculty facilitator, but is primarily student-led. It is application in nature, with the goal of affecting public policy on real issues. The course involves group research and student development. Since every offering of this course is different, enrollment may be repeated.
- HONR 386**      **The Wesleyan Journey — 1-6 Credit Hours** ..... **On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
- HONR 499**      **Senior Honors Project — 3 Credit Hours**..... **On Demand**  
 Students complete an advanced project in an area of personal interest. The project typically results in a substantive paper and public presentation to an appropriate audience. Automatically cross-listed with any departmental 499 course, and may be cross-listed with a departmental 490 course with the approval of the Honors Program Committee.

## Interdisciplinary Studies Courses

<b>INDS 201*</b>	<b>Connections: Introduction to Interdisciplinary Studies — 3 Credit Hours</b> ..... <b>On Demand</b> This course explores the concept of interdisciplinary thought through development of an understanding of the strengths and biases of various intellectual methods and worldviews. Students practice intentional perspective-taking, while examining the mental and career benefits of integration across academic approaches.
<b>INDS 301</b>	<b>Strategic Integration: Interdisciplinary Theory &amp; Research — 3 Cr Hours</b> ..... <b>On Demand</b> This course compares and contrasts research methodologies in various disciplines. Students then practice how to critically evaluate and engage in research from an interdisciplinary perspective, integrating methodologies to approach complex problems. Prerequisite INDS 201.
<b>INDS 490</b>	<b>Interdisciplinary Senior Project — 3 Credit Hours</b> ..... <b>On Demand</b> Applies interdisciplinary problem-solving skills in internships, service-learning or research. May involve individual or group projects, combining multiple concentrations. Student produce a presentation of a final interdisciplinary portfolio or paper. Prerequisite: INDS 301.

## Interdivisional Courses

The university offers the following courses, which are independent of any particular department, academic division or major program. These classes may be taught from a variety of academic perspectives and may be taught by faculty from any department.

<b>INTD 090</b>	<b>Strategies for Success — 1 Credit Hours</b> ..... <b>Fall</b> This course is specifically designed to facilitate student academic success. Students develop academic plans and goal setting, and the means to accomplish them.
<b>INTD 105</b>	<b>The Wesleyan Experience — 2 Credit Hours</b> ..... <b>Fall</b> This is a dynamic and interactive learning experience designed to engage the student in a variety of lessons and activities that promote social interaction in and out of the classroom. Students will engage in large group and small seminar based activities. This course provides the students with the opportunity to learn and apply skills, which help insure their academic success; learn about the history and traditions of Kansas Wesleyan University; and establish important relationships between the students and KWU faculty, staff and administration. Some of the topics included in this study are the development of critical thinking skills, time management, human communication in all its forms and to prepare the student for college-level learning. <b><u>This course is required for all first-time full-time students.</u></b> This course cannot be dropped except with the approval of the provost.
<b>INTD 106</b>	<b>Grant Writing — 3 Credit Hours</b> ..... <b>Even Year Spring</b> This course is intended to introduce the student to grant seeking and proposal writing as a means to sustain or develop projects and activities that fulfill or enhance the service intent of the organization. The proposal components of goals, objectives, budgets and assessments will be explored in detail.
<b>INTD 107*</b>	<b>Introduction to Leadership — 3 Credit Hours</b> ..... <b>Fall</b> This course is an introduction to leadership studies and is designed to study the concept and practice of leadership from a variety of disciplinary approaches, appropriate to the expertise of the instructor. Here, students will explore their own leadership potential, Students will have the opportunity to examine personality inventories, multiple views of leadership, explore the difference between personal and positional leadership, study characteristics of leaders and learn about the importance of personal development in the becoming an effective and authentic leader.
<b>INTD 115</b>	<b>Wesleyan Heritage — 1 Credit Hour</b> ..... <b>Fall &amp; Spring</b> This course is designed to provide an introduction on the Wesleyan traditions and heritage of United Methodist Affiliated Colleges and Universities, where students of all faiths are expected to: grow in their faith journey; instill a sense of community through service to others; embrace the concept of a liberal arts education; and prepare to become leaders of the future.
<b>INTD 200*</b>	<b>Great Decisions — 3 Credit Hours</b> ..... <b>Spring</b> Sponsored by the Foreign Policy Association, Great Decisions is the centerpiece of the longest-running civic education program in the United States devoted to foreign affairs. The purpose of this course is to empower students to discuss global issues shaping U.S. foreign policy and the world, and to understand the impact locally. The topics are chosen by the Foreign Policy Association and are considered important, and perhaps, the most controversial foreign policy and international affairs issues of the year.

- INTD 205 Wesleyan Experience: Peer Mentoring — 2 Credit Hours..... Fall**  
 This course will allow continuing Kansas Wesleyan students to foster and develop leadership skills, while serving peer mentors for our first-year-experience course. Such roles will also reaffirm and further enhance the mentors' own knowledge of essential college-based skills and the Kansas Wesleyan and Salina communities. Peer mentors will receive training in the spring before the appointments begin. Students interested in enrolling in this course must contact the provost, who will be responsible for approving enrollment. There will be no more than one peer mentor per section of Wesleyan Experience, and this course can be repeated for credit. Prerequisite: INTD 105.
- INTD 219 Designing the Future — 4 Credit Hours ..... On Demand**  
 This course combines aesthetic design, engineering design and the use of micro-controllers to develop the skills necessary to create innovative, technologically-based design projects. It is the intention of the instructors that this course focus on learning through hands-on exploration and be driven by the needs of vulnerable populations and necessary innovations.
- INTD 240 Introduction to Women's and Gender Studies — 3 Credit Hours ..... Odd Year Fall**  
 Introduction to Women's and Gender Studies will focus on the concepts and issues of the field. Students will examine the cultural construction of gender roles and the intersections of gender with race/ethnicity, sexuality, class, dis/ability, age, nationality, language, education, body image, profession, health and other identities, and the ways in which these identities are negotiated in the lives of women and men. Our investigation will proceed through reading the work of a diverse group of feminist writers, researchers and activists in the United States and abroad.
- INTD 386 The Wesleyan Journey — 1–6 Credit Hours..... On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.

# Mathematics and Physics Department

Dr. Kristin Kraemer, Chair

A solid background in mathematics and physics is required in nearly all science and engineering fields. The Mathematics and Physics Department at Kansas Wesleyan University will provide the student with an understanding of mathematics and physics and their importance in modern society.

The mission of the Kansas Wesleyan University Physics Program is to prepare students for the future as professionals and citizens by helping them develop experimental, analytical and computational techniques in classical and modern physics; to instill ethical values to enable individuals to responsibly engage in the world in which they live; and to be able to communicate effectively, both orally and in writing.

The Department of Mathematics and Physics offer the following:

## **Majors**

- Bachelor of Arts in Mathematics
- Bachelor of Arts in Mathematics Education (Gr. 6–12)
- Bachelor of Science in Physics
  - Applied Physics
  - Engineering Physics
  - Traditional Physics

## **Minors**

- Mathematics
- Physics

## **Transfer Program**

- Dual Degree Engineering Program

## **Mathematics Major**

**44 Credit Hours**

All mathematics majors are required to complete *all* of the following courses:

COMP 221	Foundations of Computer Systems .....	3
Or COMP 235	Python Programming	
Or COMP 331	Programming in C++	
MATH 145	Calculus I .....	4
MATH 225	Linear Algebra .....	3
MATH 243	Discrete Mathematics .....	3
MATH 245	Calculus II .....	4
MATH 246	Calculus III .....	4
MATH 299	Mathematical Modeling Seminar .....	2
MATH 310	Elementary Differential Equations.....	3
MATH 323	Intro to Mathematical Statistics .....	3
MATH 327	Modern Applied Algebra.....	3
MATH 425	Real Analysis .....	3

Mathematics majors must also complete at least three courses (worth at least three credit hours each) from the following list or any course with a math prerequisite of Calculus 1 or above. The student's advisor must contact the Office of the Registrar in writing to apply courses not listed below to this requirement.

BSHS 210	Statistical Analysis.....	3
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5
PHYS 265	Scientific Programming.....	3
COMP 431	C++ Programming II .....	3

## **Mathematics Education Major (Gr. 6–12)**

**47 Credit Hours**

The student must complete the Liberal Studies requirements for Teacher Education, the Secondary Education Minor requirements and the following additional courses:

COMP 221	Foundations of Computer Systems .....	3
Or COMP 235	Python Programming	
Or COMP 331	Programming in C++	
MATH 145	Calculus I .....	4
MATH 222	Modern Geometry .....	3
MATH 225	Linear Algebra .....	3
MATH 243	Discrete Mathematics .....	3
MATH 245	Calculus II .....	4
MATH 246	Calculus III .....	4

MATH 299	Mathematical Modeling Seminar.....	2
MATH 323	Intro to Mathematical Statistics.....	3
MATH 327	Modern Algebra .....	3
MATH 425	Real Analysis.....	3
MATH/ED 467	Methods for Teaching Mathematics .....	3

Mathematics majors must also complete at least three courses (worth at least three credit hours each) from the following list or any course with a math prerequisite of Calculus 1 or above. The student’s advisor must contact the Office of the Registrar in writing to apply courses not listed below to this requirement.

BSHS 210	Statistical Analysis .....	3
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5
PHYS 265	Scientific Programming .....	3
COMP 431	C++ Programming II.....	3

### Mathematics Minor

**18-19 Credit Hours**

The student must complete *all* of the following:

- 16 Credit Hours of Mathematics (course level 140 or above)
- One course in Computer Science

### Physics Major

**74-83 Credit Hours**

Physics is the study of how the world works. It is the science that tries to understand the laws of nature and the relationship between energy and matter. Physics deals with everything from sub-atomic particles to black holes and the structure of the universe.

Experience in physics teaches students how to analyze situations logically and with a problem-solving approach. Basic physics can be applied to most other fields of science.

#### Physics Core Requirements

The student must take all of the following course:

CHEM 123	General Chemistry I.....	4
CHEM 124	General Chemistry II.....	4
MATH 145	Calculus I .....	4
MATH 245	Calculus II .....	4
MATH 246	Calculus III .....	4
MATH 310	Elementary Differential Equations.....	3
PHYS 165	Data Science.....	3
PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5
PHYS 227	Modern Physics.....	3
PHYS 250	Physics Seminar.....	3*
PHYS 265	Scientific Programming .....	3
PHYS 321	Classical Mechanics.....	3
PHYS 340	Advanced Physics Laboratory I.....	2
PHYS 440	Advanced Physics Laboratory II.....	2
PHYS 486	Physics Capstone I .....	1
PHYS 496	Physics Capstone Project .....	3

#### Traditional Physics Concentration Requirements:

The Traditional Physics Concentration is a comprehensive study of physics. It is ideal for students who want an in-depth understanding of the field of physics and students who are planning to attend physics graduate programs.

The student must take *all* of the following course:

PHYS 260	Circuit Analysis & Electronics .....	3
PHYS 325	Thermodynamics.....	3
PHYS 335	Electromagnetic Theory .....	3
PHYS 425	Introduction to Quantum Mechanics.....	3

Select *two* of the following recommended courses or other upper division physics courses (courses must be at a 300 or 400 level).

PHYS 323	Optics .....	3
PHYS 485	Special Topics .....	3
PHYS ***	Electives (300-level or above) .....	3-6

**Applied Physics Concentration Requirements:**

Modern science is increasingly interdisciplinary. The Applied Physics concentration is intended for students to develop mastery in physics while gaining practical expertise in a complementary field such as biology, chemistry, environmental studies, or computer studies. The concentration is designed to be flexible and allows for diverse career paths in areas such as biophysics, medical physics, material physics, surface physics, environmental physics, and computational physics. Electives for this concentration should be selected in consultation with a physics advisor.

The student must take the following course:

PHYS 260	Circuit Analysis & Electronics .....	3
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Select six credit hours of the following recommended courses or other upper division physics courses (courses must be at a 300- or 400-level).

PHYS 323	Optics .....	3
PHYS 325	Thermodynamics .....	3
PHYS 335	Electromagnetic Theory .....	3
PHYS 425	Introduction to Quantum Mechanics .....	3
PHYS 485	Special Topics .....	3
PHYS ***	Electives (300-level or above) .....	3-6

Select 15 hours of STEM courses from a single department (See Physics Advisor for a list of suggested courses). At least nine hours must be at the 300-/400-level.

BIOL ***	Electives .....	3-15
CHEM ***	Electives .....	3-15
COMP ***	Electives .....	3-15

**Engineering Physics Concentration Requirements:**

Engineering Physics is the use of physics concepts and skills to solve engineering problems. Graduates in this field pursue careers in a variety of industrial or business settings, including artificial intelligence, chemical engineering, computer vision, electronics, financial engineering, aerospace technology, nanotechnology, neural engineering and quantum information. This concertation is designed to have the physics courses completed at KWU and the engineering courses completed at a Dual Degree Engineering partner institution.

The student must take all of the following course:

COMP 160	3D Design, Digitizing, and Printing .....	3
PHYS 323	Optics .....	3

Select *two* of the following recommended courses or other upper division physics courses (courses must be at a 300 or 400 level).

PHYS 260	Circuit Analysis and Electronic Laboratory.....	3
PHYS 325	Thermodynamics .....	3
PHYS 335	Electromagnetic Theory .....	3
PHYS 425	Introduction to Quantum Mechanics .....	3
PHYS 485	Special Topics .....	3
PHYS ***	Electives (300 level or above) .....	3-6

Complete an additional fifteen hours of engineering courses from a dual degree engineering partner school or from a program holding ABET Certified by the Engineering Accreditation Commission (EAC). At least nine of the fifteen hours must be at the 300-/400-level. Additional allowances must be approved by a faculty member of the physics department.

PHYS ***	Electives .....	15
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\*Note: ABET certification should be given under the Engineering Accreditation Commission (EAC), not Engineering Technology Accreditation Commission (ETAC). EAC certifies programs for engineers, where as ETAC certifies programs for technologists.

## Physics Minor

20-21 Credit Hours

Note: MATH246 and 310 are required prerequisites for many of the Physics Courses.

The student must take all of the following course:

PHYS 221	General Physics I .....	5
PHYS 222	General Physics II .....	5
PHYS 227	Modern Physics.....	3
PHYS 340	Advanced Physics Laboratory I.....	2
Two Upper-Level Physics Electives.....		5-6

## Dual Degree Engineering Program

For students interested in pursuing studies in engineering, Kansas Wesleyan University offers a Dual Degree Program with Washington University in St. Louis. A student may complete the Kansas Wesleyan requirements in three years at an accelerated pace. The student then applies to Washington University for admission to the engineering program. After two years of intensive engineering studies at Washington University, the student receives a Bachelor of Science from Kansas Wesleyan University and a Bachelor of Science from Washington University.

### Dual Degree Program with Washington University

The Washington University Dual Degree Program can be tailored to a 3–2 or 4–2-year study program. Students outside of the science disciplines are also encouraged to combine those studies with engineering. The students who pursue a degree in the Humanities, Social Sciences, or Fine Arts will generally complete the Kansas Wesleyan Degree in four years, applying elective hours to the dual degree core requirements. Students who are interested in the 3–2 program are recommended to pursue a major from the Physics, Chemistry, or Computer Studies programs.

To satisfy the graduation requirements at Kansas Wesleyan University and the entrance requirements to Washington University, all students in the Dual Degree Program must do the following:

1. Satisfy all of the Kansas Wesleyan University Liberal Studies and Foundational Requirements as described in the Kansas Wesleyan academic catalog. Students should note that Washington University has additional requirements for the Humanities and Social Sciences. In particular, at least 18 hours must be taken in Humanities and Social Sciences, with at least six hours in Humanities and at least six hours in Social Sciences, and at least three credit hours at the 300- or 400-level. This may require additional courses beyond the Liberal Studies Requirements.
2. Take the following core pre-engineering courses:
  - a. MATH 145, 245, 246, and 310
  - b. CHEM123
  - c. PHYS 221 and 222
  - d. COMP 221, 225, or 331
3. Complete the following additional requirements depending on the specific course of study to be pursued at the Washington University:
  - a. Biomedical Engineering
    - i. BIOL 110\* and 226
    - ii. CHEM 124
  - b. Chemical Engineering
    - i. BIOL 110\* and 102
    - ii. CHEM 124, 300, and 310
  - c. Computer Science and Computer Engineering
    - i. A second course from: COMP 221, 225, or 331
4. Complete two years of engineering courses at Washington University, as determined by the requirements for the specific course of engineering to be followed.

Further information about this program is available from the Washington University's Dual Degree Engineering home page, <http://engineering.wustl.edu/prospective-students/dual-degree/Pages/default.aspx>. The coordinator for this program at Kansas Wesleyan is Professor Kristin Kraemer.

## Mathematics Course Descriptions

<b>MATH 103</b>	<b>Intermediate Algebra with Review — 4 Credit Hours</b> ..... <b>Fall</b> This course covers linear equations and inequalities, polynomials, rational expressions, exponents, radicals, quadratic equations, inequalities, and their applications. Lab time allows students to work on weak prerequisite or foundational skills not covered in detail in the classroom portion of the class. This course does not satisfy the QR requirements. Students can enroll in a higher-numbered math course via success on a placement exam.
<b>MATH 104</b>	<b>Intermediate Algebra — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course covers linear equations and inequalities, polynomials, rational expressions, exponents, radicals, quadratic equations, inequalities, and their applications. This course does not satisfy the QR requirements. Prerequisite: Math ACT of 17 or above, or successful score on the mathematics placement exam.
<b>MATH 105</b>	<b>Survey of College Mathematics — 3 Credit Hours</b> ..... <b>On Demand</b> Number systems, set theory, introduction to elementary logic, modeling and problem solving, measurements and geometry, probability and statistics, game theory, and communication technology using graphing calculator and computer. Prerequisite: MATH 104 or Math ACT of 19 or above.
<b>MATH 117</b>	<b>College Algebra: Foundations &amp; Equations — 2 Credit Hours</b> ..... <b>Fall</b> This course covers the following topics: algebraic properties of numbers and notation, manipulations of expressions and equations, solutions of equations and inequalities, linear and quadratic equations. Success in this course and MATH118 will equate to MATH120 College Algebra. Prerequisite: MATH103 or MATH104 or Math ACT of 21 or above.
<b>MATH 118</b>	<b>College Algebra: Functions &amp; Graphs — 2 Credit Hours</b> ..... <b>Spring</b> This course is a continuation of MATH 117. This course covers the following topics: functions, coordinates and graphs as well as polynomial, exponential and logarithmic functions. Success in this course and MATH 117 will equate to MATH 120 College Algebra. Prerequisite: MATH 117.
<b>MATH 120</b>	<b>College Algebra — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course covers the following topics: coordinate systems, functions and their graphs, solutions of equations and inequalities, and linear, quadratic, polynomial, exponential and logarithmic functions. Prerequisite: MATH 103, MATH 104, or a Math ACT score of 21 or above.
<b>MATH 121</b>	<b>Precalculus — 3 Credit Hours</b> ..... <b>Spring</b> Introduction and review of exponential, logarithmic, trigonometric functions and their graphs. Trigonometric identities, inverse trigonometric functions, trigonometric equations, application of trigonometric functions, complex number system and problem-solving using graphing calculator and computer. Prerequisite: MATH 120 or Math ACT score of 24 or above.
<b>MATH 131</b>	<b>Introduction to Trigonometry — 1 Credit Hour</b> ..... <b>Fall</b> This course serves as a short introduction to Trigonometry: the definition of trig functions, the unit circle, trig identities and applications. Prerequisite: MATH 120.
<b>MATH 145</b>	<b>Calculus I — 4 Credit Hours</b> ..... <b>Fall</b> Students concentrate on derivatives of algebraic and transcendental functions, applications of differential calculus, functions and graphs, and elementary integration theory. The concept of this course has applications in physics, chemistry, biology and business. Prerequisite: MATH 121 or Math ACT of 26.
<b>MATH 208*</b>	<b>Cooperation &amp; Competition: An Introduction to Game Theory — 3 Cr Hrs.</b> ..... <b>Even Year Spring</b> When should you cooperate and when should you compete? In either case, which of your options is most likely to get you what you want? Game theory is the study of interactions between people, businesses, animal species or anything that can make decisions. This includes interactions where both parties are trying to maximize their profit, interactions where participants try to outsmart one another to get elected, or even interactions where one creature is trying to eat the other. This course will discuss the mathematical underpinnings of game theory, and use these techniques to critique, analyze and understand human interactions in a variety of realms, such as society, politics and economics. Game theory can also be used as a tool for analyzing literature, modeling biological systems and clarifying issues in religion and philosophy, all of which will be addressed. Prerequisite: ENGL 121 and either MATH 120 or Math ACT of 21 or above.

<b>MATH 210/ BSHS 210</b>	<b>Elementary Statistics — 3 Credit Hours</b> ..... <b>Fall &amp; Spring</b> The course is a study of requisite mathematical foundations of statistics, followed by extensive coverage of statistical techniques used in research and data analysis. The mathematical foundations include scales of measurement, probability, the binomial and normal distributions and sampling theory. The statistical techniques include descriptive and inferential statistics. Descriptive statistics covered include at least through correlation. Inferential statistics covered include at least through simple ANOVA designs. Assumptions, logic and interpretation of statistics are emphasized over calculation. Prerequisite: MATH120 or ACT score of 21 or above. This course will have a mathematics/basic algebra review test during the first week of class. Students not achieving 70 percent or better will be strongly advised to drop the class and take a course to improve mathematics/algebra skills.
<b>MATH 222</b>	<b>Modern Geometry — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> Includes a review of Euclidean Geometry, an examination of the historical and logical processes that give rise to non-Euclidean geometries and an exploration of these other geometries. Strong focus on axiomatic systems and methods. Discovery approaches using software will be emphasized. Prerequisite: MATH 145 or consent of instructor.
<b>MATH 225</b>	<b>Linear Algebra — 3 Credit Hours</b> ..... <b>Even Year Spring</b> Vectors, matrices, determinants, linear transforms, vector spaces, systems of linear equations, groups and fields. This is a basic course with a variety of applications in linear modeling, graph theory, linear programming and economic modeling. Prerequisite: MATH 105/120 or consent of instructor.
<b>MATH 243</b>	<b>Discrete Mathematics — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course is an introduction to the rigorous use of logic and proof techniques. Topics may include set theory, functions and relations, algorithms, graphs and graph theory, combinatorics, probability, logic circuits or number theory. Prerequisite: MATH 105/MATH 120 or by departmental consent
<b>MATH 245</b>	<b>Calculus II — 4 Credit Hours</b> ..... <b>Spring</b> Students study numerical and analytical methods of integration, area and volume, differentiation and integration of exponential, logarithmic and transcendental functions, additional techniques of integration, and application of integral calculus to real-world problems. This calculus course has application in mechanics, physics, engineering, and management. Prerequisite: MATH 145
<b>MATH 246</b>	<b>Calculus III — 4 Credit Hours</b> ..... <b>Fall</b> Students concentrate on sequence and series, vector valued functions and the theory of differentiation and integration in two- or three-dimensional space. Problem-solving skills will be developed through the study of applications from fields such as physics, mechanics, biology, and chemistry. Prerequisite: MATH 245
<b>MATH 286</b>	<b>Special Topics — 1–3 Credit Hours</b> ..... <b>On Demand</b> This course allows for study of topics in mathematics best suited for sophomore level students. Course prerequisites may include MATH145 or MATH243.
<b>MATH 299</b>	<b>Mathematical Modeling Seminar</b> ..... <b>Odd Year Fall and Spring</b> This course surveys the process of modeling phenomena using mathematical methods. Students will discuss good assumptions, how to build and assess solutions, and will report their results in writing and presentations. Repeatable. Prerequisites: MATH 121 or math ACT of 24 or by permission of instructor for students with related experience.
<b>MATH 300</b>	<b>History and Philosophy of Mathematics and Science — 3 Credit Hours</b> ..... <b>On Demand</b> Historical development of mathematical systems and concepts, with significant applications of mathematics from early times to the present. Prerequisite: MATH 105/120 or consent of instructor.
<b>MATH 310</b>	<b>Elementary Differential Equations — 3 Credit Hours</b> ..... <b>Even Year Spring</b> Solution technique for first order ordinary differential equations, second order linear differential equations, series solutions and the scientific applications of these concepts. The basic idea of this course has important applications in physics, mechanics and mathematical modeling in science, finance, and engineering. Prerequisite: MATH 246
<b>MATH 322</b>	<b>Numerical Methods — 3 Credit Hours</b> ..... <b>On Demand</b> Round off errors, computer arithmetic with algorithm and convergence, solutions of equations in one variable polynomial approximation, numerical differentiation and integration, initial value problems for ordinary differential equations, and linear systems of equations. Prerequisite: MATH 246 and knowledge of computer language.
<b>MATH 323</b>	<b>Introduction to Mathematical Statistics — 3 Credit Hours</b> ..... <b>Odd Year Spring</b> This is a course in mathematical statistics, covering sample spaces, probability and probability distributions, the central limit theorem, sampling distributions, point and interval estimation, hypothesis testing, analysis of variance, frequentist vs. Bayesian statistics, and other topics. Calculus will be freely employed. Prerequisite: MATH 246.

<b>MATH 327</b>	<b>Modern Applied Algebra — 3 Credit Hours</b> ..... <b>Odd Year Fall</b> This course will cover the properties of real and complex numbers as well as algebraic structures (groups, rings and fields). Students will use set theory, mapping, relations and logical methods to analyze the algebraic structure of problems. Examples from wide ranges of application in logic, computer, engineering and physics will be presented. Prerequisite: MATH 243 and MATH 245.
<b>MATH 330</b>	<b>Applied Mathematics &amp; Modeling — 3 Credit Hours</b> ..... <b>On Demand</b> Population modeling, numerical solutions of the mathematical model, problem-solving methods and algorithms developed, high-level programming language, and math models for real world problems. Prerequisite: MATH 310 or consent of instructor.
<b>MATH 386</b>	<b>The Wesleyan Journey — 1-6 Credit Hours</b> ..... <b>On Demand</b> This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD110 is recommended but not required for this course.
<b>MATH 425</b>	<b>Real Analysis — 3 Credit Hours</b> ..... <b>Even Year Fall</b> Students in this course gain a deeper understanding of real numbers and an understanding of what makes the real numbers unique. Topics generally include limits, continuity, sequences and series, completeness of the real numbers and fundamental concepts in calculus. Prerequisite: MATH 243 and MATH 246.
<b>MATH/ ED 467</b>	<b>Methods for Teaching Mathematics — 3 Credit Hours</b> ..... <b>Spring</b> System of natural numbers, system of whole numbers, arithmetic of whole numbers, system of integers, system of rational numbers, arithmetic of non-negative rational numbers, metric system, geometry, and study of new materials (Does not count toward a major in mathematics.). Prerequisite: MATH 105/120, or consent of instructor.
<b>MATH 485</b>	<b>Special Topics – Variable Credit</b> ..... <b>On Demand</b> Students may experience taking a course in a new topic of mathematics, which is not offered in the regular schedule. This offering depends on availability of instructor and needs of student.
<b>MATH 490</b>	<b>Independent Study — Variable Credit</b> ..... <b>On Demand</b> Directed Independent Study in various mathematical topics will help undergraduate students to experience undergraduate research. Directed research project in mathematics, statistics, math education or computational math on undergraduate level. Results must be presented, both in writing and orally, to the department.
<b>MATH 499</b>	<b>Mathematics Research — 3 Credit Hours</b> ..... <b>On Demand</b> This course will offer upper-division mathematics and mathematics education majors the opportunity to engage in research related to the mathematical sciences. Students will choose a mathematical topic to explore and research the topic throughout the semester. The course culminates in a paper and a presentation.

## Physics Course Descriptions

<b>PHYS 118</b>	<b>Introduction to Physical Science — 4 Credit Hours</b> ..... <b>Fall</b> This course presents the evolution of fundamental scientific theories and covers important topics in the three basic areas of physical science: physics, chemistry and astronomy. This course also explores the nature of the physical universe and the role of human beings in it.
<b>PHYS 119</b>	<b>Earth-Space Science — 4 Credit Hours</b> ..... <b>Odd Years Spring</b> This course is designed for those students who need or are interested in both Earth science and space science. Topics in Earth science include minerals and rocks, internal structure of the Earth, structure of its surface, earthquakes, fossils and geological time, the Earth's atmosphere and waters, weather and climate. Topics in space science are: structure of the universe, the H-R diagram, stars' evolution, galaxies, the Milky Way, the solar system, comets, asteroids, the Moon and its phases, and eclipses.
<b>PHYS 120</b>	<b>Introductory Physics — 4 Credit Hours</b> ..... <b>On Demand</b> The fundamentals of physics are presented, along with an emphasis on understanding physical concepts and laws through examples and applications. Topics include: Newtonian mechanics, heat transfer, states of matter, vibrations and waves, sound, electricity and light. Prerequisite: high school algebra.
<b>PHYS 121*</b>	<b>Physics of Fun: Conceptual Physics – 3 Credit Hours</b> ..... <b>Odd Year Fall/Odd Year Spring</b> This course examines how physics impacts the ways that humans have fun. A variety of artifacts, including, but not limited to, toys, sports, movies, and music will be examined and the underlying physics principles will be explored.

- PHYS 133 Astronomy — 4 Credit Hours .....Even Year Spring**  
This course is a qualitative study of the Sun, Earth, planets, stars and galaxies; a survey of what is known about the universe. Astronomical observation from the university's 16-inch telescope in the observatory of Peters Science Hall is included. Prerequisite: Completion of Liberal Studies mathematics requirement or consent of instructor.
- PHYS 145 General Geology — 4 Credit Hours..... On Demand**  
Physical geology stressing the development of the Earth through an analysis of rocks, fossils and landforms. Topics covered include minerals, rocks, geologic time, fossils, plate tectonics, earthquakes, volcanoes, mountain building, streams, groundwater, glaciers, weathering, soil and mineral resources. Laboratory work and field trips are used to acquaint the student with geologic processes.
- PHYS 165 Introduction to Data Science — 3 Credit Hours ..... Odd Year Fall**  
This course will offer students an introduction to data science, including introductory programming and statistical packages for data handling, modeling and visualization. Beyond traditional programming topics, the student will be introduced to a vast array of tools for analyzing data. This course is intended for students from any field of study where data analysis and modeling are useful.
- PHYS 180 Introduction to Electricity – 1 Credit Hour..... Even Year Fall**  
This studio course will introduce the basic concepts of electricity, including charge, electric fields, resistors, Ohms Law, series and parallel circuits, and capacitors. It is intended to be an alternative prerequisite for PHYS 260, circuit analysis and electronics for those students who have not completed either PHYS 201-202 or PHYS 221-222 sequences. This course will provide non-physics students an understanding of basic concepts of electricity. Laboratory experiences will be integrated with lectures.
- PHYS 201 Fundamentals of Physics I — 4 Credit Hours ..... Fall**  
This course is an algebra-based introduction to classical mechanics. Key concepts include kinematics, Newton's Laws, conservation of momentum and energy, rotational motion and waves. Laboratory is included. Prerequisite: MATH 120 or a Math ACT score of 24 or higher. Pre-calculus is recommended.
- PHYS 202 Fundamentals of Physics II — 4 Credit Hours ..... Spring**  
This course is an algebra-based introduction to electricity and magnetism. Key concepts include introductory electricity, circuits, magnetism, waves, sound and optics. Laboratory is included. Prerequisite: MATH 120 and PHYS 201. Pre-Calculus is recommended.
- PHYS 219 /INTD 219 Designing the Future — 4 Credit Hours ..... On Demand**  
This course combines aesthetic design, engineering design and the use of micro-controllers to develop the skills necessary to create innovative, technologically-based design projects. It is the intention of the instructors that this course focus on learning through hands-on exploration and be driven by the needs of vulnerable populations and necessary innovations.
- PHYS 221 General Physics I — 5 Credit Hours ..... Fall**  
This course is a calculus-based introduction to classical mechanics. Key concepts include kinematics, Newton's Laws, conservation of momentum and energy, and rotational motion. Laboratory is included. Corequisite: MATH 145.
- PHYS 222 General Physics II — 5 Credit Hours ..... Spring**  
This course is a calculus-based introduction to electricity and magnetism. Key concepts include electrostatics, electricity, magnetism, wave motion, sound, light, interference and diffraction. Laboratory is included. Prerequisite: PHYS 221 and MATH 145.
- PHYS 227 Modern Physics — 3 Credit Hours ..... Even Year Fall**  
This course provides an introduction to modern physics. Topics include special relativity, particle-wave duality of light and matter, and an introduction to quantum mechanics. Applications in atomic, condensed matter, particle physics and cosmology will be discussed, as time permits. Prerequisite: PHYS 222. Corequisites: MATH 246 and PHYS 340.
- PHYS 231 Statics — 3 Credit Hours ..... On Demand**  
Studies the condition of equilibrium of rigid bodies under the action of forces. Rigid bodies include beams, trusses, frames and machines. Considers both two-and-three-dimensional bodies. Also studies centroids, centers of gravity and moments of inertia. Prerequisite: PHYS 221 Corequisite: MATH 245
- PHYS 232 Dynamics — 3 Credit Hours..... On Demand**  
A study of the kinematics and kinematics of particles and rigid bodies. Includes force-mass-acceleration, work-energy, and impulse-momentum methods. Prerequisite: PHYS231 and MATH246

- PHYS 250**      **Physics Seminar — 1 Credit Hours** .....**Spring**  
 This is a weekly seminar course with discussions focused on articles of current physics topics. Career options will also be discussed. Each student is required to present a paper on a topic covered during the semester. A minimum of four credits (or one per year of residence at KWU) in this course is required to complete a Physics major.
- PHYS 260**      **Circuit Analysis & Electronics — 3 Credit Hours** ..... **Odd Year Spring**  
 Circuit Analysis & Electronics covers the analysis of DC circuits containing resistors and capacitors. Analog and digital electronics are studied, including diodes, transistors, flip-flops, gates, counters and integrated circuits. AC circuits and inductors will also be covered. Students will learn to interface micro-controllers to control electrical circuits. Prerequisites: PHYS 180 or PHYS 202 or PHYS 222.
- PHYS 265**      **Scientific Programming — 3 Credit Hours**..... **Even Year Spring**  
 This course will introduce the student to several high-level packages that are fundamental to the processes of scientific programming, including Matlab, Octave, Simulink, and LabVIEW. Students will gain a basic understanding of the various languages by building on their previous programming experience. Topics to be covered include numerically solving systems of equations, interpolation, numerical integration, solving partial differential equations, and writing programs to interface with and control experimental apparatus and to collect data autonomously. Prerequisites: PHYS 165 Introduction to Data Science or Instructor Approval.
- PHYS 286**      **Special Topics — Variable Credit** ..... **On Demand**  
 Students may experience a course in an introductory topic of physics, which is not offered in the regular schedule. This course may require some calculus.
- PHYS 321**      **Classical Mechanics — 3 Credit Hours** ..... **Odd Year Spring**  
 This course is a more in-depth treatment of classical physics than the one covered in PHYS221. Topics covered include Newton’s laws for a single particle and rigid bodies, momentum and angular momentum, energy, oscillations, Euler’s equation, Lagrangian and Hamiltonian dynamics, central forces and orbits, and non-inertial reference frames. Prerequisite: PHYS 227 and MATH 246. Corequisite: MATH 310 (MATH 310 is strongly recommended to be completed before taking this course).
- PHYS 323**      **Optics — 3 Credit Hours** .....**Odd Year Fall**  
 Fundamental concepts of simple optical systems including lenses and mirrors, physical optics including interference, diffraction, polarization, optical spectra and lasers. This upper-division course builds on the background of the physics of light and optics presented in introductory physics. Prerequisite: PHYS 222 and MATH 245.
- PHYS 325**      **Thermodynamics — 3 Credit Hours** .....**Even Year Fall**  
 An introduction to fundamental thermodynamics and statistical mechanics concepts, including temperature, heat, work, internal energy, entropy, kinetic theory of gases, equations of state, first and second laws of thermodynamics, distribution functions and Fermi-Dirac and Bose-Einstein statistics. Prerequisite: PHYS 227 and MATH 246, or equivalents.
- PHYS 335**      **Electromagnetic Theory — 3 Credit Hours** ..... **Odd Year Spring**  
 A study of the fundamental principles of electricity and magnetism. Topics normally covered include electrostatics, Laplace’s equation, method of images, multipole expansion, linear dielectrics, magnetostatics and Maxwell’s equations. Prerequisite: PHYS 227 and MATH 310 or consent of instructor.
- PHYS 340**      **Advanced Physics Laboratory I – 2 Credit Hours** ..... **Fall**  
 An introduction to the equipment and techniques of experimental physics. Experiments are selected from a wide range of fields in physics including modern physics, optics, electricity and magnetism and thermodynamics. Corequisite: PHYS 227.
- PHYS 386**      **The Wesleyan Journey — 1-6 Credit Hours**.....**On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.

- PHYS 410      Toolkits for Teaching Assistants – 1 Credit Hour ..... Even Year Fall**  
 This course introduces students to active learning techniques that they will be able to use as a graduate teaching assistant in the future. This course will focus on Physics Education Research based pedagogical techniques that can be implemented in the classroom and in recitations, such as JITTS, concept questions, and think-pair-shares. Also discussed will be basics such as student learning and classroom mechanics. Students will leave the course with a toolbox of techniques that can be used in future teaching endeavors. This course is open to students in all fields of study. Recommendation: Junior or Senior status, or instructor approval.
- PHYS 425      Introduction to Quantum Mechanics — 3 Credit Hours .....Even Year Spring**  
 This is a study of the foundations of quantum theory, which involves fundamental concepts and principles such as the Schrodinger’s equation in one and three dimensions. Also included are applications used to solve simple problems such as harmonic oscillators, hydrogen atoms and the Zeeman Effect. Prerequisite: PHYS 227 and MATH 310.
- PHYS 440      Advanced Physics Laboratory II — 2 Credit Hours ..... Fall**  
 An advanced lab to learn skills for using equipment and techniques of experimental physics. Experiments are selected from a wide range of fields in physics including modern physics, optics, electricity and magnetism and thermodynamics. This course is repeatable. Prerequisite: PHYS 340 Advanced Laboratory 1.
- PHYS 485      Special Topics — Variable Credit ..... On Demand**  
 A focused investigation into a selected area(s) of physics that will include such topics as lasers, special and general relativity, statistical thermodynamics, elementary particles, stars’ evolution, electronics projects, etc.
- PHYS 486      Physics Capstone I — 1 Credit Hour ..... Fall**  
 This course is designed to prepare students to design high-quality physics capstone projects. Such projects require a significant amount of time spent on research and planning, and this course will help students manage their time in selecting potential capstone projects and evaluating the feasibility of those projects. A portion of the course will also be dedicated to preparing students for the physics departmental assessment in the subsequent Physics Capstone Project course. Prerequisite: PHYS 340 Advanced Lab I
- PHYS 495      Physics Seminar — 1 Credit Hour ..... Odd Year Fall**  
 Seminar focusing on current research areas in physics and engineering. Prerequisite: Junior or Senior standing.
- PHYS 496      Physics Capstone II — 3 Credit Hour ..... Spring**  
 Each student will develop, present and execute a senior-level physics project. The results of the project will be presented in oral and written form. The project must utilize the integration of knowledge obtained through the department’s courses, assignments and previous projects. Prerequisite: Seniors majoring in Physics who are in their final year of study, PHYS 486 Physics Capstone I
- PHYS 499      Physics Research — Variable ..... On Demand**  
 This course offers physics majors the opportunity to engage in physics research under the supervision of a faculty member. Students will engage in a combination of reading, laboratory work and/or theoretical calculations to explore original physics research. Repeatable.

# Music Department

Dr. James McAllister, Chair

It is the mission of the Music Department to provide students with a comprehensive music education by focusing on a theoretical understanding of the musical language, the art of performance and the spiritual role music plays, individually and culturally.

The Kansas Wesleyan University Department of Music offers a Bachelor of Arts degree with majors in Music Education and Music Performance as well as a minor in Music. The Music Department's foundation is built upon faculty members who are well qualified in their specific content area to broaden each student's knowledge and understanding of music. Each faculty member, in addition to stressing quality performances, emphasizes the day-to-day basic Music Education techniques that lend themselves to helping students to become model music educators, performers and music advocates of the 21st century.

The Music Department Handbook can be found online at the Music Department website ([www.kwu.edu/academics/academic-departments/fine-arts-division/music](http://www.kwu.edu/academics/academic-departments/fine-arts-division/music)). It is used in conjunction with the university catalog as a reference and guide to the Music program. Students are responsible for downloading and reviewing the handbook to understand the Music program requirements.

## Music Performance Major

69-73 Credit Hours

The student must complete *all* of the following courses:

COMM 130*	Public Speaking: The Art of Oral Communication .....	3
MPNO	Piano Proficiency Exam .....	0
MUSI 100	Recital Attendance (must pass 50% of semesters enrolled) .....	0
MUSI 111	Aural Skills I .....	1
MUSI 112	Aural Skills II .....	1
MUSI 115*	Music Appreciation .....	3
MUSI 131	Theory of Music I .....	3
MUSI 132	Theory of Music II .....	3
MUSI 211	Aural Skills III .....	1
MUSI 231	Theory of Music III .....	3
MUSI 234	Form and Analysis .....	2
MUSI 236	Basic Conducting .....	2
MUSI 315	Music History I .....	3
MUSI 316	Music History II .....	3
MUSI 320	Performance Repertoire .....	2
MUSI 321	Pedagogy .....	2
MUSI JREC	Junior Degree Recital .....	0
MUSI SREC	Senior Degree Recital .....	0

The student must take *all* of the following courses:

BUSA 150*	Personal Finance .....	3
BUSA 300	Principles of Marketing .....	3

### Brass Concentration Requirements:

MUSI 166	Wind Ensemble .....	8
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The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 184*	Journeys in Musicianship: Euphonium .....	4
MUSI 186*	Journeys in Musicianship: French Horn .....	4
MUSI 192*	Journeys in Musicianship: Trombone .....	4
MUSI 193*	Journeys in Musicianship: Trumpet .....	4
MUSI 194*	Journeys in Musicianship: Tuba .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 281	Lower-Level Applied Music: Euphonium .....	4
MUSI 283	Lower-Level Applied Music: French Horn .....	4
MUSI 292	Lower-Level Applied Music: Trombone .....	4
MUSI 293	Lower-Level Applied Music: Trumpet .....	4
MUSI 294	Lower-Level Applied Music: Tuba .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 381	Upper-Level Applied Music: Euphonium .....	4
MUSI 383	Upper-Level Applied Music: French Horn .....	4
MUSI 392	Upper-Level Applied Music: Trombone .....	4
MUSI 393	Upper-Level Applied Music: Trumpet .....	4
MUSI 394	Upper-Level Applied Music: Tuba .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 481	Upper-Level Applied Music: Euphonium .....	4
MUSI 483	Upper-Level Applied Music: French Horn .....	4
MUSI 492	Upper-Level Applied Music: Trombone .....	4
MUSI 493	Upper-Level Applied Music: Trumpet .....	4
MUSI 494	Upper-Level Applied Music: Tuba .....	4

The student must complete *four* credit hours from the following courses:

MUSI 162	Instrumental Ensemble .....	1-4
MUSI 163	Athletic Band: The Howl.....	1-4
MUSI 164	Jazz Ensemble .....	1-4

The student must complete *six* credit hours from the following courses:

MUSI 165	Jazz Improvisations .....	1-4
MUSI 184*	Journeys in Musicianship: Euphonium.....	1-4
MUSI 186*	Journeys in Musicianship: French Horn .....	1-4
MUSI 192*	Journeys in Musicianship: Trombone .....	1-4
MUSI 193*	Journeys in Musicianship: Trumpet .....	1-4
MUSI 194*	Journeys in Musicianship: Tuba .....	1-4
MUSI 238	Intermediate Conducting .....	2
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques.....	2
MUSI 431	Advanced Theory (Orchestration and Arranging) .....	2
MUSI 460	Internship .....	3
MUSI 485	Special Topics .....	Variable
THEA 140T	Theatre Activities .....	1-4

**Percussion Concentration Requirements:**

MUSI 166	Wind Ensemble .....	8
MUSI 189*	Journeys in Musicianship: Percussion .....	4
MUSI 288	Lower-Level Applied Music: Percussion .....	4
MUSI 388	Upper-Level Applied Music: Percussion.....	4
MUSI 488	Upper-Level Applied Music: Percussion.....	4

The student must complete *four* credit hours from the following courses:

MUSI 162	Instrumental Ensemble .....	1-4
MUSI 163	Athletic Band: The Howl.....	1-4
MUSI 164	Jazz Ensemble .....	1-4

The student must complete *six* credit hours from the following courses:

MUSI 165	Jazz Improvisations .....	1-4
MUSI 190*	Journeys in Musicianship: Piano .....	1-4
MUSI 238	Intermediate Conducting .....	2
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques.....	2
MUSI 431	Advanced Theory (Orchestration and Arranging) .....	2
MUSI 460	Internship .....	3
MUSI 485	Special Topics .....	Variable
THEA 140T	Theatre Activities .....	1-4

**Piano Concentration Requirements:**

MUSI 158	Collaborative Piano .....	8
MUSI 190*	Journeys in Musicianship: Piano .....	4
MUSI 289	Lower-Level Applied Music: Piano .....	4
MUSI 389	Upper-Level Applied Music: Piano .....	4
MUSI 489	Upper-Level Applied Music: Piano .....	4

The student must complete *four* credit hours from the following courses:

MUSI 160	Philharmonic Choir .....	1-4
MUSI 164	Jazz Ensemble .....	1-4

The student must complete *six* credit hours from the following courses:

MUSI 140	Class Voice .....	2
MUSI 165	Jazz Improvisations .....	1-4
MUSI 180-197*	Journeys in Musicianship (excluding MUSI 190) .....	1-4
MUSI 238	Intermediate Conducting .....	2
MUSI 239	Advanced Choral Conducting and Rehearsal Techniques .....	2
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques .....	2
MUSI 309	Diction I .....	1
MUSI 310	Diction II .....	1
MUSI 431	Advanced Theory (Orchestration and Arranging) .....	2
MUSI 460	Internship .....	3
MUSI 485	Special Topics .....	Variable
THEA 100	Techniques of Acting .....	3
THEA 140T	Theatre Activities .....	1-4

**String Concentration Requirements:**

MUSI 151	String Orchestra .....	8
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The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 180*	Journeys in Musicianship: Bass .....	4
MUSI 182*	Journeys in Musicianship: Cello .....	4
MUSI 195*	Journeys in Musicianship: Viola .....	4
MUSI 196*	Journeys in Musicianship: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 277	Lower-Level Applied Music: Bass .....	4
MUSI 279	Lower-Level Applied Music: Cello .....	4
MUSI 295	Lower-Level Applied Music: Viola .....	4
MUSI 296	Lower-Level Applied Music: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 377	Upper-Level Applied Music: Bass .....	4
MUSI 379	Upper-Level Applied Music: Cello .....	4
MUSI 395	Upper-Level Applied Music: Viola .....	4
MUSI 396	Upper-Level Applied Music: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 476	Upper-Level Applied Music: Bass .....	4
MUSI 478	Upper-Level Applied Music: Cello .....	4
MUSI 495	Upper-Level Applied Music: Viola .....	4
MUSI 496	Upper-Level Applied Music: Violin .....	4

The student must complete *four* credit hours from the following courses:

MUSI 152	Full Orchestra: Salina Symphony .....	1-4
MUSI 162	Instrumental Ensemble .....	1-4

The student must complete *six* credit hours from the following courses:

MUSI 165	Jazz Improvisations .....	1-4
MUSI 180*	Journeys in Musicianship: Bass .....	1-4
MUSI 182*	Journeys in Musicianship: Cello .....	1-4
MUSI 195*	Journeys in Musicianship: Viola .....	1-4
MUSI 196*	Journeys in Musicianship: Violin .....	1-4
MUSI 238	Intermediate Conducting .....	2
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques .....	2
MUSI 431	Advanced Theory (Orchestration and Arranging) .....	2
MUSI 460	Internship .....	3
MUSI 485	Special Topics .....	Variable
THEA 140T	Theatre Activities .....	1-4

**Vocal Concentration Requirements:**

MUSI 160	Philharmonic Choir .....	8
MUSI 197*	Journeys in Musicianship: Voice .....	4
MUSI 297	Lower-Level Applied Music: Voice .....	4
MUSI 309	Diction I .....	2
MUSI 310	Diction II .....	2
MUSI 397	Upper-Level Applied Music: Voice .....	4
MUSI 497	Upper-Level Applied Music: Voice .....	4
THEA 110	Techniques of Acting .....	3

The student must complete *four* credit hours from the following courses:

MUSI 167	Wesleyan Chorale .....	1-4
THEA 140T	Theatre Activities .....	1-4

The student must complete *three* credit hours from the following courses:

MUSI 164	Jazz Ensemble .....	1-3
MUSI 165	Jazz Improvisations .....	1-3
MUSI 238	Intermediate Conducting .....	2
MUSI 239	Advanced Choral Conducting and Rehearsal Techniques .....	2
MUSI 431	Advanced Theory (Orchestration and Arranging) .....	2
MUSI 460	Internship .....	3
MUSI 485	Special Topics .....	Variable

**Woodwind Concentration Requirements:**

MUSI 166	Wind Ensemble .....	8
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The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 181*	Journeys in Musicianship: Bassoon .....	4
MUSI 183*	Journeys in Musicianship: Clarinet .....	4
MUSI 185*	Journeys in Musicianship: Flute .....	4
MUSI 188*	Journeys in Musicianship: Oboe .....	4
MUSI 191*	Journeys in Musicianship: Saxophone .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 278	Lower-Level Applied Music: Bassoon .....	4
MUSI 280	Lower-Level Applied Music: Clarinet .....	4
MUSI 282	Lower-Level Applied Music: Flute .....	4
MUSI 287	Lower-Level Applied Music: Oboe .....	4
MUSI 291	Lower-Level Applied Music: Saxophone .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 378	Upper-Level Applied Music: Bassoon .....	4
MUSI 380	Upper-Level Applied Music: Clarinet .....	4
MUSI 382	Upper-Level Applied Music: Flute .....	4
MUSI 387	Upper-Level Applied Music: Oboe .....	4
MUSI 391	Upper-Level Applied Music: Saxophone .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 477	Upper-Level Applied Music: Bassoon .....	4
MUSI 479	Upper-Level Applied Music: Clarinet .....	4
MUSI 482	Upper-Level Applied Music: Flute .....	4
MUSI 487	Upper-Level Applied Music: Oboe .....	4
MUSI 491	Upper-Level Applied Music: Saxophone .....	4

The student must complete *four* credit hours from the following courses:

MUSI 162	Instrumental Ensemble .....	1-4
MUSI 163	Athletic Band: The Howl .....	1-4
MUSI 164	Jazz Ensemble .....	1-4

The student must complete six credit hours from the following courses:

MUSI 165	Jazz Improvisations .....	1-4
MUSI 181*	Journeys in Musicianship: Bassoon.....	1-4
MUSI 183*	Journeys in Musicianship: Clarinet.....	1-4
MUSI 185*	Journeys in Musicianship: Flute .....	1-4
MUSI 188*	Journeys in Musicianship: Oboe .....	1-4
MUSI 191*	Journeys in Musicianship: Saxophone .....	1-4
MUSI 238	Intermediate Conducting.....	2
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques .....	2
MUSI 431	Advanced Theory (Orchestration and Arranging).....	2
MUSI 460	Internship.....	3
MUSI 485	Special Topics.....	Variable
THEA 140T	Theatre Activities .....	1-4

## Music Theatre Major

**61 Credit Hours**

The Bachelors of Arts in Music Theatre is focused on training students in singing and acting for a career in Broadway-style performance. The degree focuses on formal musical training in voice, theory and history, with emphasis in dance, acting, performance techniques and stagecraft. This major works closely with the Salina Community Theater (SCT), and students are expected to audition for all musical productions at SCT and Kansas Wesleyan University. Students will also have the opportunity to perform in opera productions. Between STC and KWU, students will have a variety of opportunities to participate in professionally produced productions with several directors to receive the necessary experiences to be successful in the field as well as graduate studies.

The student must complete *all* of the following:

MUSI 111	Aural Skills I.....	1
MUSI 112	Aural Skills II .....	1
MUSI 131	Theory of Music I .....	3
MUSI 132	Theory of Music II .....	3
MUSI 143	Piano Proficiency I.....	1
MUSI 144	Piano Proficiency II.....	1
MUSI 197	Journeys in Musicianship: Voice .....	8
MUSI 231	Theory of Music III .....	3
MUSI 232	Theory of Music IV .....	3
MUSI 243	Piano Proficiency III.....	1
MUSI 244	Piano Proficiency IV .....	1
MUSI 315	Music History I .....	3
MUSI 316	Music History II .....	3
MUSI 471	Recital .....	2
THEA 110	Techniques of Acting.....	3
THEA 190	Dance Techniques .....	8
THEA 140T	Theatre Activities .....	4
THEA 286	Special Topics.....	6
THEA 325	Theatre History & Literature.....	3
THEA 343	Principles of Stage Design.....	3

## Music Education Major (PreK-12)

**65 Credit Hours**

The student must complete the Liberal Studies requirements for Teacher Education Students, the Secondary Education requirements, and *all* of the following courses:

MPNO	Piano Proficiency Exam .....	0
MUSI 100	Recital Attendance (must pass 50% of semesters enrolled).....	0
MUSI 111	Aural Skills I .....	1
MUSI 112	Aural Skills II .....	1
MUSI 115*	Music Appreciation .....	3
MUSI 131	Theory of Music I .....	3
MUSI 132	Theory of Music II .....	3
MUSI 136	String Instrument Methods.....	2
MUSI 137	Woodwind Instrument Methods .....	2
MUSI 138	Brass Instrument Methods .....	2

MUSI 139	Percussion Instrument Methods.....	2
MUSI 211	Aural Skills III .....	1
MUSI 231	Theory of Music III.....	3
MUSI 234	Form and Analysis .....	2
MUSI 236	Basic Conducting .....	2
MUSI 238	Intermediate Conducting .....	2
MUSI 315	Music History I .....	3
MUSI 316	Music History II .....	3
MUSI 336	Secondary General Music Methods .....	3
MUSI 338	Elementary Music Methods .....	3
MUSI 400	Senior Music Education Seminar .....	1
MUSI 431	Advanced Theory (Orchestration & Arranging) .....	2
MUSI SREC	Senior Degree Recital.....	0

**Brass/Winds/Percussion Concentration Requirements:**

MUSI 135	Marching Band Methods.....	1
MUSI 140	Class Voice (may substitute 2 cr. Hrs. of MUSI 197 and 2 cr. hrs. of MUSI 160).....	2
MUSI 163	Athletic Band: The Howl.....	1
MUSI 166	Wind Ensemble .....	7
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques.....	2
MUSI 300	Secondary Instrumental Methods .....	3

**The student must complete *four* credit hours from the following courses (must be the same course number):**

MUSI 181*	Journeys in Musicianship: Bassoon .....	4
MUSI 183*	Journeys in Musicianship: Clarinet.....	4
MUSI 184*	Journeys in Musicianship: Euphonium.....	4
MUSI 185*	Journeys in Musicianship: Flute .....	4
MUSI 186*	Journeys in Musicianship: French Horn .....	4
MUSI 188*	Journeys in Musicianship: Oboe .....	4
MUSI 189*	Journeys in Musicianship: Percussion .....	4
MUSI 191*	Journeys in Musicianship: Saxophone .....	4
MUSI 192*	Journeys in Musicianship: Trombone .....	4
MUSI 193*	Journeys in Musicianship: Trumpet .....	4
MUSI 194*	Journeys in Musicianship: Tuba .....	4

**The student must complete *four* credit hours from the following courses (must be the same course number):**

MUSI 278	Lower-Level Applied Music: Bassoon.....	4
MUSI 280	Lower-Level Applied Music: Clarinet.....	4
MUSI 281	Lower-Level Applied Music: Euphonium.....	4
MUSI 282	Lower-Level Applied Music: Flute .....	4
MUSI 283	Lower-Level Applied Music: French Horn .....	4
MUSI 287	Lower-Level Applied Music: Oboe .....	4
MUSI 288	Lower-Level Applied Music: Percussion .....	4
MUSI 291	Lower-Level Applied Music: Saxophone .....	4
MUSI 292	Lower-Level Applied Music: Trombone .....	4
MUSI 293	Lower-Level Applied Music: Trumpet .....	4
MUSI 294	Lower-Level Applied Music: Tuba .....	4

**The student must complete *four* credit hours from the following courses (must be the same course number):**

MUSI 378	Upper-Level Applied Music: Bassoon.....	4
MUSI 380	Upper-Level Applied Music: Clarinet .....	4
MUSI 381	Upper-Level Applied Music: Euphonium .....	4
MUSI 382	Upper-Level Applied Music: Flute .....	4
MUSI 383	Upper-Level Applied Music: French Horn .....	4
MUSI 387	Upper-Level Applied Music: Oboe .....	4
MUSI 388	Upper-Level Applied Music: Percussion.....	4
MUSI 391	Upper-Level Applied Music: Saxophone .....	4
MUSI 392	Upper-Level Applied Music: Trombone .....	4
MUSI 393	Upper-Level Applied Music: Trumpet .....	4
MUSI 394	Upper-Level Applied Music: Tuba .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 477	Upper-Level Applied Music: Bassoon .....	4
MUSI 479	Upper-Level Applied Music: Clarinet .....	4
MUSI 481	Upper-Level Applied Music: Euphonium .....	4
MUSI 482	Upper-Level Applied Music: Flute .....	4
MUSI 483	Upper-Level Applied Music: French Horn .....	4
MUSI 487	Upper-Level Applied Music: Oboe .....	4
MUSI 488	Upper-Level Applied Music: Percussion.....	4
MUSI 491	Upper-Level Applied Music: Saxophone .....	4
MUSI 492	Upper-Level Applied Music: Trombone .....	4
MUSI 493	Upper-Level Applied Music: Trumpet .....	4
MUSI 494	Upper-Level Applied Music: Tuba .....	4

**String Concentration Requirements:**

MUSI 140	Class Voice (may substitute 2 cr. hrs. of MUSI 197 and 2 cr. hrs. of MUSI 160) .....	2
MUSI 151	String Orchestra .....	7
MUSI 152	Full Orchestra: Salina Symphony .....	1-4
MUSI 240	Advanced Instrumental Conducting and Rehearsal Techniques .....	2
MUSI 300	Secondary Instrumental Methods .....	3

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 180*	Journeys in Musicianship: Bass .....	4
MUSI 182*	Journeys in Musicianship: Cello .....	4
MUSI 195*	Journeys in Musicianship: Viola .....	4
MUSI 196*	Journeys in Musicianship: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 277	Lower-Level Applied Music: Bass .....	4
MUSI 279	Lower-Level Applied Music: Cello .....	4
MUSI 295	Lower-Level Applied Music: Viola .....	4
MUSI 296	Lower-Level Applied Music: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 377	Upper-Level Applied Music: Bass .....	4
MUSI 379	Upper-Level Applied Music: Cello .....	4
MUSI 395	Upper-Level Applied Music: Viola .....	4
MUSI 396	Upper-Level Applied Music: Violin .....	4

The student must complete *four* credit hours from the following courses (must be the same course number):

MUSI 476	Upper-Level Applied Music: Bass .....	4
MUSI 478	Upper-Level Applied Music: Cello .....	4
MUSI 495	Upper-Level Applied Music: Viola .....	4
MUSI 496	Upper-Level Applied Music: Violin .....	4

**Vocal Concentration Requirements:**

MUSI 160	Philharmonic Choir .....	7
MUSI 197*	Journeys in Musicianship: Voice .....	4
MUSI 239	Advanced Choral Conducting and Rehearsal Techniques .....	2
MUSI 297	Lower-Level Applied Music: Voice .....	4
MUSI 309	Diction I .....	2
MUSI 310	Diction II .....	2
MUSI 337	Secondary Choral Methods.....	3
MUSI 397	Upper-Level Applied Music: Voice .....	4
MUSI 497	Upper-Level Applied Music: Voice .....	2

## Music Minor

**18 Credit Hours**

The student must complete *all* of the following:

MUSI 111	Aural Skills I .....	1
MUSI 112	Aural Skills II .....	1
MUSI 115*	Music Appreciation .....	3
MUSI 131	Theory of Music I.....	3
MUSI 132	Theory of Music II.....	3
MUSI 160	Philharmonic Choir.....	1
	(For a total of three Credit Hours Vocal) or	
MUSI 167	Wesleyan Chorale .....	1
	(For a total of three Credit Hours Vocal) or	
MUSI 164	Jazz Ensemble .....	1
	(For a total of three Credit Hours Instrumental) or	
MUSI 166	Wind Ensemble .....	1
	(For a total of three Credit Hours Instrumental)	
MUSI 180-197*	Journeys in Musicianship.....	4

## Music Course Descriptions

<b>MUSI 100</b>	<b>Recital Attendance — 0 Credit Hour.....</b>	<b>Fall &amp; Spring</b>
	Attendance at a specified number of faculty recitals, visiting artist programs, ensemble concerts, operas or musicals, and required student degree recitals. See syllabus for listing of events and minimum number of events each term. All students majoring in music must enroll during every semester unless enrolled in EDUC 470 Clinical Practice.	
<b>MUSI 111</b>	<b>Aural Skills I — 1 Credit Hour .....</b>	<b>Fall</b>
	This course develops the fundamental skills in sight reading and ear training as a musician.	
<b>MUSI 112</b>	<b>Aural Skills II — 1 Credit Hour .....</b>	<b>Spring</b>
	This course is a continuation of MUSI 111, with emphasis on more advanced materials and structure. Prerequisite: MUSI 111	
<b>MUSI 115*</b>	<b>Music Appreciation — 3 Credit Hours .....</b>	<b>Fall</b>
	Music Appreciation is a course designed to familiarize the student with the various media of music performance and to acquaint the student with certain landmarks of the musical repertoire. Emphasis will be placed upon the development of an appreciation of the stylistic characteristics of various periods of music.	
<b>MUSI 131</b>	<b>Theory of Music I — 3 Credit Hours.....</b>	<b>Fall</b>
	The fundamental rudiments of music are included in Theory of Music I. The course includes an integrated study of the fundamentals of traditional harmony of the 18th and 19th centuries, and the development of fluency in sight reading, ear training and harmonic analysis.	
<b>MUSI 132</b>	<b>Theory of Music II — 3 Credit Hours.....</b>	<b>Spring</b>
	This course is a continuation of MUSI 131, with emphasis on more advanced materials and structure.	
<b>MUSI 135</b>	<b>Marching Band Methods — 1 Credit Hour.....</b>	<b>Odd Year Fall</b>
	This course is designed to prepare future band directors to successfully lead a high school marching band. The course will cover administrative skills, rehearsal techniques and drill-writing software and techniques.	
<b>MUSI 136</b>	<b>String Instrument Methods — 2 Credit Hours .....</b>	<b>Odd Year Fall</b>
	Group instruction in string instruments for the major in music education. Instruments are supplied.	
<b>MUSI 137</b>	<b>Woodwind Instrument Methods — 2 Credit Hours .....</b>	<b>Even Year Spring</b>
	Group instruction in woodwind instruments for the major in music education. Instruments are supplied.	
<b>MUSI 138</b>	<b>Brass Instrument Methods — 2 Credit Hours .....</b>	<b>Even Year Fall</b>
	Group instruction in brass instruments for the major in music education. Instruments are supplied.	
<b>MUSI 139</b>	<b>Percussion Instrument Methods — 2 Credit Hours .....</b>	<b>Odd Year Spring</b>
	Group instruction in percussion instruments for the major in music education. Instruments are supplied.	
<b>MUSI 140</b>	<b>Class Voice — 2 Credit Hours .....</b>	<b>Even Year Spring</b>
	Designed for non-vocal music education students to identify vocal faults and prepare to teach voice. This course will provide strategies and examples of repertoire for beginning and intermediate singers. May be fulfilled by 2 credits each of MUSI 160 and MUSI 197.	

<b>MUSI 142</b>	<b>Piano Proficiency — 1 Credit Hour</b> .....	<b>On Demand</b> Group instruction on the piano for students whose main instrument is not the piano. Required for all music majors.
<b>MUSI 143</b>	<b>Piano Proficiency 1 — 1 Credit Hour</b> .....	<b>Fall</b> Level 1 of Group instruction on the piano for students whose main instrument is not the piano. Required for all music majors.
<b>MUSI 144</b>	<b>Piano Proficiency 2 — 1 Credit Hour</b> .....	<b>Spring</b> Level 2 of Group instruction on the piano for students whose main instrument is not the piano. Required for all music majors.
<b>MUSI 151</b>	<b>String Orchestra — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> The ensemble primarily focuses on the performance of string orchestra repertoire with possible inclusion of wind players for chamber orchestra experiences. Open to all students regardless of major.
<b>MUSI 152</b>	<b>Full Orchestra: Salina Symphony — 0-1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> This ensemble provides students with a full orchestra experience. Students have the opportunity to rehearse and perform with the Salina Symphony. Open by audition only. Co-requisite: MUSI 151
<b>MUSI 158</b>	<b>Collaborative Piano — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> This course is designed to provide ensemble experience for the piano performance student. Students will be assigned collaborative performances to complement their individual instruction.
<b>MUSI 159</b>	<b>Injyana Choir — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> The Injyana Choir celebrates the diversity of musical culture through the performance of a variety of world music styles. From gospel to First Nations, Tejano to Latin Jazz, the Injyana Choir performs a variety of styles and welcomes all students regardless of musical experience. There are no prerequisites or requirements for this class. It is a repeatable course.
<b>MUSI 160</b>	<b>Philharmonic Choir — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> The larger concert choir at KWU. This group tours nationally each year and performs a variety of music from classical to contemporary.
<b>MUSI 162</b>	<b>Instrumental Ensemble — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> Various small instrumental groups form each year. Groups perform in convocation and various meetings during the year.
<b>MUSI 163</b>	<b>Athletic Band: The Howl — 0-1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> This athletic band performs for university functions as well as representing Kansas Wesleyan University at community events and throughout the region. This ensemble is open to all students regardless of major, but requires an audition/hearing.
<b>MUSI 164</b>	<b>Jazz Ensemble — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> A select ensemble that focuses on jazz techniques and repertoire. The jazz ensemble stays busy preparing for concerts, festivals and community functions.
<b>MUSI 165</b>	<b>Jazz Improvisations — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> The course is designed to explore the in-depth understanding of jazz improvisations and application in performance.
<b>MUSI 166</b>	<b>Wind Ensemble — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> This ensemble is a select organization. The ensemble stresses original works and specializes in performing the richest and most demanding repertoire. The wind ensemble stays busy performing at concerts, festivals, tours and community functions.
<b>MUSI 167</b>	<b>Wesleyan Chorale — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> A small select vocal ensemble that focuses on jazz and chamber repertoire. This group tours each year.
<b>MUSI 169</b>	<b>Praise Band: Rise Up! — 0-1 Credit Hour</b> .....	<b>Fall &amp; Spring</b> Praise Band is a non-auditioned, university-wide ensemble of mixed instrumentalists and vocalists, centered on learning to create and provide a contemporary worship experience. The Praise Band performs for university functions as well as providing local and regional outreach.
<b>MUSI 170</b>	<b>Acting for Singers — 1 credit hours</b> .....	<b>Fall &amp; Spring</b> An interdisciplinary, performance-oriented course designed to integrate musical and theatrical performance skills for the singing actor.

<b>MUSI 180 – 197*</b>	<b>Journeys in Musicianship — 1–2 Credit Hours..... On Demand</b> This course offers individual one half-hour lesson per week in a variety of instruments and voice. Through applied lessons, the student will be able to discover artistic potentials within him/herself to analyze the value of the arts (music) for his/her own sake as well as develop the skills to appreciate the musical performance and fine arts in general. Through the learning process, students will not only learn the technical skills necessary to perform the instruments, but become a successful person physically, mentally and socially through the process and preparation to present arts in the public and private settings. This is a repeatable course. In order for a student to receive one course equivalent in L.S. Personal Awareness, a student must earn a minimum of three credit hours with the same course number. (180 - Bass, 181 - Bassoon, 182 - Cello, 183 - Clarinet, 184 - Euphonium, 185 - Flute, 186 - French horn, 187 - Guitar, 188 - Oboe, 189 - Percussion, 190 - Piano/Keyboard, 191 - Saxophone, 192 - Trombone, 193 - Trumpet, 194 - Tuba, 195 - Viola, 196 - Violin, 197 - Voice)
<b>MUSI 170</b>	<b>Acting for Singers — 1 credit hours ..... Fall</b> An interdisciplinary, performance-oriented course designed to integrate musical and theatrical performance skills for the singing actor.
<b>MUSI 211</b>	<b>Aural Skills III — 1 credit hours ..... Fall &amp; Spring</b> This course is a continuation of MUSI 112, with emphasis on error detection and ensemble listening skills. Prerequisite: MUSI112
<b>MUSI 231</b>	<b>Theory of Music III — 3 Credit Hours..... Fall</b> This course is a continuation of MUSI 132, with emphasis on more advanced materials and structure.
<b>MUSI 232</b>	<b>Theory of Music IV — 3 Credit Hours ..... Spring</b> This course is a continuation of MUSI 231, with emphasis on more advanced materials and structure.
<b>MUSI 234</b>	<b>Form and Analysis — 2 Credit Hours ..... Spring</b> A course that explores the development of musical form and organizational procedures from the Baroque era to present.
<b>MUSI 236</b>	<b>Basic Conducting — 2 Credit Hours ..... Odd Year Fall</b> A beginning course in conducting and score reading, which introduces and develops conducting patterns and mastery-level score-reading skills. Prerequisite: MUSI 131.
<b>MUSI 238</b>	<b>Intermediate Conducting — 2 Credit Hours.....Even Year Spring</b> This course builds upon skills learned in MUSI236. Students will begin to apply learned concepts to repertoire rehearsed in choral and instrumental environments. Prerequisite: MUSI 236
<b>MUSI 239</b>	<b>Advanced Choral Conducting and Rehearsal Techniques — 2 Credit Hours..... Even Year Fall</b> This course emphasizes conducting vocal ensembles and appropriate rehearsal techniques, as they relate to teaching varied levels of vocal music. Prerequisite: MUSI 236 and MUSI 238.
<b>MUSI 240</b>	<b>Advanced Instrumental Conducting &amp; Rehearsal Techniques — 2 Cr Hrs ..... Even Year Fall</b> This course emphasizes conducting instrumental ensembles and appropriate rehearsal techniques, as they relate to teaching varied levels of instrumental music. Prerequisite: MUSI 236 and MUSI 238.
<b>MUSI 243</b>	<b>Piano Proficiency 3 – 1 Credit Hour ..... Fall</b> Level 3 of Group instruction on the piano for students whose main instrument is not the piano. Required for all music majors.
<b>MUSI 244</b>	<b>Piano Proficiency 4 – 1 Credit Hour .....Spring</b> Level 4 of Group instruction on the piano for students whose main instrument is not the piano. Required for all music majors.
<b>MUSI 277 – 297</b>	<b>Lower-Level Applied Music — 2 Credit Hours..... Fall &amp; Spring</b> This course offers an individual one-hour lesson per week in a variety of instruments and voice. Prerequisite: Corresponding instrument from 100-level instruction. (277 - Bass, 278 - Bassoon, 279 - Cello, 280 - Clarinet, 281 - Euphonium, 282 - Flute, 283 - French Horn, 284 - Guitar, 287 - Oboe, 288 - Percussion, 289 - Piano/Keyboard, 291 - Saxophone, 292 - Trombone, 293 - Trumpet, 294 - Tuba, 295 - Viola, 296 - Violin, 297 - Voice)
<b>MUSI 286</b>	<b>Special Topics — Variable ..... On Demand</b>
<b>MUSI 290</b>	<b>Independent Study — Variable ..... On Demand</b>

- MUSI 300 Secondary Instrumental Methods — 3 Credit Hours ..... Odd Year Spring**  
A course designed to prepare the student to teach bands and orchestras at secondary schools. The class will focus on teaching techniques, history of instrumental music, effective music program management and incorporating technology into the rehearsal environment.
- MUSI 309 Diction I — 2 Credit Hours ..... Even Year Fall**  
A course designed to prepare singers, conductors and educators to read, write, sing and translate English, Latin and Italian. Students will be taught these skills based on the rules of the International Phonetic Alphabet (IPA).
- MUSI 310 Diction II — 2 Credit Hours ..... Odd Year Spring**  
A course designed to prepare singers, conductors and educators to read, write, sing and translate French and German. Students will be taught these skills based on the rules of the International Phonetic Alphabet (IPA).
- MUSI 315 Music History I — 3 Credit Hours..... Even Year Fall**  
This course is a study of the development of music from the Greek antiquity through Renaissance, with emphasis on the rise of stylistic and formal characteristics. The influence of social, political, economic and religious conditions in musical evolution is presented.
- MUSI 316 Music History II — 3 Credit Hours..... Odd Year Spring**  
This course is a continuation of MUSI 315. It is a study of the development of music from the Baroque era to the present.
- MUSI 320 Performance Repertoire — 2 Credit Hours ..... On Demand**  
A survey of solo/chamber repertoire and performance practice suitable to the student's primary instrument of study. Prerequisite: Completion of all MUSI 277-297 credit requirements.
- MUSI 321 Pedagogy — 2 Credit Hours ..... Odd Year Fall**  
An examination of the methods of teaching in a studio setting. This course will identify and explore the many techniques of instruction as well as the varied repertoire available for students.
- MUSI 336 Secondary General Music Methods — 3 Credit Hours ..... Even Year Spring**  
A course designed to prepare the student to teach general music courses in middle schools and high schools. The class will focus on current trends in general music education and provide teaching techniques to reach an ever-increasing diverse student population.
- MUSI 337 Secondary Choral Methods — 3 Credit Hours..... Odd Year Spring**  
A course designed to prepare the student to teach choir at secondary schools. The class will focus on choral teaching techniques, history of choral music, effective music program management and incorporating technology into the rehearsal environment.
- MUSI 338 Elementary Music Methods — 2 Credit Hours ..... Odd Year Fall**  
A course for elementary education students presenting the rudiments of music, elementary ear training, tonal and rhythmic problems, and terminology. Music activities in the kindergarten and elementary school, through grade six. School visitation included. Prerequisite: MUSI 315 and admission to Teacher Education Program.
- MUSI 377 – 397 Upper-Level Applied Music — 2 Credit Hours..... Fall & Spring**  
This course offers an individual one-hour lesson per week in a variety of instruments and voice. Prerequisite: Corresponding instrument from 200-level instruction and instructor approval. (377 - Bass, 378 - Bassoon, 379 - Cello, 380 - Clarinet, 381 - Euphonium, 382 - Flute, 383 - French Horn, 384 - Guitar, 387 - Oboe, 388 - Percussion, 389 - Piano/Keyboard, 391 - Saxophone, 392 - Trombone, 393 - Trumpet, 394 - Tuba, 395 - Viola, 396 - Violin, 397 - Voice)
- MUSI 386 The Wesleyan Journey — 1–6 Credit Hours ..... On Demand**  
This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- MUSI 400 Senior Music Education Seminar — 1 Credit Hour ..... Fall & Spring**  
The course is designed as a final preparation for the music education students before the clinical practice. The class discusses the most current issues in music education. The course also gives the students an opportunity to prepare their professional music education portfolio and resume.
- MUSI 431 Advanced Theory (Orchestration & Arranging) — 2 Credit Hours ..... Odd Year Spring**  
A compilation and review of all theory skills. Detailed analysis of the fugue and counterpoint. Detailed study of 20th century forms. Students will also synthesize all knowledge by composing and presenting a work of music.

<b>MUSI 460</b>	<b>Internship — 3 Credit Hours</b> ..... <b>On Demand</b> Internship is a specially arranged opportunity for practical experience with guidance and evaluation by a qualified instructor.
<b>MUSI 471</b>	<b>Recital — 1 Credit Hour</b> ..... <b>On Demand</b> Students will prepare and offer a recital, with the guidance and evaluation of a member of the music faculty. This course is repeatable one time.
<b>MUSI 476 – 497</b>	<b>Upper-Level Applied Music — 2 Credit Hours</b> ..... <b>Fall &amp; Spring</b> This course offers an individual one-hour lesson per week in a variety of instruments and voice. Prerequisite: Corresponding instrument from 300-level instruction and instructor approval. (476 - Bass, 477 - Bassoon, 478 - Cello, 479 - Clarinet, 481 - Euphonium, 482 - Flute, 483 - French Horn, 484 - Guitar, 487 - Oboe, 488 - Percussion, 489 - Piano/Keyboard, 491 - Saxophone, 492 - Trombone, 493 - Trumpet, 494 - Tuba, 495 - Viola, 496 - Violin, 497 - Voice)
<b>MUSI 485</b>	<b>Special Topics — Variable</b> ..... <b>On Demand</b>
<b>MUSI 490</b>	<b>Independent Study — Variable</b> ..... <b>On Demand</b>
<b>MUSI JREC</b>	<b>Junior Degree Recital — 0 Credit Hour</b> ..... <b>On Demand</b> Students will prepare and offer a 30-minute recital with the guidance and evaluation of their course instructor. Refer to Music Department Handbook for specific recital policies. Corequisite: MUSI 377-397.
<b>MUSI SREC</b>	<b>Senior Degree Recital — 0 Credit Hour</b> ..... <b>On Demand</b> Students will prepare and offer a 30-minute recital with the guidance and evaluation of their course instructor. Refer to Music Department Handbook for specific recital policies. Corequisite: MUSI 476-497.

# The Department of Nursing Education

Director: Janeane Houchin, M.S.N., R.N.

The mission of the Kansas Wesleyan University Department of Nursing Education baccalaureate program is to prepare students as professional nurse generalists by incorporating the areas of biopsychosocial, behavioral and spiritual development into the delivery of nursing education, so that students may provide client-centered care, pursue graduate studies and continue lifelong learning.

The Kansas Wesleyan University Bachelor of Science with a major in nursing degree program is approved by the Kansas State Board of Nursing (Landon State Office Building, 900 S.W. Jackson, Suite 1051, Topeka, KS 66612-1230, Phone: 785-296-4929, Fax: 785-296-3929, [www.ksbn.org](http://www.ksbn.org)).

The baccalaureate degree program with a major in nursing at Kansas Wesleyan University is accredited by the Commission on Collegiate Nursing Education, 655 K Street, NW, Suite 750, Washington, DC 20001 (202) 887-6791.

The Department of Nursing Education undergraduate nursing degree consists of two tracks: the Bachelor of Science with a major in nursing track for pre-licensure students and the R.N. to B.S. track for post-licensure students.

- B.S. with a major in nursing degree program (pre-licensure): This is an on-campus, four-year program consisting of Liberal Studies Prerequisite Courses and Nursing Courses. Upon successful completion of the program, the student is awarded the Bachelor of Science with a major in Nursing degree. Pre-licensure graduates are eligible to take the National Council Licensure Examination for licensure as a Registered Nurse (NCLEX-RN)
- R.N. to B.S. with a major in Nursing degree program (post-licensure): This online program is designed for licensed Registered Nurses who have completed an associate degree or diploma nursing program. The B.S. with a major in Nursing degree is considered the entry-level for professional nursing and serves as a foundation for career development and for graduate education in nursing. Full-time students may complete the upper-division eight-week online Nursing courses in one academic year. Upon successful completion of the program the student is awarded the Bachelor of Science with a major in Nursing degree.

## **Pre-licensure Bachelor of Science with a major in Nursing Program Admission and Articulation Policy**

Admission to the nursing program may be competitive based on the applicant pool. Meeting minimum admission criteria does not guarantee admission to the program.

Factors considered for each individual applicant include, but are not limited to, grade point average (GPA) along with potential to complete the program.

### **a. Nursing Program Entrance Exam:**

All applicants are required to take the Test of Essential Academic Skills (TEAS), an assessment tool used to evaluate prospective students and their potential for successful program completion. A composite score of 62 or higher, and a minimum score of 50 in the science category of the test are required. A minimum score of 62 is an indication that the applicant has received the knowledge necessary to begin the Nursing program. If an applicant scores below 62 on the TEAS, additional academic courses may be recommended. The TEAS can be taken twice per academic year, if necessary. A TEAS review course and other information is available at [www.atitesting.com/Solutions/pre-program/TEAS.aspx](http://www.atitesting.com/Solutions/pre-program/TEAS.aspx)

### **b. Completion of an Admission Application to the Nursing Program:**

Applications are available at [www.kwu.edu](http://www.kwu.edu) or by contacting the Department of Nursing Education (DNE). Applications will be accepted after January 1 of the admission year. The DNE has a rolling admission deadline. Submission by March 15 for current KWU students and transfer students is required for preferential selection for fall admission of the same year. Applicants are notified of application status after determination is made by the Nursing Admission and Progression Committee. Full acceptance into the Nursing program is offered when admission requirements have been met, pending space and competitive status. The Department of Nursing Education will accept additional transfer student applications until April 15, pending space and competitive status. Applicants selected for admission will receive a notification letter and must return the Letter of Intent form to the Nursing program by the specified date

### **c. Achievement of Admission GPA Requirement:**

Applicants must have a cumulative GPA for college coursework of 2.8 on a 4.0 scale. All courses which are transferred to KWU's Nursing program are included in the calculation of the GPA.

### **d. Completion of Prerequisite, Foundational and Wesleyan Culture Courses:**

Applicants are required to complete all prerequisite, Foundational and Wesleyan Culture courses prior to beginning the Nursing major courses. **August 1** is the deadline for submitting proof of course completion. Students will then be notified of their program acceptance status.

**e. For Transfer Students Only — Completion of Liberal Studies Courses and Wesleyan Heritage:**

Liberal Studies courses may not be taken concurrently with nursing courses, but may be taken in the summer semesters once provisionally admitted to the Nursing program with permission of the Department of Nursing Education. All outstanding Liberal Studies courses and Wesleyan Heritage must be completed before entering the second year of the Nursing program.

**f. Non-nursing Course Grades:**

Students intending to enter the Nursing program must earn at least a grade of C in all non-nursing support courses (prerequisites). If a student fails to achieve a grade of C or better, the student may repeat no more than two courses, or may not repeat the same course twice, to raise the grade. Students may petition to waive this policy under certain circumstances. Nursing pre-requisite courses which have been taken five years or more prior to entering the Nursing major will be evaluated on an individual basis, utilizing the TEAS exam results. Based on the TEAS results, students may be required to retake or audit support courses.

**English as a Second Language or International Students:**

When English is not considered the applicant's first language, the following minimum Test of English as a Foreign Language (TOEFL) Internet-Based Test (iBT) score must be attained. Each area must meet the minimum requirement.

- Writing= 20
- Speaking=20
- Reading=19
- Listening=20

Students not meeting the minimum requirement in any area are not eligible for admission to the Nursing program. For information and application for TOEFL contact:

TOEFL Educational Testing Service  
PO Box 6151  
Princeton, New Jersey 08541-6154  
606-771-7760  
[www.toefl.org](http://www.toefl.org)

If International English Language Testing Systems (IELTA) is used, comparison scores will be evaluated on a case-by-case basis.

**Drug Screening**

In keeping with the responsibility of the profession for protecting the public from harm, clinical agencies and/or the Department of Nursing Education may ask Nursing students to submit to drug screenings.

1. Students will pay all fees for such screenings.
2. Refusal to allow mandatory or requested drug testing will result in immediate program dismissal. Positive results will be grounds for immediate dismissal from the Nursing program.
3. All new students will be required to get a drug screen prior to the start of the fall semester. Students will be notified of a specific three-day window in which their drug screen must be completed.
4. If drug screen results are positive, the applicant will be withdrawn from the applicant pool for:
  - being unable to practice with skill and safety due to current abuse of drugs or alcohol; and/or
  - exhibiting professional incompetency, defined as a pattern of practice or other behavior which demonstrates a manifest incapacity or incompetence to practice nursing.Kansas Nurse Practice Act section 65-1120-a)-4 and 651120-e)-3.

**Background Queries and Other Documentation**

Learning in clinical settings is an important aspect of the Nursing program at Kansas Wesleyan University. Many healthcare facilities require information about students engaged in clinical learning opportunities, including, but not limited to: verification of name; address and social security number; personal health information; drug and alcohol testing; criminal background checks; verification of education; listing on any registered sex offender lists; listing on the U.S. Office of Inspector General's Excluded Individual's list; listing on the U.S. General Services Administration's Excluded Parties List, and/or Kansas Bureau of Investigation (KBI) background checks and/or Federal Bureau of Investigation (FBI) background checks; and Department on Aging and Disability Services (DOADS).

Students are responsible for obtaining and gathering health and immunization information required by a healthcare facility. The documentation is then uploaded to a secure, confidential web account for review by professional personnel. The student is responsible for the cost of obtaining the required information and the cost of the vendor used for review of the documentation. The information required to permit a student to participate in a clinical setting is determined by the respective healthcare facility. Any student who does not consent to required disclosure or background checks, or does not meet the clinical settings' eligibility requirements, may not be allowed to enter clinical settings. If a student is unable to fulfill the clinical experiences required by his/her program of study, the student will be unable to graduate.

All new and current Department of Nursing Education students must complete the background and/or criminal history check by the DNE designated date. Students will not be allowed to participate in activities involving a practicum setting until the background and criminal history check is completed. Should the background check disclose any information not in compliance with the KSBN legal requirements for licensure, the result may be non-acceptance to, or withdrawal from, the KWU Nursing Program.

Be advised that nursing licenses may be denied or disciplined by the Kansas State Board of Nursing (KSBN). Possible grounds for such action may include being convicted of a felony, being convicted of a misdemeanor that involves an illegal drug offense if the KSBN determines that such a person has not been sufficiently rehabilitated to warrant the public trust. Also considered are patterns of practice and other behaviors exhibiting an apparent incapacity to practice nursing. The KSBN will deny licensure in Kansas to an individual who has been convicted of a felony crime against a person. All criminal history must be revealed to and will be evaluated by the KSBN before licensure is granted or denied. KSBN will require fingerprinting in order to conduct background checks with the Kansas and Federal Bureau of Investigation (KBI & FBI). (Please refer to [www.ksbn.org](http://www.ksbn.org), Statutes 74-1112 and 65-1120, and the [Legal Issues Reference Packet](#) located on the KSBN forms Web page.)

### **Personal Health Insurance**

Evidence of personal health insurance must be provided by the student to the Nursing Education Office prior to starting the Nursing program and will be verified at the beginning of each fall semester.

### **Non-Acceptance**

Qualified applicants not accepted due to space availability may be placed on a waiting list of applicants. The Director of Nursing Education notifies individuals in order of ranking on the waiting list as openings become available.

### **Transfer Credit Policy**

The student's academic file and coursework will be reviewed on an individual basis by the Registrar and the Nursing Admission and Progression Committee with oversight by the Director of Nursing Education to determine compatibility with the KWU curriculum and potential for success in the program. Academic credits do not expire. Students must take all Nursing courses (NURS) at Kansas Wesleyan University.

### **Timeline to Complete Bachelor of Science with a Major in Nursing Degree Program**

Graduates of nursing programs are expected to be current in their field. Therefore, while the Bachelor of Science with a major in Nursing degree program is designed to be completed within four years for pre-licensure students, including the freshman and sophomore years, all Nursing courses must be completed within five years of admission to the baccalaureate Nursing program.

Nursing pre-requisite courses which have been taken five years or more prior to entering the Nursing major will be evaluated on an individual basis. Utilizing the TEAS exam results for the pre-licensure track, students may be required to retake or audit support courses.

### **Advisor**

When a student declares themselves to be a Nursing major, they will be assigned an advisor in the Department of Nursing Education, who will work with them to develop a degree plan.

### **Progression Policies**

In addition to university requirements, the applicant must meet the following requirements for progression in the Bachelor of Science with a major in Nursing degree program:

1. Maintain a current tuberculin (TB) skin test.
2. Provide evidence of current BLS certification (adult, child, and infant) for the healthcare provider whenever necessary throughout the program.
3. Earn a grade of C+ or better in all Nursing courses.
4. Students who fail to earn a grade of C+ or better in a Nursing course must retake that course the next time it is offered. The student must submit a ***Student Petition for Repeat*** to the Nursing Department Admission and Progression Committee for progression in the Nursing program. Repeating a Nursing course requires the student to have an enrollment lapse in [the Nursing program](#) for one consecutive academic semester. A ***Return after Lapse*** form is not required if the student is enrolled in any KWU course.
5. A second failure in any one course or a failure in any two Nursing courses will result in dismissal from the nursing program. For transfer students, Nursing courses taken at another academic institution in which the student has received a grade of C- or lower will be counted as a failed course at KWU also.
6. Students may petition for exceptions to academic dismissal by meeting with the Director of Nursing Education and completing a ***Student Petition for Exception***.
7. Dismissal from the nursing program may also result from ethical, legal or professional conduct unacceptable to the nursing profession.

### Nursing Program Grading Scale

Due to the professional nature of nursing practice and the requirement for passing the NCLEX-RN examination in order to practice, the grading scale for nursing is higher than the university grading scale. Current grades are maintained on the KWU Learning Management System (LMS) for student viewing as courses progress. The following grading scale is used in all Nursing courses for the Bachelor of Science with a major in Nursing degree program:

Grade	Points
A	95-100
A-	92-94
B+	90-91
B	86-89
B-	84-85
C+	80-83
C	76-79
C-	74-75
D+	72-73
D	68-71
D-	65-67
F	≤ 64

For NURS courses, a final grade of 80 percent is required to pass. Grade scores will not be rounded.

### Readmission Policy

After a lapse of one semester of enrollment at KWU, returning students must:

1. Complete the **Return after Lapse** form through the Admissions Office, and
2. Complete the Nursing Department's **Student Petition for Exception** form and meet with the Director of Nursing Education to appeal for a position in a nursing course.

After a lapse of two semesters or more, in addition to the above, a returning student must:

- Re-apply for university admission through the KWU Admissions Office.
- Re-apply for admission to nursing.
- Adhere to the current catalog requirements.
- Plan with a Nursing advisor to develop a degree plan which meets all curricular and program requirements.
- Submit a new physical examination form current BLS Certification for Healthcare providers (adult, child, & infant) and current tuberculin (TB) skin test results.
- Validate competency in clinical skills and didactic knowledge.

### Employment Policy

The number of hours of employment per week should be balanced with the student's educational commitment. A pre-licensure Nursing student should consider working minimal hours per week to allow for the amount of time needed for intensive study.

KWU nametags and uniform components that identify a student with Kansas Wesleyan University **must not** be worn during employment in a health care agency.

### Representation on Nursing Faculty Governance Bodies

Student nurse representatives are appointed to all Department of Nursing Education committees.

Student nurses may also be appointed to serve as student representatives on Kansas Wesleyan University committees.

### Graduation Requirements (see Academic Catalog, pg. 65,)

### Departmental Assessment

Student nurses take the Assessment Technology Institute (ATI) Comprehensive Predictor Exam during their last semester in the Nursing program. This is the departmental exam used in the assessment program of the university. Student nurses also take the ATI Content Mastery Exams throughout the Nursing program for assessment of readiness for the NCLEX-RN exam.

**Curriculum**

**Bachelor of Science with a Major in Nursing Degree Program Requirements**

Total of 120 Credit Hours: 60 Nursing credit hours and 60 non-nursing credit hours

**Non-Nursing Credit Hours (60 Credit Hours)**

Students must take all of the following non-nursing support courses (39 credits) and pass them with a grade of C or better. If a student fails to achieve a grade of C or better, the student may repeat no more than two courses or repeat the same course twice, to raise the grade. Courses marked with an asterisk\* will meet Liberal Studies requirements.

Non-nursing Support Courses/Pre-requisites	Credits
BIOL 110*	General Biology: The Study of Life and Our Role in It..... 4
BIOL 221	Anatomy & Physiology I (with on-campus lab) ..... 3
BIOL 222	Anatomy & Physiology II (with on-campus lab) ..... 3
BIOL 226*	General Microbiology (with on-campus lab) ..... 4
BSHS210	Statistical Analysis..... 3 (see prerequisite in BSHS course descriptions)
CHEM 120*	Concepts in Chemistry ..... 4
Or CHEM 123	General Chemistry I
EDUC 244*	Developmental Psychology ..... 3
ENGL 120	Introductory English Composition ..... 3
ENGL 121	Intermediate English Composition..... 3
PSYC 101*	Introductory Psychology: The World of You ..... 3
SPES 175	Principles of Nutrition ..... 3
SPES 180*	Medical Terminology ..... 3

**Additional Courses required by the University (Refer to pg. 66 of academic catalog.)**

Liberal Studies Choices.....	6
Wesleyan Experience & Wesleyan Heritage .....	1–3
Electives .....	As Needed

**Nursing Credit Hours (60 Credit Hours)**

The student must complete all of the following nursing courses:

*Contact hours refer to actual class and clinical or lab time.*

	Credits	Contact Hrs.
NURS 250	Introduction to Professional Nursing ..... 3	3
NURS 304	Nursing Interventions ..... 6	10
NURS 308	Adult Health I & Clinical (Chronic) ..... 7	13
NURS 318	Pharmacology ..... 3	3
NURS 355	Mental Health Nursing & Clinical..... 3	5
NURS 360	Evidence-Based Practice..... 3	3
NURS 375	Pathophysiology ..... 3	3
NURS 378	Healthy Aging..... 2	2
NURS 380	Assessment in Nursing/lab ..... 3	3
NURS 408	Adult Health II & Clinical (Acute) ..... 6	10
NURS 409	Community Health Nursing & Clinical ..... 3	5
NURS 429	Adult Health III & Clinical (Complex) ..... 7	11
NURS 432	Family-Centered Health & Clinical..... 6	10
NURS 451	Leadership & Issues in Nursing..... 2	2
NURS 479	Leadership Practicum & Capstone..... 3	9

## Post-licensure R.N. to B.S. with a Major in Nursing Program Admission and Articulation Policy:

Licensed graduates from a regionally accredited associate degree or diploma nursing program are eligible to apply for articulation into the Bachelor of Science, major in Nursing degree program. Students will have completed 120 credit hours to earn this degree. Licensed graduates will be evaluated individually for program eligibility. Applicants must hold an unencumbered Registered Nursing License. Students will be able to complete their degree in a minimum of 1 year.

Students can expect the articulation process, from application and portfolio submission to the awarding of credit hours, to take **at least 4 weeks**.

The Registered Nurse will follow these steps for articulation:

1. **Admission to Kansas Wesleyan University (KWU).**
2. **Admission to the RN to BS with a major in nursing program.**
  - a. Registrar will award 60 credit hours for completion of an associate’s degree or diploma degree in Nursing.
  - b. **Complete Admission Application to the Nursing Program.** Applications are available at [www.kwu.edu](http://www.kwu.edu) or by contacting the Department of Nursing Education.
  - c. **Achievement of Admission GPA Requirement.** Students must have a cumulative GPA of 2.8 on a 4.0 scale. Nursing courses which are eligible for transfer to the KWU Nursing Program may be included in the calculation of the GPA.
  - d. **Conference / Teleconference with Nursing Advisor.** RN to BS nursing students are assigned an advisor upon admission to the Nursing program.
  - e. **Submit Experiential Credit Portfolio.** Students may apply for college credit based on their official transcripts, professional development documentation, work and life experiences, and their technical, vocational and diploma/certificate work from other educational institutions. Unless otherwise noted, experiential credits qualify for “elective credit” only; they do not qualify for required major courses. *The guideline for determining experiential credit is available on the Nursing webpage and will be discussed during the conference with the Nursing advisor.* All experiential credit policies and guidelines are subject to change without notice and all credits must be approved by the university’s provost. The maximum amount of credit hours possible for transfer from these sources is 35. At least 24 of the last 34 credit hours must be taken at KWU, and at least 21 credit hours of the major. Where required, evaluation and transcription fees do not qualify for Financial Aid or Federal loans.

The following is a summary of the guidelines:

- 1) Experiential Work Credit: KWU may grant a maximum of 30 credit hours to meet the Liberal Studies and Foundational requirements, provided the student adequately describes and documents the college-level learning achieved in their position as a licensed Registered Nurse. These credit hours will be transcribed as no grade; consequently, these credits will not be used for GPA purposes.
- 2) Experiential Life Credit: Credit may be granted based on actual life activities pursued by the student and the amount of college-level learning achieved during each activity. These activities may consist of acting in plays, singing in organizations, writing, research, extensive travel, community service, assisting in blood drives, participating in charity walks, such as Relay for Life, etc. However, the experience and learning must be extensive and fully documented in the student’s portfolio. A maximum of five credit hours may be granted in this category. These credit hours will be transcribed as “elective life credits” with no grade; consequently, these credits will not be used for GPA purposes. These credits may be used to meet Liberal Studies and Foundational requirements.
- 3) Experiential Course Credit: KWU will grant “specific course credit” for professional development coursework. A maximum of three credit hours may be granted in this category. These credit hours may be used to meet Liberal Studies and Foundational requirements. No grade will be assigned to these courses; consequently, these credits will not be used for GPA purposes.
- 4) All credit obtained by alternate means does not count toward KWU residency requirements. Experiential work and life credits do count as four-year institution hours, and technical/vocational or certificate credit hours will be counted as either two or four-year institution hours depending on the type of institution where the credits were originally earned.
- 5) All requests will be reviewed and evaluated on a case-by-case basis. The number of credit hours granted will be determined by the student’s ability to adequately document and explain the college-level learning achieved in each category to the appropriate evaluation person or group. *The provost has final approval of all requests.* Upon approval and the payment of fees, the granted credit hours will be applied to the student’s official transcript.

3. **Completion of KWU Foundational Course – 1 Credit Hour.** The university requires all students to complete the following course:

	Credits	Contact Hrs.
INTD 115 Wesleyan Heritage .....	1	1
(To be completed prior to or during the first semester of the Nursing program)		

4. **Completion of Admission Prerequisite Courses— 3 credit hours.** The Registered Nurse applicant must complete a three-credit hour statistical analysis course prior to taking NURS 461 Application of Evidence-Based Practice with a grade of C or better. The following course is available at KWU:

	Credits	Contact Hrs.
BSHS210      Statistical Analysis .....	3	3
(see prerequisite in BSHS course descriptions)		

5. **Registered Nurses must complete all of the following Nursing courses with a C+ or better – 27 credit hours.**

	Credits	Contact Hrs.
NURS 302      Community Health for the Practicing Nurse .....	3	3
NURS 351      Transition to Professional Nursing .....	3	3
NURS 385      Pathophysiology for the Practicing Nurse* .....	3	3
NURS 388      Pharmacology for the Practicing Nurse* .....	3	3
NURS 421      Health Assessment for the RN* .....	3	3
NURS 452      Leadership and Issues in Professional Nursing .....	4	4
NURS 461      Application of Evidence-Based Practice .....	4	4
NURS 475      Healthy Aging for the Practicing Nurse .....	3	3
NURS 481      Capstone Practicum for the Professional Nurse .....	1	1

\*These courses may be transferred from another institution.

**The following policies reference those stated above for the pre-licensure track and apply to the post-licensure R.N. to B.S. track except as noted:**

1. **Drug Screening:** Instead of item #No. 3 above, post-licensure students will receive specific instructions, so that the results of a drug screen will be received two weeks prior to the NURS 481 Capstone Practicum course.
2. **Background Queries and Other Documentation:** Since post-licensure students must hold an unencumbered registered nursing license, the consequences of illegal actions should already be known. However, the content of the pre-licensure section above for this subject applies to post-licensure students. Students are responsible for obtaining and gathering health and immunization information required by a health-care facility. The documentation is then uploaded to a secure, confidential web account for review by professional personnel. The student is responsible for the cost of obtaining the required information and the cost of the vendor used for review of the documentation.
3. **Transfer Credits:** See *Experiential Portfolio Credit* information above.
4. **Timeline to Complete the R.N. to B.S. Nursing Degree Program:** The post-licensure track is designed to be completed in as little as two semesters of full-time study or up to five semesters of part-time study, depending on the number of credit hours needed. All Nursing courses must be completed within five years of admission to the baccalaureate Nursing program. Nursing prerequisite courses which have been taken five years or more prior to entering the Nursing major will be evaluated on an individual basis.

#### **Progression Policies**

Post-licensure students must meet the following requirements for progression in the R.N. to B.S. Nursing program:

1. Provide results of tuberculin (TB) skin test prior to the capstone practicum.
2. Provide evidence of current BLS certification (adult, child, and infant) for the healthcare provider prior to the Capstone practicum.
3. Earn a grade of C+ or better in all nursing courses.
4. Students who fail to earn a grade of C+ or better in a Nursing course must retake that course the next time it is offered. The student must submit **a Student Petition for Repeat** to the Nursing Department Admission and Progression Committee for progression in the Nursing program.
5. A second failure in any one course or a failure in any two Nursing courses will result in dismissal from the Nursing program. Students may petition for exceptions to academic dismissal by meeting with the Director of Nursing Education and completing a **Student Petition for Exception**.
6. Dismissal from the Nursing program may also result from ethical, legal, or professional conduct unacceptable to the profession.

## Readmission

After a lapse of one semester of enrollment at KWU, returning R.N. to B.S. students must:

1. Complete the **Return after Lapse** form through the Admissions Office, and
2. Complete the Nursing Department's **Student Petition for Exception** form and meet with the Director of Nursing Education to appeal for a position in a Nursing course.

After a lapse of one year, in addition to the above, a returning student must:

1. Re-apply for university admission through the KWU Admissions Office.
2. Re-apply for admission to Nursing.
3. Adhere to the current catalog requirements.
4. Plan with a Nursing advisor to develop a degree plan which meets all curricular and program requirements.
5. Submit a new physical examination form, current BLS Certification for Healthcare providers (adult, child, & infant), and current tuberculin (TB) skin test results.

## Representation on Nursing Faculty Governance Bodies

All students in the R.N. to B.S. online Nursing program will be sent each DNE committee's agenda and minutes so they can comment on any subject discussed (excluding confidential issues about students).

## Baccalaureate Degree

### Nursing Course Descriptions

<b>NURS 250</b>	<b>Introduction to Professional Nursing — 3 Credit Hours (online)..... On Demand</b> This course provides an introduction to the nature of professional nursing – the roles of the nurse in the healthcare system, the historical development of modern nursing, public images of nursing, ethical and legal parameters of nursing practice, and theoretical models of nursing practice. The nursing process as a tool for decision-making is examined. The nature and importance of research to the nursing profession is explored. Open to pre-nursing and Nursing majors only. Prerequisites: For Nursing majors, the majority of the Liberal Studies and prerequisite courses should be completed.
<b>NURS 302</b>	<b>Community Health for the Practicing Nurse — 3 Credit Hours (online) ..... Fall &amp; Spring</b> The nursing process is utilized to promote adaptation of multicultural populations consisting of individuals and groups of all ages. Cultural diversity is characterized by a unique ethnic background or an alternative lifestyle. Programs to meet the broader healthcare needs of the community are emphasized. Students will utilize the nursing process and apply community health principles while working with clients, families, aggregates and communities, focusing on disease prevention, health promotion and health maintenance in a variety of community settings. Evidence-based practice will serve as a basis for making decisions for improving the quality of care. Open to RN to B.S., major in Nursing degree program students only.
<b>NURS 304</b>	<b>Nursing Interventions &amp; Clinical — 6 Credit Hours ..... Fall</b> This course provides an introduction to fundamental nursing concepts and skills to prepare the student for nursing practice. Emphasis is placed on beginning clinical decision-making necessary to provide safe, compassionate and client-centered care. Principles of communication and information management systems are incorporated in clinical skills practice and simulated client-care settings. Open to Nursing majors only. Prerequisites: Admission to the nursing major.
<b>NURS 308</b>	<b>Adult Health I &amp; Clinical (Chronic) — 7 Credit Hours .....Spring</b> This course allows opportunity for students to explore safe, client-centered, evidence-based care for clients with chronic conditions in a variety of settings. Students will examine factors that influence health and illness in adults, while exploring health promotion, maintenance, injury and disease prevention. Open to Nursing majors only. Prerequisites: NURS 304 Nursing Interventions & Clinical, NURS 318 Pharmacology, NURS 375 Pathophysiology, and NURS 380 Assessment in Nursing with Lab.
<b>NURS 318</b>	<b>Pharmacology — 3 Credit Hours (online) ..... Fall</b> This course will provide an overview of the characteristics of major drug groups and interactions among these groups. The course will emphasize mechanisms of action and side effects of drugs, as well as factors which influence the activity of drugs. Open to nursing majors only. Prerequisite: Admission to the nursing major.
<b>NURS 351</b>	<b>Transition to Professional Nursing — 3 Credit Hours (online) ..... Fall</b> This course is for Registered Nurses who wish to pursue a baccalaureate degree in Nursing. The course will explore what it means to be a professional nurse, the history, values, standards, the importance of research to the nursing profession and commitment to life-long learning. This course discusses the current state of the nursing profession, standards and scope of practice, transition into professional practice, healthcare delivery systems and future challenges for the nursing profession. Pre-requisite: Acceptance into the RN- B.S., major in Nursing degree program.

- NURS 355 Mental Health Nursing & Clinical — 3 Credit Hours**.....**Spring**  
 This course presents the theoretical concepts of psychiatric mental health nursing. Principles of communication and interpersonal skills as an intervention in developing therapeutic relationships with clients in psychiatric settings are discussed. Nursing strategies pertaining to the management of illness and symptoms of the psychiatric client are addressed. Ethical, legal, cultural, and spiritual aspects of psychiatric mental health nursing are also examined. The student, through utilization of the nursing process, cares for clients in a rotation of specialty areas requiring psychiatric mental health care. Open to Nursing majors only. Prerequisites: Semesters I-V of the Nursing major.
- NURS 360 Evidence-Based Practice — 3 Credit Hours (online)**.....**Spring**  
 In this course, the students will examine the research process as a mode of developing evidence-based nursing practice. Students will learn to formulate researchable questions and hypotheses, choose an appropriate research design, and select an appropriate sample, measurement tool and method of analyzing data. Students will evaluate published nursing research for its rigor and contribution to the nursing discipline and evidence-based nursing practice. Both quantitative and qualitative research methodologies are examined. Ethical considerations of healthcare research are examined. Open to Nursing majors only. Prerequisites: Semesters I –V of the nursing major.
- NURS 375 Pathophysiology — 3 Credit Hours (hybrid)**..... **Fall**  
 This hybrid course examines alterations in the body’s processes, which result in disease states or illness. The role of the nurse in the assessment, treatment and evaluation of patients with select diseases will be examined. Open to Nursing majors only. Prerequisites: Admission to the nursing major.
- NURS 378 Healthy Aging — 2 Credit Hours (online)** .....**Spring**  
 This course explores concepts essential to gerontological nursing with a focus on health aging, caring and chronicity. Open to Nursing majors only. Prerequisites: Semesters I-V of the Nursing major.
- NURS 380 Assessment in Nursing — 3 Credit Hours (includes lab)**..... **Fall**  
 Development of skills in the assessment phase of the nursing process is emphasized. Variations of the assessment to meet the needs of infants, children, adolescents and geriatric clients will be discussed, as well as clients from different cultures. Assessment and discussion of clients in pain will also be covered. Students will be expected to conduct a physical assessment on an adult and develop nursing diagnoses and a plan of care derived from the database to facilitate client needs. Open to Nursing majors only. Prerequisites: Admission to the Nursing major.
- NURS 385 Pathophysiology for the Practicing Nurse — 3 Credit Hours (online)**..... **Fall**  
 This online course examines alterations in the body's processes, which result in disease states or illness. The role of the nurse in assessment, treatment and evaluation of patients with select diseases will be examined. Students will reflect upon nursing practice in identifying clinical manifestations, diagnostic tools and interventions for various diseases. Open to students in the R.N. to B.S., major in Nursing degree program only.
- NURS 386 The Wesleyan Journey — 1–6 Credit Hours**.....**On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Open to Nursing majors only. Prerequisite: INTD 110 is recommended but not required for this course.
- NURS 388 Pharmacology for the Practicing Nurse — 3 Credit Hours (online)**..... **Fall**  
 This course is for Registered Nurses who wish to pursue a baccalaureate degree in nursing. This course will explore characteristics of major drug groups and interactions among these groups. The course will examine mechanisms of action and side effects as well as factors which influence the activity of drugs. Knowledge of Pharmacokinetics will be utilized in clinical case studies. Open to R.N. to B.S., major in Nursing degree program students only.
- NURS 408 Adult Health II & Clinical (Acute) — 6 Credit Hours** ..... **Fall**  
 This course provides opportunity for students to apply clinical decision-making, while planning client-centered care for adults with acute health care problems in a variety of settings. Health promotion, maintenance, communication and collaboration with other healthcare disciplines will be explored. Open to Nursing majors only. Prerequisites: Semesters I–VI of the Nursing major.

- NURS 409 Community Health Nursing — 3 Credit Hours ..... Fall**  
 The nursing process is utilized to promote adaptation of multicultural populations consisting of individuals and groups of all ages. Cultural diversity is characterized by a unique ethnic background or an alternative lifestyle. Programs to meet the broader healthcare needs of the community are emphasized. Students will utilize the nursing process and apply community health principles while working with clients, families, aggregates and communities, focusing on disease prevention, health promotion and health maintenance in a variety of community settings. Evidence-based practice will serve as a basis for making decisions for improving the quality of care. Open to nursing majors only. Prerequisites: Semester I–VI of the Nursing major.
- NURS 421 Health Assessment for the RN — 3 Credit Hours (online) ..... Fall**  
 Enhancing the development of assessment skills of the practicing registered nurse. This course will focus on variation of skills, which are utilized to assess the client from birth to adolescent to the older adult. Students will reflect on assessment skills utilized in current nursing practice. Open to RN to B.S., major in Nursing degree program students only.
- NURS 425 Basic Dysrhythmias — 2 Credit Hours ..... On Demand**  
 This elective course reviews the anatomy of the heart with emphasis on the conduction system. Dysrhythmias, etiology, and treatment protocols, including cardiac medications are discussed. Nursing implications for various dysrhythmias are also included. Open to Nursing majors only.
- NURS 429 Adult Health III & Clinical (Complex) — 7 Credit Hours ..... Spring**  
 This course provides opportunity for the student to apply the nursing process in the care of clients and families with complex illnesses. Theory and skills learned in previous nursing courses along with clinical decision-making skills will be utilized in caring for patients in complex care areas. Open to nursing majors only. Prerequisites: Semesters V–VII of the nursing major.
- NURS 432 Family-Centered Health & Clinical — 6 Credit Hours ..... Fall**  
 The focus of this course is on reproductive health for those in the childbearing stages of life with prenatal, perinatal and neonatal needs, children’s health and their families, and women’s health across the lifespan. The nursing process is utilized to promote the client and family’s adaptation in the situation of health and illness. Emphasis is placed on achieving and maintaining physiological, psychological, sociological and spiritual integrity of the client and family. Open to Nursing majors only. Prerequisites: Semesters I–VI of the Nursing major.
- NURS 451 Leadership & Issues in Nursing — 2 Credit Hours (online) ..... Spring**  
 Theories of leadership, management, decision-making, and change are examined as tools the nurse uses to adapt to problems in management within the healthcare system. Current Issues are explored in the application of nursing and healthcare policy and legislation at the local, state, and national level. Development of criteria and tools for evaluation purposes is included. Open to Nursing majors only. Prerequisites: Semesters I–VII. Concurrent with NURS 479 Leadership Practicum & Capstone.
- NURS 452 Leadership and Issues in Professional Nursing — 4 Credit Hours (online) ..... Spring**  
 Theories of leadership, management, decision-making, and change are examined as tools the nurse uses to adapt to problems in management within the healthcare system. Current issues are explored in the application of nursing healthcare policy and legislation at the local, state, and national level. Students will explore the development of criteria and tools for quality improvement in nursing practice. Open to R.N. to B.S., major in Nursing degree program students only.
- NURS 461 Application of Evidenced-Based Practice — 4 Credit Hours (online) ..... Spring**  
 In this course the students will examine and apply the research process to evidence-based nursing practice. Students will learn to formulate researchable questions and hypotheses, choose and appropriate research design, and select an appropriate sample, measurement tool, and method of analyzing data. Students will evaluate published nursing research for its rigor and contribution to the nursing discipline and evidence-based nursing practice. Both quantitative and qualitative research methodologies are examined. Ethical considerations of healthcare research are examined. Open to R.N. to B.S., major in Nursing degree program students only.
- NURS 475 Healthy Aging for the Practicing Nurse — 3 Credit Hours (online) ..... Spring**  
 This course explores concepts essential to gerontological nursing with a focus on healthy aging, caring and chronicity. Open to R.N. to B.S., major in Nursing degree program students only.

- NURS 479 Leadership Practicum & Capstone — 3 Credit Hours .....Spring**  
 This course provides opportunities for clinical application of theory gained from NURS 451 Leadership & Issues in Nursing. The student, through utilization of the principles of professional nursing will apply leadership and management roles in a variety of adult acute care settings. Opportunities are provided to promote professional development and lifelong learning. Open to Nursing majors only. Prerequisites: NURS 408, NURS 409, and NURS 432.
- NURS 481 Capstone Practicum for the Professional Nurse — 1 Credit Hour (online) .....Spring**  
 This course provides opportunities for clinical application of nursing practice. The student, through utilization of the principles of professional nursing will apply leadership and management roles in a variety of nursing care settings, while promoting professional development and lifelong learning. Open to R.N. to B.S., major in Nursing degree program students only.
- NURS 490 Independent Study — Variable Credit .....By Arrangement**  
 Independent Study provides a mechanism to provide nursing content that may be missing from another nursing curriculum, or as an avenue for students who need to repeat a portion of a clinical course. Content in the Independent Study may include theory as well as clinical assignments to validate attainment of student learning and program outcomes. Open to Nursing majors only.
- NURS 491 Complex Care Extern Elective — 3 Credit Hours .....On Demand**  
 This elective course will provide the student with the opportunity to learn the fundamental knowledge, skills and attitudes in caring for complex care patients. Theory and practicum experiences will be provided to the student to apply fundamental knowledge and skills in caring for the complex care patient. Open to Nursing majors only.

# Religion & Philosophy Department

Dr. Meredith Drees, Chair

The mission of the Religion and Philosophy Department at Kansas Wesleyan University is to integrate faith, learning, and service into students' lives by preparing them in the areas of Bible, philosophy and spiritual growth.

Every student in the Religion and Philosophy program will be expected to learn the following skills:

1. Think critically. You will be expected to:
  - a. Be able to identify basic parts of written and verbal arguments through discussion and written assignments.
  - b. Be able to identify logical problems in written and verbal arguments through discussion and written assignments.
  - c. Be able to frame logical arguments of your own through discussion and written assignments.
2. Analyze and interpret texts. You will be expected to:
  - a. Be able to read and identify standard biblical citations.
  - b. Be able to read, identify and write about biblical structure and themes.
  - c. Be able to read, identify, and write about core philosophical writings.
  - d. Be able to explain key points in philosophical and biblical texts, both verbally and in writing.
3. Serve the community. You will be expected to:
  - a. Participate in and take leadership positions in regular community service at least eight hours every semester.
  - b. Participate in and take leadership in at least six credit hours' worth of supervised community field internships.
  - c. Reflect upon what you learned through service to others.
4. Lead. You will be expected to:
  - a. Take leadership positions within your field placement setting and show evidence of your leadership abilities.
  - b. Show evidence of peer leadership within each course setting.
5. Publicly speak and write. You will be expected to:
  - a. Make formal, structured oral and written argumentation in each class.
  - b. Have regular public speaking and writing opportunities in your field placement site.
6. Prepare for the workplace or graduate school. You will be expected to:
  - a. Take the GRE or other graduate entrance examination by fall semester of your senior year.
  - b. Show evidence of a site visit or other contact with at least one employer or graduate school program.
  - c. Work with an instructor in preparing/presenting a conference-ready paper.

All who study Religion and Philosophy at Kansas Wesleyan are held to the highest standards of action. Everyone in the department is held to the same standards. All students and faculty are expected to:

- Honor the process of learning. Refuse to cheat or plagiarize or help others to cheat or plagiarize.
- Never waver in meeting your obligations. Do your work and meet and exceed all academic commitments.
- Retain critical intellect and a willingness to question.
- Seek out and practice self-discipline that benefits yourself and others.
- Be true to your inspiration. Apply yourself wholeheartedly. Enjoy yourself. Don't be afraid to take a risk.
- Assume responsibility for your state of mind and all of your actions.
- Never intentionally do harm.
- Speak gently and thoughtfully.
- Be generous to all without prejudice.
- Be law-abiding, humble, and act with decorum.
- Be decent and trustworthy with friends, family, members of the Kansas Wesleyan University community and society at large.

## Religion Minor

**18 Credit Hours**

The student must complete *all* of the following:

REPH 156	Old Testament Survey .....	3
REPH 201*	Introduction to Philosophy .....	3
REPH 252	The Prophets .....	3
REPH 258	Jesus & His Teachings.....	3
REPH 259	Paul & His Teachings .....	3
REPH 315	The Christian Faith .....	3
or REPH 455	Senior Seminar .....	3

## Philosophy Minor

18 Credit Hours

The student must complete all of the following:

REPH 111*	Ethics: Beyond Good and Bad .....	3
REPH 201*	Introduction to Philosophy .....	3
REPH 312	Philosophy of Religion.....	3

Choose three of the following:

REPH 205	World Philosophies .....	3
REPH 310	Aesthetics.....	3
REPH 345*	Critical Thinking.....	3
REPH 415*	Diversity: Ethics and Society .....	3

## Religion & Philosophy Course Descriptions

<b>REPH 102</b>	<b>World Religions — 3 Credit Hours .....</b>	<b>Even Year Fall</b>
	World Religions includes a historical survey of major non-Christian religions with a view to discover the conceptual, ethical, ritual and symbolic expressions of each faith. The course will cover Hinduism, Buddhism, Taoism, Judaism and Islam, among others.	
<b>REPH 111*</b>	<b>Ethics: Beyond Good and Bad – 3 Credit Hours.....</b>	<b>Fall &amp; Spring</b>
	This class will explore problems that make up the fabric of human life, and it will help you to ask better, smarter and more interesting questions about your own life. This course will encourage you to rethink your moral beliefs and decide whether they need to be refined or improved. You will explore methods of moral decision-making, basic ideas in applied ethics, what it means to lead a good life and whether it is important to align your daily habits and goals with any certain moral code. The course will involve a service-learning project that will be incorporated into your Capstone Project, so that you can gain a deeper understanding of the way in which moral decision-making impacts your community and the world at large.	
<b>REPH 156</b>	<b>Old Testament Survey — 3 Credit Hours .....</b>	<b>Fall</b>
	This course is a survey of the basic historical and theological events and themes of the Old Testament.	
<b>REPH 157</b>	<b>New Testament Survey — 3 Credit Hours.....</b>	<b>Fall or Spring</b>
	This course is a survey of the basic historical and theological events and themes of the New Testament. Broad themes will be identified as the writings are explored for the Christian content, the historical and hermeneutical background and the meaning for contemporary life.	
<b>REPH 200</b>	<b>United Methodist Heritage — 3 Credit Hours.....</b>	<b>On Demand</b>
	This course is a survey of the history, polity and doctrine of the United Methodist Church. It is designed especially for students majoring in Family and Youth Ministry who are seeking certification with the United Methodist Church. Required for certification by the United Methodist Church.	
<b>REPH 201*</b>	<b>Introduction to Philosophy — 3 Credit Hours.....</b>	<b>Even Year Spring</b>
	This course is a critical inquiry into some of the basic topics of philosophy, including theory of knowledge, the question of truth, deductive and inductive logic, human nature, meaning of history, ethics and the existence of God.	
<b>REPH 205</b>	<b>World Philosophies — 3 Credit Hours.....</b>	<b>Odd Year Fall</b>
	This course provides a historical and conceptual overview to major world philosophical systems, analyzing those systems, both historically and conceptually. Special emphasis will be placed upon the major value systems of India and the Far East, with a view to discover philosophical approaches to questions of metaphysics, rationality and human freedom, the self, ethics and God. Special emphasis will be placed upon the reading of primary texts.	
<b>REPH 215*</b>	<b>Bible Survey — 3 Credit Hours.....</b>	<b>Fall &amp; Spring</b>
	This course is intended to provide an overview of the literature, history and theology of the Bible. In addition, this course is designed to allow you to begin to articulate your own understandings in relation to the material by giving the student an opportunity to exegete specific biblical texts.	
<b>REPH 225</b>	<b>Spiritual Formation — 3 Credit Hours.....</b>	<b>Even Year Spring</b>
	This course will explore spiritual disciplines and will examine ways to nurture growth in faith in persons of all ages. The class will be both theoretical and experiential in nature.	
<b>REPH 230</b>	<b>Introduction to Preaching — 3 Credit Hours.....</b>	<b>On Demand</b>
	Introduction to Preaching is designed to develop skill in writing and delivery of sermons. The course emphasizes research, organization and presentation. Students will present in class and in worship settings.	

- REPH 235 Practice of Ministry/Church Leadership — 3 Credit Hours ..... On Demand**  
Practice of Ministry is designed to help students discover the basics of church leadership and acquaint students with the responsibilities and functions of a local church pastor. Students will survey how God called biblical men and women to service, and explore the leadership roles of the local church pastor.
- REPH 252 The Prophets — 3 Credit Hours ..... Spring**  
An exploration of the nature of Hebrew prophecy, the prophetic movement and its literature with special attention paid to the socio-political context of the prophetic word and its meaning for our day.
- REPH 258 Jesus & His Teachings — 3 Credit Hours ..... Fall or Spring**  
The class will explore the life and sayings of Jesus within the socio-historical context of the gospel writings in order to understand His message, its interpretation in the church and meaning for the present.
- REPH 259 Paul & His Teachings — 3 Credit Hours .....Even Year Spring**  
The course is an investigation of Paul’s writings in their historical settings in order to understand Paul, the development of his thought and the meaning of his witness to the contemporary church.
- REPH 306 Survey of Church History — 3 Credit Hours .....Odd Year Spring**  
This course acts as an overview to the events and theology of church history from the ecumenical councils through the modern church. This course will focus on formative theological, cultural, sociological and historical factors in church history.
- REPH 310 Aesthetics — 3 Credit Hours .....Even Year Spring**  
This course will be a historical and conceptual overview of the major thinkers and concepts in aesthetic value theory, covering the significant theories of beauty and human creativity. This class will be not only theoretical, but will involve student participation outside the confines of the classroom. Special emphasis will be placed upon the reading of primary texts. Prerequisite: REPH 111 or REPH 201
- REPH 312 Philosophy of Religion — 3 Credit Hours .....Odd Year Spring**  
The course includes a critical survey of such problems as the nature of religion and the meaning of religious experience, mysticism, religious symbolism and ritual, the existence of God, the function of religious language, evil, suffering, death, immortality and the meaning of the religious quest.
- REPH 315 The Christian Faith — 3 Credit Hours ..... Odd Year Fall**  
This course contains a systematic study of the topics central to Christian thought, including the significance of Jesus Christ, the sacraments, the Holy Spirit and eternal life.
- REPH 345\* Critical Thinking — 3 Credit Hours..... Fall & Spring**  
Critical Thinking is a systematic inquiry into the basis for the most reliable sets of human knowledge. Logic as a discipline seeks to establish a stable basis for human knowledge. Critical thinking skills seek to show the nature of human rationality, and what distinguishes real knowledge from guesswork or superstition. Prerequisite: ENGL 118/ENGL 120 and ENGL 121.
- REPH 386 The Wesleyan Journey — 1–6 Credit Hours..... On Demand**  
This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- REPH 415\* Diversity: Ethics and Society — 3 Credit Hours..... Spring**  
Being an American means living in and understanding a multifaceted set of ideas that is unique in time and setting. These diverse and distinctively American ideas take into account fundamentally American contributions to ethics, metaphysics, knowledge and critical thinking, self-identity, freedom, community, democracy and utopia. This course is intended to provide an overview of some of the great themes, ideas and under-appreciated thinkers in American philosophy. The course will emphasize the diverse nature of the material and its impact on ethical issues. In addition, this course is designed to allow you to begin to articulate your own understanding of what it means to be an American. Prerequisite: ENGL 120
- REPH 455 Senior Seminar — 3 Credit Hours ..... On Demand**  
The seminar is a capstone course for junior or senior religion majors. It will concentrate on either a Biblical topic or a theological topic agreed upon in advance by the professor and students. Prerequisite: Completion of at least 15 credit hours of the major or permission of the instructor.

- REPH 460 Internship — 3 Credit Hours ..... On Demand**  
 This course provides an opportunity to work actively and to try new skills, as well as to observe, evaluate and learn in a professional ministry situation. This course can be taken up to three times if each experience is different. See Internships under Alternative Means to Academic Credit for further guidelines.
- REPH 485 Special Topics — Variable Credit ..... On Demand**  
 This course provides the opportunity for intensive study of special topics and selected materials in Religion and/or Philosophy. Under different subtitles, this course may be repeated for credit. Possible topics include Process Theology, Methods in Biblical Studies, Religion in Film, Religion in America, Feminist Theology and Liberation Theology.
- REPH 490 Independent Study — Variable Credit ..... On Demand**  
 Independent Study consists of research, reading or other scholarly investigation or creative work. See Independent Study under Alternate Means to Academic Credit, for a more detailed description.

# Social Work Department

Director: Kelly Hopkins

## Social Work Department Mission Statement

The mission of the social work program at Kansas Wesleyan University is to equip baccalaureate-level social workers for a lifetime of empowering individuals, families, groups, organizations and societies to solve human problems, both in their own communities and around the world; to develop leaders and practitioners who will advance the well-being of people and promote inclusion, diversity, equity and social justice through education, community engagement, interdisciplinary studies, advocacy, leadership and lifelong learning.

The specific goals of the program are: (1) to prepare generalist social workers to practice in an ethical and competent fashion with diverse client populations on both the micro- and macro-levels; (2) to integrate social work practice with social scientific research through an interdisciplinary learning environment and emphasize the importance of lifelong learning for both students and faculty; (3) to develop leaders and practitioners committed to the advancement of human rights and social justice through social policy practice and other forms of advocacy; (4) to teach students to integrate the relationship between theory and practice by providing various service-learning projects, strong field education placements and leadership development; and (5) to promote dedication to personal and spiritual growth and to continuous self-care as an important foundation for the social work vocation.

## Department Majors

- Bachelor of Arts in Social Work

## Social Work

The Social Work program is expected to achieve initial accreditation status with the Council on Social Work Education (CSWE) by February 2023.

Students who are admitted to the Social Work program at Kansas Wesleyan University during or after the 2020-2021 academic year, will be eligible to sit for the ASWB social work licensure exam upon graduation.

The Social Work program at Kansas Wesleyan University provides exceptional breadth and depth in its content. However, double majors are also possible between Social Work and many other disciplines, such as Psychology, Sociology and Criminal Justice. The small class sizes and caring faculty in the KWU Social Work Program help ensure student success. Field work is integrated into coursework, so that students gain real social work skills even before they complete the senior year field experiences. Upon graduation from an accredited social work program, students are eligible for one full year of advanced standing in all M.S.W. programs. This means that upon completing the Social Work program at KWU, students can go on to earn a master's degree in Social Work in only one year.

## Social Work Major

**55-56 Credit Hours**

### Introductory Courses:

	Credits
BSHS 110 Introduction to Social Work and Human Services .....	3
PSYC 101 Introduction to Psychology .....	3
SOCI 131 The Sociological Imagination .....	3

### Human Behavior in the Social Environment (HBSE) Content Courses:

EDUC 244 Developmental Psychology .....	3
SOWK 225 Human Behavior and the Social Environment .....	3

### Social Work Practice Courses:

SOWK 252 Vicarious Trauma and Compassion Fatigue .....	3
SOWK 332 Social Work with Individuals, Families, and Groups .....	3
SOWK 342 Social Work with Communities and Organizations .....	3
SOWK 352 Principles of Counseling Practice .....	3

### Social Policy Course:

SOWK 340 Social Welfare Policy Practice .....	3
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Research and Statistics:

BSHS 210	Statistical Analysis.....	3
BSHS 210I	SPSS Lab .....	1
PSYC 390	Psychological Research Design .....	3
Or SOCI331	Methods of Research .....	

Choose two of the following courses:

BSHS 200	Public Policy .....	3
BSHS 231	Marriage and Family .....	3
PSYC 201	Social Psychology .....	3
PSYC 340	Introduction to Group Counseling .....	3
PSYC 345	Addiction and the Family .....	3
PSYC 455	Case Management .....	3
SOCI 240	Inequity and Stratification .....	3
SOCI 250	Race and Ethnic Minorities .....	3
SOWK 140	Social Justice .....	3

Social Work Field Experience:

SOWK 465	Social Work Field Experience I .....	4
SOWK 466	Social Work Senior Seminar I .....	2
SOWK 475	Social Work Field Experience II .....	4
SOWK 476	Social Work Senior Seminar II .....	2

**Social Work Course Descriptions**

<b>SOWK 140*</b>	<b>Social Justice — 3 Credit Hours.....</b>	<b>Fall</b>
	This course provides the philosophical foundations of social policy. As such, it addresses the following questions and dilemmas: Does justice require mercy? Should justice dictate a correct way to behave? What would just political institutions look like? If there are individual expectations of justice, what about community expectations? Thus, in this course students review classical and contemporary theories of justice while examining, analyzing, synthesizing and justifying their own views and applying them to contemporary issues.	
<b>SOWK 225</b>	<b>Human Behavior &amp; the Social Environment — 3 Credit Hours.....</b>	<b>Spring</b>
	This course is an exploration of the way in which individual characteristics and the social environment influence human behavior as well as the various ways in which social workers respond to these factors in their effort to change the way people behave. As such, this course also provides an overview of human growth and development.	
<b>SOWK 240*/ SOCI 240</b>	<b>Inequity and Stratification —3 Credit Hours.....</b>	<b>Spring</b>
	This course examines the economic diversity found in the United States and pays particular attention to the three key dimensions of inequality: gender, race and class. The course studies the fundamental sources of inequality as well as the consequences that arise from life in different parts of the inequality structure. Students will be expected to take a critical look at how inequality issues affect their lives, their families and the community around them, as well as examine their own and others’ responses to various types of inequality.	
<b>SOWK 252</b>	<b>Vicarious Trauma and Compassion Fatigue — 3 Credit Hours.....</b>	<b>Fall</b>
	This course will help you recognize signs and symptoms of compassion fatigue and vicarious trauma. In this course you will learn to manage your stress levels and increase your self-care practices, connect with the rewards of your work, build your resiliency and commit to making successful changes in your life and in your future organization. This class is a personal exploration to help you build the self-awareness necessary to manage the impact of compassion fatigue and vicarious trauma. Please be aware that the class work can be emotionally challenging.	
<b>SOWK 332</b>	<b>Social Work with Individuals, Families and Groups — 3 Credit Hours.....</b>	<b>Fall</b>
	This course provides students with an overview of social work practice with individuals, families and groups. As such, the course will provide students with an introduction to the variety of interventions with individuals, families and groups, as well as an opportunity to develop foundational individual and family counseling skills and gain experience working with and/or participating in therapeutic groups.	
<b>SOWK 340</b>	<b>Social Welfare Policy Practice — 3 Credit Hours .....</b>	<b>Fall</b>
	This course provides students with overview of social welfare policy in America. The course evaluates specific social welfare policies and practices in the context of the requirements of social justice and the social problems, which social policy seeks to address in America and around the work.	

- SOWK 342 Social Work with Communities and Organizations — 3 Credit Hours ..... Spring**  
 This course provides students with an overview of social work practice communities and organizations. As such, the course will provide students with an introduction to community organizing and development practice, both locally and around the world, as well as the diversity of social service organizations and the task of providing leadership within them to promote effective social work practice.
- SOWK 352/ PSYC 352 Principles of Counseling Practice — 3 Credit Hours ..... Spring**  
 This will be a skill development course, with exposure to a variety of counseling techniques and opportunities for role-playing of hypothetical therapy situations. Students will also have an opportunity to practice the counseling skills established as national standards of psychologists, social workers and substance abuse counselors, and be reviewed and examined on those skills, as well as receive training in the use of assessment tools. Prerequisite: PSYC 351 or SOWK 332.
- SOWK 455/ PSYC 455 Case Management — 3 Credit Hours..... Spring**  
 This class will ideally be preparatory to agency internship/field experience. The course covers aspects of client management and treatment planning, including screening, intake, assessment, and referral procedures. There will be review of client support systems and issues in counseling special populations, review of legal, ethical and professional growth issues for the counselor, and examination of state services and treatment trends and programming-related issues, particularly in the fields of addictions counseling and social work. Prerequisite: SOWK/PSYC 352 or SOWK332.
- SOWK 465 Social Work Field Experience I — 4 Credit Hours ..... Fall**  
 This course offers an intensive field experience for social work majors. The setting will be selected by the student, in cooperation with the social work field education coordinator, based on the student’s interests and goals, and includes at least 200 hours in the internship over the course of one semester for four credit hours. Students must be accepted into the Social Work program and have met screening eligibility requirements for the Social Work internship in order to register in this course. Prerequisites: SOWK 332, SOWK 342, SOWK 352, and SOWK 340. Corequisite: SOWK 466.
- SOWK 466 Social Work Senior Seminar I — 2 Credit Hours..... Fall**  
 This course accompanies the first Social Work internship and provides an opportunity for students to share and learn from their field placement experiences with each other and the field education coordinator, as well as to prepare a portfolio in preparation for professional employment and/or graduate studies. This course requires formal admission to the social work program. Prerequisites: SOWK 332, SOWK 342, and SOWK/PSYC 352. Corequisite: SOWK 465.
- SOWK 475 Social Work Field Experience II — 4 Credit Hours ..... Spring**  
 This course offers a second intensive field experience for social work majors. The setting will be selected by the student, in cooperation with the social work field education coordinator, based on the student’s interests and goals, and includes at least 200 hours in the internship over the course of one semester for four credit hours. The placement might be the same site as SOWK 465 or a different site, depending on the student’s learning needs and current career goals. This course assumes formal admission to the Social Work program and successful completion of the first field experience. Prerequisites: SOWK 465. Corequisite: SOWK 476.
- SOWK 476 Social Work Senior Seminar II — 2 Credit Hours..... Spring**  
 This course accompanies the second social work internship and provides an opportunity for students to share and learn from their field placement experiences with each other and the field education coordinator, as well as to prepare a portfolio in preparation for professional employment and/or graduate studies. This course requires formal admission to the social work program. Prerequisites: SOWK 466. Corequisite: SOWK 475.

# Sport and Exercise Science Department

Professor Bryan Minnich, Chair

## Sport and Exercise Science Department Mission Statement

The Department of Sport and Exercise Science is committed to academic distinction, mentoring students and guiding the community in the development of personal growth, skill acquisition, sport and lifelong wellness.

The Department of Sport and Exercise Science offers majors in Exercise Science with programs for Fitness and Wellness or Personal Training, Health Science with programs for Pre-Athletic Training or Pre-Physical Therapy, Sports Management, and Health and Physical Education teacher (PreK-12). Certification for teaching health at the secondary level also may be obtained, either in conjunction with the physical education teaching major or in conjunction with another teaching area. Minors are available in Health, Health Teacher certification, Athletic Coaching, Sports and Exercise Science, Outdoor Recreation and Sports Management.

## Department Majors

- Bachelor of Arts in Exercise Science: Fitness and Wellness or Personal Training
- Bachelor of Science in Health Science: Pre-Athletic Training or Pre-Physical Therapy
- Bachelor of Arts in Health and Physical Education Teacher (PreK-12)
- Bachelor of Arts in Sports Management

In addition to the professional programs, cooperative programs and graduate school preparation, the department also offers a service program for the Liberal Studies requirement.

## Exercise Science Major

**76-78 Credit Hours**

As an Exercise Science major, you will learn how to develop your own physical skills and help others on the path to lifelong fitness and wellness. Exercise Science students study a variety of scientific disciplines in addition to the study the science of human movement or kinesiology. You will also have the opportunity to gain hands-on experience working in clinical and corporate settings throughout Kansas and other regional and national areas. With the population aging and interest in exercise and nutrition skyrocketing, you will find yourself in a career field with outstanding opportunities.

### Exercise Science Core Courses: (41-42 credit hours)

SPES 117*	Pathway to Wellness.....	3
SPES 148	First Aid & CPR .....	1
SPES 150	Foundations of SPES .....	3
SPES 175	Principles of Nutrition .....	3
SPES 315	Adaptive Physical Education .....	3
SPES 341	Introduction to Motor Behaviors.....	3
SPES 345	Org & Admin in P.E., Recreation & Athletic Training .....	3
SPES 359	Exercise Leadership.....	3
SPES 376	Measurements & Assessment in SPES.....	3
SPES 380	Physiology of Exercise .....	3
SPES 443	Kinesiology .....	3
SPES 460	Internship.....	6-7
SPES 470	Senior Seminar .....	1
SPMT 365	Sports Law.....	3

### Science & Supporting Requirements (Fitness and Wellness): (28 credit hours)

BIOL 110*	General Biology: The Study of Life and Our Role in It	
Or CHEM 120*	Introductory Chemistry.....	4
BIOL 221	Human Anatomy & Physiology I .....	3
BIOL 222	Human Anatomy & Physiology II .....	3
BUSA 370	Team Building and Team Work.....	3
PSYC 101*	Introductory Psychology: The World of You .....	3
PSYC 385	Psychology of Sport and Exercise.....	3
SPES 120*	Personal, Community, and Global Health.....	3
SPES 332	Theory of Teaching & Coaching Individual and Dual Sports .....	3
SPES 335	Theory of Teaching Team Sports .....	3

**Science & Supporting Requirements (Personal Training): (32 credit hours)**

BIOL 110*	General Biology: The Study of Life and Our Role in It	
Or CHEM 120*	Introductory Chemistry	4
BIOL 221	Human Anatomy & Physiology I	3
BIOL 222	Human Anatomy & Physiology II	3
MATH 120*	College Algebra	3
PHYS 201	Fundamentals of Physics I	4
PSYC 101*	Introductory Psychology: The World of You	3
PSYC 385	Psychology of Sport and Exercise	3
SPES 256	Care & Prevention of Athletic Injuries	3
SPES 357	Therapeutic Exercise	3
SPES 440	Advanced Exercise Testing and Prescription	3

**Health Science Major**

**82-87 Credit Hours**

The Health Science major leading to a Bachelor of Science degree includes services and experiential learning, internships, capstone activities and collaborative projects that will allow students to develop foundational skills necessary for professional employment as well as graduate school success. Pre-Athletic Training and Pre-Physical Therapy are vital allied health professions in today's world. This major will prepare you to thrive in the ever-changing demands of healthcare.

**Health Science Core Courses: (43-46 credit hours)**

SPES 125	Pharmacology for Exercise and Health Professionals	2
SPES 148	First Aid & CPR	1
SPES 150	Foundations of SPES	3
SPES 175	Principles of Nutrition	3
SPES 180*	Medical Terminology	3
SPES 256	Care & Prevention of Athletic Injuries	3
SPES 341	Introduction to Motor Behaviors	3
SPES 356	Therapeutic Modalities for the Allied Health Professional	3
SPES 357	Therapeutic Exercise	3
SPES 359	Exercise Leadership	3
SPES 376	Measurements & Assessment in SPES	3
SPES 380	Physiology of Exercise	3
SPES 440	Advanced Exercise Testing and Prescription	3
SPES 443	Kinesiology	3
SPES 460	Internship	3-6
SPES 470	Senior Seminar	1

**Science/Supporting Requirements (Pre-Athletic Training): (42 credit hours)**

BSHS 210	Elementary Statistics	3
BIOL 110*	General Biology: The Study of Life and Our Role in It	4
BIOL 221	Human Anatomy & Physiology I	3
BIOL 222	Human Anatomy & Physiology II	3
CHEM 123	General Chemistry I	4
MATH 120	College Algebra	3
PHYS 201	Fundamentals of Physics I	4
PSYC 101*	Introductory Psychology: The World of You	3
PSYC 385	Psychology of Sport and Exercise	3
SPES 117*	Pathway to Wellness	3
SPES 345	Org & Admin P.E., Recreation & Athletic Training	3
SPES 456	Advanced Care & Prevention of Injuries	3

**Science/Supporting Requirements (Pre-Physical Therapy): (38 credit hours)**

BIOL 221	Human Anatomy & Physiology I .....	3
BIOL 222	Human Anatomy & Physiology II .....	3
BIOL 226*	General Microbiology .....	4
BSHS 210	Elementary Statistics.....	3
CHEM 123	General Chemistry I .....	4
CHEM 124	General Chemistry II .....	4
EDUC 244*	Developmental Psychology .....	3
Or PSYC 325	Abnormal Psychology	
Or PSYC 385	Psychology of Sport and Exercise	
MATH 121	Precalculus .....	3
PHYS 201	Fundamentals of Physics I.....	4
PHYS 202	Fundamentals of Physics II.....	4
PSYC 101*	Introductory Psychology: The World of You .....	3

**Health and Physical Education Major (PreK-12)**

**52 Credit Hours**

Students who complete their degree in Physical Education are prepared to teach Health and Physical Education at various levels (preK-12).

Students must complete the liberal studies requirements for Teacher Education students, the Secondary Education Minor requirements and the following additional courses:

BIOL 221	Human Anatomy & Physiology I .....	3
BIOL 222	Human Anatomy & Physiology II .....	3
SPES 117*	Pathway to Wellness.....	3
SPES 120	Personal, Community, and Global Health .....	3
SPES 148	First Aid & CPR .....	1
SPES 150	Foundations for SPES .....	3
SPES 200	Physical Education Activities for Elementary & Middle School Children .....	2
SPES 256	Care & Prevention of Athletic Injuries .....	3
SPES 260	Rhythmic Activities & Dance .....	1
or THEA 190	Dance Techniques	
SPES 315	Adaptive Physical Education .....	3
SPES 332	Theory of Teaching & Coaching Individual and Dual Sports .....	3
SPES 335	Theory of Teaching Team Sports .....	3
SPES 341	Introduction to Motor Behavior .....	3
SPES 345	Org & Admin P.E., Recreation & Athletic Training .....	3
SPES 376	Measurement & Assessment in SPES .....	3
SPES 380	Physiology of Exercise .....	3
SPES 420	Methods for Teaching Health & Physical Education .....	3
SPES 443	Kinesiology .....	3
SPES 470	SPES Senior Seminar .....	1

Choose two credit hours from the following:

SPES 320	Theory of Teaching & Coaching Football .....	1
SPES 321	Theory of Teaching & Coaching Softball& Baseball .....	1
SPES 323	Theory of Teaching & Coaching Soccer.....	1
SPES 324	Theory of Teaching & Coaching Gymnastics & Wrestling.....	1
SPES 325	Theory of Teaching & Coaching Volleyball.....	1
SPES 326	Theory of Teaching & Coaching Track & Field & Cross Country .....	1
SPES 327	Theory of Teaching & Coaching Basketball.....	1
SPES 328	Theory of Teaching & Coaching Swimming.....	1

## Sports Management Major

51 Credit Hours

Sports Management students organize, develop and implement various sport, athletic, and health-related programs. They can acquire minors in athletic coaching, health, exercise science, communication and journalism. Students prepare to work in professional sport programs, local recreation departments, community centers, health and fitness clubs and camps.

Students must complete the following courses:

BUSA 225	Fundamentals of Accounting and Finance .....	3
BUSA 300	Principles of Marketing .....	3
BUSA 322	Human Resource Management .....	3
BUSA 360	Business Communications .....	3
BUSA 450	Business Leadership & Ethics .....	3
COMM 240	Public Relations I .....	3
PSYC 101*	Introductory Psychology: The World of You .....	3
PSYC 385	Psychology of Sport and Exercise.....	3
SPES 117*	Pathway to Wellness.....	3
SPES 150	Foundations of SPES.....	3
SPES 225	Philosophy of Coaching .....	2
SPES 256	Care & Prevention of Injuries.....	3
SPES 345	Org. & Admin. in P.E., Recreation & A. Trng. ....	3
SPES 410	Facility Planning and Design.....	3
SPES 470	Senior Seminar .....	1
SPMT 365	Sports Law .....	3

Choose one of the following:

BUSA 380	Leadership and Personal Development .....	3
SPES 460	Internship.....	3

Choose one of the following:

BUSA 370	Team Building & Teamwork.....	3
SPES 359	Exercise Leadership.....	3

### SPES Minors

The department offers six options for a minor, including the following:

- Health
- Health Teacher Certification
- Athletic Coaching
- SPES
- Outdoor Recreation
- Sports Management

### Health Minor

19 Credit Hours

Students seeking a Health minor with no certification status must complete all of the following courses:

BIOL 221	Human Anatomy & Physiology I.....	3
BIOL 222	Human Anatomy & Physiology II.....	3
BSHS 232	Human Sexuality .....	3
or PSYC 215	Health Psychology	
SPES 120*	Personal, Community, and Global Health .....	3
SPES 148	First Aid & CPR .....	1
SPES 150	Foundations for SPES .....	3
SPES 175	Principles of Nutrition .....	3

## Health Teacher Minor (PreK-12)

22 Credit Hours

Students must complete the Liberal Studies requirements for Teacher Education students, the Secondary Education minor requirements, initial certification in a related area and the following courses:

BIOL 221	Human Anatomy & Physiology I .....	3
BIOL 222	Human Anatomy & Physiology II .....	3
BSHS 232	Human Sexuality .....	3
or PSYC 215	Health Psychology .....	
SPES 120*	Personal, Community, and Global Health .....	3
SPES 148	First Aid & CPR .....	1
SPES 150	Foundations for SPES .....	3
SPES 175	Principles of Nutrition .....	3
SPES 420	Methods for Teaching Health & Physical Education .....	3

## Athletic Coaching Minor

18 Credit Hours

Students must complete *all* of the following courses:

SPES 148	First Aid & CPR for the Professional Rescuer .....	1
SPES 150	Foundations for SPES .....	3
SPES 225	Philosophy of Coaching .....	2
SPES 256	Care & Prevention of Athletic Injuries .....	3
SPES 345	Mgmt of Sport, Fitness, Phys Educ. & Recreation Programs .....	3
SPES	Electives .....	3

The student must take at least *three* credit hours from the following:

SPES 320	Theory of Teaching & Coaching Football .....	1
SPES 321	Theory of Teaching & Coaching Softball & Baseball .....	1
SPES 323	Theory of Teaching & Coaching Soccer .....	1
SPES 324	Theory of Teaching & Coaching Gymnastics & Wrestling .....	1
SPES 325	Theory of Teaching & Coaching Volleyball .....	1
SPES 326	Theory of Teaching & Coaching Track & Field & Cross Country .....	1
SPES 327	Theory of Teaching & Coaching Basketball .....	1
SPES 328	Theory of Teaching & Coaching Swimming .....	1
SPES 332	Theory of Teaching & Coaching Individual & Dual Sports .....	3

**NOTE:** Kansas does not require specialized certification for athletic coaches; the KWU Athletic Coaching Certification minor should meet the curriculum outcomes of states that do require certification.

## SPES Minor

18 Credit Hours

The student must complete courses from the SPES Department that compliment his or her major for a total of 18 Credit Hours, including the following courses:

SPES 120*	Personal, Community, and Global Health .....	3
SPES 148	First Aid & CPR .....	1
SPES 150	Foundations for SPES .....	3
SPES	Electives .....	11

## Outdoor Recreation Minor

18 Credit Hours

The student must complete courses from the SPES Department that compliment his or her major for a total of 18 Credit Hours, including the following courses:

BIOL 102*	Environmental Awareness .....	3
SPES 115P	Lifetime Fitness & Rec. Activity: Outdoor Activity .....	1
SPES 145	Introduction to Recreation & Leisure .....	3
SPES 148	First Aid/CPR .....	1
SPES 345	Org & Admin in Phys Educ, Recreation & Athletic Training .....	3
SPES 390	Adventure Leadership .....	3
SPES 460	Internship .....	4

## Sports Management Minor

18 Credit Hours

The student must complete courses that compliment his or her major for a total of 18 Credit Hours, including the following courses:

BUSA 225	Fundamentals of Accounting and Finance .....	3
SPES 150	Foundations for SPES .....	3
SPES 345	Org & Admin in Physical Education, Rec & Athletic Training .....	3
SPMT 365	Sports Law .....	3

Choose six credit hours from the following:

BUSA 300	Principles of Marketing .....	3
BUSA 322	Human Resource Management .....	3
BUSA 360	Business Communication .....	3
COMM 240	Public Relations I .....	3
PSYC 385	Psychology of Sport and Exercise.....	3
SPES 225	Philosophy of Coaching .....	3

### SPES Course Descriptions

<b>SPES 115</b>	<b>Intercollegiate Sports — 1 credit Hour .....</b>	<b>Fall &amp; Spring</b>
	This course is designed for the student-athlete to receive credit for the time spent in developing the cognitive, the affective and the psychomotor domains (Bloom, 1956, Krathwoh.etal., Harrow, 1972). A-Football; B-Men's Basketball; C-Volleyball; D-Men's Cross Country; E-Men's Soccer, F-Men's Track & Field; G-Baseball; H-Men's Golf; I-Softball; J-Cheer; K-Women's Basketball; L-Women's Tennis; M-Men's Tennis; N-Men's Bowling; P-Women's Bowling; Q-Women's Soccer; R-Dance; S-Esports; T-Women's Track & Field; U-Women's Golf; V- Women's Cross Country; W- Flag Football; X-Men's Volleyball. (A Sport or combination of sports cannot exceed more than four credits toward graduation.)	
<b>SPES 117*</b>	<b>Pathway to Wellness — 3 Credit Hours.....</b>	<b>Fall, Spring, &amp; Summer</b>
	Pathway to Wellness introduces the student to the fundamental relationship between the spiritual commitment, physical fitness and a healthy lifestyle. The theoretical components of wellness and fitness, principles of training, individual pre/post assessments and prescription exercise programs are examined. Varied physical activity media are introduced to give the student practical experiences with the ultimate goal of self-directed pathway to a lifetime of well-ness.	
<b>SPES 120*</b>	<b>Personal, Community, and Global Health — 3 Credit Hours.....</b>	<b>Fall, Spring, &amp; Summer</b>
	This course is a study of the contemporary health problems facing the individual, local and global communities in today's society. Areas to be covered include emotional and mental health, personal and dental hygiene, school health, basic body chemistry, sexually transmitted diseases (incl. AIDS/HIV) and other communicable diseases, drug and alcohol usage, aging changes, environmental issues, nutritional concerns, consumer health knowledge, safety education, physical and mental exceptionalities, human sexuality, parenting, and overall health and well-being of the individual, local community and the global community. The course will engage the student in several forms of experiential learning, such as service-learning or volunteer service that will require writing of essays, presentations and reflections.	
<b>SPES 125</b>	<b>Pharmacology for Exercise and Health Professionals — 2 Credit Hours.....</b>	<b>Even Year Spring</b>
	This course will provide an overview of the characteristics of major drug groups and interactions among these groups. The course will emphasize mechanisms of action and side effects of drugs as well as factors which influence the activity of drugs.	
<b>SPES 126</b>	<b>Lifetime Fitness &amp; Recreational Activities — 1 credit Hour .....</b>	<b>Fall &amp; Spring</b>
	The following courses provide instruction and the opportunity for participation in a variety of lifetime recreational, sport and physical fitness activities. Skills, strategies, rules and personal wellness goals are included, as appropriate. Each activity lasts one semester, meeting twice a week for one hour. A-Aerobic Dance; B-Bowling; D-Ballroom Dancing; F-Fencing; G-Golf; T-Tennis; V-Volleyball; Y-Yoga. (A limit of four credit hours from Lifetime Fitness and Recreational Activities courses may be counted toward graduation requirements. Fee may apply.)	
<b>SPES 145</b>	<b>Introduction to Recreation &amp; Leisure — 3 Credit Hours .....</b>	<b>On Demand</b>
	This course includes a study of the philosophy, leadership, organization and administration of recreation and leisure services. It provides a survey of program content options. Field experience is required.	

<b>SPES 148</b>	<b>First Aid &amp; CPR — 1 Credit Hour</b> .....	<b>Fall &amp; Spring</b>
	The primary purpose of this course is to provide participants with the knowledge and skills necessary in an emergency to call for help, sustain life, reduce pain and minimize consequences of injury or sudden illness, until professional medical help arrives. The course may be offered with the following subtitle: Community First Aid & CPR for the Professional Rescuer. Participants will be eligible for certification in Infant, Child, and Adult CPR and First Aid.	
<b>SPES 150</b>	<b>Foundations for Health, Physical Education &amp; Recreation — 3 Credit Hours</b> .....	<b>Fall &amp; Summer</b>
	This course is designed as an introduction to the foundations of health, physical education and recreation. The course will include the principles, aims and objectives of SPES and their relationship to other disciplines, which provide a scientific foundation.	
<b>SPES 175</b>	<b>Principles of Nutrition — 3 Credit Hours</b> .....	<b>Fall &amp; Spring</b>
	A study of principles of human nutrition, including the six nutrient categories and how they function in the body. Includes current consumer issues in nutrition, nutritional needs through life cycle and food choices to improve diet and fitness habits.	
<b>SPES 180*</b>	<b>Medical Terminology — 3 Credit Hours</b> .....	<b>Fall, Spring &amp; Summer</b>
	This course is designed for those preparing for health sciences. It includes a study of basic word structure, prefixes, word roots and combining forms. Students will learn to correctly pronounce, define and interpret the medical terms which form the basics in understanding the organization of body systems and the professional language of medicine.	
<b>SPES 200</b>	<b>Physical Education Activities for Elementary &amp; Middle School Children — 2 Credit Hours</b> .....	<b>Fall</b>
	This course is designed for prospective elementary classroom teachers and elementary physical education teachers. The course covers theory and techniques used for teaching games, sports, dance and gymnastics at the elementary and middle school levels. It has been designed to integrate theory and concept learning with practical laboratory experiences. Observation is required.	
<b>SPES 205</b>	<b>Techniques of Officiating Fall Sports — 3 Credit Hours</b> .....	<b>Fall</b>
	Each student will be introduced to the requirements of being a referee for fall sports (football, volleyball, & soccer). The issues being discussed will be rules, proper positioning, the mechanics, legal issues and conflict resolution, all part of being a qualified referee.	
<b>SPES 206</b>	<b>Techniques of Officiating Spring Sports — 3 Credit Hours</b> .....	<b>Spring</b>
	Each student will be introduced to the requirements of being a referee for spring sports (basketball, baseball/softball, and track and field). The issues being discussed will be rules, proper positioning, the mechanics, legal issues and conflict resolution, all part of being a qualified referee.	
<b>SPES 225</b>	<b>Philosophy of Coaching — 2 Credit Hours</b> .....	<b>Spring &amp; Summer</b>
	This course is designed for the prospective coach. It will introduce the general philosophy, pedagogy, psychology and sociology of coaching sports. Additional topics related to coaching, such as sport medicine, sport and facility management, and sport law, will be considered. The ASEP program, text and films will be included in this study.	
<b>SPES 232/ BSHS 232</b>	<b>Human Sexuality — 3 Credit Hours</b> .....	<b>Fall</b>
	Emphasis is given to the interplay of the biological, psychological, social and cultural aspects of sexuality. Emphasis will be given to sexually transmitted diseases, their treatments and prevention.	
<b>SPES 256</b>	<b>Care &amp; Prevention of Athletic Injuries — 3 Credit Hours</b> .....	<b>Fall</b>
	This course is designed for prospective athletic coaches, athletic trainers and physical education teachers. It covers in detail the care and prevention of common injuries found in physical education and athletic programs.	
<b>SPES 260</b>	<b>Rhythmic Activities &amp; Dance — 1 Credit Hour</b> .....	<b>Spring</b>
	Designed for the professional and for the certified teacher, this course places special emphasis on perceptual motor skills integrated with dance and rhythmic activities that are both age-appropriate and developmentally appropriate. It also includes an introduction to round, folk, square, aerobic and ballroom dancing.	
<b>SPES 286</b>	<b>Special Topics — Variable Credit</b> .....	<b>On Demand</b>
<b>SPES 290</b>	<b>Independent Study — Variable Credit</b> .....	<b>On Demand</b>
<b>SPES 315</b>	<b>Adaptive Physical Education — 3 Credit Hours</b> .....	<b>Spring</b>
	This course is designed for the Physical Education major, the Special Education major and the student desiring teacher certification. The class will teach students how to enhance the lives of infants, toddlers, youngsters, teenagers, young adults and adults with disabilities by improving their ability to participate in play, games, leisure, recreation, sports and physical fitness activities. It will include program planning and special method techniques for teaching individuals with disabilities. Field experience is required.	

- SPES 320**            **Theory of Teaching & Coaching Team Sports — 1 Credit Hour** ..... **On Demand**  
**-328**                These courses are designed for the prospective professional, athletic trainer, physical education teacher and/or coach. They include a study of the rules, skills, strategy, teaching procedures, officiating and coaching techniques employed for the respective sport (as listed below) at the elementary, middle school and secondary levels.
- SPES 320      Football..... Spring  
 SPES 321      Softball & Baseball.....Fall  
 SPES 323      Soccer ..... Spring  
 SPES 324      Gymnastics & Wrestling ..... On Demand  
 SPES 325      Volleyball ..... Spring  
 SPES 326      Track & Field & Cross Country.....Fall  
 SPES 327      Basketball .....Fall
- SPES 332**            **Theory of Teaching & Coaching Individual & Dual Sports — 3 Credit Hours** ..... **Odd Year Fall**  
 This course is designed for the prospective coach, physical education and/or recreation professional. It is a study of the basic theories, methods and techniques for teaching and coaching individual and dual sports. It includes an emphasis on rules, skill techniques and teaching progression for archery, badminton, bowling, golf, handball/racquet ball, tennis and selected recreational sports.
- SPES 335**            **Theory of Teaching Team Sports — 3 Credit Hours** .....**Even Year Spring**  
 This course is designed for the prospective coach, physical education and/or recreation professional. It is a study of the basic theories, methods and techniques for teaching and coaching team sports. It includes an emphasis on rules, skill techniques and teaching progressions for selected team activities.
- SPES 341**            **Introduction to Motor Behavior — 3 Credit Hours** ..... **Fall**  
 Designed for the professional, the physical education teacher and/or the athletic trainer, this course includes an introduction to motor behavior — motor control, motor learning, and motor development.
- SPES 345**            **Organization & Administration in P.E., Recreation & Athletic Training — 3 Cr. Hrs.** .....**Spring**  
 Designed for the professional, this course includes a study of the management of sport, health, fitness, physical education and recreation programs. Opportunities to administer intramural and athletic activities are included. Field experience is required.
- SPES 356**            **Therapeutic Modalities for the Allied Health Professional — 3 Credit Hours** ..... **Fall**  
 This course focuses on the theory and operation of various therapeutic modalities, which are selected and used in the treatment of injuries to the physically active. Specific modalities included, but not limited to, hydrotherapy, cryotherapy, thermotherapy, electrotherapy, therapeutic massage and other manual or mechanical techniques. Prerequisite: BIOL 221, 222, SPES 256, SPES 380, SPES 443, SPES 456, or instructor permission.
- SPES 357**            **Therapeutic Exercise — 3 Credit Hours** ..... **Spring**  
 This course focuses on the theories and operations of various methods of therapeutic exercise in the rehabilitation of injuries to the physically active. This class incorporates the use of active and passive ranges of motion, as determined for functional progression and/or return to physical activity.
- SPES 359**            **Exercise Leadership — 3 Credit Hours** ..... **Fall**  
 This course will emphasize the necessary leadership qualities and skills expected for leading individual and group exercise activities. The student will develop professional competencies through classroom instruction as well as observational and practical experiences. A lab fee is required for the NCSF membership and Personal Trainer Exam (a fee of \$175 is required for this course).
- SPES 376**            **Measurement & Assessment in Health & Physical Education — 3 Credit Hours** .....**Spring**  
 This course is twofold: one segment is concerned with the test and measurement procedures and methods appropriate for use in health and physical education classes, including physical fitness assessment; the other seeks to ensure competencies in the sports, dance and physical fitness skills of departmental majors through the administration of performance-based proficiency examinations. It is strongly recommended that this course be completed prior to student teaching or internships.
- SPES 380**            **Physiology of Exercise — 3 Credit Hours** ..... **Spring & Summer**  
 This physiology course offers a study of the physical changes the body undergoes while in training for athletics. It covers all the main systems of the human body, both male and female, and some study of the effect of exercise on aging. This is applied physiology. Where possible, community facilities will be used as a laboratory. A good background in anatomy and physiology is needed.

- PSYC 385/  
SPES 385**      **Psychology of Sport and Exercise — 3 Credit Hours** ..... **Fall**  
The course will introduce students to psychological and behavioral aspects of sport, exercise, and physical activity. The course is designed to help student-athletes improve their performance, and to help those who hope to work with amateur and/or professional athletes or those engaged in fitness, exercise and/or rehabilitation to effectively communicate and motivate their clients toward their goals. In addition, this course will explore factors that affect performance and psychological development in sport, exercise and physical activity, factors that influence behavior and effective goal-setting, and will examine psychological techniques for enhancing sport, exercise and physical activity. Prerequisite: PSYC 101 or consent of the instructor.
- SPES 386**      **The Wesleyan Journey — 1–6 Credit Hours** ..... **On Demand**  
This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- SPES 390**      **Adventure Leadership — 3 Credit Hours** ..... **On Demand**  
This course is designed to give students a broad theoretical background in teaching and learning experientially. Concepts presented, experienced and discussed in this course include an introduction to the historical, psychological, social and philosophical foundations of Adventure Education. In addition, the course will look closely at the principles related to the facilitation of adventure-based programs. Field experience is required. Attendance at a conference is required with \$50 fee.
- SPES 410**      **Facility Planning and Design — 3 Credit Hours** ..... **Odd Year Fall**  
Students will learn about the planning of facilities for health, sport, recreation, and physical activity. Students will learn about the development of master plans, site selection, and the developmental phases. They will also get the opportunity to gain hands-on experience by creating a 3D model of some facility/venue for health, fitness, physical activity, recreation or sport. This course will be a capstone course for Sport Management majors. The prerequisite: BUSA 225 and SPES 345.
- SPES 420/  
EDUC 420**      **Methods for Teaching Health & Physical Education — 3 Credit Hours** ..... **Spring**  
This course offers a study of the basic methods and techniques used for teaching health and physical education at the elementary, middle and secondary school levels. It includes methods and modalities for teaching human sexuality, especially focusing on sexually transmitted diseases and acquired immune deficiency syndrome (AIDS).
- SPES 440**      **Advanced Exercise Testing and Prescription — 3 Credit Hours** ..... **Spring**  
This class is designed for Exercise Science students and practitioners to bridge the gap between the theory and practice. Build around physical fitness components, this course will show the proper techniques and procedures of assessment of each component and how to design exercise programs based on the assessments. The concepts and theories from physiology kinesiology, measurement, psychology and nutrition will help provide a clear defined approach to physical fitness testing and the design of individualized exercise programs. The course will not only use field tests to evaluate physical fitness, but also laboratory assessment techniques.
- SPES 443**      **Kinesiology — 3 Credit Hours** ..... **Fall & Summer**  
This course will introduce students to fundamental human movement concepts; it also includes a complete study of the human skeletal and muscular systems, as they relate to human movement and a study of the fundamentals of biomechanics. The student will develop the ability to analyze specific movements involved in motor skills and to apply principles of kinesiology to improve student performance.
- SPES 456**      **Advanced Care & Prevention of Injuries — 3 Credit Hours** ..... **Spring**  
This course provides an in-depth study of the techniques, fundamentals and methods involved in the evaluation and management of athletic injuries. This is a follow-up course for SPES 256 Care and Prevention of Injuries. Prerequisite: BIOL 221, SPES 256, SPES 443, or instructor permission
- SPES 460**      **Internship — 1–7 Credit Hours** ..... **Summer, \*Fall & \*Spring**  
(50 Hours of Field Experience per Credit Hour Required)  
This course is designed for the senior level students in the Exercise Science and Sports Management majors. The student is offered an intensive field experience in a(n) area(s) that is/are related to Exercise Science and/or sport. Placement will be based on the student’s career orientation. Departmental approval and satisfaction of entry-level criteria, where applicable. Prerequisite: BIOL 221, BIOL 222, SPES 256, SPES 356, SPES 357, SPES 380, SPES 443, SPES 456, or instructor permission.  
*\*Course offered in Fall & Spring with permission of Department Chair*

- SPES 470 SPES Senior Seminar — 1 Credit Hour ..... Spring**  
 This is a capstone course for senior majors in the SPES Department and is to be taken their last semester. Current professional issues are studied. In addition, the student will complete the following assignments: a comprehensive knowledge examination, position papers on current professional issues, a physical education philosophy, a formal personal resume, file all credentials with the KWU Placement Bureau, investigate jobs and graduate school opportunities and complete an exit interview with the SPES faculty.
- SPES 485 Special Topics — Variable Credit ..... On Demand**  
 A focused investigation into a selected area(s) of health, physical education, recreation, and athletic training.
- SPES 490 Independent Study — Variable Credit ..... On Demand**  
 Independent Study consists of research, reading, or other scholarly investigation or creative work. See Independent Study under Alternate Means to Academic Credit for a more detailed description.
- SPMT 365 Sports Law — 3 Credit Hours ..... Spring**  
 This course is a study of the legal implication of tort and liability law that affects the athletic competition both on and off the field of athletics. The course is an introduction to sports law in intercollegiate and professional sports, discussing areas such as drug testing, Title IX, antitrust and labor laws, collective bargaining, salary caps, free agency, and issues of race and violence. Course emphasis is on fundamental legal principles applicable to sports and entertainment business, including law of contracts. Specific sport cases and issues are analyzed.
- SPMT 535 Sports Management & Human Resource Development — 3 Credit Hours ..... On Demand**  
 This course is a study which examines the contemporary management thinking: issues of problem-solving, leadership, power, communications and managing in an organization; group dynamics and supervision; setting goals, performance appraisal, developing individual and organization resources; and career planning.
- SPMT 555 Sports Psychology — 3 Credit Hours ..... On Demand**  
 This course is an examination of the theory and research related to sports psychology. Topics include sports motivation, perception, mental health consequences, emotional and behavioral disorders, and dynamics of physical activity. The theories and research of the cognitive, emotional and behavioral aspects of sports activities.
- SPMT 565 Sports Law — 3 Credit Hours ..... On Demand**  
 This course is a study of the legal implication of tort and liability law that affects the athletic competition both on and off the field of athletics. The course is an introduction to sports law in intercollegiate and professional sports, discussing areas such as drug testing, Title IX, antitrust and labor laws, collective bargaining, salary caps, free agency and issues of race and violence. Course emphasis is on fundamental legal principles applicable to sports and entertainment business, including law of contracts. Specific sport cases and issues are analyzed.
- SPMT 610 Gender Issues in Sports — 3 Credit Hours ..... On Demand**  
 This course is a study of human behavior as related to gender in sports organization throughout the world. The focus is on understanding the individual, interpersonal and group process, which underlie gender issues and human dynamics within sports organizations. The course attempts to create awareness, identify specific strategies and change the culture of sports in which both women and men compete and work. Specific sport cases and issues are analyzed.
- SPMT 622 Financial Management in Sports Management — 3 Credit Hours ..... On Demand**  
 This course is an examination of the basic financial and accounting problems facing the operation of a sports enterprise. The course concentrates on the unique characteristics of sports organization and programs, and provides the student with the skills necessary to effectively manage values, resources and revenue streams. Students will develop skill in financial analysis and an appreciation of the financial decision-making process in the administration of sports enterprises.

# Teacher Education Department

Director: Dr. Eileen St. John

The Department of Teacher Education at Kansas Wesleyan University offers the following:

- Elementary Education Major — Bachelor of Arts
- Secondary Education Content Specific Major — Bachelor of Arts
- Endorsement in Special Education (*In cooperation with KICA*)

## **Teacher Education Program**

The Teacher Education program at Kansas Wesleyan University provides a comprehensive background of professional education courses designed to prepare future elementary, secondary, PreK-12 and special education teachers to perform effectively in the classroom setting. Students who intend to be licensed as teachers upon completion of those requirements stipulated by the university are required to follow procedures, policies and practices outlined below. Applicants to the Teacher Education program who hold degrees will be evaluated on competencies achieved and advised accordingly. The Kansas Wesleyan University Teacher Education program has been accredited by Kansas State Department of Education since 1947 and the National Council of Accreditation of Teacher Education since 2002.

## **Teacher Education Mission Statement**

The Teacher Education program at Kansas Wesleyan University is committed to the selection and preparation of future elementary and secondary teachers, who reflect in a positive manner, the essence of the mission statement of the university, i.e., academic excellence, spiritual development, personal well-being, and social responsibility. The Kansas Wesleyan University Teacher Education program provides prospective teachers a broad foundation of liberal studies complemented by an in-depth study in their teaching majors.

## **KWU Conceptual Framework**

Kansas Wesleyan University prepares reflective teachers with the potential for professional leadership, who: demonstrate academic and professional excellence, have sound personal qualities, have a commitment to education and lifelong learning, demonstrate world citizenship and are committed to faith.

## **Teacher Education Handbook**

The Teacher Education Handbook is a living document and can be found online at the Teacher Education Department website. It is the student's responsibility to read the entire handbook. The policies and procedures in the handbook apply to all students admitted and/or actively seeking admission to the KWU Education Program. Faculty reserve the right to change the contents in the handbook as needed throughout the program. It is used along with the university catalog as a reference and guide to the Teacher Education program.

## **Professional Liability**

All students enrolled in any education course which requires field or clinical experience must provide proof of professional liability insurance in the amount of at least one million dollars. Students who join KWU's KNEA-SP chapter automatically receive one million dollars in liability insurance. Currently annual dues for KNEA-SP are \$20.

## **Admission into the Teacher Education Program**

Applications for admission to the Teacher Education program are secured from the office of Teacher Education. Students must be admitted to the Teacher Education program before enrolling in 300- or 400-level professional courses. The following are requirements for the program:

- Complete formal application (Available in the Office of Teacher Education, online on the Teacher Education Homepage, and the Teacher Education Canvas page.)
- Have a minimum cumulative grade point average of at least 3.0 on a 4.0 scale
- Complete the following courses with a grade of "C" or higher:
  - ✓ EDUC 100 Orientation to Education
  - ✓ EDUC 208 Foundations & History of American Education
  - ✓ EDUC 244\* Developmental Psychology
- Achieve the minimum required test scores or above in reading, writing and math as listed below. Minimum scores or above in all three areas will allow the student to be fully accepted into the Teacher Education program. ACT/SAT tests must be taken prior to commencing attendance at KWU.
  - ✓ ACT
    - English – 20
    - Mathematics – 21
    - Reading – 21

✓ SAT

- Writing – 494
- Mathematics – 515
- Critical Reading – 502

✓ CORE

- Writing - 162
- Reading – 156
- Math - 142

- Secure five recommendations.
- Submit two dispositions.
- Submit signed Candidate's Statement of Commitment regarding disposition.
- Achieve a "B" average or higher in early field experiences
- Interview, earn an average of three on the interview, and receive a vote of approval from the Teacher Education Committee based on the above criteria.

See the Teacher Education handbook online at the Teacher Education Department website for additional information. This policy includes transfer and degreed students, although transfer and degreed students have one semester to satisfy admission requirements and be admitted to the program. The Department of Teacher Education will work closely with transfer and degreed students to minimize delays in completing the program requirements.

Applicants to the Teacher Education program holding a bachelor's degree and seeking licensure in teaching will be advised accordingly of the necessary coursework, testing requirements and clinical experience required in the desired area.

### **Admission to Clinical Practice**

To be approved for clinical practice, the candidate must submit an application to the Director of Teacher Education prior to the semester in which the candidate wishes to enroll in Clinical Practice. Candidates enrolling in Clinical Practice for the fall semester must apply before February 1; candidates enrolling in Clinical Practice for the spring semester must apply before September 1.

The director of Teacher Education, the licensure officer, and the chair of the candidate's major department will determine if the candidate has taken all required courses in his/her major area of study and all required professional education courses. In addition, the candidate must meet the following criteria:

- Achieve full acceptance into the Teacher Education program.
- Achieve a cumulative grade point average of 2.75.
- Achieve a minimum grade point average of 2.75 for content area.
- Achieve grades of C or higher in the Teacher Education program.
- Achieve a "B" average or higher in early field experiences.
- Submit two dispositions, one from the content advisor and the other from a methods instructor.
- Interview, earn an average of three on the interview and receive a vote of approval for clinical practice from the Teacher Education Committee.

### **Clinical Practice**

Placement for Clinical Practice generally will be within Salina and the surrounding areas. Clinical Practice in other school districts will be considered on an individual basis following the policy in the Teacher Education handbook. Candidates must provide their own transportation for Clinical Practice. Any additional expense incurred for placement outside the Salina area must be paid by the Clinical Practice candidate.

For further information, see the Teacher Education handbook located online at the Teacher Education Department website.

### **Clinical Practice Seminars**

During full-time Clinical Practice, candidates are required to enroll in the Clinical Practice Seminar. This seminar will be held outside of regular school hours. Attendance, participation and all academic work required for seminars will count in the total grade for the course.

### **License for Specific Subjects**

Candidates desiring to be licensed for specific subject(s) or field(s) must follow the university's approved program for teacher licensure. Faculty advisors and the licensing officer can provide information on these requirements. In addition, requirements for specific subject areas may be found in those sections of this catalog and online at the Teacher Education Department website.

### **Procedures for Obtaining Licensure**

After successfully completing clinical practice and all university and Teacher Education requirements, the candidate must be recommended for licensure by the Teacher Education Committee. Applicants for a Kansas license, in addition to completing all course requirements, must also meet the state required cut scores for the Principles of Teaching and Learning Test (PLT) and the required content test. Information about the tests can be found in the Teacher Education handbook located online at the Teacher Education Department website.

### **Assessment of the Teacher Education Program**

An on-going system of assessment is utilized to determine the quality of the Teacher Education program at KWU. All students, and those already licensed as teachers, will take part in the assessment process.

### **Areas of Licensure**

#### **Elementary Level — K-6**

Elementary Education

#### **Elementary/Secondary Levels — PreK-12**

Health and Physical Education

Music

#### **Secondary Level — Grades 6-12**

Chemistry

English

History

Mathematics

### **Areas for Endorsement**

Endorsements at Kansas Wesleyan are available in Special Education. Other endorsements can be added to an existing license by taking a KSDE content test.

### **Course Requirements for Teacher Education**

#### **Courses to meet Kansas State Department of Education (KSDE) Standards**

Required all teacher education candidates

**KSDE Standard #1:** The educator uses the modes of effective communication including listening, viewing and speaking to promote active inquiry, collaboration and interaction.

The student will complete all courses below.

ENGL 120	Introductory English Composition .....	3
ENGL 121	Intermediate English Composition.....	3
COMM 130*	Public Speaking: The Art of Oral Communication .....	3

**KSDE Standard #2:** The educator demonstrates an understanding of world cultures. The educator understands the importance of the fine arts in contemporary society.

For elementary — HIST105 or HIST106 plus one other course from the following are required.

For secondary — One course from the following is required.

HIST 105	World Civilization I .....	3
HIST 106	World Civilization II .....	3
HIST 220*	American History I.....	3
HIST 221*	American History II.....	3

**KSDE Standard #3:** The educator understands the role that mathematics plays in everyday life, is able to use basic mathematical and statistical concepts in solving the problems of everyday life, and is able to communicate with others about these concepts.

The student will complete one course below.

BSSH 210	Statistical Analysis.....	3
MATH 105	Survey of College Mathematics .....	3
MATH 120	College Algebra .....	3-4
or MATH117	College Algebra: Foundations & Equations and	
MATH118	College Algebra: Functions & Graphs	
MATH 121	Precalculus .....	3
MATH 145	Calculus I.....	4
MATH 243	Discrete Mathematics.....	3

**KSDE Standard #4:** The educator understands the natural world as interconnecting phenomena explained by scientific processes and understands the responsibilities of being stewards of the natural world.

**KSDE Standard #5:** The educator understands the importance of physical, emotional, and social well-being.

The student will complete *all* courses below.

SOCI 131*	The Sociological Imagination	
Or PSYC 101*	Introductory Psychology: The World of You .....	3
SOCI 250	Racial & Ethnic Minorities	
Or SOCI240	Social Inequality .....	3
EDUC 244*	Developmental Psychology .....	3
SPES 120*	Personal, Community, and Global Health .....	3

**KSDE Standard #6:** The educator understands the importance of the fine arts in contemporary society.

**Admission to the Teacher Education program is required before candidates may take 300– and 400– level education courses.**

**Professional Education Core Courses**

**28 Credit Hours**

Required of all teacher education candidates:

EDUC 100	Orientation to Education .....	1
EDUC 208	Foundations & History of American Education .....	3
EDUC 210	Instructional Technology.....	2
EDUC 244*	Developmental Psychology .....	3
EDUC 250	Education of the Exceptional Individual.....	3
EDUC 380	Classroom Management .....	3
EDUC 415	Educational Psychology.....	3
EDUC 438	Clinical Practice Seminar .....	2
EDUC 470	Clinical Practice .....	10
	or (for students working toward a PK–12, K–6, or 6–12 special education endorsement)	
EDUC 470	Clinical Practice .....	5

**Elementary Education Major Requirements**

**31 Credit Hours**

In addition to the core requirements, the following courses are required:

EDUC 110	Math Concepts in Elementary Education.....	3
EDUC 240	Music Methods for the Classroom Teacher .....	2
EDUC 245	Child & Adolescent Literature .....	3
EDUC 248	Art in the Elementary School .....	2
EDUC 333	Mathematics for Elementary Teachers .....	3
EDUC 335	Science for Elementary Teachers .....	3
EDUC 339	Reading & Language Arts for the Beginning Reader .....	4
EDUC 346	Social Studies for Elementary Teachers .....	3
EDUC 382	Reading & Language Arts for the Developing Reader .....	3
SPES 120*	Personal, Community, and Global Health .....	3
SPES 200	Physical Education Activities for Elementary& Middle School Children .....	2

**Secondary Education Minor Requirements**

In addition to the core requirements and an appropriate major in a content area, the following course are required:

EDUC 385	Reading in the Content Area .....	2
EDUC 388	Methods of Teaching in the Secondary School .....	3

Choose additional course(s) below depending on your area of study:

**Secondary Education:**

ED (KICA)	Special Methods.....	3
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**PreK-12 Music Education:**

MUSI 300	Secondary Instrumental Methods .....	3
MUSI 337	Secondary Choral Methods.....	3
MUSI 338	Elementary Music Methods .....	3

**PreK-12 Health and Physical Education:**

SPES 420	Methods of Teaching Health & Physical Education .....	3
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## **Special Education**

Through cooperative arrangements with other member colleges in the Kansas Independent College Association (KICA), students who are majoring in Education may meet an added endorsement requirement for teaching high incidence disabilities special education at the PreK-12, PreK-6, and/or 6-12 levels. Secondary or PreK-12 education minors may meet an added endorsement requirements for teaching high incidence disabilities special education at the 6-12 level. Candidates who wish to have an endorsement in special education must first have a license in elementary, secondary, or PreK-12 education. The special education courses are offered primarily online through the KICA center, located in McPherson, Kansas. Enrollment in these courses is made at Kansas Wesleyan University.

## **Areas of Licensure**

### **Elementary Education License**

- May add PreK-6 high incidence disabilities endorsement
- May add 6-12 high incidence disabilities endorsement
- May add PreK-12 high incidence disabilities endorsement

### **Secondary or PreK-12 Education License**

- May add 6-12 high incidence disabilities endorsement

## **High Incidence Disabilities Program (Special Education) Requirements**

### **PreK-12, PreK-6 and 6-12 Levels**

#### **All Levels**

*SPED 310	Foundations for Special Education Services .....	4
*SPED 315	General Methods for Special Education Services .....	4
SPED 345	Behavior Management .....	2
SPED 499	Capstone Issues .....	1

**\*The above two courses are required for provisional endorsement PreK-6 & 6-12**

#### **Level PreK-12**

SPED 341	Grades PreK-12 Methods for Special Needs .....	5
SPED 381	Grades 4-12 Methods for Special Needs .....	5
SPED 451	Grades PreK-12 Clinical Experience	
Or SPED 453	Grades PreK-12 Internship .....	5

#### **Level PreK-6**

*SPED 321	Grades PreK-6 Methods for Special Needs .....	5
SPED 431	Grades PreK-6 Clinical Experience .....	5

**\*This course is required for provisional endorsement K-6**

#### **Level 6-12**

*SPED 361	Grades 6-12 Methods for Special Needs .....	5
SPED 471	Grades 6-12 Clinical Experience .....	5

**\*This course is required for provisional endorsement 6-12**

#### **Optional Courses**

SPED 320	Beginning American Sign Language .....	2
SPED 322	Intermediate American Sign Language .....	2
SPED 380	Topics in Special Education (variable secondary title) Undergraduate .....	1
SPED 678	Topics in Special Education (variable secondary Title) Graduate .....	1

## **Middle School Endorsements**

The following endorsements can be added to an existing license by taking the appropriate KSDE content test.

- English Education Middle School Endorsement
- Mathematics Education Middle School Endorsement
- Science Education Middle School Endorsement
- Social Studies Middle School Endorsement

## **English as a Second Language (ESL) Endorsement**

The ESL endorsement can be added to an existing license by taking the KSDE content test.

## Teacher Education Course Descriptions

- EDUC 100 Orientation to Education — 1 Credit Hour ..... Fall & Spring**  
Orientation to Education is designed to provide Education majors with skills necessary to achieve their academic goals, the exploration of what it takes to be successful in education and program deadlines/milestones in the Teacher Education program. Topics covered will be an introduction to the department conceptual framework, licensure options, requirements into the Teacher Education program, teacher ethics and the development of portfolios.
- EDUC 110 Math Concepts in the Elementary Curriculum — 3 Credit Hours ..... Spring**  
This course is designed to address the math concepts that are taught in the elementary curriculum. It is a survey of mathematical concepts, which include: concepts of elementary algebra, geometry, fractions, ratios, percentages, introductory probability and statistics, and problem solving. It is intended to strengthen the math content of elementary education majors, while meeting the knowledge indicators for mathematics as outlined by the Kansas State Department of Education’s Elementary Education standards.
- SPES 120\* Personal, Community, and Global Health — 3 Credit Hours ..... Fall & Spring**  
This course is a study of the contemporary health problems facing the individual, local and global communities in today’s society. Areas to be covered include emotional and mental health, personal and dental hygiene, school health, basic body chemistry, sexually transmitted diseases (incl. AIDS/HIV) and other communicable diseases, drug and alcohol usage, aging changes, environmental issues, nutritional concerns, consumer health knowledge, safety education, physical and mental exceptionalities, human sexuality, parenting and overall health and well-being of the individual, local community and the global community. The course will engage the student in several forms of experiential learning, such as service learning or volunteer service, that will require writing of essays, presentations and reflections.
- SPES 200 P.E. Activities for Elementary and Middle School Children — 2 Credit Hours ..... Fall**  
The course is designed for prospective elementary classroom teachers and elementary physical education teachers. It covers theory and techniques used for teaching games, sports, dance and gymnastics at the elementary and middle school levels. It has been designed to integrate theory and concept learning with practical laboratory experiences. Observation is required.
- EDUC 208 Foundations and History of American Education — 3 Credit Hours ..... Fall & Spring**  
This course is designed as a first course in education. It does not assume classroom experience or previous courses in education. It is designed to provide an understanding of the field of education, an overview of the historical development of education in the United States from the colonial period through the twentieth century, and the background for making a personal decision concerning a future in the teaching profession. This course may not be repeated. This includes attempted and withdrawing after the add/drop date. Exceptions are made at the discretion of the Teacher Education Committee. Prerequisite: Sophomore standing and EDUC 100. Early Field Experience is required.
- EDUC 210 Instructional Technology — 2 Credit Hours ..... Fall & Spring**  
Through reading, research and application of software programs, students develop 21st Century skills for communicating, creating and innovating, finding and evaluating information, problem solving, analytical thinking, and communication. The purpose of this course is to provide students with the process steps for developing an Integrated Technology Unit to be used in an educational setting.
- EDUC 222 Early Field Experience — 1–3 Credit Hours ..... Fall & Spring**  
This course is a supervised field practicum with an on-site mentor/cooperating teacher, involving children in any grade (K–12). The course is designed to provide transfer students who have not had previous early field experience the opportunity to have hands on experiences in the classroom prior to Clinical Practice. The course is also designed for students already in the Teacher Education Program who could benefit from additional early field experience. The early field practicum student will work collaboratively with the cooperating teacher. The course will emphasize evidence-based practices and techniques. The course requires the student to be assigned with a cooperating teacher for a minimum of 16 contact hours (for one credit), 32 contact hours (for two credits) or 48 contact hours (for three credits). The Early Field Placement is made by arrangement of the Director of Early Field Experiences. The course is for undergraduate credit only. Outside preparation time will be required, beyond on-site classroom clock hours. Prerequisite: EDUC 208 or transfer equivalent.
- EDUC 240 Music Methods for the Classroom Teacher — 2 Credit Hours ..... Spring**  
This is a course designed to prepare the future elementary classroom teacher in the handling of music materials and methods. Emphasis will be placed upon the fundamentals of music, teaching aids and equipment, and the organization of music curricula.

**EDUC 244\* / PSYC 244**      **Developmental Psychology — 3 Credit Hours..... Fall & Spring**  
The course offers a comprehensive study of human growth and development from conception to death. We will examine ways people change — physically, mentally, emotionally and socially across the lifespan, integrating key developmental theories and milestones, so that you may better understand yourself and those around you.

**EDUC 245**      **Child and Adolescent Literature — 3 Credit Hours..... Fall**  
This course is an introduction to literature written for children and young adolescents in grades kindergarten through sixth grade. The literature covers the range from picture books through young adolescent chapter books. The course introduces the various genres found in literature; addresses issues related to children/young adolescent books; explores the topic of the teacher as reader; and presents ideas for motivating K-6 students in reading and involving them in reading related activities.

**EDUC 248**      **Art in the Elementary School — 2 Credit Hours ..... Fall**  
This course seeks to provide prospective elementary teachers with a practical body of knowledge and skills that can be used in the classroom. Areas covered include the foundations of art and art education, the fundamentals of teaching art, curriculum development in art, art media and techniques, and procedures and instruments of art education.

**EDUC 250**      **Education of the Exceptional Individual — 3 Credit Hours.....Spring**  
This course includes a study of exceptionalities, ranging from severe multiple disabilities to gifted. Emphasis is placed on the development of skills necessary to work with exceptional children in the regular classroom. Early Field Experience is required.

**Admission to the Teacher Education Program is a prerequisite for the following:**

**EDUC 330**      **Methods of Teaching in the Middle School — 3 Credit Hours..... On Demand**  
This course is designed to provide prospective elementary and secondary students with a body of knowledge and skills, which can be effectively used in teaching adolescents in the middle school setting. Emphasis will be placed on understanding adolescent development, middle school philosophy and organization, appropriate curriculum development and effective instruction and assessment techniques for emerging adolescents. The course is required for elementary candidates seeking middle school content area endorsement.

**EDUC 333**      **Methods of Teaching Mathematics for Elementary Teachers — 3 Credit Hours .....Spring**  
Emphasis will be placed on the development of a mathematics program from kindergarten through grade six. Students will learn the chronological order of what is taught and the teaching strategies beneficial for teaching children at each grade level. Early Field Experience is required. Must be taken concurrently with EDUC 339 Reading and Language Arts for the Beginning Reader. Prerequisite: Acceptance into the Teacher Education Program and EDUC 110.

**EDUC 335**      **Methods of Teaching Science for Elementary Teachers — 3 Credit Hours ..... Fall**  
This course is designed to provide Elementary Education majors with instructional strategies needed to plan and implement a science program in which children are actively involved in the discipline, building their scientific and technological literacy. Emphasis is placed on physical, life and Earth and space sciences. As part of the Elementary Block II, Early Field Experience is required. The course must be taken concurrently with EDUC 346 and EDUC 382. Prerequisite: Acceptance into the Teacher Education Program

**EDUC 339**      **Methods of Teaching Reading and Language Arts for the Beginning Reader — 4 Cr. Hrs.....Spring**  
This course is designed to provide elementary education majors with instructional strategies needed to plan and implement an integrated reading/language arts program in grades kindergarten through second. A balanced literacy approach is emphasized, which includes listening, reading and writing. Early Field Experience is required. Must be taken concurrently with EDUC 333. Prerequisite: Acceptance into the Teacher Education Program.

**EDUC 346**      **Methods of Teaching Social Studies for Elementary Teachers — 3 Credit Hours ..... Fall**  
This course is designed to provide elementary education majors with the instructional strategies needed to plan and implement a social studies program in which children are actively involved in the discipline. History, geography and other social science disciplines are used to promote students' abilities to make informed decisions as citizens of a culturally diverse democratic society and an interdependent world. Early Field Experience is required. Must be taken concurrently with EDUC 335 Science for Elementary Teachers and EDUC 382 Reading and Language Arts for the Developing Reader. Prerequisite: Acceptance into the Teacher Education Program.

- EDUC 380 Classroom Management — 3 Credit Hours .....Spring**  
 This course offers techniques for developing academic and social management of a classroom. Focus will be on school-wide, classroom and individual management systems as well as providing important trauma-focused information and emergency management training about how student learning and behavior is impacted by trauma and crisis situations, and how educators can help students develop a greater sense of safety at school and begin to build new emotional regulation skills. This class will also focus on classroom assessment and modifications to academic and social behavior. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC 382 Methods of Teaching Reading and Language Arts for the Developing Reader — 3 Cr. Hrs. .... Fall**  
 The emphasis of this course will be on strategies for teaching expository reading, reading in the content areas and writing across the curriculum for students in grades 3-6. In addition, the course will address assessments to detect reading problems at these grade levels. Early Field Experience is required. Must be taken concurrently with EDUC 335 Science for Elementary Teachers and EDUC 346 Social Studies for Elementary Teachers. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC 385 Methods of Teaching Reading in the Content Area — 2 Credit Hours ..... Fall**  
 This course is designed for future secondary teachers and attempts to explore three components of content area reading: study skills, advanced organizing and comprehension skills. Teacher strategies to foster concept and comprehension growth will be examined. Questioning skills, formative and summative test preparation, textbook readability and a guided reading procedure for a culturally diverse population will be included. Concurrent enrollment in EDUC 388 Methods of Teaching in Secondary School is required. Early Field Experience is required. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC 386 The Wesleyan Journey — 1-6 Credit Hours ..... On Demand**  
 This course combines service-learning with travel, either domestic or abroad, to provide students an opportunity to strengthen values and abilities, in addition to learning specific academic content. The service projects will be linked to the academic content of the class, and the course may require a co-requisite or stand-alone as its own special topics course. Credit varies based on the length of the journey and may involve additional fees for travel. Prerequisite: INTD 110 is recommended but not required for this course.
- EDUC 387 Methods for Teaching ESL in the Classroom — 3 Credit Hours ..... Fall**  
 This course is designed to assist students in becoming confident and effective educators in ESL instruction. Students will become familiar with a variety of specific methods to use with English language students, so that they can be successful in learning academic content. In addition to methodology, topics will include identification processes, curriculum development and current trends and research in working with second language learners. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC 388 Methods of Teaching in Secondary School — 3 Credit Hours ..... Fall**  
 Emphasis will be placed on planning for the clinical practice experience. Through classroom observation, candidates will become aware of the resources and skills essential for teaching. Concurrent enrollment in EDUC 385 Reading in the Content Area is required. Early Field Experience is required. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC 415 Educational Psychology — 3 Credit Hours .....Spring**  
 This course is designed to provide a thorough study of the learning process as it takes place in the classroom setting. Theories and applications related to cognitive development, readiness, motivation, classroom management, cognitive strategies and classroom and student assessment will be among the topics considered. Prerequisite: Acceptance into the Teacher Education Program.
- EDUC/  
 SPES 420 Methods for Teaching Health and Physical Education — 2 Credit Hours .....Spring**  
 This course offers a study of the basic methods and techniques used for teaching health and physical education at the elementary, middle and secondary school levels. It includes methods and modalities for teaching human sexuality, especially focusing on sexually transmitted diseases and acquired immune deficiency syndrome (AIDS). Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.
- EDUC 438 Clinical Practice Seminar — 2 Credit Hours ..... Fall & Spring**  
 The seminar is to be taken concurrently with the clinical practice and will meet for two hours once a week. This seminar will provide the candidate the opportunity to investigate issues directly related to teaching as well as to develop skills that are essential to teachers. The seminar will also include a time for processing the clinical practice experience and a time to complete the portfolio, a credential file and generally enhance the skills for job seeking. Prerequisite: Acceptance into the Teacher Education Program.

<b>EDUC 470</b>	<b>Clinical Practice .....</b>	<b>Fall &amp; Spring</b>
	Elementary.....	10 Credit Hours
	Secondary .....	10 Credit Hours
	PreK-12 .....	10 Credit Hours
	Special Education.....	5 Credit Hours
	Elementary.....	5 Credit Hours

Clinical practice is one semester of full-time directed teaching at the elementary or secondary levels. The beginning date will coincide with the public-school calendar. Students seeking licensure in the PreK-12 areas will do half of the student teaching at the elementary and half at the secondary level. Observation will be stressed during the early part of the clinical practice, with responsible teaching emphasized as the semester progresses. Prerequisite: Acceptance into the Teacher Education Program and approval of the Teacher Education Committee. Clinical practice will be available both Fall and Spring semesters.

**EDUC 485 Special Topics in Education — Variable Credit..... On Demand**  
Discussions in lesson planning and unit development. Prerequisite: Acceptance into the Teacher Education Program.

**KICA Course Descriptions**

**ED 406 Methods for Teaching Natural Science in the secondary School — 3 Cr. Hours .....Spring**  
This course is designed to provide the prospective teacher with knowledge and skills for teaching the natural sciences at the secondary level (Grades 6-12). Content includes curriculum selection and design, safe laboratory management and operation, integration of curriculum, inclusionary practices, methods and modalities of teaching, assessment, classroom application of various forms of technology and professional organizations. Microteaching, classroom observation and group and self-evaluation are included. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

**ED 415 Methods for Teaching English in the Secondary School — 3 Credit Hours .....Spring**  
This course is designed to assist student teachers in becoming confident, effective professional educators in secondary level English (Grades 6-12). Students will become familiar with a variety of specific methods to use in teaching literature, composition and language. Among topics to be considered will be: current trends in English curriculum development, the six-trait writing process, inclusionary practices, classroom organization, assessment, classroom application of various forms of technology and professional organizations. Each student will develop a unit of instruction suitable for a secondary level classroom. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

**ED 416 Methods for Teaching Speech and Theatre in the Secondary School — 3 Cr. Hours .....Spring**  
This course requires students to apply drama and theatre content to the techniques needed for effective secondary level (Grades 6-12) classroom teaching. Opportunities are provided for students to exercise their teaching skills in the areas of unit plans, daily lesson plans, teaching strategies, evaluation, assessment, classroom management, inclusion and different learning styles. Discussions of resource allocation, safety, classroom application of various forms of technology and professional organizations are also included. Each student is encouraged to develop his/her personal philosophy of education and incorporate it in relation to integrity/ethics in the classroom and personal evaluation to maintain a sense of balance and growth. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

**ED 440 Methods for Teaching Social Science in the Secondary School — 3 Credit Hours.....Spring**  
This course is designed to prepare students for successful teaching at the secondary level (Grades 6-12) in both the social and behavioral sciences. Emphasis is placed on different approaches and practices of instruction planning and classroom management, selection and classroom application of various forms of technology, evaluation and questioning techniques, state assessments, research methods, professional organizations and the inclusive classroom. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

**ED 450 Methods for Teaching Modern Languages — 3 Credit Hours .....Spring**  
This course is designed to prepare the prospective second language teacher for successful teaching at the PreK-12 level. It provides theories of second language acquisition, and second language teaching methods. Includes language proficiencies and planning strategies, assessment, effective discipline, inclusionary practices and technology media. Students become familiar with professional organizations and their publications/resources. In microteaching, including group and self-evaluation, students demonstrate current second language methodology. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

ED 467/  
MATH 467

**Methods for Teaching Mathematics in the Secondary School — 3 Credit Hours ..... Spring**

This course is designed to provide the prospective secondary-level (Grades 6-12) mathematics teacher the methods of teaching contemporary mathematics content. Topics include methods of presentation, awareness of national mathematics organizations, the writing of unit/daily lesson plans, microteaching of a math lesson, selecting materials, inclusionary practices, classroom application of various forms of technology and techniques of assessment. Prerequisite: EDUC 388 Methods of Teaching in the Secondary School.

**High Incidence Disabilities Program in Special Education Course Descriptions**

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**K-6 Level, 6-12 Level**

**SPED 310 Foundations for Special Education Services — 4 Credit Hours ..... Fall & Spring**

This course addresses historical perspectives and current practices (Module A), laws, regulations and policies governing practice (Module B), and effects of individual differences, language and culture on educational performance (Module C). The course includes a supervised field experience (Module D).

**SPED 315 General Methods for Special Education Services — 4 Credit Hours ..... Fall & Spring**

This course addresses assessments used for eligibility, placement and curricular decisions (Module A), the special education process from pre-identification through individual program implementation (Module B), and effective collaboration and communication skills with diverse learners, families, colleagues and community stakeholders (Module C). The course includes a supervised field experience (Module D). Concurrent: Modules A-D Prerequisite: SPED 310.

**SPED 321 Grades PreK-6 Methods for Special Needs — 5 Credit Hours ..... Fall & Spring**

This course addresses IEP implementation using evidence-based practices at the PreK-6 level. Topics of study include lesson planning for students with special needs, the learning environment, reading/writing intervention with progress monitoring and adapting methods and materials. This course includes a supervised field experience with children in grades PreK-6 who have an identified disability with Reading/Writing Intervention. Prerequisites: SPED 310 & 315.

**SPED 341 Grades PreK-12 Methods for Special Needs — 5 Credit Hours ..... Fall**

This course addresses IEP implementation using evidence-based practices at the PreK-3 level. Topics of study include lesson planning for students with special needs, the learning environment, reading/writing intervention with progress monitoring and adapting methods and materials. This course includes a supervised field experience with children in grades PreK-3 who have an identified disability with reading/writing intervention. Prerequisites: SPED 310 & 315.

**SPED 345 Behavior Management — 2 Credit Hours ..... Fall & Spring**

This course addresses culturally sensitive methods for preventing and intervening with problem behavior. Topics include school-wide discipline systems, classroom management, social skills instruction, student support meetings (Module A) and functional analysis, non-aversive intervention and behavior intervention plans (Module B).

**SPED 361 Grades 6-12 Methods for Special Needs — 5 Credit Hours ..... Fall**

This course addresses IEP implementation using evidence-based practices at the 6-12 level. Topics of study include lesson planning for students with special needs, the learning environment, reading/writing intervention with progress monitoring, and adapting methods and materials. This course includes a supervised field experience with children in grades 6-12 who have an identified disability with Reading/Writing Intervention. Prerequisite: SPED 310 & 315.

**SPED 381 Grades 4-12 Methods for Special Needs — 5 Credit Hours ..... Spring**

This course addresses IEP implementation using evidence-based practices at the 4-12 level. Topics of study include lesson planning for students with special needs, the learning environment, reading/writing intervention with progress monitoring and adapting methods and materials. This course includes a supervised field experience with children in grades 4-12 who have an identified disability with reading/writing intervention. Prerequisites: SPED 310 & 315.

**SPED 431 Grades PreK-6 Clinical Experience — 5-6 Credit Hours ..... Fall & Spring**

This course is a supervised teaching experience with a special educator who provides services for elementary level students with adaptive learning needs. The pre-service teacher will work collaboratively with the cooperating special educator, families and school team members to apply research-based knowledge of assessment, instruction aligned to IEP goals and positive behavioral supports. Emphasis is on reflective, culturally sensitive practice. Prerequisite: SPED 310, 315, 345, and 321. Concurrent or subsequent semester: SPED 499.

- SPED 433**      **Grades K–6 Internship — 4–6 Credit Hours .....** **Fall & Spring**  
 This course is a supervised teaching experience with an on-site mentor who provide or supervises services for elementary level students with adaptive learning needs. Emphasis is on application of research-based content knowledge and pedagogy and reflective, culturally sensitive practice. This internship is designed for practicing. This course is a supervised teaching experience with an on-site mentor who provides or supervises services for elementary-level students with adaptive learning needs. Emphasis is on application of research-based content knowledge and pedagogy and reflective, culturally sensitive practice. This internship is designed for practicing teachers adding grades K-6 adaptive endorsement or for students who have completed a special education clinical experience. Prerequisite: SPED 310, 315, 345, and 321. Concurrent or subsequent semester: SPED 499.
- SPED 451**      **Grades PreK-12 Clinical Experience — 5-6 Credit Hours.....** **Fall & Spring**  
 This course is a supervised teaching experience with a special educator who provides services for any of the grades PreK-12 level students with high-incidence learning needs. The pre-service teacher will work collaboratively with the cooperating special educator, families and school team members to apply research-based knowledge of assessment, instruction aligned to IEP goals and positive behavioral supports. Emphasis is on reflective, culturally sensitive practice. Prerequisite: SPED 310, 315, 345, 341, and 381. Concurrent or subsequent semester: SPED 499.
- SPED 453**      **Grades PreK-12 Internship — 5-6 Credit Hours.....** **Fall & Spring**  
 This course is a supervised teaching experience with a special educator who provides services for PreK-12 level students with high-incidence learning needs. The pre-service teacher will work collaboratively with the cooperating special educator, families and school team members to apply research-based knowledge of assessment, instruction aligned to IEP goals and positive behavioral supports. Emphasis is on reflective, culturally sensitive practice. Prerequisites: SPED 310, 315, 345, 341 and 381. Concurrent or subsequent semester: SPED 499
- SPED 471**      **Grades 6-12 Clinical Experience — 5-6 Credit Hours .....** **Fall & Spring**  
 This course is a supervised teaching experience with a special educator who provides services for secondary-level students with high-incidence learning needs. The preservice teacher will work collaboratively with the cooperating special educator, families and school team members to apply research-based knowledge of assessment, instruction aligned to IEP goals and positive behavioral supports. Emphasis is on reflective, culturally sensitive practice. Prerequisite: SPED 310, 315, 345, and 361. Concurrent or subsequent semester: SPED 499.
- SPED 473**      **Grades 6-12 Internship — 4-6 Credit Hours .....** **Fall & Spring**  
 This course is a supervised teaching experience with an on-site mentor who provides or supervises services for secondary-level students with adaptive learning needs. Emphasis is on application of research-based content knowledge and pedagogy and reflective, culturally sensitive practice. This internship is designed for practicing teachers adding grades 6-12 adaptive endorsement or for students who have completed a special education clinical experience. Prerequisite: SPED 310, 315, 345, and 361. Concurrent or subsequent semester: SPED 499.
- SPED 499**      **Capstone Issues — 1 Credit Hour.....** **Fall & Spring**  
 This course is designed to provide students with an opportunity to reflect on their clinical experience or internship and professional role with peers, KICA faculty and special educators. Topics of discussion include working with families, professionalism, ethical issues, advocacy, diversity and resources. Prerequisite: SPED 310, 315, 345, 321 or 361 or 341 & 381. Concurrent or previous semester: SPED 431 or SPED 471 or SPED451 (or comparable Internship).

**Optional:**

- SPED 320**      **Beginning American Sign Language — 2 Credit Hours .....** **Fall & Spring**  
 This course provides a beginning study of ASL structure and teaches ASL, a visual gestural language, using second language teaching techniques and learning strategies. American Sign Language is the sign language of the Deaf community in the United States. No prerequisites. This class is intended as an elective education course and is a prerequisite to SPED 322. Students may enroll for full credit only.
- SPED 322**      **Intermediate American Sign Language — 2 Credit Hours .....** **Spring**  
 This course provides an intermediate study of ASL structure and teaches ASL, a visual-gestural language, using second language teaching techniques and learning strategies. American Sign Language is the sign language of the Deaf community in the United States. SPED 320 is a prerequisite. This class is intended as an elective education course. Students may enroll for full credit only.
- SPED 380**      **Topics in Special Education: (variable secondary title) — 1 Credit Hour .....** **On Demand**  
 This course will focus on bringing the students up to date on current methods, changes in the field of special education and new information related to the characteristics of children and youth with special needs. This class is by consent of advisor.

**SPED 678**      **Topics in Special Education: (variable secondary title) — 1 Credit Hour ..... On Demand**  
This course will focus on bringing the students up to date on current methods, changes in the field of special education and new information related to the characteristics of children and youth with special needs. This class is by consent of advisor.

**SPED 678**      **Topics in Special Education: Topic G:..... With consent of advisor**  
**Current Issues in Special Education -- 1 Credit Hour graduate**  
This course is designed to be taken by the practicing teacher returning for endorsement in special education or adding an adaptive endorsement to an existing endorsement in special education. It will be taken in lieu of SPED 310 for those that meet the qualification of three years of teaching children or youth with special needs, a letter documenting satisfactory performance and a copy of certification and transcripts. This course will focus on bringing the students up to date on current laws, changes in the field of special education and new information related to the characteristics of children and youth with special needs. Students must meet the qualification of three years of teaching children or youth with special needs, have a letter documenting satisfactory performance and a copy of certification and transcripts.

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Mr. Charles Spencer (Kansas City, MO) ..... Director of Credit Review, NBH Bank  
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## Members of the Faculty

<b>Andrew V. Bedrous</b> .....	<b>Department of Behavioral Science &amp; Human Services, Chair</b> <b>Associate Professor of Sociology — 2012</b> B.S., B.A. University of California - Riverside Ph.D., M.A. University of Nebraska - Lincoln
<b>Michael S. Bell</b> .....	<b>Assistant Professor of Mathematics &amp; Physics — 2017</b> B.S. Illinois State University M.S. University of Illinois at Urbana-Champaign Ph.D. Penn State University
<b>Daniel J. Botz</b> .....	<b>Professor of Business &amp; Accounting — 2000-11, 2013</b> B.S., M.B.A., J.D. University of Kansas
<b>Karen L. Babcock Brassea</b> .....	<b>Associate Professor of Theatre Arts — 2015</b> B.F.A. Carnegie-Mellon University M.F.A. Rutgers/Mason Gross School of the Arts
<b>Lori Brubaker*</b> .....	<b>Assistant Professor of Teacher Education — 2021</b> B.A. Kansas Wesleyan University M.S. Fort Hays State University
<b>John K. Burchill*</b> .....	<b>Department of Center for Public Policy &amp; Safety, Chair</b> <b>Associate Professor of Criminal Justice — 1996</b> A.A., B.A. Kansas Wesleyan University M.S. Emporia State University M.A. Wichita State University
<b>Julie A. Conley</b> .....	<b>Assistant Professor of Teacher Education — 2019</b> B.S. Kansas State University M.Ed. Baker University
<b>Annel Cordero</b> .....	<b>Assistant Professor of Psychology — 2016</b> B.S., M.A. Northern Arizona State University Ph.D. Utah State University

- Bridgette Crosson** ..... **Assistant Professor of Nursing — 2021**  
B.S., M.S. Western Governors University
- Meredith C. Drees** ..... **Department of Religion & Philosophy, Chair**  
**Assistant Professor of Religion & Philosophy — 2016**  
**Director of Experiential Learning**  
B.A. Fort Hays State University  
M.A., Ph.D. University of Kansas
- Lesia V. Dunn** ..... **Assistant Professor of Sports & Exercise Science — 2017**  
B.S. Kansas State University  
M.S. Baylor University  
M.S. Argosy University
- Anne C. Gassmann** ..... **Assistant Professor of Music — 2019**  
B.M., M.M. North Dakota State University  
D.M.A. University of Nebraska – Lincoln
- Wendy L. Gibson\*** ..... **Assistant Professor of Nursing Education — 2019**  
**Nursing Simulation & Skills Lab Coordinator**  
B.S.N. University of Colorado  
M.B.A. Kansas Wesleyan University  
M.S.N. Southern New Hampshire University
- Dorothy A. Hanna** ..... **Division of Natural Sciences & Mathematics, Chair**  
**Department of Chemistry, Chair**  
**Professor of Chemistry — 1983**  
B.A. Midland Lutheran College  
Ph.D. University of Kansas
- Paul H. Hedlund** ..... **Professor of Business & Accounting — 2006**  
B.S. Utah State University  
M.B.A. Fort Hays State University  
Ed.D. Kansas State University
- Annie M. Hoekman\*** ..... **Department of Computer Studies, Chair**  
**Associate Professor of Computer Science — 2010**  
B.S., M.B.A. Kansas Wesleyan University  
Ph.D. Kansas State University  
Cisco Certification, Instructor-CCNA I & II Fort Hays State University  
Cisco Certification, Instructor-ITE I & II Metropolitan Community College
- Steven J. Hoekstra** ..... **Interdisciplinary Studies, Chair**  
**Professor of Psychology — 1999**  
B.A. Central College  
M.S., Ph.D. Kansas State University
- Kelly M. Hopkins\*** ..... **Assistant Professor of Social Work — 2019**  
**Social Work Program Director**  
B.A. Kansas Wesleyan University  
M.S.W. Newman University
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B.A. University of Kansas  
M.A. Wichita State University  
Ph.D. Texas Tech University
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B.S. Central Washington University  
M.S. California University of Pennsylvania
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**Associate Professor of Physics — 2013**  
B.A. Southwestern College  
M.S., Ph.D. University of Nebraska-Lincoln

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**Assistant Professor of Music — 2021**  
**Director of Bands**  
B.M. Shenandoah University  
M.M. University of Delaware  
Ph.D. University of Kansas
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**Professor of Religion & Philosophy — 2001**  
**Director of Arête Honors Program**  
B.A. Capital University  
M. Div. Trinity Lutheran Seminary  
M.A. University of Notre Dame  
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**Associate Professor of Sports & Exercise Science — 2007**  
B.S. Liberty University  
M.S. South Dakota State University
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B.S., M.S. University of Texas – Dallas  
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B.A. Luther College  
M.A., M.A. Kansas State University
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**DECA Coach**  
B.A. University of Kansas  
M.B.A. Argosy University  
Ph.D. California Southern University
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B.S.N. Southwestern College  
M.S.N. South University
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**Field Education Director**  
B.A. Kansas Wesleyan University  
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B.S., B.A. Kansas State University  
M.A. University of Missouri-Kansas City  
A.B.D. University of Connecticut
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**Director of Strings**  
B.A. Sao Paulo State University  
M.M. Boston Conservatory  
D.M.A. University of North Carolina
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A.A. Tacoma Community College  
B.A., M.A. Western Washington University  
Ph.D. Washington State University

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**Associate Professor of Communication Studies & Theatre Arts — 2009**  
 B.A. Florida State University  
 M.A. Illinois State University  
 Ph.D. University of Missouri-Columbia
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**Professor of History — 1999**  
 B.S. Kansas State University  
 M.A., Ph.D. University of Notre Dame
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**Assistant Professor of Teacher Education — 2020**  
 B.S. Edinboro University of Pennsylvania  
 M.A. Edinboro University of Pennsylvania  
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 R.N. Asbury Hospital School of Nursing  
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 M.S. Nottingham Trent University  
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**Associate Professor of Biology — 2011**  
 B.S. Denison University  
 Ph.D. Indiana University
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 B.A., B.S. Virginia Wesleyan College  
 M.S. Miami University  
 Ph.D. Medical College of Wisconsin
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**Associate Professor of Art — 2008**  
 B.F.A. Emporia State University  
 M.F.A. Kansas State University
- Jerri A. Zweygardt** ..... **Assistant Professor of Nursing Education — 2017**  
**Nursing Success Coordinator**  
 B.S.N. Fort Hays State University  
 M.S.N. Nebraska Methodist College

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Ph.D. Kansas State University

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B.A. University of Wisconsin  
M.S. Emporia State University  
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B.D., M.A, Ph.D. University of Chicago

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B.S. National Taiwan University  
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A.B. University of Missouri  
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Further graduate study at the University of Kansas

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B.S. Kansas Wesleyan University  
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B.S. South Dakota State University  
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A.A. Parker Collegiate Institute  
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M.A. Columbia University  
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 B.S.M.E. North Dakota State University  
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 A.A. Hutchinson Community College  
 B.S. McPherson College  
 Ph.D. University of Kansas
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 Diploma, Grace Hospital & School of Nursing  
 A.A. Hutchinson Community College  
 B.S.N., M.N. University of Kansas  
 M.S. Kansas State University
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 B.A. California State University, Los Angeles  
 M.A., Ph.D. University of Tennessee
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 B.S., M.S. Texas A & M University  
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Hoag Memorial Scholarships, 1950  
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 Otto A. Karl Endowment Fund, 1962  
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 A.H. King Perpetual Scholarship Fund, 1953  
 Asbury School of Nursing - Vivian Kochanowski Scholarship Fund, 1990  
 KWU Alumni Association Endowed Scholarship, 2020  
 Reuben I. Lackey Fund, 1965  
 Viola Dorman Lackey Memorial Scholarship Fund, 1959  
 Laubengayer Scholarship Fund, 1989  
 Shirley Leggett/Judy Fulton Endowed Sch, 2008  
 Jens and Heidi Lindemann Business Scholarship, 2014  
 Helen Litowich Family Charitable Trust, 1972  
 Willis & Evelyn Lobdell Endowed Scholarship Fund, 2003  
 Virgie Johnston Loyd, 2007  
 A.B. Mackie Scholarship Fund, 1967  
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 Collins-Matson Liberal Arts Scholarship, 1978  
 Mary Hargitt Maxwell Endowed Scholarship, 1988  
 Ray B. McCartney Endowed Scholarship Fund, 1993  
 Dr. Spence & Helen McCrae Endowed Scholarship Fund, 1994  
 Cora Stephan McFadden Memorial Scholarship, 1969  
 Bruno & Emma Meyer Scholarship Fund, 1962  
 Patricia A. Michaelis Scholarship Fund, 2004  
 Charles W. Miller & Emma (Fuller) Miller & Their Children Endowed Scholarship, 1987  
 Elden V. Miller, M.D., Endowed Scholarship Fund, 1989  
 Miltonvale United Methodist Church Endowed Scholarship, 2010  
 The Everett R. Mitchell Family Endowed Scholarship, 2006  
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 Everett & Margaret Morgan Family Scholarship Fund, 2004  
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 Perrill Family Endowed Scholarship, 2002  
 Pleasant View Church Endowed Scholarship, 2016  
 Carl & Mary Ramsey Scholarship Fund, 1998  
 Joe Remiatte Scholarship, 1950  
 Paul and Roberta Renich Scholarship, 2014  
 Madeline Riddell Scholarship, 1969  
 John R. Riemann Scholarship Fund, 1962  
 Johanna Rinker Endowed Scholarship Fund, 1987  
 TW & Angeline Roach Endowed Scholarship, 2020  
 James H. Robbins Memorial Scholarship Fund, 1980  
 Dr. Albert Robinson, Jr. Endowed Scholarship Fund, 1991  
 Alvah & Sarah Ellen Rock Memorial Scholarship, 1956  
 Thomas W. & Helen M. Rupert Scholarship Endowment Fund, 1986  
 Edith V. Ruppenthal Endowed Scholarship Fund, 1977  
 Reverend Retha Livingston Sadler Endowed Scholarship Fund, 1992  
 Darwin L. & Delma M. Sampson Scholarship, 1999  
 Blanche Schaaf Endowed Scholarship Fund, 2003  
 Wayne R. Schneider Endowed Scholarship, 2016  
 Fred C. & Helen M. Schopp Scholarship Fund, 2004  
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 Melvin C. Shaible Scholarship Fund, 1977  
 John & Gladys Shearer Endowment Fund, 1963  
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 Hylas C. Smith Memorial Scholarship, 1977  
 Dr. Roy L. Smith, Jr., Business Scholarship Fund, 1989  
 Sidney L. & Frances M. Smith Scholarship, 1986  
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 Milton I. Stiefel and Frances L. Stiefel Scholarship Fund, 2005  
 Maurice J. Street Endowed Scholarship Fund, 1994  
 Wayne & Eleanor Switzer Scholarship, 1993  
 Roberta D. Thiry Endowed Scholarship, 2002  
 Miriam C. Thorn Endowed Scholarship, 2001  
 Ross, Mable, & Jeanette Wilt Thornton Memorial Scholarship, 2007  
 C. Irene Tinkler Endowed Scholarship, 1988  
 W.O. & Julia Ann Tinkler Educational Trust, 1994  
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 John K. Vanier Trust, 1973  
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 Vaughn-Wiles Scholarship Fund, 1989  
 Lillian A. Wall Endowed Scholarship Fund, 2001  
 Charles E.D. Ward Endowed Scholarship, 1988  
 Robbin M. Ward Scholarship, 2009  
 O.K. & Ila Webster Endowed Scholarship Fund, 1999  
 Audrey Westrick Endowed Scholarship, 2008  
 Charlotte V. Westrup Memorial Scholarship Fund, 1967  
 William J. & Bessie F. Winslow Endowed Scholarship, 1989  
 J. Earl Wyatt Memorial Scholarship Fund, 1968

Wayne & Arleen Yale Endowed Scholarship, 2003  
Virgil F. Yates & Lorene M. Yates Endowed Scholarship, 1988  
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Agnes Zgabay & Mildred Hanagan Scholarship Fund, 1994  
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The Vanier Family Scholarship Fund – 2016

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